

THE CDBG-R SUBSTANTIAL AMENDMENT, **as amended May 2012**

<p>Jurisdiction(s): <u>Prince George's County, Maryland</u></p> <p>Jurisdiction Web Address: www.co.pg.md.us/Government/AgencyIndex/HCD/</p> <ul style="list-style-type: none"> • <i>(URL where CDBG-R Substantial Amendment materials are posted)</i> 	<p>CDBG-R Contact Person: Shirley E. Grant, CPD Administrator Address: 9400 Peppercorn Pl, Suite 200 Largo, Maryland 20774 Telephone: 301-883-5542 Fax: 301-925-4147 Email: segrant@co.pg.md.us</p>
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ENSURING RESPONSIBLE SPENDING OF RECOVERY ACT FUNDS

Funding available under the Recovery Act has clear purposes – to stimulate the economy through measures that modernize the Nation's infrastructure, improve energy efficiency, and expand educational opportunities and access to health care. HUD strongly urges grantees to use CDBG-R funds for hard development costs associated with infrastructure activities that provide basic services to residents or activities that promote energy efficiency and conservation through rehabilitation or retrofitting of existing buildings. While the full range of CDBG activities is available to grantees, the Department strongly suggests that grantees incorporate consideration of the public perception of the intent of the Recovery Act in identifying and selecting projects for CDBG-R funding.

A. SPREADSHEET FOR REPORTING PROPOSED CDBG-R ACTIVITIES

Grantees must provide information concerning CDBG-R assisted activities in an electronic spreadsheet provided by HUD. The information that must be reported in the spreadsheet includes activity name, activity description, CDBG-R dollar amount budgeted, eligibility category, national objective citation, additional Recovery Act funds for the activity received from other programs, and total activity budget. An electronic copy of the spreadsheet and the format is available on HUD's recovery website at <http://www.hud.gov/recovery>.

Response: See Attachment A, as amended – CDBG-R Activity Data Spreadsheet

B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)

(1) Activity Name: - **Greening the Community Project**

(2) Activity Narrative:

The Seat Pleasant CDC has proposed a project which will be designed to increase energy efficiency in 10 homes. This project will be an investment in the housing infrastructure in the target area of Seat Pleasant, which will create permanent and occasional jobs. The benefits of this project will be as follows:

- Job creation and economic benefit by the expansion of educational opportunities by training the unemployed and underemployed workers to install energy efficient appliances, including solar panels during 2 training semesters.
- This will provide an investment in the effort to increase economic efficiency.
- This project will foster the effort to increase energy independence.
- This target area will provide access and assistance to those most impacted by the recession.

(3) Jobs Created: The goal of this project is to employ and train 10 persons.

(4) Additional Activity Information: This project will provide for the installation of energy efficient heating appliances. It will provide for the installation of solar panels in each home.

Responsible Organization: Seat Pleasant Community Development Corporation
311 68th Pl., Seat Pleasant, Maryland 20743, Koko Barnes, Executive Director, 3/ 324-3470,
E-mail – kokobarnes@seatpleasantcdc.org

B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)

(1) Activity Name: **Energy Efficiency Improvements**

(2) Activity Narrative: The Roots of Mankind Corporation will provide energy efficiency improvements in affordable housing.

CDBG-R funds will be used in a manner that maximizes job creation and economic benefit in relation to the CDBG-R funds obligated, and will address the Recovery Act, by:

- Preserving and creating jobs and promoting economic recovery: 12 jobs will be created;
- Fostering energy independence: energy efficiency improvements will be provided in affordable housing.

(3) Jobs Created: 12 jobs created and/or retained

(4) Additional Activity Information: Energy efficiency improvements will be provided in affordable homes.

(5) Responsible Organization: Roots of Mankind Corporation; 4273 Branch Avenue, Suite 205, Temple Hills, MD 20748; William Johnson, Executive Director

B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)

(1) Activity Name: **Interior Build-out of Clinical Space for Health Center**

(2) Activity Narrative: Greater Baden Medical Services, Inc. has signed a lease/purchase agreement for a medical office build-to-specifications on Rte. 301 South at Clymer Drive. The new building will replace Greater Baden's outdated facility in Brandywine.

