# COUNTY COUNCIL OF PRINCE GEORGE'S COUNTY, MARYLAND 2004 Legislative Session

Resolution No.	CR-23-2004
Proposed by	The Chairman (by request – County Executive)
Introduced by	Council Members Knotts, Shapiro, Harrington, Dernoga, Exum and Peters
Co-Sponsors	
Date of Introdu	ction April 13, 2004
	RESOLUTION
A RESOLUTIO	N concerning
	Compensation and Benefits,
Int	ernational Association of Fire Fighters, Local 1619 (Civilian Unit)
	Salary Schedule H
	Schedule of Pay Grades
For the purpose of	of amending the Salary Plan of the County to reflect the terms of the labor
agreement by an	d between Prince George's County, Maryland and the International Association
of Fire Fighters,	Local 1619 (Civilian Unit).
WHEREAS	S, pursuant to Section 903 of Article IX of the Prince George's County Charter
and Section 16-1	25(a) of the Prince George's County Code, amendments to the County's Salary
Plan are to be sul	bmitted to the County Council in resolution form; and
WHEREAS	S, the Salary Plan must at this time be amended by the approval of a salary
schedule to refle	ct the terms of the labor agreement by and between Prince George's County,
Maryland and the	e International Association of Fire Fighters, Local 1619 (Civilian Unit).
NOW, THE	EREFORE, BE IT RESOLVED by the County Council of Prince George's
County, Marylan	d, that Salary Schedule H submitted and recommended by the County Executive
on April 9, 2004	, which is attached hereto and made a part hereof, setting forth the following
modifications: c	ost of living increases in Fiscal Years 2004 and 2005; merit increases in Fiscal
Years 2004 and 2	2005; wage scale adjustments; health and life insurance; clothing allowance;
personal leave; a	nd hours of work; be and the same is hereby approved.

Adopted this <u>27th</u> day of <u>May</u> , 2004.	
	COUNTY COUNCIL OF PRINCE GEORGE'S COUNTY, MARYLAND
BY:	Tony Knotts
	Chairman
ATTEST:	
Redis C. Floyd	
Clerk of the Council	

# SALARY SCHEDULE H

# SCHEDULE OF PAY GRADES

# INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS LOCAL 1619, CIVILIANS

PRINCE GEORGE'S COUNTY, MARYLAND

EFFECTIVE JULY 1, 2003 - JUNE 30, 2005

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# 1. SCHEDULED PAY RATES

# SALARY SCHEDULE H – EFFECTIVE JULY 1, 2003 SCHEDULE OF PAY GRADES – FIRE/EMS DEPARTMENT CIVILIAN EMPLOYEES PRINCE GEORGE'S COUNTY, MARYLAND

GRADE	MINIMUM	MAXIMUM	17 L1	19 L2	21 L3	23 L4	25 L5	27 L6
H02 HOURLY BIWEEKLY ANNUAL	7.3189 7 585.48 15,222	964.06	12.4123 992.98 25,818		13.1682 1053.46 27,390	13.5632 1085.06 28,212	13.9701 1117.61 29,058	14.3892 1151.14 29,930
H03 HOURLY BIWEEKLY ANNUAL	7.6686 ′ 613.48 15,95	3 1011.00	13.0167 1041.33 27,075		13.8094 1104.75 28,724	14.2237 1137.89 29,585	14.6504 1172.03 30,473	15.0899 1207.19 31,387
H04 HOURLY BIWEEKLY ANNUAL	8.0364 642.9 16,710	1 1060.28	13.6511 1092.09 28,394		14.4825 1158.60 30,124	14.9170 1193.36 31,027	15.3645 1229.16 31,958	15.8254 1266.03 32,917
H05 HOURLY BIWEEKLY ANNUAL	8.4223 7 673.78 17,518	3 1112.03	14.3174 1145.39 29,780		15.1894 1215.15 31,594	15.6450 1251.60 32,542	16.1144 1289.15 33,518	16.5978 1327.83 34,523
H06 HOURLY BIWEEKLY ANNUAL	8.8279 706.20 18,36	1166.37	15.0170 1201.36 31,235		15.9316 1274.53 33,138	16.4095 1312.76 34,132	16.9018 1352.14 35,156	17.4089 1392.71 36,210
H07 HOURLY BIWEEKLY ANNUAL	9.2526 740.2 19,24	1 1223.39	15.7511 1260.09 32,762		16.7104 1336.83 34,758	17.2117 1376.94 35,800	17.7280 1418.24 36,874	18.2599 1460.79 37,981
H08 HOURLY BIWEEKLY ANNUAL	9.6999 775.90 20,179	1283.30	16.5225 1321.80 34,367		17.5287 1402.30 36,460	18.0546 1444.37 37,554	18.5962 1487.70 38,680	19.1541 1532.33 39,841

GRADE	MINIMUM M	AXIMUM	17 L1	19 L2	21 L3	23 L4	25 L5	27 L6
H09 HOURLY BIWEEKLY ANNUAL	10.1688 7 813.50 21,151	16.8276 1346.21 35,001	17.3325 1386.60 36,052		18.3880 1471.04 38,247	18.9397 1515.17 39,394	19.5079 1560.63 40,576	20.0931 1607.45 41,794
H10 HOURLY BIWEEKLY ANNUAL	10.6615 7 852.92 22,176	17.6532 1412.26 36,719	18.1828 1454.62 37,820		19.2901 1543.21 40,123	19.8688 1589.51 41,327	20.4649 1637.19 42,567	21.0789 1686.31 43,844
H11 HOURLY BIWEEKLY ANNUAL	11.1786 7 894.29 23,252	18.5204 1481.63 38,523	19.0760 1526.08 39,678		20.2378 1619.02 42,095		21.4703 1717.62 44,658	22.1144 1769.15 45,998
H12 HOURLY BIWEEKLY ANNUAL	11.7219 7 937.75 24,382	19.4303 1554.42 40,415	20.0132 1601.06 41,627		21.2320 1698.56 44,163		22.5250 1802.00 46,852	23.2008 1856.06 48,258
H13 HOURLY BIWEEKLY ANNUAL	12.2919 7 983.35 25,567	20.3862 1630.90 42,403	20.9978 1679.82 43,675		22.2766 1782.12 46,335		23.6332 1890.66 49,157	24.3422 1947.38 50,632
H14 HOURLY BIWEEKLY ANNUAL	12.8908 / 1031.27 26,813	21.3896 1711.17 44,490	22.0313 1762.50 45,825		23.3730 1869.84 48,616		24.7964 1983.71 51,576	25.5403 2043.22 53,124
H15 HOURLY BIWEEKLY ANNUAL	13.5195 / 1081.56 28,121	22.4432 1795.46 46,682				2020.80	26.0178 2081.42 54,117	26.7983 2143.87 55,741
H16 HOURLY BIWEEKLY ANNUAL	14.1799 7 1134.39 29,494	23.5496 1883.97 48,983	24.2561 1940.49 50,453		25.7333 2058.67 53,525	2120.43	27.3005 2184.04 56,785	28.1195 2249.56 58,489
H17 HOURLY BIWEEKLY ANNUAL	14.8729 7 1189.83 30,936	24.7113 1976.90 51,399	25.4526 2036.21 52,941	2097.29	27.0027 2160.21 56,166		28.6471 2291.77 59,586	29.5065 2360.52 61,374

GRADE	MINIMUM M.	AXIMUM	17 L1	19 L2	21 L3	23 L4	25 L5	27 L6
H18 HOURLY BIWEEKLY ANNUAL	15.6010 1248.08 32,450	25.9311 2074.49 53,937	26.7090 2136.72 55,555		28.3356 2266.85 58,938		30.0612 2404.90 62,527	30.9631 2477.05 64,403
H19 HOURLY BIWEEKLY ANNUAL	16.3651 / 1309.21 34,039	27.2120 2176.96 56,601	28.0284 2242.27 58,299		29.7353 2378.82 61,849		31.5462 2523.70 65,616	32.4926 2599.41 67,585
H20 HOURLY BIWEEKLY ANNUAL	17.1677 7 1373.41 35,709	28.5567 2284.54 59,398	29.4134 2353.07 61,180		31.2047 2496.38 64,906		33.1051 2648.41 68,859	34.0982 2727.86 70,924
H21 HOURLY BIWEEKLY ANNUAL	18.0098 / 1440.79 37,460	29.9685 2397.48 62,335	30.8676 2469.41 64,205		32.7474 2619.79 68,115		34.7417 2779.34 72,263	35.7840 2862.72 74,431
H22 HOURLY BIWEEKLY ANNUAL	18.8947 / 1511.57 39,301	31.4514 2516.11 65,419	32.3949 2591.60 67,381		34.3678 2749.42 71,485		36.4608 2916.86 75,838	37.5546 3004.37 78,114
H23 HOURLY BIWEEKLY ANNUAL	19.8237 / 1585.90 41,233	33.0079 2640.64 68,657	33.9982 2719.85 70,716		36.0687 2885.49 75,023		38.2653 3061.22 79,592	39.4132 3153.06 81,979
H24 HOURLY BIWEEKLY ANNUAL	20.7989 / 1663.91 43,262	34.6425 2771.40 72,056	35.6818 2854.55 74,218			3119.24	40.1602 3212.82 83,533	41.3650 3309.20 86,039
H25 HOURLY BIWEEKLY ANNUAL	21.8234 / 1745.87 45,393	36.3590 2908.72 75,627	37.4497 2995.98 77,895	3085.86	39.7304 3178.43 82,639	3273.79	42.1500 3372.00 87,672	43.4145 3473.16 90,302
H26 HOURLY BIWEEKLY ANNUAL	22.8984 / 1831.87 47,629	38.1612 3052.89 79,375	39.3060 3144.48 81,756		41.6997 3335.98 86,735		44.2392 3539.14 92,018	45.5664 3645.31 94,778

GRADE	MINIMUM N	MAXIMUM	17 L1	19 L2	21 L3	23 L4	25 L5	27 L6
H27								
HOURLY	24.0278	40.0533	41.2549	42.4926	43.7674	45.0804	46.4328	47.8258
BIWEEKLY	1922.23	3204.27	3300.39	3399.41	3501.39	3606.43	3714.62	3826.06
ANNUAL	49,978	83,311	85,810	88,385	91,036	93,767	96,580	99,478

The Minimum, Maximum rates are the hourly rates of January 12, 2003. The L1 rates are 3% above the Maximum rates, L2 rates are 3% above the L1 rates and so forth through L6. For administrative purposes, the hourly rates are the controlling rates. Biweekly rates are hourly rates multiplied by 80 and rounded to the nearest cent. Annual rates are the hourly rates multiplied by 2,080 and rounded to the nearest dollar.

