



Angela D. Alsobrooks
County Executive

PRINCE GEORGE'S COUNTY GOVERNMENT

OFFICE OF MANAGEMENT AND BUDGET

MEMORANDUM

DATE: March 27, 2023

TO: Josh Hamlin
Director of Budget and Policy Analysis Division

THRU: Stanley A. Earley Director *SAE*
Office of Management and Budget

FROM: Mark Graves, Executive Director
Revenue Authority

RE: First Round FY 2024 Proposed Budget Responses

In an effort to facilitate an efficient and effective budget review and reporting process, we are submitting a request for budgetary information. Please respond to the questions with the appropriate information. Please submit your response in a Word document with embedded Excel tables.

GENERAL

1. Please provide a copy of the Authority's most recent organizational chart.

Attachment - A

2. Please provide a list of the Authority's current Board members, including ex-officio members, and the dates of their respective terms.

Attachment - B

Wayne K. Curry Administration Building, 1301 McCormick Drive, Largo, MD 20774
(301) 952-3300



www.princegeorgescountymd.gov

3. Please complete the table below by providing the actual Revenues (Net Operating Income and Net Interest Income) and Expenses (Compensation and Benefits, Facilities Operating Expenses, and Operating Supplies and Expenses) for the Authority for FY 2022.

Category	Actual 2022
Revenues	
Net Operating Income	\$40,385,328
Net Interest Income (Expense)	\$28,467
Total Net Revenues	\$40,413,795
Expenditures	
Net Compensation and Benefits	\$5,016,200
Facilities Operating Expenses	27,454,449
Operating Supplies and Expenses	3,994,100
Capital Outlay	0
Subtotal Normal Operations	\$36,464,749
County Payment	3,449,046
Reserve for Maintenance	500,000
Total Net Expenditures	\$40,413,795

4. Please update the change in net position for the Authority in the table on the following page for FY 2022 – Proj. FY 2024. Please explain large variances.

Fiscal Year	Revenues	Expenditures	Change in Net Position (Surplus/ Deficit)	Reason(s) for Large Variances
Actual FY2018	\$19,397,503	\$15,879,130	\$3,518,373	Reserve for maint. and operating
Actual FY2019	\$19,368,491	\$17,219,952	\$2,148,539	Reserve for maint. and operating
Actual FY2020	\$15,391,318	\$17,855,671	\$(2,464,353)	COVID-19 impact
Actual FY2021	\$13,035,524	\$13,468,048	(432,506)	
Actual FY 2022	\$40,413,795	\$38,955,707	\$1,458,088	Reserve for maint and operating
Est. FY 2023	\$48,283,900	\$41,283,900	\$2,000,000	Reserve for maint and operating
Proj. FY 2024	\$46,355,600	\$44,352,600	\$2,003,000	Reserve for maint and operating

5. Please complete the table below by providing, for FY 2022 - Projected FY 2024, available fund balances for Cash & Cash Equivalents, Unrestricted/Designated, and Unrestricted/Undesignated.

Fiscal Year	Cash & Cash Equivalents	Unrestricted Designated	Unrestricted Undesignated	Unrestricted/Undesignated	Unrestricted/Undesignated	Unrestricted/Undesignated
				Cash & Cash Equivalents	Receivables	Other
Projected FY 2024	26,000,000	18,000,000	8,000,000	\$1,000,000	\$7,000,000	\$0
Est. 2023	24,000,000	15,000,000	9,000,000	\$1,000,000	\$8,000,000	\$0
FY 2022	27,522,782	9,447,339	21,175,705	\$800,000	\$9,500,000	\$
FY 2021	26,487,768	10,023,395	18,398,782			
FY 2020	37,492,168	3,892,067	18,398,782			

6. Please update the fund composition amounts below for the Unrestricted/Undesignated fund category for FY 2022.

Description	Amount (\$)	Amount (\$)
Unrestricted/Undesignated Cash Balance		
6/30/2022 Balance	\$2,655,579	
7/1/2022 Contributions to the County	\$0.00	
Net reported as Unrestricted/Undesignated Cash		\$2,655,579
Managed Program Cash Balance		
6/30/2022 Balance	\$1,595,007	
8/1/2022 Reimbursed to PGCPD	(\$494,099)	
Net reported as Unrestricted/Undesignated Cash		\$1,100,908
TOTAL Unrestricted/Undesignated Cash Available		\$3,756,487

OVERALL BUDGET

7. *Revenues* - Please complete the table below by providing, by revenue category, FY 2022 actual revenues, FY 2023 approved budget levels, FY 2023 actual revenues incurred to date, and the FY 2024 proposed levels. Please also provide an explanation for variances between the budgeted FY 2024 amounts and approved FY 2023 amounts. Please also include any amounts for Economic Development Projects. Please provide explanations related to any reported "Other Income."

8. Expenses - Please complete the table on the following page by providing, by expense category, FY 2022 actual expenses, FY 2023 approved budget levels, FY 2023 actual expenses incurred to date, and the FY 2024 proposed levels. Please also provide an explanation for variances between the proposed FY 2024 amounts and approved FY 2023 amounts. Please also include any amounts for Economic Development Projects. Please provide explanations related to any reported "Other Income."

Attachment - D

9. Related Party Transactions

- a) Please update and complete the following table and related footnotes and provide a brief narrative description for **all** of the Authority's FY 2022, FY 2023, and Proposed FY 2024 Related Party Transactions (**for new transactions not listed in the table, please add**).

- b) Please provide explanation on those agreements (lined out) that are *not* resulting in transactions.

The PGC Annual Fines Distribution and the PGC Facilities Lease agreements are being deferred by MOU between the County and the Revenue Authority until the capital regional medical center garage bonds of 2020 are expired. The bonds expire in 30 years.

The WMATA New Carrollton agreement is terminated due to the garage being demolished.

- c) For *new* agreements, please indicate whether or not formal contracts exist in each case for these Related Party Transactions, and if not, what alternative means were/are used to negotiate annual amounts to be paid to or from the Revenue Authority to the Related Third Party. Where reasonable, please provide copies of all such agreements (or the contract pages containing the financial terms) with your response. Please also provide an explanation for variances between the proposed FY 2024 amounts and approved FY 2023 amounts.

There are no new agreements

RELATED PARTY TRANSACTIONS					Footnote for Description
Transaction Entity (TE)- Agreement Description	Funds (paid to)/ received from TE				
	FY2022 Actual	FY2022 Approved	FY2023 Approved	FY2024 Proposed	
Prince George's County- Annual Fines Distribution	\$0	\$0	\$0	\$0	1
Prince George's County- Facilities Lease	\$0	\$0	\$0	\$0	2
Prince George's County-HJC Annual rent	\$660,000	\$660,000	\$660,000	\$660,000	3
Prince George's County-HJC Garage Mgmt Fee	\$115,000	\$115,000	\$115,000	\$115,000	4
Prince George's County-HJC Annual Fee	\$50,000	\$50,000	\$50,000	\$50,000	5
Prince George's County-Dept. of Corrections	\$7,135	\$10,000	\$12,000	\$4,500	6
WMATA - New Carrollton Garage	\$0	\$0	\$0	\$0	7
DPW&T-CCTV Monitoring	\$2,800	\$2,800	\$2,800	\$2,800	8.1
DPW&T-CCTV-Mtce Reserve Pr. Geo. Cty	\$22,283	\$24,200	\$24,200	\$24,200	8.2
DPW&T-Fringe Lot Maintenance	\$418,000	\$418,000	\$418,000	\$418,000	8.3
Payments from DPW&T	\$443,083	\$445,000	\$445,000	\$445,000	
PGPD - Automated Speed	\$14,104	\$36,000	\$57,986	\$36,000	9
PGPD - False Alarm (FARU)	\$84,104	\$68,750	\$93,750	\$87,500	9
PGPD - Red Light	\$557,162	\$600,000	\$650,000	\$675,000	9
Prince George's County - Other - FedEx Events	\$7,854	\$12,000	\$12,000	\$12,000	10
Prince George's Fuel Agreement	\$55,300	\$25,000	\$36,000	\$55,000	11
Abandoned Vehicle Unit	\$480,890	\$455,025	\$521,900	\$543,800	12
Board of Education - School Bus Camera	\$1,302,716	\$0	\$817,750	\$1,237,500	13
Footnote Legend					

No:	Description of Agreement
1	Addendum No. 4 to Parking Facilities Lease
2	Addendum No. 4 to Parking Facilities Lease
3	HJC Lease Agreement page 16
4	HJC Construction and Parking Facility Agreement Section 5.5
5	HJC Lease Agreement page 4
6	Letter to Barry Stanton dated May 20, 2002
7	Operating and Management Agreement dated 1/1/87 with WMATA
8.1	Addendum No. 1 to Parking Facilities Lease, Section 6 - Electronic Monitoring System
8.2	Addendum No.1 Parking Facilities Lease, Section 6, item F
8.3	Addendum No.1 to Parking Facilities Lease, Section 4 & 5
9	MOU's between PGPD and RAPGC for ASE, FARU, Red Light Camera and School Bus Camera
10	Verbal agreement to reimburse salary cost for event enforcement
11	Cooperative Fuel Agreement dated May 10, 2014
12	MOU between County and RAPGC
13	MOU between the Board of Education and RAPGC

COMPENSATION

Staffing

9. Please complete the following table on FY 2023 authorized and actual staffing levels:

FY 2023 Authorized and Actual Staffing Levels									
	Full-Time			Part-Time			Limited Term		
	Authorized	Filled Positions	Vacancies	Authorized	Filled Positions	Vacancies	Authorized	Filled Positions	Vacancies
Operating Fund									
	66	63	3	40	37	3	0		
Total	66	63	3	40	37	3			
<i>YTD as of: March 18, 2023</i>									

10. For each currently vacant position, please complete the following table by identifying the position title, position number, grade, salary information, date the vacancy or creation of position occurred, organizational assignment, and the status of recruitment efforts for FY 2022.