Because of cost constraints, Greater Baden planned to build out two floors, leaving one floor to rent. As plans and patient needs were reviewed, it was determined that the first floor of the building is also needed for patient care, and additional funding is required to support this interior build-out.

The project will provide build-out of approximately 3,000 square feet of interior space presently unfinished at 7450 Albert Drive. The Board intended to rent out the space until such time as it could finance build-out of clinical space. Completion of additional clinical space on first floor will allow Greater Baden to increase clinical capacity by adding an additional two full-time-equivalent clinical providers.

Funding will be used to complete interior construction of 3,000 square feet of clinical space, including two provider offices, six exam rooms, a case manager's office, a center manager's office, two bathrooms, and a reception area.

Greater Baden is the only Federally Qualified Health Center in Prince George's County. It provides comprehensive primary care services to individuals from throughout the County. Nearly all of the patients served at Greater Baden have low or extremely low incomes, and most have no health insurance.

CDBG-R funds will be used in a manner that maximizes job creation and economic benefit in relation to the CDBG-R funds obligated, and will address the Recovery Act, by:

- Preserving and creating jobs and promoting economic recovery;
- Assisting those most impacted by the recession; and
- Minimizing or avoiding reductions in essential services.

(3) Jobs Created: Eight permanent, full-time-equivalent jobs will be created or retained.

(4) Additional Activity Information: N/A

(5) Responsible Organization: Greater Baden Medical Services, Inc.; 9440 Pennsylvania Avenue, Suite 160, Upper Marlboro, MD 20772; Sarah Leonhard, M.D., Executive Director, (301) 599-0460

B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)

(1) **Activity Name:** Interior Build-out of Clinical Space for Health Center – PY 1R

(2) **Activity Narrative:** Greater Baden Medical Services, Inc. (GBMS) has signed a lease/purchase agreement for a medical office build-to-specifications on Rte. 301 South at Clymer Drive. The new building will replace Greater Baden’s outdated facility in Brandywine.

Greater Baden is the only Federally Qualified Health Center in Prince George’s County. It provides comprehensive primary care services to individuals from throughout the County. Nearly all of the patients served at Greater Baden have low or extremely low incomes, and most have no health insurance.

The first allocation of CDBG-R funding allowed Greater Baden to build-out a section of the 1st floor of their new Brandywine building which will be utilized to provide primary care to under and uninsured children in Prince George’s County. The agency will now use reprogrammed CDBG-R funds for the expansion of adult care on the second floor as the children’s services move downstairs. Children who visit the center will also have access to dental care.

Funds will also be used for the interior build-out of 1,123 square feet for a triage call center to manage the acuity of calls coming into GBMS to determine appropriate location(s) for service within the GBMS system and throughout the County.

CDBG-R funds will be used in a manner that maximizes job creation and economic benefit in relation to the CDBG-R funds obligated, and will address the Recovery Act, by:

- Preserving and creating jobs and promoting economic recovery;
- Assisting those most impacted by the recession; and
- Minimizing or avoiding reductions in essential services.

(3) **Jobs Created:** 3 part-time construction jobs; 8 permanent, full-time-equivalent jobs will be created or retained.

(4) **Additional Activity Information:** N/A

(5) **Responsible Organization:** Greater Baden Medical Services, Inc.; 9440 Pennsylvania Avenue, Suite 160, Upper Marlboro, MD 20772; Sarah Leonhard, M.D., Executive Director, (301) 599-0460

B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)

- (1) **Activity Name: Residential Facilities Energy Efficiency Improvements Benefiting Individuals with Special Needs**
- (2) **Activity Narrative:** The Arc of Prince George's County, Inc. owns twenty-four residential homes throughout Prince George's County where they support eighty-four individuals with intellectual disabilities. Due to their disabilities, these individuals are all of low or moderate income. This project will enable The Arc to hire a full-time carpenter to install energy efficient windows in fourteen of the homes and complete additional energy efficient projects in all twenty-four homes. The agency will use reprogrammed CDBG-R funds to purchase energy efficient appliances and doors for these homes. The additional funds will provide the Arc with greater resources to complete more homes.

By completing these projects, The Arc will be able to maintain the carpenter position beyond the period of this grant. The ability to sustain this position is based on the energy savings during the first year and potential savings in the future.