# SALARY SCHEDULE H – EFFECTIVE JULY 13, 2003 SCHEDULE OF PAY GRADES – FIRE/EMS DEPARTMENT CIVILIAN EMPLOYEES PRINCE GEORGE'S COUNTY, MARYLAND

		17	19	21	23	25	27
GRADE	MINIMUM MAXIMI	JM L1	L2	L3	L4	L5	L6
H02 HOURLY BIWEEKLY ANNUAL	591.33 97	1713 12.5364 3.70 1002.91 ,316 26,076	1033.00		1095.91	1128.79	
H03 HOURLY BIWEEKLY ANNUAL	619.62 102	7639 13.1468 1.11 1051.75 ,549 27,345	1083.30	1115.80			
H04 HOURLY BIWEEKLY ANNUAL	649.34 107	3861 13.7876 0.88 1103.01 ,843 28,678	1136.10	1170.18	1205.29	1241.45	
H05 HOURLY BIWEEKLY ANNUAL	680.52 112	0394 14.4606 3.15 1156.85 ,202 30,078	1191.55	1227.30		1302.04	
H06 HOURLY BIWEEKLY ANNUAL	713.26 117	7254 15.1672 8.04 1213.38 ,629 31,548	1249.78	1287.27		1365.67	
H07 HOURLY BIWEEKLY ANNUAL	747.61 123	1453 15.9086 5.62 1272.69 ,126 33,090	1310.87	1350.20		1432.43	
H08 HOURLY BIWEEKLY ANNUAL	783.72 129	2017 16.6877 6.13 1335.02 ,699 34,710		1416.32		1502.58	
H09 HOURLY BIWEEKLY ANNUAL	821.64 135	9959 17.5058 9.67 1400.46 ,352 36,412		1485.75	1530.32	1576.23	1623.52

GRADE	MINIMUM MA	AXIMUM	17 L1	19 L2	21 L3	23 L4	25 L5	27 L6
H10 HOURLY BIWEEKLY ANNUAL	10.7681 861.45 22,398		1469.17	1513.25	1558.64		20.6696 1653.56 42,993	
H11 HOURLY BIWEEKLY ANNUAL	11.2904 903.23 23,484		1541.34	1587.59	1635.21		21.6850 1734.80 45,105	
H12 HOURLY BIWEEKLY ANNUAL	11.8391 947.13 24,625		1617.07	1665.58	1715.55		22.7503 1820.02 47,321	
H13 HOURLY BIWEEKLY ANNUAL	12.4148 993.19 25,823	1647.20	1696.62	1747.52	1799.95		23.8695 1909.56 49,649	
H14 HOURLY BIWEEKLY ANNUAL	13.0197 1041.58 27,081		1780.13	1833.53	1888.54		25.0443 2003.55 52,092	2063.65
H15 HOURLY BIWEEKLY ANNUAL	13.6547 1092.38 28,402		1867.81	1923.85		2041.01	26.2780 2102.24 54,658	
H16 HOURLY BIWEEKLY ANNUAL	14.3217 1145.74 29,789	1902.81	1959.89	2018.69	2079.25	2141.63		
H17 HOURLY BIWEEKLY ANNUAL	15.0216 1201.73 31,245	1996.67	2056.57	2118.27	2181.82	2247.27	28.9336 2314.69 60,182	2384.13

GRADE	MINIMUM	MAXIMUM	17 L1	19 L2	21 L3	23 L4	25 L5	27 L6
H18 HOURLY BIWEEKLY ANNUAL	15.757′ 1260.56 32,775	2095.23			2289.52	29.4775 2358.20 61,313		31.2727 2501.82 65,047
H19 HOURLY BIWEEKLY ANNUAL	16.5287 1322.30 34,380	2198.73				30.9336 2474.69 64,342		
H20 HOURLY BIWEEKLY ANNUAL	17.3393 1387.15 36,066	2307.38				32.4622 2596.98 67,521		34.4392 2755.14 71,634
H21 HOURLY BIWEEKLY ANNUAL	18.1899 1455.20 37,835	2421.46				34.0671 2725.37 70,860		36.1418 2891.35 75,175
H22 HOURLY BIWEEKLY ANNUAL	19.0836 1526.69 39,694	2541.27				35.7528 2860.23 74,366		
H23 HOURLY BIWEEKLY ANNUAL	20.0220 1601.70 41,640	2667.04		2829.46		37.5222 3001.78 78,046		39.8073 3184.59 82,799
H24 HOURLY BIWEEKLY ANNUAL	21.0069 1680.55 43,694	2799.12	2883.09		3058.67	39.3804 3150.43 81,911	3244.94	
H25 HOURLY BIWEEKLY ANNUAL	22.0417 1763.33 45,847	3 2937.80	3025.94	3116.72		41.3316 3306.52 85,970	3405.72	
H26 HOURLY BIWEEKLY ANNUAL	23.1274 1850.19 48,105	3083.42	3175.92	3271.20	3369.34	43.3802 3470.42 90,231	3574.53	

GRADE	MINIMUM	MAXIMUM	17 L1	19 L2	21 L3	23 L4	25 L5	27 L6
H27								
HOURLY	24.268	1 40.4539	41.6675	42.9175	44.2050	45.5312	46.8971	48.3040
BIWEEKLY	1941.45	5 3236.31	3333.40	3433.40	3536.40	3642.49	3751.77	3864.32
ANNUAL	50,478	84,144	86,668	89,268	91,946	94,705	97,546	100,472

The hourly rates are the July 1, 2003 multiplied by 101%. For administrative purposes, the hourly rates are the controlling rates. Biweekly rates are hourly rates multiplied by 80 and rounded to the nearest cent. Annual rates are the hourly rates multiplied by 2,080 and rounded to the nearest dollar.

### SALARY SCHEDULE H – EFFECTIVE JANUARY 11, 2004 SCHEDULE OF PAY GRADES – FIRE/EMS DEPARTMENT CIVILIAN EMPLOYEES PRINCE GEORGE'S COUNTY, MARYLAND

GRADE	MINIMUM	MAXIMUM	17 L1	19 L2	21 L3	23 L4	25 L5	27 L6
H02 HOURLY BIWEEKLY ANNUAL	7.484 598.7 15,56	2 985.87	12.6931 1015.45 26,402	13.0739 1045.91 27,194	13.4661 1077.29 28,010	13.8701 1109.61 28,850	14.2862 1142.90 29,715	14.7148 1177.18 30,607
H03 HOURLY BIWEEKLY ANNUAL	7.842 627.3 16,31	6 1033.88	13.3112 1064.89 27,687	13.7105 1096.84 28,518	14.1218 1129.75 29,373	14.5455 1163.64 30,255	14.9818 1198.55 31,162	15.4313 1234.50 32,097
H04 HOURLY BIWEEKLY ANNUAL	8.218 657.4 17,09	6 1084.27	13.9600 1116.80 29,037	14.3788 1150.30 29,908	14.8101 1184.81 30,805	15.2544 1220.36 31,729	15.7121 1256.97 32,681	16.1834 1294.68 33,662
H05 HOURLY BIWEEKLY ANNUAL	8.612 689.0 17,91	3 1137.19	14.6414 1171.31 30,454	15.0806 1206.45 31,368	15.5330 1242.64 32,309	15.9990 1279.92 33,278	16.4790 1318.32 34,276	16.9734 1357.87 35,305
H06 HOURLY BIWEEKLY ANNUAL	9.027 722.1 18,77	7 1192.76	15.3568 1228.54 31,942	15.8175 1265.40 32,900	16.2920 1303.36 33,887	16.7808 1342.46 34,904	17.2842 1382.74 35,951	17.8027 1424.22 37,030
H07 HOURLY BIWEEKLY ANNUAL	9.461 756.9 19,68	6 1251.07	16.1075 1288.60 33,504	16.5907 1327.26 34,509	17.0885 1367.08 35,544	17.6011 1408.09 36,610	18.1291 1450.33 37,709	18.6730 1493.84 38,840
H08 HOURLY BIWEEKLY ANNUAL	9.919 793.5 20,63	2 1312.34	16.8963 1351.71 35,144	17.4032 1392.26 36,199	17.9253 1434.03 37,285	18.4631 1477.05 38,403	19.0170 1521.36 39,555	19.5875 1567.00 40,742
H09 HOURLY BIWEEKLY ANNUAL	10.398 831.9 21,63	1 1376.67	17.7246 1417.97 36,867	18.2564 1460.51 37,973	18.8040 1504.32 39,112	19.3682 1549.45 40,286	19.9492 1595.94 41,494	20.5477 1643.82 42,739