Vacancies, FY 2023 YTD									
#	Position Title	Position Number	Grade	Salary			Date Vacated or Created	Organizational Assignment	Status of Recruitment Efforts
				Budgeted	Expended (Est.)	Lapse (Est.)			
1	Chief Financial Officer			\$ 191,700	\$ -	\$ 191,700	Mar-22	Finance	TBD
2	Information Processor			\$ 35,360	\$ -	\$ 35,360	Jul-22	Processing	Posted
3	Parking Enforcment Officer PT			\$ 36,244	\$ 25,000	\$ 11,244	Jan-23	Enforcement	Posted
4	Parking Enforcment Officer PT			\$ 36,244	\$ 24,300	\$ 11,944	Jan-23	Enforcement	Posted
5	Parking Enforcment Officer PT			\$ 36,244	\$ 27,050	\$ 9,194	Feb-23	Enforcement	Posted
6	Parking Enforcment Officer PT			\$ 36,244	\$ 22,680	\$ 13,564	Mar-23	Enforcement	Posted
7	Parking Enforcment Officer PT			\$ 36,244	\$ 13,580	\$ 22,664	Dec-22	Enforcement	Posted
<i>YTD as of: March 18, 2023</i>									

11. Please complete the following table on FY 2024 authorized and projected staffing levels:

FY 2024 Authorized and Actual Staffing Levels									
	Full-Time			Part-Time			Limited Term		
	Authorized	Filled Positions	Vacancies	Authorized	Filled Positions	Vacancies	Authorized	Filled Positions	Vacancies
Operating Fund									
	69	67	2	32	27	5	0		
Total	69	67	2	32	27	5			
<i>YTD as of: March 18, 2023</i>									

12. For each vacant position, please complete the following table by identifying the position title, position number, grade, salary information, date the vacancy or creation of position occurred, organizational assignment, and the status of recruitment efforts proposed for FY 2024.

Vacancies, FY 2024 Proposed							
#	Position Title	Salary			Date Vacated or Created	Organizational Assignment	Status of Recruitment Efforts
		Budgeted	Expended (Est.)	Lapse (Est.)			
1	Chief Financial Officer	\$ 191,700	\$ 191,700	\$ -	Mar-22	Finance	TBD
2	Information Processor	\$ 35,360	\$ 35,360	\$ -	Jul-22	Processing	posted
3	Parking Enforcement Officer PI	\$ 36,244	\$ 36,244	\$ -	Jan-23	Enforcement	posted
4	Parking Enforcement Officer PI	\$ 36,244	\$ 36,244	\$ -	Jan-23	Enforcement	posted
5	Parking Enforcement Officer PI	\$ 36,244	\$ 36,244	\$ -	Feb-23	Enforcement	posted
6	Parking Enforcement Officer PI	\$ 36,244	\$ 36,244	\$ -	Mar-23	Enforcement	posted
7	Parking Enforcement Officer PI	\$ 36,244	\$ 36,244	\$ -	Dec-22	Enforcement	posted

YTD as of: March 18, 2023

13. The position of Chief Financial Officer has been vacant for almost a year. When is it expected this position will be filled?

The Chief Financial Officer position is a funded vacant position. The position will be filled once a new Executive Director is appointed.

Overtime

14. Please complete the following table for overtime expenditures:

Year	Approved Overtime Budget	Overtime Expenditures		Actual vs. Approved Variance (\$)
FY 2021	\$12,500	Actual:	\$0	-\$12,500
FY 2022	\$12,500	Actual:	\$7,816	-\$4,684
FY 2023	\$12,500	Actual YTD:	\$3,800	-\$8,700
	\$12,500	Projected:	\$4,500	-\$8,000
FY 2024	\$4,500	Budgeted:	\$4,500	

YTD as of: March 18, 2023

15. Please identify all sources of reimbursable overtime expenditures and the cost of the performed overtime work for FY 2022, FY 2023 (to date and projected) and FY 2024 anticipated.

Expected Overtime Related Reimbursements From	FY 2022 Actual	FY 2023 YTD	FY 2023 Projected	FY 2024 Proposed
PGPF Special Events	\$7,816	\$3,800	\$4,500	\$4,500
TOTAL	\$7,816	\$3,800	\$4,500	\$4,500

YTD as of: March 18, 2023

16. Did the Authority grant cost-of-living adjustments (COLA) or other salary enhancements (merits) during FY 2023? If so, at what rates and what were the dollar amounts for each category?

The Authority did issue a COLA for FY 2023 at a percentage of 2.5%. The dollar amount was approximately \$126,453.

17. Please provide a breakdown of how proposed FY 2024 compensation was derived by completing the following reconciliation. Please include all pertinent assumptions and compensation adjustments (+/-) in your response, adding specific line items for each adjustment when applicable, to ensure final compensation total agrees with the FY 2024 proposed compensation amount.

Compensation	
Description	Amount
FY 2023 Approved Compensation	\$4,324,600
Funding for Vacant Positions (+)	\$87,260
Funding for FY 2024 COLA (+)	\$229,900
Funding for New Positions (+)	\$139,800
Other (Mkt Adjust for Chiefs)	\$45,740
FY 2024 Proposed Compensation	\$4,827,300

CONTRACTS

18. FY 2023 and FY 2024 Contracts: Please provide the information requested in the table below for **all** the Authority’s FY 2023 currently executed and planned and not yet executed, and **all** planned contracts for FY 2024. Please also provide an explanation for variances between the budgeted FY 2024 amounts and approved FY 2023 amounts.

Attachment E

CAPITAL IMPROVEMENT PROGRAM (CIP)

19. Please complete the chart below regarding the FY 2023 estimate and FY 2024 proposed capital improvement program budget.

Capital Improvement Program, FY 2023 and FY 2024						
	Description	FY 2023 Approved	FY 2023 Estimate	FY 2024 Proposed Budget	Total Project Cost	Status of Project
1	Suitland Workforce Block K	\$106,000	\$500	\$34,000	\$150,000	Pre-Development
2	Suitland Mixed Use A&B	\$0	\$0	\$121,500	\$250,000	Pre-Development
3	Suitland Project	\$53,700	\$25	\$52,000	\$138,000	Pre-Development
4	UM Medical Ctr Garage	\$2,800	\$0	\$3,180	\$40,000	operational
5	HJC Renovations	\$0	\$0	\$0	\$6,800	operational
	Total		\$ 525	\$ 210,680		

Note: \$ in millions

20. Is the Revenue Authority involved in the financing of any County capital improvement projects? If so, please provide the details of these arrangements. Please provide total project cost, amount of Revenue Authority’s investment, estimated timeframe and return on investment.

The Authority is involved in the financing of the Suitland Phase I capital improvement project. The expected total project cost is approximately \$100 million dollars. The Authority will fund approximately \$3.5 million towards the project. Estimated timeframe to complete is FY 2025. The estimated return on investment is \$365 million.

The Authority is involved in the financing of the Suitland Workforce Housing and the Suitland Mixed Use A&B capital projects. The expected total project cost is respectively \$150 million dollars and \$250 million dollars. The Authority will fund approximately \$4 million towards the project. Estimated timeframe to complete is FY 2027. The estimated return on investment is \$950 million.

WORKLOAD AND PROGRAM IMPACT

21. Other than the pandemic, have changes in the economy or weather conditions increased or decreased service demand levels for the Authority during FY 2023? Please identify the factors, trends, and conditions that have affected workloads and describe the impact they have had on the Authority.

The Authority did not experience any weather impacts to our service demand levels in FY 2023.

22. Are the Authority’s overall planned FY 2023 program goals and objectives being achieved?

a) What programs account for the majority of budgetary resources?

The Parking Enforcement program accounts for the majority of budgetary resources. The Authority has over 36 parking enforcement officers that patrol the County during day, evening, and overnight assignments. The officers utilize agency issued cell phones, handheld printers, and a fleet of 24+ vehicles to perform their jobs.

b) Please summarize major program successes and achievements realized in FY 2023, to date.

The booting program, which is a segment of the parking enforcement program, had a very successful FY 2023. The program was able to identify any vehicle, based on license plate number, that has two (2) or more citations that had reached over 90 days outstanding. Once identified the vehicle is immobilized (booted). The owner of the vehicle must satisfy all outstanding tickets to have the boot removed. The success of the program can be seen in our earned collections for parking citations.

c) If applicable, please identify and discuss how the Authority and the various programs/services it currently provides can be expanded using the table below.

Description	Funding		Proposed Expansion
	Approved FY 2023 Amount	Proposed FY 2024 Amount	
Parking/Booting	\$12,500	\$12,917	Improved database, LPR equip
Meters	\$1,281	\$1,300	Propose rate incr.
Economic Development	\$1,523	\$2,000	Exploring bond issue for \$250 Mixed use Building - Suitland

d) How will a proposed expansion benefit the County, and what specific resources will be needed to achieve any proposed changes?

It is the vision of both the County Executive and the Legislative branch that the Authority continues to expand its role in the areas of real estate development and development finance. The County would benefit from this expansion with increases in job opportunities and growth in both sales and property taxes. The Authority will contribute resources from our fund reserves, use our bond issuance capabilities and revenues from our productive parking enforcement programs to be able to accomplish this goal.

e) Has the Revenue Authority attempted to reach any expanded goals using current allocations? If so, what is the extent of any shortfalls experienced?

Yes, we are exploring investment opportunities in Suitland. The Authority will be presenting a proposal for \$250M bond issuance for the Suitland Mixed Use Buildings A&B.