CDBG-R funds will be used in a manner that maximizes job creation and economic benefit in relation to the CDBG-R funds obligated, and will address the Recovery Act, by:

- Preserving and creating jobs and promoting economic recovery: one full-time-equivalent position for a carpenter will be created;
- Assisting those most impacted by the recession: the energy efficiency improvements will improve living conditions for eighty-four low/moderate-income persons with intellectual disabilities; and
- Fostering energy independence: the energy efficiency improvements will conserve energy and eliminate waste.

- (3) **Jobs Created:** One full-time-equivalent position will be created.
- (4) **Additional Activity Information:** Window replacement at the group homes will conserve energy and eliminate waste. Other energy efficiency improvements will be implemented after the windows have been completed.
- (5) **Responsible Organization:** The Arc of Prince George's County, Inc.; 1401 McCormick Drive, Largo, MD 20774; Penny Green, Associate Executive Director of Residential Programs

B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)

(1) Activity Name: **Brentwood Street Improvements**

(2) Activity Narrative:

The Town of Brentwood is requesting funds to provide for the improvement of several streets within the town. These projects will be an investment in the modernization of the infrastructure of the Town. The benefits of this project will be as follows:

- This project will stimulate the economy of the Town thru the creation of at least 5 – 10 jobs.
- This project will be an investment in the transportation system of the Town, which will provide long-term economic benefits.
- This project will be an activity which can be started and completed expeditiously.
- This project will provide the Town with an important point of assistance in its economic development goals.

(3) Jobs Created: 5 to 10

(4) Additional Activity Information: Not Applicable

(5) Responsible Organization: Town of Brentwood, 4300 39th Pl., Brentwood, Maryland 20722, Peter Jones, Town Administrator, 3/ 927-3344, E-Mail town_bwood@hotmail.com

B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)

(1) **Activity Name: Knox Road Street Improvements**

(2) **Activity Narrative:** The City of College Park will undertake construction of new sidewalks, landscaping, and pedestrian streetlights along the north side of Knox Road between Baltimore Avenue and Yale Avenue. The City has \$9,900 allocated in its Capital Improvement Program Pavement Management Plan to install streetscape improvements in a small segment of Knox Road that formerly served as vehicular access to City Hall. The vehicular entrance was closed and the temporary solution included the placement of concrete barriers. The City plans to install curb, gutter, and sidewalk to permanently close this entrance. The improvements will widen the sidewalks, provide curb ramps and detectable warning surfaces to meet Americans with Disabilities Act requirements; add pedestrian streetlights to improve safety; and provide street trees as a buffer between pedestrians and traffic. The project will serve new and existing businesses in downtown College Park, as well as approximately 700 low- and moderate-income persons living in the surrounding residential areas.

CDBG-R funds will be used in a manner that maximizes job creation and economic benefit in relation to the CDBG-R funds obligated, and will address the Recovery Act, by:

- Preserving and creating jobs and promoting economic recovery: seven construction-related jobs will be retained; and
- Investing in transportation, environmental protection, or other infrastructure that will provide long-term economic benefits: sidewalk and handicapped accessibility ramps will be improved and pedestrian lighting and street trees will be installed.

(3) **Jobs Created:** Seven construction-related jobs will be retained.

(4) **Additional Activity Information:** N/A

(5) **Responsible Organization:** City of College Park; 4500 Knox Road, College Park, MD 20740; Elisa Vitale, Senior Planner, (301) 277-3445

B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)

(1) Activity Name: Upgrade to Energy Efficient Doors

(2) Activity Narrative: Rehabilitation Opportunities, Inc. (ROI) serves 127 individuals with developmental disabilities in its training program. Some of these individuals require ambulatory assistance and need reliable handicapped-accessible doors to gain entrance into the building. ROI's current doors do not work consistently and need to be replaced.

In addition, ROI's current doors are not energy efficient. Doors do not open and close properly and have openings which allow air to enter and exit the building. ROI would like to replace 8 doors—four bay doors and four exterior doors to improve the energy efficiency of the ROI facility.