GRADE	MINIMUM	MAXIMUM	17 L1	19 L2	21 L3	23 L4	25 L5	27 L6
H10 HOURLY BIWEEKLY ANNUAL	10.902 872.2 22,67	2 1444.21	18.5942 1487.54 38,676	19.1520 1532.16 39,836	19.7266 1578.13 41,031	20.3184 1625.47 42,262	20.9279 1674.23 43,530	21.5558 1724.46 44,836
H11 HOURLY BIWEEKLY ANNUAL	11.431 914.5 23,77	2 1515.16	19.5076 1560.61 40,576	20.0929 1607.43 41,793	20.6957 1655.65 43,047	21.3165 1705.32 44,338	21.9560 1756.48 45,669	22.6147 1809.18 47,039
H12 HOURLY BIWEEKLY ANNUAL	11.987 958.9 24,93	7 1589.59	20.4660 1637.28 42,569	21.0800 1686.40 43,846	21.7124 1736.99 45,162	22.3637 1789.10 46,517	23.0347 1842.77 47,912	23.7257 1898.06 49,349
H13 HOURLY BIWEEKLY ANNUAL	12.570 1005.6 26,14	0 1667.80	21.4729 1717.83 44,664	22.1170 1769.36 46,003	22.7806 1822.44 47,384	23.4640 1877.12 48,805	24.1679 1933.43 50,269	24.8929 1991.43 51,777
H14 HOURLY BIWEEKLY ANNUAL	13.182 1054.6 27,42	0 1749.88	22.5297 1802.38 46,862	23.2056 1856.45 48,268	23.9018 1912.14 49,716	24.6188 1969.51 51,207	25.3574 2028.59 52,743	26.1181 2089.45 54,326
H15 HOURLY BIWEEKLY ANNUAL	13.825 1106.0 28,75	3 1836.08	23.6395 1891.16 49,170	24.3487 1947.89 50,645	25.0791 2006.33 52,165	25.8315 2066.52 53,730	26.6065 2128.52 55,341	27.4047 2192.37 57,002
H16 HOURLY BIWEEKLY ANNUAL	14.500 1160.0 30,16	6 1926.60	24.8049 1984.39 51,594	25.5491 2043.93 53,142	26.3155 2105.24 54,736		27.9182 2233.45 58,070	28.7557 2300.46 59,812
H17 HOURLY BIWEEKLY ANNUAL	15.209 1216.7 31,63	5 2021.63	26.0285 2082.28 54,139	26.8093 2144.75 55,763	27.6136 2209.09 57,436	28.4420 2275.36 59,159	29.2953 2343.62 60,934	30.1741 2413.93 62,762
H18 HOURLY BIWEEKLY ANNUAL	15.954 1276.3 33,18	2 2121.42	27.3133 2185.07 56,812	28.1327 2250.62 58,516	28.9767 2318.14 60,272	29.8460 2387.68 62,080	30.7414 2459.31 63,942	31.6636 2533.09 65,860

GRADE	MINIMUM	MAXIMUM	17 L1	19 L2	21 L3	23 L4	25 L5	27 L6
H19 HOURLY BIWEEKLY ANNUAL	16.735 1338.8 34,81	3 2226.22	28.6625 2293.00 59,618	29.5224 2361.79 61,407	30.4081 2432.65 63,249	31.3203 2505.62 65,146	32.2599 2580.79 67,101	33.2277 2658.22 69,114
H20 HOURLY BIWEEKLY ANNUAL	17.556 1404.4 36,51	9 2336.23	30.0789 2406.31 62,564	30.9813 2478.50 64,441	31.9107 2552.86 66,374	32.8680 2629.44 68,365	33.8541 2708.33 70,416	34.8697 2789.57 72,529
H21 HOURLY BIWEEKLY ANNUAL	18.4173 1473.33 38,30	9 2451.72	31.5660 2525.28 65,657	32.5129 2601.03 67,627	33.4883 2679.07 69,656	34.4930 2759.44 71,745	35.5278 2842.22 73,898	36.5936 2927.49 76,115
H22 HOURLY BIWEEKLY ANNUAL	19.322 1545.7 40,19	7 2573.04	33.1279 2650.23 68,906	34.1217 2729.74 70,973	35.1454 2811.63 73,102	36.1997 2895.98 75,295	37.2857 2982.86 77,554	38.4043 3072.34 79,881
H23 HOURLY BIWEEKLY ANNUAL	20.272 1621.7 42,16	8 2700.38	34.7674 2781.39 72,316	35.8104 2864.83 74,486	36.8847 2950.78 76,720	37.9913 3039.30 79,022	39.1310 3130.48 81,392	40.3049 3224.40 83,834
H24 HOURLY BIWEEKLY ANNUAL	21.269 1701.5 44,24	6 2834.11	36.4891 2919.13 75,897	37.5838 3006.70 78,174	38.7113 3096.90 80,520	39.8726 3189.81 82,935	41.0688 3285.51 85,423	42.3009 3384.07 87,986
H25 HOURLY BIWEEKLY ANNUAL	22.317; 1785.3 46,42	7 2974.53	38.2970 3063.76 79,658	39.4459 3155.67 82,048	40.6293 3250.35 84,509	41.8482 3347.86 87,044	43.1036 3448.29 89,656	44.3967 3551.74 92,345
H26 HOURLY BIWEEKLY ANNUAL	23.416 1873.3 48,70	2 3121.96	40.1953 3215.62 83,606	41.4012 3312.09 86,114	42.6432 3411.45 88,698	43.9225 3513.80 91,359	45.2402 3619.21 94,100	46.5974 3727.79 96,923

GRADE	MINIMUM	MAXIMUM		19 2 L2 L		23 .4	25 L5	27 L6
H27								
HOURLY	24.5715	40.9595	42.1883	43.4540	44.7576	46.1003	47.4833	48.9078
BIWEEKLY	1965.72	3276.76	3375.07	3476.32	3580.61	3688.03	3798.67	3912.63
ANNUAL	51,109	85,196	87,752	90,384	93,096	95,889	98,765	101,728

The hourly rates are July 13, 2003 rates multiplied by 101.25%. For administrative purposes, the hourly rates are the controlling rates. Biweekly rates are hourly rates multiplied by 80 and rounded to the nearest cent. Annual rates are the hourly rates multiplied by 2,080 and rounded to the nearest dollar.

### SALARY SCHEDULE H – EFFECTIVE JULY 14, 2004 SCHEDULE OF PAY GRADES – FIRE/EMS DEPARTMENT CIVILIAN EMPLOYEES PRINCE GEORGE'S COUNTY, MARYLAND

			17	19	21	23	25	27
GRADE	MINIMUM	MAXIMUM	L1	L2	L3	L4	L5	L6
H02 HOURLY BIWEEKLY ANNUAL	7.558 604.7 15,72	1 995.73	12.8200 1025.60 26,666	13.2046 1056.37 27,466	13.6008 1088.06 28,290	14.0088 1120.70 29,138	14.4291 1154.33 30,012	14.8619 1188.96 30,913
H03 HOURLY BIWEEKLY ANNUAL	7.920 633.6 16,47	4 1044.22	13.4443 1075.54 27,964	13.8476 1107.81 28,803	14.2630 1141.04 29,667	14.6909 1175.27 30,557	15.1317 1210.53 31,474	15.5856 1246.85 32,418
H04 HOURLY BIWEEKLY ANNUAL	8.300- 664.0 17,26	3 1095.11	14.0996 1127.97 29,327	14.5226 1161.81 30,207	14.9582 1196.66 31,113	15.4070 1232.56 32,047	15.8692 1269.54 33,008	16.3453 1307.62 33,998
H05 HOURLY BIWEEKLY ANNUAL	8.698 695.9 18,09	2 1148.57	14.7878 1183.02 30,759	15.2314 1218.51 31,681	15.6884 1255.07 32,632	16.1590 1292.72 33,611	16.6438 1331.50 34,619	17.1431 1371.45 35,658
H06 HOURLY BIWEEKLY ANNUAL	9.117 729.4 18,96	0 1204.69	15.5104 1240.83 32,262	15.9757 1278.05 33,229	16.4549 1316.40 34,226	16.9486 1355.89 35,253	17.4570 1396.56 36,311	17.9808 1438.46 37,400
H07 HOURLY BIWEEKLY ANNUAL	9.556 764.5 19,87	3 1263.58	16.2686 1301.49 33,839	16.7566 1340.53 34,854	17.2593 1380.75 35,899	17.7771 1422.17 36,976	18.3104 1464.83 38,086	18.8597 1508.78 39,228
H08 HOURLY BIWEEKLY ANNUAL	10.018 801.4 20,83	5 1325.46	17.0653 1365.22 35,496	17.5772 1406.18 36,561	18.1046 1448.37 37,657	18.6477 1491.82 38,787	19.2071 1536.57 39,951	19.7833 1582.67 41,149