- f) Has the Revenue Authority attempted to obtain outside grants to fund proposed expansions? If applicable, how successful were these attempts, and what setbacks (if any) did the Revenue Authority encounter?

The Authority has not applied for any outside grants to fund the above proposed expansions.

- g) Please provide an update on the status of the \$400K Community Legacy Grant.

The Authority completed the process of transferring the \$400K to the City of Hyattsville in July 2021.

- h) How has the Revenue Authority partnered or attempted to partner with outside organizations in order to meet its vision and goals for the current and future fiscal years?

The Revenue Authority has partnered with the Redevelopment Authority of Prince George’s County on four separate economic development projects (Glenarden Apartments, Suitland Workforce Housing, Suitland Mixed Use A&B project & Brentwood I & II). We recently partnered with the County’s executive team, University Medical Systems and RPAI to complete the construction of the Capital Region Medical Center Parking Garage in Largo, Maryland in 2021. We participated in the Bowie State University development of the MARC train land parcel. We are exploring with the County the opportunity to redevelop the Hyattsville Parking Garage location in 2023. Related to economic development, we continue to explore partnerships with the Redevelopment Authority and FSC First as well as private developers. Related to managed and operating programs, we are equally committed to continuing working in partnership with non-governmental organizations.

- i) Please identify and discuss areas where program goals and objectives have fallen short of expectations.

The Revenue Authority has not identified any program shortfalls or goals for FY 2023.

- j) Have any unforeseen issues or obstacles developed that have impeded planned progress? If so, please identify the issues and obstacles and discuss ongoing or planned actions to address these matters.

The Authority has not encountered any issues or obstacles in relation to our plans for FY2023. The Authority continues regular parking operations and redevelopment plans for the Suitland and Hyattsville Area.

- k) Does the Revenue Authority foresee additional potential obstacles that could further inhibit FY 2023 planned program performance and operations? If so, please identify the potential obstacles and discuss possible options to address them.

The Authority does not foresee any additional obstacles that could further inhibit FY 2023 planned program performance and operations.

23. What additional measures in FY 2023 are being planned or considered to ensure the continuity of services consistent with the Authority's mission and core functions – especially if staffing or fiscal reductions are required. What are the main service priorities and what areas will suffer the most if conditions worsen? What principal indicators and performance measures will the Authority use to track progress and assign and monitor resources?

The primary indicators that the Authority uses to track resources are: 1) the number and amount of parking, automated speed, school bus and red-light camera citations issued monthly; and 2) utilization rates in parking facilities and parking meters. As a self-supporting agency, the Authority adjusts expenses to mirror revenue production. In FY 2023, the Authority will explore the opportunity to manage more programs on behalf of the County (towing of large vehicles, permitting for tow truck companies and management of additional parking facilities.

24. Please provide the following information related to the five (5) fringe (commuter) lots in the County that the Authority maintains on behalf of the DPW&T in Bowie, Clinton, Ft. Washington, Laurel, and Oxon Hill:

- a) The current Consumer Price Index (CPI) - per space rate.

The current CPI per space is \$84.64.

- b) The current costs to maintain these lots - per space rate. Please indicate any shortages incurred and how the Authority is compensated.

The current cost to maintain the lots - per space is \$142.83, an 42.8% funding shortage. The Authority, per the executed agreement with DPW&T can request end of year funding fulfillment.

- c) Whether the Authority has experienced increases in the following expenses: snow removal, landscaping, light repairs, and surface repairs.

The Authority did incur increases light repairs in FY 2023. All of the fringe lots had upgraded LED light fixtures installed. The total leasehold improvement cost was \$73K. The Authority will maintain the landscaping and surface repairs as needed.

25. Please provide a list of parking locations that the Authority manages (excluding the commuter lots), and how much revenue they are expected to generate in FY 2023 and FY 2024.

Location	FY 2023	FY 2024
Hartsville Justice Garage	\$ 940,000	\$ 980,000
Department of Corrections	\$ 9,000	\$ 13,000
National Harbor	\$ 620,000	\$ 680,000
Revenue Authority Meters	\$ 215,000	\$ 225,000
Upper Marlboro Courthouse (west lot)	\$ 92,000	\$ 100,000

26. Please provide the following related to the Residential Parking Program:

a) Number of zones added in FY 2023 (YTD).

Number of current zones by Councilmanic District.

DISTRICT 1	16 ZONES
DISTRICT 2	41 ZONES
DISTRICT 3	12 ZONES
DISTRICT 4	9 ZONES
DISTRICT 5	11 ZONES
DISTRICT 6	3 ZONES
DISTRICT 7	16 ZONES
DISTRICT 8	13 ZONES
DISTRICT 9	4 ZONES
TOTAL ZONES	125
ACTIVE ZONES	125
PENDING ZONES	1

b) Number of zones pending approval.

Number of zones added in FY 2023: 7
Number of zones pending approval: 1
Number of zones terminated: 1

Economic Development

27. What has the Revenue Authority done in FY 2023, and what does it plan to do in FY 2024, to facilitate economic development in the County? Please provide:

See Attachment F

a) The most recent copy of the Authority's Existing and Potential Real Estate and Economic Development Projects Report.

See Attachment F

- b) Estimated start/completion dates and costs (if known or applicable).

See Attachment F

- c) Funds expended to date by project.

See Attachment F

28. Please provide a status on the Revenue Authority’s partnerships and projections on any new Economic Development opportunities that have arisen since the Spring of 2022.

- a) What has been the result of exploration of investment partnerships with the Redevelopment Authority and FSC First or other outside organizations?

The Authority continues to explore partnerships with the Redevelopment Authority, FSC First as well as private developers. The most recent project is the Suitland Workforce housing development. This project is proposed to begin construction by end of December 2023.

- b) Since last Spring, has the Authority attempted to obtain outside grants to fund proposed expansions? If applicable, how successful were these attempts, and what setbacks (if any) did the Revenue Authority encounter?

The Revenue Authority did not attempt to obtain outside grants to fund proposed expansions.

29. For parking garages, please complete the following table. Please add additional garages not listed.

Location	No of Parking Spaces	Age of Facility	Revenues FY 2022 (Actual)	Maintenance Cost FY 2022 (Actual)	Est. Maintenance Cost FY 2023	Proj. Maintenance Cost FY 2024
Hyattsville Justice Center	569	36	\$864K	\$1.3K		
Regional Med Ctr	1,160	2	\$1.1K	\$100K	\$200k	\$200k

30. *Reserve for Maintenance and Special Projects* - Please provide the fund balance and expenditures by fiscal years for the Reserve for Maintenance and Special Projects for the period FY 2022 – Proj. 2024, by completing the table below. In addition, if funds have been accumulating and are not being used, please explain why.

Year	Reserve for Maintenance		Special Projects	
	Fund Balance (\$)	Expenditure Amounts (\$)	Fund Balance (\$)	Expenditure Amounts (\$)
Actual FY2017	\$1,362,140		\$4,749,398	\$0
Actual FY2018	\$2,480,556	\$0	\$2,109,815	\$0
Actual FY2019	\$2,652,396	\$2,100,000	\$2,186,888	\$1,300,000
Actual FY2020	\$436,944	\$2,215,451	\$2,491,423	\$1,632,215
Actual FY2021	\$1,770,960	\$0	\$7,088,735	\$0
Actual FY2022	\$1,682,335	\$588,625	\$6,601,404	\$487,331
Est. FY 2023	\$1,982,335	\$200,000	\$7,601,404	\$500,000
Proj. FY 2024	\$2,282,335	\$200,000	\$9,101,404	\$500,000

31. Please provide details on when the most recent maintenance assessment(s) were conducted, and the estimated costs for each individual project.

The Authority will conduct our 5-year periodic review of our facilities in May of 2023. The current estimated contribution to the reserve for maintenance account fund is set at \$500K annually.

32. Please provide information in the table below for each of the managed programs: Automated Speed Enforcement (ASE), Red Light Camera (RLC), School Bus Camera, False Alarm, CCTV Monitoring, and DPW&T Fringe Lot Management. If receivables and collections information is not available, please provide revenues and expenditures only.

See Attachment G

33. Have there been any changes to the False Alarm program in FY 2023? If so, please provide details.

Prince George’s County, Maryland Ordinance was updated to charge a residential permit fee of \$20.00 as part of the biennial permit renewal process. The revised ordinance also assesses a \$50.00 fee for false alarms beginning with the third activation.

34. Please provide the status of the County’s current red light camera program.

a) What is the period of performance for the current red light camera contract?

The original term of Agreement commenced on July 30, 2021, and continued through December 15, 2022, with seven (7) additional (1) one-year periods. The program is currently in the first option year effective: December 16, 2022 and shall expire on December 15, 2023.

b) Has the program experienced any changes in FY 2023? If so, please provide details.

No

c) How many cameras have been installed under the current contract to date, and are all cameras currently operational? What is the implementation plan, if any, for the installation of additional cameras in the County beyond FY 2023?

All existing enforcement locations are operational, the program is currently in the permit process for 3 additional locations. Additional locations are pending PD selection and approval.

d) Please indicate whether program revenues are on target to what was projected last fiscal year and indicate reason(s) for possible variances.

No, the program revenues for red light camera are not on target to the FY 2023 projection of \$6.1 million dollars. The program is estimated to produce \$5.2 million dollars a slight decrease below projections. Change in driver behavior is the primary reason for the reduction.

e) Please provide the projected number and amount of open receivables for the Program for FY 2023. Please differentiate the number and amount of in-state versus out-of-state citations.

	<u>Outstanding Red-Light Citations</u>	
In - State	181,816	\$14,220,600
Out of State	77,921	\$ 5,259,675
Total	259,737	\$19,480,275

f) Please provide details as to what the Authority has done in FY 2023, and plans to do in FY 2024, to enhance collection efforts on delinquent citations in order to increase red light camera revenue and the effectiveness of these efforts.