CDBG-R funds will be used in a manner that maximizes job creation and economic benefit in relation to the CDBG-R funds obligated, and will address the Recovery Act, by:

- Assisting those most impacted by the recession: replacement with ADA-compliant doors will benefit low/moderate-income persons with disabilities;
- Fostering energy independence: replacement with energy-efficient doors will conserve resources.

(3) Jobs Created: Not indicated.

(4) Additional Activity Information: Replacement with energy-efficient doors will eliminate air seepage and conserve resources.

(5) Responsible Organization: Rehabilitation Opportunities, Inc.; 5100 Philadelphia Way, Lanham, MD 20706; Rory Brett, Executive Director, (301) 731-4242

B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)

(1) Activity Name: **Completion of Storm Drain/Penwood Rd. Street Overlay**

(2) Activity Narrative:

The Town of North Brentwood is proposing a project which will provide for the completion of the Storm Drain system and for the Street Overlay for Penwood Road in the Town of North Brentwood. This project will be an investment in the modernization of the infrastructure of the Town. The benefits of this project will be as follows:

- This project will stimulate the economy of the Town through the creation of at least 5 employment opportunities.
- Providing investment needed to increase economic efficiency;
- This project will be an investment in the transportation system of the Town, which will provide long-term economic benefits.
- This project will be an activity which can be started and completed expeditiously.
- This project will provide the Town with assistance in achieving its long range economic development goals.

(3) Jobs Created: At least 5 temporary jobs.

(4) Additional Activity Information: N/A

(5) Responsible Organization: Town of North Brentwood, 4009 Wallace Road, North Brentwood, Maryland 20722, Petrella A. Robinson, Mayor, 3/ 699-9699, Email – northbrentwood@earthlink.net

B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)

(1) **Activity Name: Energy Efficient HVAC Equipment at Springhill Lake Recreation Center**

(2) **Activity Narrative:** The City of Greenbelt will purchase and install new high-efficiency Heating, Ventilation and Air Conditioning (HVAC) rooftop units at the Springhill Lake Recreation Center. The new Ultra-High Efficiency units are Energy Star rated and have an 11.5 Energy Efficiency Rating. This will provide environmental benefits as these units will use less electricity and natural gas.

CDBG-R funds will be used in a manner that maximizes job creation and economic benefit in relation to the CDBG-R funds obligated, and will address the Recovery Act, by:

- Preserving and creating jobs and promoting economic recovery: Approximately 50 employees participate from manufacturing to installation of this unit;
- Investing in transportation, environmental protection, or other infrastructure that will provide long-term economic benefits: the Springhill Lake Recreation Center will be improved with new Energy Star-rated HVAC rooftop units; and
- Fostering energy independence: the new HVAC units will conserve electricity and natural gas.

(3) **Jobs Created:** Approximately 50 employees participate from manufacturing to installation of this unit.

(4) **Additional Activity Information:** Installation of Energy Star-rated HVAC rooftop units will conserve electricity and natural gas.

(5) **Responsible Organization:** City of Greenbelt; 25 Crescent Road, Greenbelt, MD 20770; David E. Moran, Assistant City Manager, (301) 474-8000

B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)

(1) Activity Name: **Laurel Boys and Girls Club Renovation Project**

(2) Activity Narrative: The Laurel Boys and Girls Club will continue the badly needed renovation of the Laurel Boys and Girls Club facility at 701 Montgomery Street, Laurel. Improvements will include upgrading the electrical system; replacing the boiler system, steam pipes, and windows for energy efficiency; providing handicapped accessibility improvements including a wheelchair lift; various flooring and ceiling replacements throughout the building; and complete renovation of two deteriorated classrooms. The Club will request \$200,000 in CDBG funding from the next standard funding period to complete the final phase of the renovation.

CDBG-R funds will be used in a manner that maximizes job creation and economic benefit in relation to the CDBG-R funds obligated, and will address the Recovery Act, by:

- Preserving and creating jobs and promoting economic recovery: 50 jobs will be created or retained;
- Assisting those most impacted by the recession: the LBGC serves low/moderate-income individuals;
- Investing in transportation, environmental protection, or other infrastructure that will provide long-term economic benefits: the project will renovate an historic facility that was built in 1899, to ready it for after-school programs;
- Fostering energy independence: the boiler system, steam pipes, and windows will be replaced for energy efficiency.