GRADE	MINIMUM	MAXIMUM	17 L1	19 L2	21 L3	23 L4	25 L5	27 L6
H09 HOURLY BIWEEKLY ANNUAL	10.5028 840.23 21,846	17.3805 1390.44 36,151	17.9019 1432.15 37,236	18.4389 1475.11 38,353	18.9921 1519.37 39,504	19.5619 1564.95 40,689	20.1487 1611.90 41,909	20.7532 1660.25 43,167
H10 HOURLY BIWEEKLY ANNUAL	11.0117 880.94 22,904	1458.65	18.7801 1502.41 39,063	19.3435 1547.48 40,235	19.9238 1593.91 41,442	20.5216 1641.72 42,685	21.1372 1690.98 43,965	21.7713 1741.71 45,284
H11 HOURLY BIWEEKLY ANNUAL	11.5458 923.67 24,015	19.1289 1530.31 39,788	19.7027 1576.22 40,982	20.2938 1623.50 42,211	20.9026 1672.21 43,477	21.5297 1722.38 44,782	22.1756 1774.05 46,125	22.8409 1827.27 47,509
H12 HOURLY BIWEEKLY ANNUAL	12.1070 968.56 25,183	20.0686 1605.49 41,743	20.6707 1653.65 42,995	21.2908 1703.26 44,285	21.9295 1754.36 45,613	22.5874 1806.99 46,982	23.2650 1861.20 48,391	23.9630 1917.04 49,843
H13 HOURLY BIWEEKLY ANNUAL	12.6957 1015.66 26,407	21.0559 1684.47 43,796	21.6876 1735.01 45,110	22.3382 1787.06 46,463	23.0084 1840.67 47,857	23.6986 1895.89 49,293	24.4096 1952.77 50,772	25.1419 2011.35 52,295
H14 HOURLY BIWEEKLY ANNUAL	13.3143 1065.14 27,694	22.0922 1767.38 45,952	22.7550 1820.40 47,330	23.4377 1875.01 48,750	24.1408 1931.26 50,213	24.8650 1989.20 51,719	25.6110 2048.88 53,271	26.3793 2110.34 54,869
H15 HOURLY BIWEEKLY ANNUAL	13.9637 1117.09 29,044	23.1805 1854.44 48,215	23.8759 1910.07 49,662	24.5922 1967.37 51,152	25.3299 2026.39 52,686	26.0898 2087.19 54,267	26.8725 2149.80 55,895	27.6787 2214.30 57,572
H16 HOURLY BIWEEKLY ANNUAL	14.6457 1171.66 30,463	24.3233 1945.86 50,592	25.0530 2004.24 52,110	25.8046 2064.36 53,673	26.5787 2126.30 55,284	27.3761 2190.08 56,942	28.1973 2255.79 58,650	29.0433 2323.46 60,410

GRADE	MINIMUM	MAXIMUM	17 L1	19 L2	21 L3	23 L4	25 L5	27 L6
H17 HOURLY BIWEEKLY ANNUAL	15.361 1228.9 31,95	2 2041.85	26.2888 2103.10 54,681	27.0774 2166.19 56,321	27.8897 2231.18 58,011	28.7264 2298.11 59,751	29.5882 2367.06 61,544	30.4759 2438.07 63,390
H18 HOURLY BIWEEKLY ANNUAL	16.113 1289.0 33,51	8 2142.64	27.5865 2206.92 57,380	28.4140 2273.12 59,101	29.2665 2341.32 60,874	30.1445 2411.56 62,700	31.0488 2483.90 64,582	31.9803 2558.42 66,519
H19 HOURLY BIWEEKLY ANNUAL	16.902 1,352.2 35,15	2 2,248.48	28.9491 2,315.93 60,214	29.8176 2,385.41 62,021	30.7121 2,456.97 63,881	31.6335 2,530.68 65,798	32.5825 2,606.60 67,772	33.5600 2,684.80 69,805
H20 HOURLY BIWEEKLY ANNUAL	17.731 1418.5 36,88	3 2359.59	30.3797 2430.37 63,190	31.2911 2503.29 65,085	32.2298 2578.38 67,038	33.1967 2655.74 69,049	34.1926 2735.41 71,121	35.2184 2817.47 73,254
H21 HOURLY BIWEEKLY ANNUAL	18.601 1488.1 38,69	2 2476.24	31.8816 2550.53 66,314	32.8381 2627.05 68,303	33.8232 2705.86 70,352	34.8379 2787.03 72,463	35.8830 2870.64 74,637	36.9595 2956.76 76,876
H22 HOURLY BIWEEKLY ANNUAL	19.515 1561.2 40,59	3 2598.77	33.4592 2676.73 69,595	34.4629 2757.04 71,683	35.4968 2839.75 73,833	36.5617 2924.94 76,048	37.6586 3012.69 78,330	38.7883 3103.07 80,680
H23 HOURLY BIWEEKLY ANNUAL	20.475 1638.0 42,58	0 2727.38	35.1151 2809.21 73,039	36.1685 2893.48 75,231	37.2536 2980.29 77,487	38.3712 3069.69 79,812	39.5223 3161.79 82,206	40.7080 3256.64 84,673
H24 HOURLY BIWEEKLY ANNUAL	21.482 1718.5 44,68	8 2862.45	36.8540 2948.32 76,656	37.9596 3036.77 78,956	39.0984 3127.87 81,325	40.2714 3221.71 83,764	41.4795 3318.36 86,277	42.7239 3417.91 88,866

GRADE	MINIMUM	MAXIMUM	17 L1	19 L2	21 L3	23 L4	25 L5	27 L6
H25 HOURLY BIWEEKLY ANNUAL	22.5403 1803.23 46,884	37.5534 3004.27 78,111	38.6800 3094.40 80,454	39.8404 3187.23 82,868	41.0356 3282.85 85,354	3381.33	43.5347 3482.77 90,552	3587.26
H26 HOURLY BIWEEKLY ANNUAL	23.6506 1892.05 49,193	39.4148 3153.18 81,983	40.5972 3247.78 84,442	41.8152 3345.21 86,976	43.0696 4 3445.57 3 89,585		45.6926 3655.40 95,041	
H27 HOURLY BIWEEKLY ANNUAL	24.8172 1985.37 51,620	41.3691 3309.53 86,048	42.6102 3408.82 88,629	43.8885 3511.08 91,288	45.2052 4 3616.41 3 94,027		47.9582 3836.65 99,753	

The hourly rates are January 11, 2004 rates multiplied by 101%. For administrative purposes, the hourly rates are the controlling rates. Biweekly rates are hourly rates multiplied by 80 and rounded to the nearest cent. Annual rates are the hourly rates multiplied by 2,080 and rounded to the nearest dollar.

# SALARY SCHEDULE H – EFFECTIVE JANUARY 9, 2005 SCHEDULE OF PAY GRADES – FIRE/EMS DEPARTMENT CIVILIAN EMPLOYEES PRINCE GEORGE'S COUNTY, MARYLAND

GRADE	MINIMUM	MAXIMUM	17 L1	19 L2	21 L3	23 L4	25 L5	27 L6
H02								
HOURLY BIWEEKLY ANNUAL	7.653 <u>4</u> 612.27 15,919	7 1008.18	12.9803 1038.42 26,999	13.3697 1069.58 27,809	13.7708 1101.66 28,643	14.1839 1134.71 29,503	14.6094 1168.75 30,388	15.0477 1203.82 31,299
H03	13,913	20,213	20,999	27,009	20,043	29,303	30,300	31,299
HOURLY BIWEEKLY	8.019 641.56		13.6123 1088.99	14.0207 1121.66	14.4413 1155.31	14.8746 1189.96	15.3208 1225.66	15.7804 1262.43
ANNUAL	16,68	1 27,489	28,314	29,163	30,038	30,939	31,867	32,823
H04 HOURLY	8.404 <sup>-</sup>	1 13.8600	14.2758	14.7041	15.1452	15.5996	16.0676	16.5496
BIWEEKLY ANNUAL	672.33 17,48		1142.07 29,694	1176.33 30,585	1211.62 31,502	1247.97 32,447	1285.41 33,421	1323.97 34,423
H05								
HOURLY BIWEEKLY	8.8077 704.6	1 1162.92	14.9726 1197.81	15.4218 1233.74	15.8845 1270.76	16.3610 1308.88	16.8518 1348.15	17.3574 1388.59
ANNUAL H06	18,320	30,236	31,143	32,077	33,040	34,031	35,052	36,103
HOURLY BIWEEKLY	9.231 <sub>4</sub> 738.5		15.7042 1256.34	16.1754 1294.03	16.6606 1332.85	17.1604 1372.84	17.6753 1414.02	18.2055 1456.44
ANNUAL	19,20°		32,665	33,645	34,654	35,694	36,765	37,867
H07 HOURLY	9.6760	) 15.9922	16.4719	16.9661	17.4751	17.9993	18.5393	19.0955
BIWEEKLY ANNUAL	774.08 20,126	3 1279.37	1317.75 34,262	1357.29 35,289	1398.01 36,348	1439.95 37,439	1483.14 38,562	1527.64 39,719
H08	20,12	3 33,23 .	0 1,202	00,200	00,010	01,100	00,002	00,110
HOURLY BIWEEKLY	10.1434 811.47		17.2786 1382.29	17.7970 1423.76	18.3309 1466.47	18.8808 1510.46	19.4472 1555.78	20.0306 1602.45
ANNUAL	21,098		35,940	37,018	38,128	39,272	40,450	41,664