The Revenue Authority has partnered with Penn Credit for collections solutions as a managed collections partner.

g) Is there pending legislation that could potentially impact the program? If so, please describe the potential impact.

No

h) Please provide a list of active FY 2023 RLC locations (to date), and the number of citations issued per location.

See Attachment - H

35. Please provide the status on the Board of Education’s School Bus Camera program.

a) Has the program experienced any changes in FY 2023? If so, please provide details?

No

b) How many cameras are currently installed?

1,287 School Bus Cameras are installed.

c) Please detail program operating expenses and revenues and detail what was projected last fiscal year and indicate reason(s) for possible variances.

	<u>FY2023 YTD 2/23</u>	<u>FY2023 Budget</u>	<u>Variance Reason</u>
Revenues	\$8,354,818	\$6,542,000	increase violations
Expenses	\$7,57,374	\$6,542,000	3 rd party processor

d) How much is the Authority compensated for management of the School Bus Camera program?

The MOU executed between the RA and PGCPs compensates the RA at 12.5% gross revenue.

e) How frequently are revenues remitted to the Board of Education?

Net revenues are submitted to the Board of Education on a monthly basis.

f) Please provide the following information relative to the use of police officers as it relates to the program:

Details	FY 2023 Estimated	FY 2024 Projected
Total Number of Police Officers	2	2
Total Number of Hours Incurred	350	475
Total Cost to the Program	\$17,500	\$23,750

36. Please provide the status of the County’s automated speed enforcement (speed camera) program.

a) Please provide a list of all active FY 2023 speed camera locations (to date), and the number of citations issued per location.

See Attachment - I

b) Please indicate whether program revenues are on target to what was projected last fiscal year and indicate reason(s) for possible variances.

No, the program revenues for Automated Speed Enforcement are not on target to the FY 2023 projection of \$5.1 million dollars. The program is estimated to produce \$4.2 million dollars a slight decrease below projections. Change in driver behavior is the primary reason for the reduction.

- c) Please provide the projected number and number of open receivables for the Program for FY 2023. Please differentiate the number and amount of in-state versus out-of-state citations.

Outstanding Automated Speed Citations		
In - State	312,847	\$12,513,904
Out of State	147,223	\$ 5,888,596
Total	460,070	\$18,402,800

- d) Please provide details as to what the Authority has done in FY 2023 to enhance collection efforts on delinquent citations, and the effectiveness of these efforts.

The Revenue Authority has partnered with Penn Credit for collections solutions as a managed collections partner.

- e) Please provide the following information relative to the use of police officers as it relates to the program:

Details	FY 2023 Estimated	FY 2024 Projected
Total Number of Police Officers	14	12
Total Number of Hours Incurred	1428	1575
Total Cost to the Program	\$71,400	\$78,750

- f) Other than HB 619, is there current/pending legislation (Federal, State or Local) that could potentially impact the program? Please discuss potential impacts pending of HB 431 and HB 425.

HB 431 pertains to varying the fine amount for speed citations issued on MD 210 in accordance with # of violations or excessive speed. There would be a positive revenue impact should this bill be enacted, also that increased fines will cause a decrease in speeders.

HB 425 increases the number of cameras on Rt 210 which would generate more revenue and may decrease speeding.

37. Please detail and discuss the outcomes of the below enacted legislation including revenue generation to date.

- a) **CB-94-2022 Parking Fines and Penalties**
Sec. 26-123- Parking of commercial buses, trailers, and trucks restricted; impounding; penalty.
Revised the graduated citation amounts for commercial trucks parked on County roads between 6pm - 6am. The fines are now \$500 first offense, \$750 second, and \$1000 third.

b) CB-52-2022 Parking Fines and Penalties

Sec. 26-127- Standing or parking restricted at bus stops. Modified fine from \$20 to \$50.

Sec. 26-127.01. - Parking of unregistered motor vehicles or unregistered trailers; expired registration stickers. Modified fine \$60 to \$100.

Sec. 26-127.04. - Stopping, standing, or parking prohibited in specified places. Modified to include residential parking violators, and fine increase to \$100.

Sec. 26-127.06. - Habitation in vehicles parked in public right-of-way. New code, fine amount \$50.00.

Sec. 26-129. - Unauthorized use of reserved parking spaces; impounding; penalty. Modified fine \$25 to \$35.

Sec. 26-132. - Use of parking meters; impounding; penalty. Modified fine \$25 to \$35.

Sec. 26-133. - Damaging parking meters or signs. Modified fine \$25 to \$100.

Sec. 26-145. - Parking regulations – public parking facilities. Modified to include parking over 24 hour fine modified from \$20 to \$50.

These code modifications were enacted early 2023, The RA would like to obtain more data to analyze the behavioral and revenue impact(s) of each.

38. Please provide a status on Residential Speed Monitoring Program?

a) What is the Authority's role?

The Revenue Authority's role is contract oversight, financial mgmt., and record keeping.

b) When did/does the Program go live?

A go live date has not been established at this time.

c) How many cameras are currently installed and/or planned to be installed?

The Police Department has tentatively selected 24 locations. Once the locations are formalized, DPW&T will establish zones and install signage.

d) How were locations selected/planned to be selected?

Locations were/are selected through community request, as well as inter-agency stakeholders with knowledge of speeding issues within the County; to include PD, DPW&T and County Council.

e) What is the number of cameras in municipalities?

Currently, Prince George's County has no residential cameras in municipalities.

f) What is the number of cameras Countywide?

Currently, there are no residential cameras Countywide.

39. How many 3-1-1 calls has the Authority received in FY 2023 (YTD)?

The Revenue Authority received 7,620 3-1-1 calls in FY 2023 (YTD)

a) Please rank the top 5 most common calls received and the number of calls.

Most common calls: Abandoned Vehicles

1. Vehicles sitting for several days
2. Vehicle has expired or no plates
3. Vehicle is wrecked or missing tires
4. Neighbors don't know who the vehicle belongs to

Most common calls: Parking Complaints

1. 72-hour violations
2. Commercial vehicles in residential areas
3. Vehicles blocking line of sight (intersection violation)
4. Inoperable or damaged vehicles
5. Blocking of driveway or mailbox

INFORMATION TECHNOLOGY

40. Please complete the chart below and identify the Revenue Authority's key IT initiatives, including the project name, summary for the purposes and benefits associated with each project, initiation year, estimated completion date, total project cost, amount of funding spent to date, and proposed FY 2024 funding amount.

IT Initiative							
	Project Name	Summary of Project Purpose and Benefits	Year Initiated	Estimated Completion Date	Total Project Cost	Amt of funding spent to date	Proposed FY 2024 Funding Amount
1	RA Website	Develop RAPGC.org domain	2023	2024	85,000	\$0	\$80,000
2	Penetration Testing	Network Security	2024	2024	25,000	\$0	\$25,000

EQUIPMENT

41. Please list the type and quantity of equipment that was purchased or is planned to be purchased in FY 2023 and proposed to be purchased in FY 2024 in the table below.

Description (Type of equipment purchase)	Quantity	FY 2023 Equipment Cost (Purchased to date)	FY 2023 Equipment Cost (Planned to be purchased)	FY 2024 Equipment Cost (Proposed to be purchased)	Purpose for Request	Fund (GF, IS, EF, Grants)
Gas SUV	12	\$360,000	\$0		enforcement	
Gas Pick up truck	2			\$70,000	maintenance team	
Total		\$ 360,000		\$ 70,000		

FACILITIES

42. Has the Authority acquired new facilities, relocated facilities in FY 2023, or plans to acquire or relocate in FY 2024?

The Authority did renovations to the current administrative office space at 1300 Mercantile Lane in FY 2023. The Authority reduced the amount of sq. ft. leased and renovated the office to flexible workspace.

The Authority did not acquire any facilities in FY 2023.

COVID-19 IMPACTS

43. Please discuss how the COVID-19 pandemic has impacted the Authority in FY 2023. Specifically, please address:

- a) Any changes the Authority’s telework policy and any changes in operations.

The Authority operates with a hybrid work policy that has employees working from the office and home at various days of the week. This policy has been in places since FY2021.

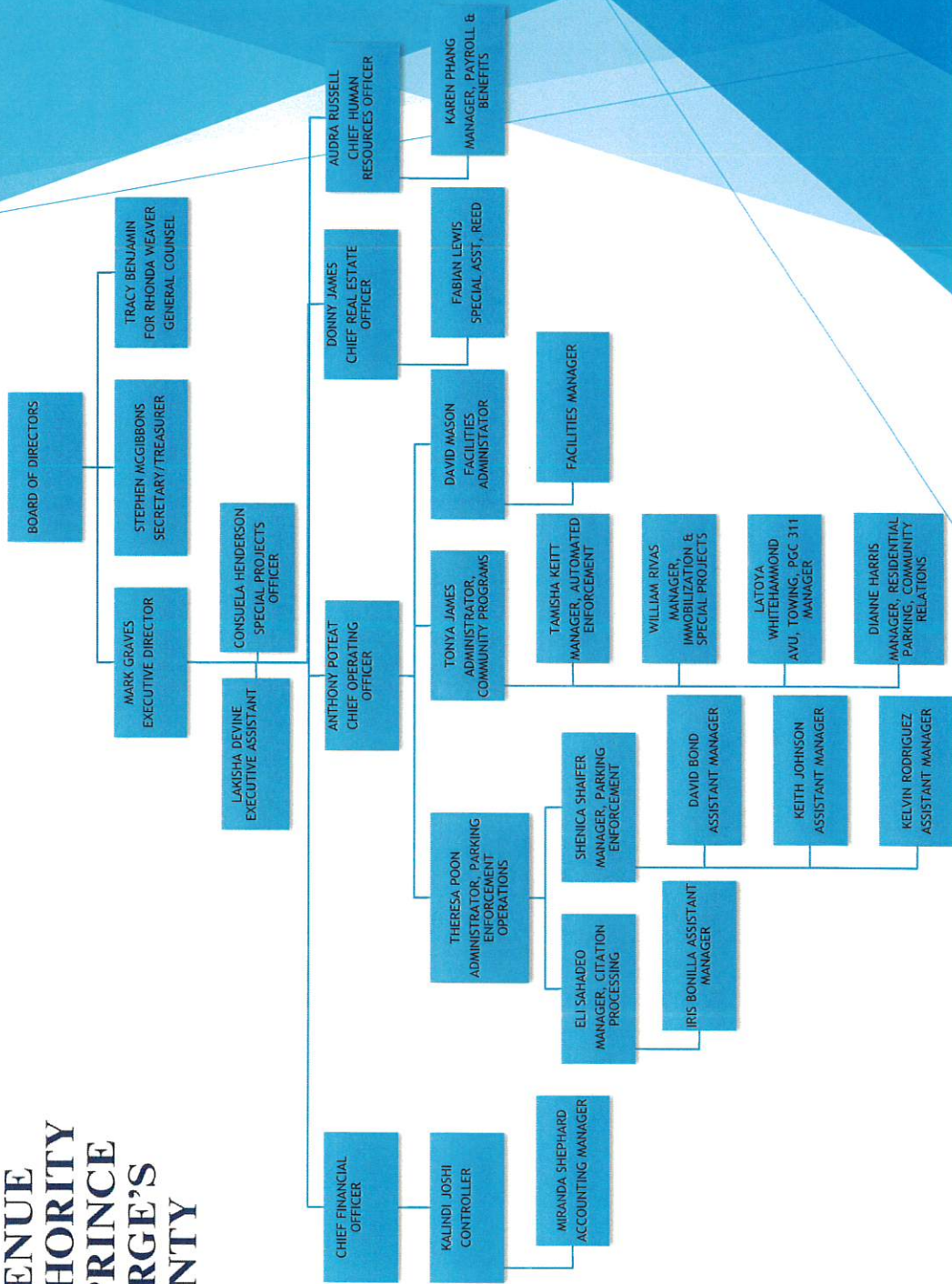
- b) How has the Authority’s revenues and/or expenditures recovered since last fiscal year?

The Authority has increased revenue production since last year in meter revenues and management fee revenues. The Authority will continue to maintain expenses at normal levels as needed.

- c) What has changed since the pandemic recovery began last fiscal year and what has been the effect (percentage of change) on the Authority’s operations and/or services this fiscal year?

The Authority has improved our parking enforcement database and parking enforcement equipment to efficiently issue parking citations which has resulted in increased revenue totals. The effect has improved increase in parking citations totals by 10% to 15% on a monthly basis.

REVENUE AUTHORITY OF PRINCE GEORGE'S COUNTY





Board of Directors – Terms and Expiration Dates

<u>Appointee Name</u>	<u>Revenue Authority</u>	<u>Position</u>	<u>Appointment</u>
Calvin Brown	Appointed: 11/1/2011 Term Expired: 7/28/2014 Reappointed: 11/03/2015 Term Expired: 07/28/2018	Chairman	Executive Appointee
Necole Green	Appointed: 6/11/2019 Term Expires: 7/28/2021	Vice Chair	Executive Appointee
Edith Parris	Appointed: 3/25/2014 Term Expired: 7/28/2017	Member	Executive Appointee
Johnathan Medlock	Appointed: 10/12/2021 Term Expires: 7/28/2024	Member	Council Appointee
Charles McFadden	Appointed: 7/24/2013 Term Expired: 7/28/2016 Reappointed: 11/01/2016 Term Expired: 7/28/2020	Member	Executive Appointee
Brunson Cooper	Appointed: 9/16/2021 Term Expires: 7/28/2023	Member	Executive Appointee
Maria K. Day-Marshall	Appointed: 9/16/2021 Term Expires: 7/28/2023		Council Appointee

Angie Rodgers	Appointed: Term Expires: N/A	Ex-Officio	
Stanley Earley	Appointed: Term Expires: N/A	Ex-Officio	

Last updated: Jan. 1, 2022

REVENUES									
	FY 2022 Actuals	FY 2023 Approved	FY 2023 Estimates	FY 2024 Proposed	(%) Change FY 2023 to FY 2024	(%) Change FY 2023 to FY2024	EXPLANATIONS		
Daily Lot Fees	\$ 336,646	\$ 228,000	\$ 570,000	\$ 600,000	\$ 372,000	163.2%	CRMC visitor parking - Daily income		
Monthly Permit Income	787,500	810,000	553,500	500,000	(310,000)	-38.3%	CRMC more monthly permit fees		
Fine Revenue - Enforcement/PVN Processing	11,473,990	12,500,000	10,590,000	12,917,700	417,700	3.3%	Decrease in FY23 estimate is due to shortage in staff. For FY24 aggressive enforcement efforts are expected. The agency has purchased 12 new vehicles with license plate recognition to aid in this effort.		
Meter Fees	1,188,637	1,281,800	1,231,000	1,300,000	18,200	1.4%	In alignment with historical actuals. Agency is potentially looking to increase meter fees for FY25		
Management Fee Income	2,035,424	1,204,000	2,735,000	2,235,600	1,031,600	85.7%	School Bus Management includes: AVU (\$50k), ASE (\$36k), RL (\$675k), FARU (\$87k) SCHBus (\$1,237,500) HJC (\$115k), CCTV (\$24k)		
Lease Income	120,544	194,000	200,000	190,000	(4,000)	-2.1%	2 Sulliland leases includes: HJC (\$50k) & Sulliland (\$144k)		
County Debt Service	4,073,779	6,218,000	6,218,000	6,194,100	(23,900)	-0.4%	Per agreements		
CCTV Reserve	2,800	2,800	2,800	2,800	-	0.0%	Closed Capiton Television Reserves		
Fed Ex Events Enforcement	7,816	12,000	3,800	4,500	(7,500)	-62.5%	Required reduction in staff		
AVU Program	437,861	543,800	543,800	543,800	-	0.0%	Abandon Vehical Unit		
DPW/T - Fringe Lot Maintenance	418,000	418,000	418,000	418,000	-	0.0%			
Other Income	130,603	350,000	175,000	200,000	(150,000)	-42.9%	3rd party collection fees		
Facilities Total	\$ 21,013,600	\$ 23,762,400	\$ 23,240,900	\$ 25,106,500	\$ 1,344,100	5.7%			
Speed Enforcement	\$ 4,900,000	\$ 5,100,000	\$ 4,100,000	\$ 5,144,000	\$ 44,000	0.9%			
Red Light	3,500,000	5,200,000	5,200,000	5,400,000	200,000	3.8%			
False Alarm	550,000	750,000	800,000	700,000	(50,000)	-6.7%			
PGPD Enforcement Total	\$ 8,950,000	\$ 11,050,000	\$ 10,100,000	\$ 11,244,000	\$ 194,000	1.8%			
School Bus Camera	10,421,728	6,542,000	9,870,000	9,900,000	3,358,000	51.3%	\$10M for FY22 reflects cash receipts however after further analysis which includes the number of violators that are paying their fines, put the agency on target for \$9.9M in FY24		
PGCPS Total	\$ 10,421,728	\$ 6,542,000	\$ 9,870,000	\$ 9,900,000	\$ 3,358,000	51.3%			
Interest Income - MLGIP	\$ 1,306	\$ 35,000	\$ 20,000	\$ 25,000	\$ (10,000)	-28.6%	Balance increase due to interest earning		
Interest Income - Econ Development	12,885	2,800	12,000	13,000	10,200	364.3%	Balance increase due to interest earning		
Interest Income - Bonds	8,952	1,000	35,000	40,000	39,000	3900.0%	New bond issuance 2023		
Interest Income - Other	5,324	600	6,000	7,000	6,400	1066.7%	Balance increase due to interest earning		
Interest Income Total	\$ 28,467	\$ 39,400	\$ 73,000	\$ 85,000	\$ 45,600	115.7%			
Use of Cap Asset Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%			
Use of fund Balance	-	-	-	-	-	0.0%			
TOTAL REVENUE	\$ 40,413,795	\$ 41,393,800	\$ 43,283,900	\$ 46,335,500	\$ 4,941,700	11.9%			