GRADE	MINIMUM	MAXIMUM	17 L1	19 L2	21 L3	23 L4	25 L5	27 L6
H09								
HOURLY	10.6341	17.5977	18.1256	18.6694	19.2295	19.8064	20.4006	21.0126
BIWEEKLY	850.73	1407.82	1450.05		1538.36			1681.01
ANNUAL	22,119	36,603	37,701	38,832	39,997	41,197	42,433	43,706
H10								
HOURLY	11.1494	18.4611	19.0149	19.5853	20.1729	20.7781	21.4014	22.0435
BIWEEKLY	891.95	1476.88	1521.19	1566.83	1613.83	1662.25	1712.11	1763.48
ANNUAL	23,191	38,399	39,551	40,737	41,960	43,218	44,515	45,850
H11								
HOURLY	11.6902	19.3680	19.9490	20.5475	21.1639	21.7988	22.4528	23.1264
BIWEEKLY	935.21	1549.44	1595.92	1643.80	1693.11	1743.91	1796.22	1850.11
ANNUAL	24,316	40,285	41,494	42,739	44,021	45,342	46,702	48,103
H12								
HOURLY	12.2583	20 3195	20.9290	21 5569	22.2036	22 8697	23 5558	24.2625
BIWEEKLY	980.67		1674.32			1829.58		1941.00
ANNUAL	25,497	42,264	43,532	44,838	46,184	47,569	48,996	50,466
H13 HOURLY	12.8544	24 2404	21.9587	22 6174	23.2960	22 0049	24.7147	OE 4EG1
BIWEEKLY	1028.35		1756.69		1863.68			2036.49
ANNUAL	26,737	44,344		47,044	48,456	49,909	51,407	
_	-, -	,-	-,-	,-	-,	-,	, ,	- ,
H14								
HOURLY	13.4807		23.0394			25.1758		26.7090
BIWEEKLY ANNUAL	1078.46 28,040	46,526	1843.16 47,922	49,360	50,841	2014.07 52,366	53,937	2136.72 55,555
AUTOAL	20,040	40,020	+1,0ZZ	40,000	00,041	02,000	00,007	00,000
H15								
HOURLY	14.1382		24.1743		25.6466		27.2084	
BIWEEKLY	1131.06		1933.95			2113.28	2176.67	
ANNUAL	29,407	48,818	50,283	51,791	53,345	54,945	56,594	58,291
H16								
HOURLY	14.8288	24.6273	25.3661	26.1271	26.9109	27.7183	28.5498	29.4063
BIWEEKLY	1186.30		2029.29			2217.46		2352.50
ANNUAL	30,844	51,225	52,762	54,344	55,975	57,654	59,384	61,165

GRADE	MINIMUM I	MAXIMUM	17 L1	19 L2	21 L3	23 L4	25 L5	27 L6
H17 HOURLY BIWEEKLY ANNUAL	15.5535 1244.28 32,351	25.8421 2067.37 53,752	26.6174 2129.39 55,364	27.4159 2193.27 57,025	28.2384 2259.07 58,736	29.0855 2326.84 60,498	29.9581 2396.65 62,313	30.8568 2468.55 64,182
H18 HOURLY BIWEEKLY ANNUAL	16.3150 1305.20 33,935	27.1178 2169.42 56,405	27.9313 2234.50 58,097	28.7692 2301.54 59,840	29.6323 2370.58 61,635	30.5213 2441.70 63,484	31.4369 2514.95 65,389	32.3800 2590.40 67,350
H19 HOURLY BIWEEKLY ANNUAL	17.1140 1369.12 35,597	28.4573 2276.58 59,191	29.3110 2344.88 60,967	30.1903 2415.23 62,796	31.0961 2487.68 64,680	32.0289 2562.31 66,620	32.9898 2639.18 68,619	33.9795 2718.36 70,677
H20 HOURLY BIWEEKLY ANNUAL	17.9533 1436.26 37,343	29.8635 2389.08 62,116	30.7594 2460.75 63,980	31.6822 2534.58 65,899	32.6327 2610.61 67,876	33.6117 2688.93 69,912	34.6200 2769.60 72,010	35.6586 2852.69 74,170
H21 HOURLY BIWEEKLY ANNUAL	18.8340 1506.72 39,175	31.3399 2507.20 65,187	32.2801 2582.41 67,143	33.2485 2659.88 69,157	34.2460 2739.68 71,232	35.2734 2821.87 73,369	36.3316 2906.53 75,570	37.4215 2993.72 77,837
H22 HOURLY BIWEEKLY ANNUAL	19.7593 1580.75 41,099	32.8907 2631.25 68,413	33.8774 2710.19 70,465	34.8937 2791.50 72,579	35.9405 2875.24 74,756	37.0188 2961.50 76,999	38.1293 3050.35 79,309	39.2732 3141.86 81,688
H23 HOURLY BIWEEKLY ANNUAL	20.7309 1658.47 43,120	34.5185 2761.48 71,798	35.5540 2844.32 73,952	36.6206 2929.65 76,171	37.7192 3017.54 78,456	38.8508 3108.07 80,810	40.0163 3201.31 83,234	41.2168 3297.35 85,731
H24 HOURLY BIWEEKLY ANNUAL	21.7507 1740.06 45,241	36.2279 2898.23 75,354	37.3147 2985.18 77,615	38.4341 3074.73 79,943	39.5872 3166.97 82,341	40.7748 3261.98 84,812	41.9980 3359.84 87,356	43.2580 3460.64 89,977

GRADE	MINIMUM	MAXIMUM	17 L1	19 L2	21 L3	23 L4	25 L5	27 L6
H25								
HOURLY	22.8221	38.0228	39.1635	40.3384	41.5486	42.7950	44.0789	45.4012
BIWEEKLY	1825.77	3041.82	3133.08	3227.07	3323.88	3423.60	3526.31	3632.10
ANNUAL	47,470	79,087	81,460	83,904	86,421	89,014	91,684	94,435
H26								
HOURLY	23.9463	39.9075	41.1047	42.3379	43.6080	44.9162	46.2637	47.6516
BIWEEKLY	1915.70	3192.60	3288.38	3387.03	3488.64	3593.30	3701.10	3812.13
ANNUAL	49,808	83,008	85,498	88,063	90,705	93,426	96,229	99,115
H27								
HOURLY	25.1274	41.8863	43.1428	44.4371	45.7702	47.1433	48.5576	50.0144
BIWEEKLY	2010.19	3350.90	3451.43	3554.97	3661.62	3771.47	3884.61	4001.15
ANNUAL	52,265	87,123	89,737	92,429	95,202	98,058	101,000	104,030

The hourly rates are July 14, 2004 rates multiplied by 101.25%. For administrative purposes, the hourly rates are the controlling rates. Biweekly rates are hourly rates multiplied by 80 and rounded to the nearest cent. Annual rates are the hourly rates multiplied by 2,080 and rounded to the nearest dollar.

#### **Min-Max System:**

- A. The min-max system in effect for all members of the bargaining unit will be replaced by the following modified "min-max" system.
  - 1. Effective July 1, 1994:
- A. The minimum and maximum pay rates for employees covered by this salary schedule are established on the attached schedules of pay rates for employees in the job classifications listed in Article I of the Agreement.
- B. Merit steps will have the value of three and one-half percent (3.5%). An employee will be eligible to advance to the next merit step for his/her grade on his/her anniversary date at the rate of one (1) step per year provided that he/she receives a satisfactory performance evaluation for the preceding year.
- C. (1) If, upon the granting of a three and one-half percent (3.5%) merit increase, an employee's salary is one percent (1%) or less from the applicable maximum rate, the employee will have his/her salary rate adjusted to the applicable maximum rate.
- (2) If upon the granting of a three and one-half percent (3.5%) merit increase, an employee's salary rate is greater than one percent (1%) but less than three and one-half percent (3.5%) from the applicable maximum rate, the employee upon satisfactory completion of one (1) additional year of service, will have his/her salary rate adjusted to the applicable maximum rate.
- D. Upon promotion an employee's salary rate shall be the greater of a ten percent (10%) increase over his/her current rate or a ten percent (10%) increase above the stated minimum for the grade to which he/she is promoted.
- E. Steps for the purpose of demotions, discipline, and reallocations, shall be at a rate of five percent (5%) and shall be governed by the Personnel Law.
- F. The maximum pay rate at each grade will be increased by an additional five percent (5%) on July 1, 1994.
- G. Employees covered by this salary schedule and hired before July 1, 1993 will keep the anniversary dates that they held on July 1, 1993 for as long as they are continuously employed. Employees hired on or after July 1, 1993 will have as their anniversary dates the dates of their initial appointment and those anniversary dates will not be changed while those employees are continuously employed.
- H. Amend the Pay Scale effective July 4, 1999 to supercede the modification effective July 1, 1998, described in the previous paragraph, and provide the following longevity steps:
- L1 Three percent (3%) above the maximum rate, to which an employee will be eligible to advance after completing seventeen (17) years of service.