REVENUES								EXPLANATIONS
	FY 2022 Actuals	FY 2023 Approved	FY 2023 Estimates	FY 2024 Proposed	(\$ Change FY 2023 to FY 2024)	(%) Change FY 2023 to FY2024		
Daily Lot Fees	\$ 336,646	\$ 228,000	\$ 570,000	\$ 600,000	\$ 372,000	163.2%	CRMC visitor parking - Daily income	
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Management Fee Income	2,035,424	1,204,000	2,735,000	2,235,600	1,031,600	85.7%	School Bus Management includes: AVU (\$60k), ASE (\$36k), RL (\$675k), FARU (\$87k) SCHBus (\$1,237,500) HJC (\$115k), CCTV (\$24k)	
Lease Income	120,544	194,000	200,000	190,000	(4,000)	-2.1%	2 Sullland leases includes: HJC (\$50k) & Sullland (\$144k)	
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CCTV Reserve	2,800	2,800	2,800	2,800	-	0.0%	Closed Caption Television Reserves	
Fed Ex Events Enforcement	7,816	12,000	3,800	4,500	(7,500)	-62.5%	Required reduction in staff	
AVU Program	437,861	543,800	543,800	543,800	-	0.0%	Abandon Vehical Unit	
DPWT - Fringe Lot Maintenance	418,000	418,000	418,000	418,000	-	0.0%		
Other Income	130,603	350,000	175,000	200,000	(150,000)	-42.9%	3rd party collection fees	
Facilities Total	\$ 21,013,600	\$ 23,762,400	\$ 23,240,900	\$ 25,106,500	\$ 1,344,100	5.7%		
Speed Enforcement	\$ 4,900,000	\$ 5,100,000	\$ 4,100,000	\$ 5,144,000	\$ 44,000	0.9%		
Red Light	3,500,000	5,200,000	5,200,000	5,400,000	200,000	3.8%		
False Alarm	550,000	750,000	800,000	700,000	(50,000)	-6.7%		
PGPD Enforcement Total	\$ 8,950,000	\$ 11,050,000	\$ 10,100,000	\$ 11,244,000	\$ 194,000	1.8%		
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PGCPS Total	\$ 10,421,728	\$ 6,542,000	\$ 9,870,000	\$ 9,900,000	\$ 3,358,000	51.3%		
Interest Income - MLGIP	\$ 1,306	\$ 35,000	\$ 20,000	\$ 25,000	\$ (10,000)	-28.6%		
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Interest Income - Other	5,324	600	6,000	7,000	6,400	1066.7%	Balance increase due to interest earning	
Interest Income Total	\$ 28,467	\$ 39,400	\$ 73,000	\$ 85,000	\$ 45,600	115.7%		
Use of Cap Asset Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%		
Use of fund Balance	-	-	-	-	-	0.0%		
TOTAL REVENUE	\$ 40,413,795	\$ 41,393,800	\$ 43,283,900	\$ 46,335,500	\$ 4,941,700	11.9%		

EXPENDITURES							
	FY 2022 Actuals	FY 2023 Approved	FY 2023 Estimates	FY 2024 Proposed	(%) Change FY 2023 to FY 2024	(%) Change FY 2023 to FY 2024	Explanation
Snow Removal	30,000	49,400	40,000	40,000	\$ (9,400)	-19.0%	
Collections/Deposits	12,000	167,000	115,000	100,000	\$ (67,000)	-40.1%	Reduction in costs
Contractual Services Operations	109,000	495,000	512,000	515,000	\$ 20,000	4.0%	Cleaning costs
Fine Processing Fees	1,125,805	982,000	1,200,000	1,300,000	\$ 318,000	32.4%	
Repair & Maintenance	160,000	191,000	385,135	125,000	\$ (66,000)	-34.6%	Repairs in 2023 for Suitland
Fuel - Vehicles	25,000	36,000	62,076	55,000	\$ 19,000	52.8%	Increase in gas prices
Lease - Total	535,000	407,000	287,520	257,500	\$ (149,500)	-36.7%	Term lease with East Lot
Property & Liability	315,000	298,000	300,000	315,000	\$ 17,000	5.7%	premium increase
Utilities- Total	130,000	141,000	125,000	120,000	\$ (21,000)	-14.9%	reduced office space
Telephone	110,000	100,000	106,000	110,000	\$ 10,000	10.0%	
Tele CCTV - DPWT	7,900	-	-	-	\$ -	0.0%	changed porgram
Signs & Markings	20,000	39,800	30,000	35,000	\$ (4,800)	-12.1%	
Supplies - Total	55,000	41,400	47,000	40,000	\$ (1,400)	-3.4%	
Miscellaneous	500	-	-	-	\$ -	0.0%	
Meals & Entertainment	5,500	2,500	20,000	5,000	\$ 2,500	100.0%	annual events
Passcard Refunds	200	-	-	-	\$ -	0.0%	agreement ended for NCG
Fee Refunds - Enforcement	15,000	10,000	12,000	12,000	\$ 2,000	20.0%	
401k Processing Fees	13,000	-	-	-	\$ -	0.0%	included in payroll expense line
Payroll Processing	46,300	42,000	43,000	42,000	\$ -	0.0%	
Professional Fees - Audit	55,000	47,000	47,000	50,000	\$ 3,000	6.4%	renew agreement
Professional Fees - Legal	95,000	1,400	50,000	25,000	\$ 23,600	1685.7%	series 2023 issuance
Consultant Fees	200,000	35,200	70,000	35,000	\$ (200)	-0.6%	series 2023 issuance
Professional Fees - Planning	275,000	68,300	60,000	30,000	\$ (38,300)	-56.1%	series 2023 issuance
Office Supplies - Total	32,000	28,200	35,000	25,000	\$ (3,200)	-11.3%	
Advertising	3,000	5,600	5,000	5,000	\$ (600)	-10.7%	
Towing & Boating Fees	4,500	2,700	4,500	5,000	\$ 2,300	85.2%	increase towing calls
Bank Service Charges	32,000	30,000	30,000	30,000	\$ -	0.0%	
Dues, Subs, and Pubs/Donations	10,000	38,900	40,000	40,000	\$ 1,100	2.8%	
Software & Computer Supplies	40,000	122,300	215,000	40,000	\$ (82,300)	-67.3%	office upgrades 2023
Postage	20,000	51,700	35,000	35,000	\$ (16,700)	-32.3%	
Printing	8,500	8,500	8,000	8,500	\$ -	0.0%	
Shipping Charges	2,000	3,700	3,000	3,000	\$ (700)	-18.9%	
Temporary Services - Admin	4,500	1,600	8,500	5,000	\$ 3,400	212.5%	
Training & Conferences	6,000	8,400	8,000	9,000	\$ 600	7.1%	
Depreciation	1,500,000	1,381,700	1,770,000	1,782,200	\$ 400,500	29.0%	fleet vehicles 12 qty, office furniture
Amortization Lease Improve	45,000	180,000	285,000	215,000	\$ 35,000	19.4%	office renovation
County Technology		387,000	387,000	443,600	\$ 56,600	14.6%	

	FY 2022 Actuals	FY 2023 Approved	FY 2023 Estimates	FY 2024 Proposed	(%) Change FY 2023 to FY 2024	(%) Change FY 2023 to FY 2024	Explanation
Interest Expense	3,219,537	3,608,600	3,280,000	4,052,000	\$ 443,400	12.3%	finance LPR and 12 vehicles
Bad Debt Expense	4,591,825	4,900,000	3,365,000	3,300,000	\$ (1,600,000)	-32.7%	
Reserve Maintenance	500,000	502,800	502,800	502,800	\$ -	0.0%	
Speed Enforcement Program	3,400,000	4,053,800	2,848,383	3,344,000	\$ (709,800)	-17.5%	
Red Light Program	2,700,000	3,375,400	2,616,501	2,850,000	\$ (525,400)	-15.6%	
False Alarm Program	400,000	501,500	401,949	375,000	\$ (126,500)	-25.2%	
School Bus Camera	9,478,482	6,542,000	8,600,000	8,800,000	\$ 2,258,000	34.5%	
Debt Services	2,610,000	2,740,000	2,740,000	3,800,000	\$ 1,060,000	38.7%	
Operating Reserve	-	-	-	-	\$ -	0.0%	
Anticipated Economic Development	-	1,174,100	1,500,000	1,500,000	\$ 325,900	27.8%	
TOTAL OPERATING EXPENSES	\$ 31,948,549	\$ 32,802,500	\$ 32,200,364	\$ 34,381,600	\$ 1,579,100	4.8%	
Compensation	\$ 3,937,900	\$ 4,324,600	\$ 4,325,593	\$ 4,827,300	\$ 502,700	11.6%	
Fringe	1,078,300	1,147,700	1,254,827	1,351,600	\$ 203,900	17.8%	
Operating	31,448,549	31,279,000	30,197,564	32,378,800	\$ 1,099,800	3.5%	
PGPD Program funding to County	2,505,800	3,119,300	4,233,116	4,675,000	\$ 1,555,700	49.9%	
PGCPS funding	943,246	-	1,270,000	1,100,000	\$ 1,100,000	0.0%	
Reserve Maintenance/Econ Dev	500,000	1,523,200	2,002,800	2,002,800	\$ 479,600	31.5%	
TOTAL EXPENDITURES	\$ 40,413,795	\$ 41,393,800	\$ 43,283,900	\$ 46,335,500	\$ 4,941,700	11.9%	
TOTAL Positions	102	106	106	101	-5	-4.7%	

Operating Contracts

Vendor Name	Budget Category (Identify which expense category this contract falls under in your total budget request)	Identify if MBE/CBE* (Yes or No)	FY 2023 Approved	FY 2024 Proposed	\$ Change FY 2023 - FY 2024	% Change FY 2023 - FY 2024	Comments
Audit Services							
CliftonLarsonAllen, LLP	Audit services	Y	\$ 35,000	\$ 35,000	\$ -	0.0%	
BCA Watson Rice, LLP	401K audit services	Y	12,000	15,000	\$ 3,000	25.0%	increase is costs
Audit Services Total			\$ 47,000	\$ 50,000	\$ 3,000	6.4%	
Insurances							
ACE	Insurance (directors & officers)		\$ 21,200	\$ 21,200	\$ -	0.0%	
Liberty Mutual	Vehicle insurance		127,700	132,000.0	\$ 4,300	3.4%	
Liberty Mutual	Insurance (property, liability)		138,400	138,200.0	\$ (200)	-0.1%	
Willis	Insurance brokerage services		7,500	7,500.0	\$ -	0.0%	
RLI	Insurance (MVA surety bond)		300	300.0	\$ -	0.0%	
Lloyds of London	Insurance (Cyber pack)		9,400	13,500.0	\$ 4,100	43.6%	
Zurich American Group	Insurance (fidelity bond)		1,200	1,200.0	\$ -	0.0%	
Travelers	Insurance (boiler & machinery)		1,100	1,100.0	\$ -	0.0%	
Insurance Total			\$ 306,800	\$ 315,000	\$ 8,200	2.7%	
Banking & Payroll							
ADP	Payroll processing		\$ 42,000	\$ 42,000	\$ -	0.0%	enhanced services
Bank of America	Banking services		30,000	30,000.0	\$ -	0.0%	all electronic payments
Global Express	Fine payment collection service (retail outlets)		-	-	\$ -	0.0%	
Banking & Payroll Total			\$ 72,000	\$ 72,000	\$ -	0.0%	
Leased Property							
Ford Motor Credit	Vehicle leases		\$ -	\$ -	\$ -	0.0%	converted fleet
GM Financial Service			92,000	16,000.0	\$ (76,000)	-82.6%	converted fleet
Maryland Transit Administration	New Carrollton east lot lease		-	-	\$ -	0.0%	lease ends
Mercantile Place #1	Office lease		311,800	241,500.0	\$ (70,300)	-22.5%	

Operating Contracts

Vendor Name	Budget Category (Identify which expense category this contract falls under in your total budget request)	Identify if MBE/CBE* (Yes or No)	FY 2023 Approved	FY 2024 Proposed	\$ Change FY 2023 - FY 2024	% Change FY 2023 - FY 2024	Comments
Metro Business Systems			4,200	-	\$ (4,200)	-100.0%	
Neopost	Postage machine lease & maintenance		-	-	\$ -	0.0%	lease ends
Leased Total			\$ 408,000	\$ 257,500	\$ (150,500)	-36.9%	
Repair and Maint							
Denison Landscaping & Trucking	Landscaping	Y	\$ 60,000	\$ 75,000	\$ 15,000	25.0%	added CRM/C
Supreme Landscaping	snow removal	Y	40,000	40,000.0	\$ -	0.0%	
Kohn	Elevator maintenance		48,000	48,000.0	\$ -	0.0%	
Thyssens Elevator Corp.	Elevator maintenance		8,000	8,000.0	\$ -	0.0%	
Queen Electric	Electric repairs		20,000	20,000.0	\$ -	0.0%	
Fireguard Corporation	Fire sprinkler maintenance		20,000	20,000.0	\$ -	0.0%	
Electronic Security Services, Inc.	CCTV equipment maintenance		40,000	48,000.0	\$ 8,000	20.0%	upgraded system
Belway Fire Equipment	Fire extinguisher maintenance		-	-	\$ -	#DIV/0!	
Omni - IT support	Computer system maintenance		136,000	175,000.0	\$ 39,000	28.7%	increased in fees
Waste Management	Waste removal (NCG)		13,000	13,000.0	\$ -	0.0%	
Sentry Control Systems	Repair and maintenance CRM/C		-	72,000.0	\$ 72,000	0.0%	24 hr gate service
Chevy Winogardner	Vehicle maintenance/repair service		20,000	45,000.0	\$ 25,000	125.0%	increase in vehicle fleet
Assurance Cleaning Service	Office cleaning services	Y	75,000	92,000.0	\$ 17,000	22.7%	new scope of services
Cintas Fire	Fire extinguisher maintenance		2,000	4,000.0	\$ 2,000	100.0%	added CRM/C
Lowe's Corporate	Maintenance supply		20,000	20,000.0	\$ -	0.0%	
Otis Elevator Co.	Elevator maintenance		-	-	\$ -	#DIV/0!	ceased NCG
Repair and Maint Total			\$ 502,000	\$ 680,000	\$ 178,000	35.5%	
Parking Related							
Hosted Records	Document scanning and file storage		-	45,000.0	\$ 45,000	0.0%	actuals
IPT LLC - Paylock	Parking citation & collections		415,000	275,000.0	\$ (140,000)	-33.7%	term in Dec 2022
Passport	Parking citation & collections			500,000.0	\$ 500,000	0.0%	Start Dec 2022 LPR services

Operating Contracts

Vendor Name	Budget Category (Identify which expense category this contract falls under in your total budget request)	Identify if MBE/CBE* (Yes or No)	FY 2023 Approved	FY 2024 Proposed	\$ Change FY 2023 - FY 2024	% Change FY 2023 - FY 2024	Comments
Applied Technology services	Gatechna services		25,000	12,500.0	\$ (12,500)	-50.0%	term in Dec 2022
Jimmie Muscatello	Uniforms for Officers		18,000	20,000.0	\$ 2,000	11.1%	Increase in costs
A-1 Uniform Sales	Uniforms for Officers		7,000	10,000.0	\$ 3,000	42.9%	Increase in costs
IPS Group	NH Parking meter system		17,500	22,000.0	\$ 4,500	25.7%	Increase in costs
Penn Credit Corp	Centralized Collection Agency		250,000	200,000.0	\$ (50,000)	-20.0%	
Dunbar Armored Services	Armored car collection		-	-	\$ -	0.0%	ceased services
Parkeon	Parking Meters		2,000	2,000.0	\$ -	0.0%	
Sentry Control Systems	Camera monitoring		178,000	213,500.0	\$ 35,500	19.9%	CRMC
ParkMobile, LLC	Parking Space Payment App		-	-	\$ -	0.0%	no cost to RAPGC
Parking Related Total			\$ 912,500	\$ 1,300,000	\$ 387,500	42.5%	
Willia Ross	Food catering	Y	-	5,000.0	\$ 5,000	0.0%	
Other Total			\$ -	\$ 5,000	\$ 5,000	0.0%	
			\$ 2,248,300	\$ 2,679,500	\$ 431,200	19.2%	



FY 2023-2024 Economic Development

<u>Existing Projects</u>	<u>Funding by RAPGC</u>	<u>Funds Spent to Date</u>	<u>Est. Start Date</u>	<u>Est. Comp. Date</u>
Brentwood I	\$3.7MM	\$3.7MM	FY 2018	FY 2019
Brentwood II	\$3.1MM	\$3.1MM	FY 2019	FY 2020
New Carrollton Garage	\$6.5MM	\$3.9MM	FY 2019	FY 2020
Regional Medical Center	\$36.0MM	\$34.0MM	FY 2020	FY 2021
Suitland I (Shopping Center)	\$9.6MM	\$9.6MM	FY 2018	FY 2021
Suitland II (Hunter Memorial)	\$5.3MM	\$5.3MM	FY 2018	FY 2021
Suitland III	\$20.1MM	\$19.1MM	FY 2018	FY 2021
Amphitheater Study	\$576K	\$576K	FY 2020	FY 2021
Showplace Arena Study	\$500K	\$223K	FY 2020	FY 2022
Good Foods Market	\$250K	\$250K	FY 2020	FY 2021
Hyattsville Justice Garage	\$6.8MM	\$1.2MM	FY 2022	FY 2023

<u>Potential Projects</u>	<u>Funding by RAPGC</u>	<u>Funds Spent to Date</u>	<u>Est. Start Date</u>	<u>Est. Comp. Date</u>
Creative Suitland	\$100.0MM	\$100K	FY 2023	FY 2025
Suitland Workforce*	\$150.0MM	\$0MM	FY 2023	FY 2025
Suitland Mixed A&B	\$250.0MM	\$0MM	FY 2023	FY 2026

*Pending

Attachment G

	A	M	N	O	P	Q	R	S	T
	REVENUE AUTHORITY - MANAGED PROGRAMS ONLY								
3	REVENUES								
4	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Approved	FY 2023 Estimate	FY 2024 Projections	FY 2023 Outstanding	AR Collection rate	
5	Speed Enforcement	\$ 4,455,368	\$ 4,302,000	\$ 4,900,000	\$ 5,100,000	\$ 4,100,000	\$ 5,144,000	\$ 18,402,800	78%
6	Red Light	4,799,385	3,685,000	3,500,000	5,200,000	5,200,000	5,400,000	19,480,275	81%
7	False Alarm	677,203	565,000	550,000	750,000	800,000	700,000	1,628,182	87%
8	School Bus Camera	-	417,702	10,421,728	6,542,000	9,870,000	9,900,000	5,626,824	68%
9	CCTV Monitoring	3,400	2,800	2,800	2,800	2,800	2,800	-	0%
10	DPW&T Fringe Lot Mgmt	418,000	418,000	418,000	418,000	418,000	418,000	-	0%
11	TOTAL REVENUE	\$ 10,353,356	\$ 9,390,502	\$ 19,792,528	\$ 18,012,800	\$ 20,390,800	\$ 21,564,800	\$ 45,138,081	
12									
13	EXPENSES								
14									
15	Speed Enforcement	\$ 3,726,922	\$ 3,647,250	\$ 3,400,000	\$ 4,053,800	\$ 2,848,383	\$ 3,300,000		
16	Red Light	3,026,820	2,329,608	2,700,000	3,375,400	2,616,501	2,850,000		
17	False Alarm	415,238	353,133	400,000	501,500	402,000	375,000		
18	PGPD Program funding to County	2,762,976	2,222,009	2,450,000	3,119,300	4,233,116	4,719,000		
19	School Bus Camera	-	1,488,715	9,478,482	6,542,000	8,600,000	8,800,000		
20	PGCPS funding to School Board	-	(1,071,013)	943,246	-	1,270,000	1,100,000		
21	CCTV Monitoring	3,400	2,800	2,800	2,800	2,800	2,800		
22	DPW&T Fringe Lot Mgmt	418,000	418,000	418,000	418,000	418,000	418,000		
23	TOTAL EXPENDITURES	\$ 10,353,356	\$ 9,390,502	\$ 19,792,528	\$ 18,012,800	\$ 20,390,800	\$ 21,564,800		