- L2 Three percent (3%) above the L1 rate, to which an employee will be eligible to advance after completing nineteen (19) years of service.
- L3 Three percent (3%) above the L2 rate, to which an employee will be eligible to advance after completing twenty-two (22) years of service.
- L4 Three percent (3%) above the L3 rate, to which an employee will be eligible to advance after completing twenty-five (25) years of service.
- L5 Two and one-half percent (2.5%) above the L4 rate, to which an employee will be eligible to advance after completing twenty-eight (28) years of service.
  - 2. The longevity steps, described above, will be phased in as follows:
- A. Beginning in FY2000, advancement to a longevity step will be effective on an employee's anniversary date.
- B. An employee at the maximum rate (or the current longevity rate), whose anniversary date falls between July 1 and July 3, 1999, and who has completed the required years of service for a longevity step (after subtracting two (2) years for lack of credit toward a merit increase during FY96 and FY97) will advance to the first (or next) longevity step, as appropriate, effective on July 4, 1999.
- C. An employee, whose years of service (after subtracting two (2) years for lack of credit toward a merit increase during FY96 and FY97) would otherwise warrant his/her advancement by more than a single longevity step during FY2000, will only advance at the rate of one longevity step per fiscal year until the employee reaches the longevity step appropriate for his/her years of service (adjusted for two (2) years' lack of credit toward a merit increase during FY96 and FY97).
  - 3. Effective July 1, 2001, amend the Pay Scale to provide for the following modifications:
- A. The maximum rate in effect on June 30, 2001 is increased one and seven-tenths percent (1.7%).
  - B. Longevity Steps are adjusted as follows:
- L1 Three percent (3%) above the maximum rate, to which an employee will be eligible to advance after completing seventeen (17) years of service.
- L2 Three percent (3%) above the L1 rate, to which an employee will be eligible to advance after completing nineteen (19) years of service.
- L3 Three percent (3%) above the L2 rate, to which an employee will be eligible to advance after completing twenty-one (21) years of service.
- L4 Three percent (3%) above the L3 rate, to which an employee will be eligible to advance after completing twenty-three (23) years of service.
- L5 Three percent (3%) above the L4 rate, to which an employee will be eligible to advance after completing twenty-five (25) years of service.
- L6 Two and one half percent (2.5%) above the L5 rate, to which an employee will be eligible to advance after completing twenty-seven (27) years of service.

- 4. An employee, whose years of service (after subtracting two (2) years for lack of credit toward a merit increase during FY96 and FY97) would otherwise warrant his/her advancement by more than a single longevity step during FY2002 or FY2003, will only advance at the rate of one longevity step per fiscal year until the employee reaches the longevity step appropriate for his/her years of service (adjusted for two (2) years' lack of credit toward a merit increase during FY96 and FY97).
  - 5. Effective July 1, 2003, amend the Pay Scale to provide for the following modification:
- L6 Three percent (3%) above the L5 rate, to which an employee will be eligible to advance after completing twenty-seven (27) years of service.
- 6. An employee, whose years of service (after subtracting two (2) years for lack of credit toward a merit increase during FY96 and FY97) would otherwise warrant his/her advancement by more than a single longevity step during FY2004 or FY2005, will only advance at the rate of one longevity step per fiscal year until the employee reaches the longevity step appropriate for his/her years of service (adjusted for two (2) years' lack of credit toward a merit increase during FY96 and FY97).

#### 2. MERIT INCREASES

- A. Employees covered by this Salary Schedule who would otherwise be entitled to receive a merit anniversary increase during the period from July 1, 2003, through June 30, 2004, will receive one.
- B. Employees covered by this Salary Schedule who would otherwise be entitled to receive a merit anniversary increase during the period from July 1, 2004, through June 30, 2005, will receive one.

#### 3. COST OF LIVING

- A. Effective the first full pay period beginning on or after July 1, 2003, employees covered by this Salary Schedule will receive a one percent (1%) increase in their base hourly rates of pay.
- B. Effective the first full pay period beginning on or after January 1, 2004, employees covered by this Salary Schedule will receive a one and one-quarter percent (1.25%) increase in their base hourly rates of pay.
- C. Effective the first full pay period beginning on or after July 1, 2004, employees covered by this Salary Schedule will receive a one percent (1%) increase in their base hourly rates of pay.
- D. Effective the first full pay period beginning on or after January 1, 2005, employees covered by this Salary Schedule will receive a one and one-quarter percent (1.25%) increase in their base hourly rates of pay.

#### 4. WORKWEEK

The workweek is the seven (7) consecutive day period commencing at 12.01 a.m. Sunday, and ending the following Saturday at midnight.

#### 5. HOURS OF WORK

A. The normal work shift for full-time employees covered by this Salary Schedule will be between 0800 and 1700 hours, Monday through Friday, unless on shift work or alternative work schedule.

#### B. Breaks

Breaks will be scheduled at times designated by the supervisor on duty.

#### 6. OVERTIME PAY

A. Provided the employee is in a pay status for the total of his/her regularly scheduled hours during a workweek, an employee covered by this Salary Schedule who is authorized to and who works in excess of his/her scheduled hours (40) shall have the option of receiving pay at the rate of one and one-half (1.5) hours for each overtime hour worked or, with management approval, the option of receiving compensatory time at the rate of one and one-half (1.5) hours for each overtime hour worked. Employees will be given the opportunity to use compensatory time earned for overtime pursuant to departmental procedures.

#### B. Calculation of Overtime

Each hour of overtime shall be compensated as follows:

1-14 minutes	No compensation
15-29 minutes	Compensatory leave at rate of 1.5 times of time worked
30-44 minutes	One-half hour wages at 1.5 times plus compensatory time for actual time worked over 30 minutes
45-60 minutes	One (1) hour of wages at 1.5 times

#### 7. ALTERNATIVE WORK SCHEDULES

Employees will be given an opportunity to participate in the Alternative Work Schedule (AWS) Program as described in the July 2, 1993 Memorandum from the Fire Chief.

#### 8. SHIFT DIFFERENTIAL

A. Any full-time employee whose regularly assigned tour of duty requires that at least fifty percent (50%) of the standard workday be between the hours of 6 p.m. and 6 a.m. will be eligible for shift differential pay of seventy cents (70e) per hour for all hours actually worked between 6

p.m. and 6 a.m.

- B. Shift differential is considered as premium pay and shall not be included in the rate of base pay used to compute:
  - 1. all leave categories as provided in Division 17 of the Personnel Law;
  - 2. holiday premium pay; and,
  - 3. retirement and insurance deductions and benefits.

#### 9. CALL-BACK PAY

An employee who is called back from off-duty, and does in fact perform duties on behalf of the Prince George's County Fire Department during his/her normal off-duty hours by authority of the County Fire Chief, shall be paid the minimum of four (4) hours at one and one-half (1.5) times his/her regular rate of pay. This provision shall not apply to administrative hearings or disciplinary procedures that affect the employee. However, management will attempt to schedule such hearings and/or procedures during the normal duty hours of the employee; or, at a time mutually agreeable to both parties.

#### 10. EARLY REPORTING TIME

- A. An employee who is called in to work by career officers authorized by the County Fire Chief for two (2) hours or less immediately before his/her normally scheduled starting time shall be paid for such hours at one and one-half (1.5) times his/her regular rate of pay beginning with his/her regular starting time.
- B. The provision of Section 9, <u>Call-Back Pay</u>, shall apply to an employee called in to work less than two (2) hours immediately before his/her regularly schedule starting time.

#### 11. ACTING PAY

- A. When an employee is assigned by the Employer to perform in an acting capacity substantially all the duties and responsibilities of any other position with a higher grade and does in fact assume the duties of that position for a period of greater than seven (7) consecutive days, he/she shall be paid at a rate of pay which is equivalent to a one-step increase or the minimum necessary to place the employee at the entry level rate of the higher grade, and shall continue to be paid at that rate of pay until relieved by the person for whom he/she is acting, or by a person of equal rank to that position, who is permanently assigned to that station or bureau.
- B. Beginning with the forty-sixth (46th) consecutive day in such an acting capacity, an employee shall be paid at a rate of pay which is ten percent (10%) above his/her regular rate of pay or the minimum necessary to place the employee at the entry level rate of the higher grade, whichever is greater, while he or she continues to work in the acting capacity.

#### 12. HOLIDAYS AND HOLIDAY PAY

A. The following shall be designated as holidays within the scope of this Salary Schedule.

New Year's Day
Martin Luther King Jr.'s Birthday
Washington's Birthday

Veteran's Day
Thanksgiving Day
Christmas Day

Memorial Day Presidential Inauguration Day (every 4 years)

Independence Day County Employee's Appreciation Day

Labor Day Fire Fighter Recognition Day (Friday before

Columbus Day the observance of Memorial Day)

B. Further, beginning in the 1998 wage reporting year, employees covered by this Salary Schedule will be granted an additional four (4) hours of personal leave each wage reporting year in lieu of the former General Election Day Holiday.

C. If an employee works on a designated holiday, he/she shall be paid at the rate of two (2) times his/her regular rate of pay for all hours worked on the holiday and the employee shall not receive an additional day off.

#### 13. STANDBY DUTY

A. There shall be two (2) tours of standby duty.

Monday 0700 - Friday 1500

Friday 1500 - Monday 0700

- B. A bargaining unit employee required by the Fire Chief or his/her designee to be on standby during the Monday through Friday tour of duty shall be compensated at the rate of two (2) hours of compensatory time per day; the rate of compensation for the Friday through Monday tour shall be four (4) hours of compensatory time per day. The rate of compensation for standing by on a designated holiday shall be a total of eight (8) hours of compensatory time. An employee who is called back to active duty while on standby will receive no standby pay for the day on which the active duty was performed.
- C. This section shall not apply to unusual circumstances which result in the Department's Emergency Operation Plan being placed into effect, provided that when a "yellow alert" is in effect for seventy-two (72) hours those affected employees shall receive one (1) day's pay. In addition, affected employees shall be compensated at a rate of one (1) day's pay for each subsequent seventy-two (72) hours on alert.

#### 14. PAY WHILE ON I.O.J. LEAVE

Any employee who is on I.O.J. or disability leave shall receive all pay during said period as disability income.

#### 15. CLOTHING ALLOWANCE

Effective Fiscal Year 2004, fire inspectors and fire investigators covered by this Salary Schedule shall receive a clothing allowance of five hundred dollars (\$500.00) per year. This clothing allowance is not considered part of the employee's base pay, and will be paid in one (1) installment in July of each fiscal year.

#### 16. SICK LEAVE

Sick leave policies shall be administered in accordance with the Prince George's County Personnel Law requirements.

#### 17. ANNUAL LEAVE

Annual leave policies shall be administered in accordance with the Prince George's County Personnel Law requirements.

- 1. A maximum of three hundred sixty (360) hours of accumulated annual leave earned beginning with the first pay period in the 1997 leave year (i.e., January 5, 1997) may be carried over from one leave year to the next by an employee (i.e., new annual leave).
- 2. An employee shall be allowed to carry over annual leave earned as of the last full pay period in leave year 1996 (i.e., old annual leave) even if such accumulated amount is in excess of the maximum allowed in Subsection 1., above, or in excess of the one hundred thirty (130) days maximum allowed in the first paragraph of former Section 6.2 of the Agreement.
- 3. Effective beginning with the 1997 leave year, new annual leave in excess of the three hundred sixty (360) hours limit will convert to new sick leave.

#### 18. SICK AND ANNUAL LEAVE DISPOSITION UPON SEPARATION

- A. Effective beginning with the 1997 leave year (i.e. January 5, 1997), the annual and sick leave balances accumulated by an employee shall, upon the employee's separation from employment, with proper notice of separation, be liquidated in the following manner:
- 1. The employee may elect to retain all or any portion of the employee's sick and annual leave balances credited to the employee's leave record for the period of time equal to the employee's eligibility for reappointment as determined in accordance with Section 16-148(a)(8).
- 2. The employee may elect to apply all or any portion of the employee's sick and annual leave balances to employment elsewhere, provided another employer has agreed to accept accumulated sick or annual leave balances for credit on behalf of the employee.
- 3. The employee may elect to receive cash payment for all or any portion of the employee's annual leave balance in an amount equal to the total number of unused annual leave hours multiplied by the employee's final base hourly rate of pay, subject to the following:

- a. Upon separation from employment, employees who participate in the Maryland State Retirement Systems (MSRS) may elect to receive a cash payment for the remainder of their annual leave hours that were accumulated as of the end of the 1996 leave year or up to three hundred sixty (360) hours of accumulated annual leave, whichever is greater. Any remaining amount would be converted to sick leave and could be applied to purchase MSRS pension credit at the applicable rate.
- 4. Upon separation from employment for non-disciplinary reasons (including but not limited to retirement, disability and death), eligible employees will receive cash payment for unused sick leave accumulated as of the end of the 1996 leave year at two and one-half percent (2.5%) for each year of service (through the date of separation) at the employee's base hourly rate of pay as of January 1, 1997. However, if a fire fighter with less than twenty (20) years of actual service terminates employment as a result of death or disability, he/she shall receive a fifty percent (50%) cash-out of unused accumulated sick leave as of the end of the 1996 leave year.
- 5. For individuals who participate in the MSRS plan, sick leave earned beginning with the first pay period in the 1997 leave year is not subject to cash payment but may be used to purchase MSRS pension credit at the applicable rate.
- 6. Notwithstanding any provision in this Section to the contrary, an employee who is involuntarily separated from employment with the County for disciplinary reasons is not entitled to any payment for unused sick leave.

#### 19. LEAVE OF ABSENCE

Leave without pay may be granted for up to one (1) year when just cause for such leave is shown by the employee. Such leave shall be requested in writing and shall be subject to approval by the County Fire Chief or his/her designee and such approval shall not be unreasonably withheld. The County Fire Chief has the right to set reasonable limits on such leave.

#### 20. PERSONAL LEAVE

Twenty-eight (28) hours of paid personal leave per leave year, including the four (4) hours in lieu of the General Election Holiday shall be granted to each employee eligible for annual leave. A personal leave day shall be requested and approved in advance of use. There shall be no accumulation of personal leave days and unused personal leave shall be forfeited at the end of the leave year or upon termination of employment. A personal leave day equals eight (8) hours. Personal leave may be taken in increments of four (4) hours.

#### 21. BEREAVEMENT LEAVE

Members of the Unit shall be entitled to use accumulated sick leave for the purpose of bereavement when a death occurs in a member's family. A maximum amount of sick leave used shall not normally exceed three (3) working days. The term "family" shall mean and include the member's spouse, child, sister, brother, parent, grandparent and aunt or uncle. Leave needed beyond three (3) days because of travel distance, religious requirements or other extenuating

circumstances may be extended on a case-by-case basis, but in no instance shall such bereavement leave be approved beyond seven (7) working days. Effective with the 1994 leave year, the first three (3) days of bereavement leave taken upon the death of a parent, spouse or child will be administrative leave rather than sick leave.

#### 22. ADDITIONAL LEAVE PROVISION

In the event the County Executive grants administrative leave to non-essential County employees because of extreme inclement weather or other hazardous working conditions, which may prevent employees from reporting to work or which may require early release from work, those employees required by the Fire Department to perform duties will be entitled to receive one (1) hour of compensatory time for each hour worked during the emergency, in addition to any pay to which they are entitled for that period.

#### 23. UNION LEAVE

A. <u>Conferences and Seminars</u> - Members of the bargaining unit shall be granted time to attend conventions and conferences without loss of pay or leave with prior approval of the County Fire Chief (not to be unreasonably withheld), and further provided that such meetings shall not exceed six (6) per fiscal year and that not more than two (2) members of the bargaining unit request such approval.

The County Fire Chief will be notified thirty (30) days in advance of such meetings. Notice of less than thirty (30) days will be accepted where there are unusual circumstances which prevent giving thirty (30) days notice. In no event shall notice be less than seven (7) days.

- B. <u>Leave for Negotiations</u> Employees (not to exceed three (3) in number) who, upon the request of the Union are excused from their regular assignment for the purpose of participating in negotiation sessions with representatives of the County, shall suffer no loss of pay or leave.
- C. <u>Union President</u> The President of the Union shall be granted administrative leave with pay as may be required for the purpose of discharging his official duties as Union President.

#### 24. SICK LEAVE BANK

- A. The Union shall have the right to maintain a "Sick Leave Bank" for the employees covered by this Salary Schedule. Such sick leave shall be accumulated through voluntary donations of sick leave by bargaining unit members. This leave may then be transferred to the account of another bargaining unit member with a zero annual and sick leave balance. Use of such transferred leave shall be limited to sickness or disability which incapacitates the employee.
- B. The administration of this leave bank shall be the responsibility of the Union. The parties agree to develop an agreed to form to be used for transferring sick leave under this provision. The County agrees to maintain the records of the sick leave bank and shall only transfer sick leave from this bank to the account of an employee upon receiving written authorization from the Union.

C. The parties agree to participate in a Joint Study Committee in Fiscal Year 2004, to establish a policy for handling the Sick Leave Bank. A final report shall be submitted by March 31, 2004.

#### 25. ADMINISTRATION OF LEAVE

The provisions governing the administration of the above types of leave as well as other types of leave (holiday, administrative, military, military leave without pay, disability, leave without pay, absence without leave, compensatory) are specified in Division 17 of the Personnel Law and Administrative Procedure 284.

#### 26. GROUP HEALTH INSURANCE

- A. The County shall contribute seventy-five percent (75%) to the cost of the County's point of service health insurance plan for any employee or retiree who elects to participate in the plan. Participating employees shall contribute the remaining twenty-five percent (25%).
- B. For those employees or retirees who elect to enroll in a prepaid group health plan or Health Maintenance Organization (HMO), the Employer's contribution shall be equal to eighty percent (80%) of the cost of HMO coverage and the participating employees/retirees contribution shall equal the remaining twenty percent (20%).
- C. Employees who provide proof of other medical coverage may choose to receive a credit instead of enrolling in a medical plan with the County.
- D. Employees who participate in the County's health insurance program and retire on or after July 1, 1991, or July 1, 1994, will pay twenty percent (20%) or twenty-five percent (25%) respectively; those who participate in a prepaid group health plan or a Health Maintenance Organization (HMO) and retire on or after July 1, 1991, will pay twenty percent (20%).
- E. Effective January 1, 2004, employees and retirees (who retired on or after July 1, 1998) covered by this Agreement who elect to participate in the County's deductible prescription program shall contribute nine dollars (\$9.00) biweekly for family coverage and four dollars (\$4.00) biweekly for individual coverage, and the County shall contribute the remaining premium. Employees who choose not to enroll (during Open Enrollment) in the Prescription Drug Plan may choose to receive a credit instead.
- F. The Employer shall contribute ninety percent (90%) to the County's vision care program for any employee or retiree (who retires on or after July 1, 1998) who elects to participate. The participating employee or retiree shall contribute the remaining ten percent (10%).
- G. Two dental plans are available to employees, the cost of which is paid by the employee if the employee elects to enroll in the plan.
- H. Employees may choose to enroll in a Long-Term Disability program offering fifty percent (50%) or sixty percent (60%) of annual salary up to normal social security retirement age. Employees will pay the full cost of whichever option is chosen.