Speed Enforcement Locations	Citations Issued
3001 010-500 Blk Kettering Dr - NB	60
3002 010-500 Blk Kettering Dr - SB	0
3044 6500 Blk Columbia Park Rd - WB	0
3064 9000 Blk Race Track Rd - WB	0
3073 10000-10500 Blk Lake Arbor Way - EB	0
3074 10000-10500 Blk Lake Arbor Way - WB	0
3121 6700 Blk Bock Rd - NB	0
3122 6700 Blk Bock Rd - SB	305
3131 9400-9700 Blk of Temple Hill Rd - NB	1
3132 9400-9700 Blk of Temple Hill Rd - SB	0
3183 4400-5300 Blk Ammendale Rd - EB	15
3184 4400-5300 Blk Ammendale Rd - WB	0
3231 200-800 Blk Watkins Park Dr (MD193) - NB	354
3232 200-800 Blk Watkins Park Dr (MD193) - SB	1
3351 5700-6300 Blk Ager Rd - NB	0
3352 5700-6300 Blk Ager Rd - SB	12
3451 4600 - 4800 Blk Largo Rd (MD202) - NB	0
3491 5100 Blk Silver Hill Rd (MD458) - NB	0
3504 5400-6100 Blk Walker Mill Rd - WB	0
3541 900-1100 Blk Nalley Rd - NB	237
3542 900-1100 Blk Nalley Rd - SB	52
3762 9800-10000 Blk Allentown Rd - SB	37
3801 9600-10100 Blk Brandywine Rd - NB	0
3802 9600-10100 Blk Brandywine Rd - SB	6
3823 7700-8400 Blk Dyson Rd - EB	9
3824 7700-8400 Blk Dyson Rd - WB	26
3963 8300-8600 Blk Contee Rd - EB	1799
3964 8300-8600 Blk Contee Rd - WB	19
4013 5000 Blk Brinkley Rd - EB	0
4021 3500 Blk Regency Pkwy - NB	0
4022 3500 Blk Regency Pkwy - SB	2585
4023 8200 Blk Landover Rd (MD202) - SB	2123
4024 8200 Blk Landover Rd (MD202) - NB	1938
4032 7400 Blk Marlboro Pike - SB	0
4034 1200-1600 Blk Enterprise Rd (MD193) - WB	2
4043 6500 Blk Columbia Park Rd - EB	679
4064 9000 Blk Racetrack Rd - WB	80
4074 10100 Blk Lake Arbor Way - WB	2377
4083 8200 Blk Sheriff Rd - EB	726
4084 8200 Blk Sheriff Rd - WB	150
4094 10100 Blk Campus Way - WB	610
4101 600 Blk Brightseat Road - NB	462

4102 600 Blk Brightseat Road - SB	1597
4123 14200 Blk Brandywine Rd - EB	102
4131 9400 Blk Temple Hill Rd - NB	0
4134 8500 Blk Heathermore Blvd - WB	594
4144 900 Blk Hill Rd - WB	159
4164 9400 Blk Surratts Rd - WB	0
4171 13700 Blk Laurel Bowie Rd (MD197) - NB	2164
4172 13900 Blk Laurel Bowie Rd (MD197) - SB	871
4173 6500 Blk Surratts Rd - EB	861
4174 6500 Blk Surratts Rd - WB	454
4181 7300 Blk Woodyard Rd - NB	66
4182 7300 Blk Woodyard Rd - SB	5
4191 14800 Blk Berry Rd - NB	0
4192 14800 Blk Berry Rd - SB	6
4201 5800 Blk of Temple Hill Rd - NB	87
4203 9200 Blk Muirkirk Rd - EB	928
4241 2300 Blk Sansbury Rd - NB	0
4244 7500 - 7900 Blk Livingston Rd - WB	1049
4274 1500 - 1800 Blk Iverson St - WB	697
4291 400 Blk Largo Rd - NB	181
4292 400 Blk Largo Rd - SB	0
4313 2400 Blk Owens Rd - EB	352
4321 5100 Blk Wheeler Road - NB	0
4332 6200 Blk Auth Rd - SB	412
4351 6200 Blk Ager Rd - NB	1679
4353 4300 Blk Ammendale Rd - EB	1897
4354 4200 Blk Ammendale Rd - WB	1424
4361 6700 Blk Marlboro Pike - NB	286
4383 1100 Blk Largo Rd (MD202) - NB	748
4384 1100 Blk Largo Rd (MD202) - SB	233
4394 3400 Blk Beltsville Rd - WB	0
4412 8800-9000 Blk Old Branch Ave - SB	1101
4431 300 Blk Addison Rd - NB	85
4432 300 Blk Addison Rd - SB	383
4433 6300 Blk Central Ave - EB	0
4441 6600 Blk Riggs Rd (MD212) - NB	1579
4453 10100 Blk Ardwick Ardmores Rd - EB	1463
4454 10100 Blk Ardwick Ardmores Rd - WB	1551
4472 6000 Blk Sargent Rd - SB	602
4473 9500 Blk Annapolis Rd (MD450) - EB	660
4482 5500 Blk Auth Rd - SB	360
4483 1400 Blk Chillum Rd (MD501) - EB	2
4491 5200 Blk Silver Hill Rd (MD458) - EB	1417
4492 5200 Blk Silver Hill Rd (MD458) - WB	1161

4494 7100 Blk Columbia Park Rd - WB	631
4521 3800 Blk Cooper Ln - NB Cooper Lane	20
4531 7700 Blk Hill Oaks Rd - NB	29
4561 11600 Blk Old Baltimore Pike - NB	236
4581 5200 Blk Marlboro Pike - NB	1086
4582 5200 Blk Marlboro Pike - SB	1224
4592 13300 Blk Laurel Bowie Rd (MD197) - SB	148
4601 2100 Blk County Rd - NB	0
4611 18200 Blk Indian Head Hwy - NB	2159
4631 2600 Blk Brooks Rd - NB	1724
4632 2600 Blk Brooks Rd - SB	1047
4641 13500 Blk Piscataway Rd (MD223) - NB	0
4642 13500 Blk Piscataway Rd (MD223) - SB	1084
4672 11000 Blk Cherry Hill Rd - SB	1414
4691 9000 Blk Frank Tippet Rd - NB	0
4692 9000 Blk Frank Tippet Rd - SB	0
4721 12800 Blk Indianhead Hwy - NB	0
4751 14400 Blk Indian Head Hwy - NB	8435
4752 14400 Blk Indianhead Hwy - SB	0
4782 11100 Blk Indianhead Hwy - SB	5378
4821 9800 Blk Good Luck Rd - SB	0
4824 8100 Blk Dyson Rd - WB	0
4853 3400-3600 Blk Powder Mill Rd - EB	145
4941 8600 Blk Allentown Rd - NB	2570
4942 8600 Blk Allentown Rd - SB	1284
4974 5300 - 5800 Blk Kirby Rd - WB	1635
4993 7100 Blk Walker Mill Rd - EB	793
5012 3600 Block of Ritchie Marlboro Road - SB	782
5021 4100 Block of Ritchie Marlboro Road - NB	7951
All Locations	82112

Red Light Locations	Citations Issued
1001 Route 301 NB @ Governor Bridge Road	1134
1012 Route 210 SB @ Farmington Rd	805
1041 Route 301 NB @ Old Indian Head Road	322
1052 Route 301 SB @ South Osborne Road	1504
1063 Route 410 EB @ 64th Avenue	534
1071 Route 301 NB @ Pointer Ridge Drive	1626
1072 Route 301 SB @ Pointer Ridge Drive	1246
1082 Route 210 SB @ Route 373	230
1092 Route 5/301 SB @ McKendree Road	1160
1101 Route 458 NB @ Marlboro Pike	1017
1102 Route 458 SB @ Marlboro Pike	1901
1111 Route 5/US301 NB @ Cedarville Road	1085
1124 Route 450 WB @ Princess Garden Pkwy	397
1134 Route 223 WB @ Old Branch Avenue	1014
1141 Adelphi Rd NB @ Route 212	769
1154 Route 410 WB @ Ager Road	2177
1171 Route 3 NB @ Route 450	1364
1182 Route 4 SB @ Route 337	1595
1191 Route 210 NB @ Route 228	938
1211 Route 210 NB @ Audrey Lane	2119
1221 Route 1 NB @ Cherry Hill Road	363
1231 MD 5 NB @ Surratts Road	1030
1232 MD 5 SB @ Surratts Road	52
2014 Marlboro Pike WB @ Donnell Drive	828
2024 Sheriff Rd WB @ Village Green Drive	632
2033 Allentown Road EB @ Temple Hill Road	656
2044 Iverson Street WB @ 23rd Place	1902
2053 Allentown Road EB @ Brinkley Road	761
2054 Allentown Road WB @ Brinkley Road	10884
2061 Suitland Road NB @ Regency Parkway	480
2062 Suitland Road SB @ Regency Parkway	1210
2071 Old Baltimore Pike NB @ Ammendale Road	290
2072 Old Baltimore Pike SB @ Ammendale Road	606
2082 Old Branch Ave SB @ Kirby Road	519
2101 Adelphi Road NB @ Metzerott Road	1475
2102 Adelphi Road SB @ Metzerott Road	147
2113 Marlboro Pike @ Capitol Heights Blvd – EB	682
2114 Marlboro Pike WB @ Capitol Heights Blvd	23
2121 Oxon Hill Road NB @ Fort Foote Road	116
2122 Oxon Hill Road SB @ Fort Foote Road	3425
2141 Rhode Island Ave NB @ Sunnyside Ave	1103

2142 Rhode Island Ave SB @ Sunnyside Ave	1049
2143 Sunnyside Ave EB @ Rhode Island Ave	599
2144 Sunnyside Ave WB @ Rhode Island Ave	365
2153 Ritchie Marlboro Rd EB @ Sansbury Rd	3969
2154 Ritchie Marlboro Rd WB @ Sansbury Rd	714
All Locations	56817