I. Employees may contribute up to five thousand dollars (\$5,000.00) in a dependent flexible spending account and up to three thousand dollars (\$3,000.00) in a medical flexible spending account.

#### 27. LIFE INSURANCE

- A. The County shall pay one hundred percent (100%) of the monthly premium for County life insurance for each employee in the amount of two (2) times the employee's annual salary up to a maximum of one hundred fifty thousand dollars (\$150,000.00). Employees may choose to increase their life insurance from one (1) to four (4) times their annual salary up to a total of seven hundred fifty thousand dollar (\$750,000.00) including the base amount provided by the County. Employees will pay for the increased coverage at rates based on their age and amount of coverage. Employees may choose to reduce their life insurance at one (1) times their annual salary and receive a credit.
- B. The County shall pay a death benefit of ten thousand dollars (\$10,000.00) upon the death of any employee covered by this Salary Schedule whose death results from an accidental personal injury arising out of and in the course of his/her employment.

#### 28. UNEMPLOYMENT INSURANCE

Employees who are separated from County service may be entitled to unemployment compensation provided that they meet eligibility requirements established by Federal and/or State regulations.

#### 29. RETIREMENT CONTRIBUTIONS

- A. Employees paid in accordance with this Salary Schedule and who are eligible for enrollment in the Maryland State Retirement System shall pay retirement contributions at the rate of five percent (5%) or seven percent (7%) of base salary, depending on plan option selected.
- B. Current participants in the Maryland State Retirement System may transfer to the Employee's Pension System, which is non-contributory up to the Social Security Wage Base.
- C. All classified employees hired on or after January 1, 1980, must enroll in the Employee's Pension System.
- D. The County's contribution rate shall be that amount as established from time to time by the State. Employee contributions (where applicable) shall be made through payroll deductions. If changes/improvements in retirement benefits are made, then contributions may be adjusted accordingly.

#### 30. SUPPLEMENTAL RETIREMENT BENEFIT

#### A. Benefit Accrual and Amounts

- 1. Effective July 1, 1992, employees covered by this Salary Schedule shall commence participation in a supplemental retirement benefit program. The supplemental retirement program will be jointly funded through County and employee contributions as described in paragraph d (Funding) below. The rate of accrual and amount of the benefit payable under this program are determined as follows:
- a. Benefit accrual is at the rate of 0.6% times the number of years of actual and continuous service the employee has as a full-time Prince George's County employee, to a maximum of twenty-five (25) years of actual and continuous service, multiplied by the employee's average annual compensation, as determined pursuant to paragraph E, below.
- b. Pursuant to paragraph a., above, the maximum benefit payable to any eligible employee is fifteen percent (15%) of the employee's average annual compensation, as determined pursuant to paragraph e, below.

# B. Vesting

#### 1. Minimum Continuous Service Requirements

No employee covered by this Salary Schedule shall be entitled to any benefit described in this Section until the employee has completed a minimum of five (5) years of actual and continuous service as an employee for Prince George's County.

#### 2. Vested Benefit

An employee completing the minimum continuous service requirements of paragraph B.1., above, shall be entitled to receive a monthly benefit as determined pursuant to paragraph A.1.a., above; provided, however, that no employee terminated for disciplinary reasons will be entitled to any benefit under this Section.

#### C. Benefit Payment

The benefit accrued by an employee under either paragraphs A or B, above, shall not be payable until retirement at the earlier of age fifty-five (55) and fifteen (15) years of service or age sixty-two (62) and five (5) years of service; or after thirty (30) years of service regardless of age.

#### D. Funding

Except for the cost of the benefit increase effective June 30, 2001, as provided in paragraph G, below, --which cost shall be the responsibility of the County,-- the cost of funding this supplemental retirement plan for all participating employees, as determined by the Plan's actuary, will be shared on an equal basis by the employees and the County through regular contributions each pay period.

#### E. Definitions

- 1. <u>Actual Service</u> means service while employed as an employee of Prince George's County.
- 2. <u>Average Annual Compensation</u> means an amount computed by dividing by three the compensation actually received by an employee during whatever period of thirty-six (36) consecutive months of continuous service will provide the largest total compensation for any such period.
- 3. <u>Compensation</u> means the basic compensation actually received by an employee for service rendered as an employee for Prince George's County, excluding any overtime or other premium pay, bonuses or other additional compensation.
- 4. <u>Continuous Service</u> means the most recent unbroken period of employment as an employee of Prince George's County.

# F. Representative on Supplemental Pension Board

Effective when this Salary Schedule is enacted into law, International Association of Fire Fighters Local 1619 shall nominate one (1) representative to the Board of Trustees of the Fire Fighters Supplemental Pension Plan to the County Executive.

#### G. Pension Plan Modifications effective in FY98 and FY99

<u>Credit for CETA Service.</u> The Supplemental Retirement Plan for employees covered by this salary schedule will be amended to permit those plan participants who were hired before July 1, 1980, as CETA employees to receive credit for that service toward normal retirement provided this can be achieved at no additional cost to the County or to the Supplemental Retirement Plan.

#### H. Pension Plan Modifications effective in FY00

<u>Benefit Increase</u>. Effective June 30, 1999, the benefit accrual rate in paragraph A above, shall be increased from 0.6% to 0.8% per year for up to twenty-five (25) years of service for an increase in the maximum benefit from fifteen percent (15%) to twenty percent (20%).

# I. Pension Plan Modifications effective in FY02

<u>Benefit Increase</u>. Effective July 1, 2001, the benefit accrual rate in G. above, shall be increased from 0.8% to 1.0% per year for up to thirty (30) years of service for an increase in the maximum benefit from twenty percent (20%) to thirty percent (30%).

J. <u>Hold Harmless Benefit Calculation</u> For any employee covered by this Salary Schedule who retires during the period from July 1, 2003, through June 30, 2005, "Average Annual compensation" as that term is defined in the Supplemental Retirement Plan, will be calculated as if the employee had received all merit step increases in Fiscal Year 1996 and 1997 on his /her anniversary date that the employee would otherwise have been eligible to receive but for the deferral of such step increase in that year.

#### K. IRS Pickup Plan

- 1. The County shall pick up, within the meaning of Section 414(h) (2) of the Internal Revenue Code, the employee contributions required by Section D (<u>Funding</u>) hereof. Such amounts:
- a. are designated as employee contributions to be picked up by the County within the meaning of Section 414(h) (2) of the Internal Revenue Code and shall be treated as employer contributions in determining the tax treatment of such amounts under that section;
- b. shall reduce the taxable compensation of the employee in an amount that equals the employee contributions picked up by the County;
- c. shall be paid by the County from the same source of funds that is used to pay compensation to the employee;
- d. shall, for all other purposes, be treated in the same manner and to the same extent as employee contributions made before establishment of the pickup plan.
- 2. Employees shall not be entitled to receive such amounts directly in lieu of having such amounts picked up by the County. This pickup plan becomes effective for pay periods beginning on or after its approval by the County Executive and the County Council. The County shall apply to the Internal Revenue Service for a private letter ruling with respect to the pickup plan, but neither the application nor the receipt of such a ruling are prerequisites to the implementation of the pickup plan.

#### 31. SOCIAL SECURITY

- A. Effective January 1, 2004, the County and each employee paid in accordance with this Salary Schedule shall make contributions to the Social Security fund of 7.65% of the first eighty-seven thousand nine hundred dollars (\$87,900.00) and 1.45% of the remainder up to one hundred twenty-five thousand dollars (\$125,000.00) paid in wages per employee per calendar year. Employee contributions shall be made through payroll deductions.
- B. Subsequent changes in the Social Security tax rate and/or the taxable wage base as enacted through Federal legislation shall be applied in computing Social Security contributions by the County and each employee.

#### 32. MILITARY LEAVE

Any employee called up to active military service in response to the terrorist attacks on September 11, 2001 or pursuant to military action against Iraq and/or North Korea shall be eligible for the benefits set forth herein: Payment of a salary supplement equal to the difference between the employee's base rate of pay and the employee's base military rate. Eligibility for health care benefits to continue once the employee enters a leave without pay status with both the employer and employee contributions of the premium being paid by the County. These benefits shall expire on February 25, 2005.

# 33. PRINCE GEORGE'S PROFESSIONAL FIRE FIGHTERS P.A.C. PAYROLL DEDUCTION

The County agrees to deduct on a biweekly basis from the payroll checks of employees covered by this Salary Schedule who so request in writing voluntary contributions to the Prince George's Professional Fire Fighters P.A.C. payroll deduction fund. The Union agrees to indemnify and hold harmless the County from any loss or damages arising from the operations of this provision.

#### 34. WORKERS' COMPENSATION

The County will provide at its own cost all benefits due to an employee pursuant to the Maryland Worker's Compensation Law, Title 9 of the Maryland Labor and Employment Code Annotated.

#### 35. INCENTIVE AWARDS

To the extent that funds have been appropriated for such purpose, employees may be granted incentive awards, subject to the provisions of Section 16-209 of the Personnel Law.

#### 36. POLICY STATEMENT

It is the policy of the County that benefits afforded to employees in the Salary Plan are governed by the specific salary schedule to which an employee is currently assigned. If an employee is transferred, promoted, demoted, or in any way moves from one salary schedule to another, any benefits unique to or expressly a function of the former salary schedule are not carried over.