(3) Jobs Created: 50

(4) Additional Activity Information: The boiler system, steam pipes, and windows will be replaced for energy efficiency.

(5) Responsible Organization: Laurel Boys and Girls Club; 701 Montgomery Street, Laurel, MD 20707; Patrick Reed, Executive Director

B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)

- (1) Activity Name: **Laurel Boys and Girls Club Renovation Project – PY1R**
- (2) Activity Narrative: The Laurel Boys and Girls Club will continue the badly needed renovation of the Laurel Boys and Girls Club facility at 701 Montgomery Street, Laurel. Improvements will include renovation of kitchen and hallways, gym and Phelps Center. The Club will use CDBG-R reprogrammed funds to complete the final phase of the renovation project.

CDBG-R funds will be used in a manner that maximizes job creation and economic benefit in relation to the CDBG-R funds obligated, and will address the Recovery Act, by:

- Preserving and creating jobs and promoting economic recovery: 2 jobs will be created or retained;
- Assisting those most impacted by the recession: the LBGC serves low/moderate-income individuals;
- The project will renovate an historic public facility that was built in 1899, to ready it for after-school and summer programs and provide long-term economic benefits;
- Fostering energy independence: replacements will be energy efficient.

- (3) Jobs Created: 2
- (4) Additional Activity Information: The electrical work, plumbing and boiler system as needed will be replaced for energy efficiency.
- (5) Responsible Organization: Laurel Boys and Girls Club; 701 Montgomery Street, Laurel, MD 20707; Patrick Reed, Executive Director

B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)

(1) Activity Name: **Kaywood Infrastructure Improvement Project**

(2) Activity Narrative: The goal of the City of Mount Rainier is to ambitiously initiate a revitalization project to increase property values by rehabilitating dilapidated street, sidewalks, curbing and gutters that are less appealing to the community. In addition, the city seeks to promote Smart Growth and increase community safety for the citizens of Mount Rainier.

CDBG-R funds will be used in a manner that maximizes job creation and economic benefit in relation to the CDBG-R funds obligated, and will address the Recovery Act, by:

- Preserving and creating jobs and promoting economic recovery: 10 jobs will be created or retained;
- Assisting those most impacted by the recession: the project will provide area wide benefit to a low/moderate-income area; and
- Investing in transportation, environmental protection, or other infrastructure that will provide long-term economic benefits: the project will improve transportation infrastructure.

(3) Jobs Created: 10

(4) Additional Activity Information: The project will reduce pollution emissions by making roadways more easily passable.

(5) Responsible Organization: City of Mount Rainier; One Municipal Place, Mount Rainier, MD 20712; Jeanelle Branson Wallace, City Manager, (301) 985-6585

B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)

(1) Activity Name: **Basic Needs Program**

(2) Activity Narrative:

The Basic Needs Program help individuals and families stretch their limited income by providing for their basic needs, i.e., counseling, food/clothing/shelter/furniture and household amenities that are key components of the program. Based on assessments, one-on-one counseling and support groups are provided along with links to community services for needs not covered by the program. Services provided include but are not limited to:

- Canned/dried food/clothing/winter protection/bedding
- Furniture/appliances/dishes/household amenities
- Counseling (compulsive behavior/substance abuse, suicide prevention, conflict resolution, behavior modification, anger management, etc.
- Case management (affordable housing, job readiness and crisis assistance “not using drugs today.”

This program is especially important to help individuals to pull through these unstable financial times and stabilize their lives by securing jobs. MOLC provides employment training and placement and through its Life Skills Program and seeks to place 10 clients into high-growth sector jobs and help ensure at least 75% remain employed six month later.

Mission of Love Charities, Inc. itself has been struggling as contributions and grants are not as plentiful. Through support of the CDBG-R allocation, will minimize and avoid reduction in the essential services they provide

(3) Jobs Created: 10

(4) Additional Activity Information: Not Applicable

(5) Responsible Organization: Warren Easley, Mission of Love Charities, Inc., 6180 Old Central Avenue, Capitol Heights, Maryland 20743

B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)

- (1) **Activity Name: Comprehensive Training & Related Services for Low-income and Very Low-income Citizens**
- (2) **Activity Narrative:** The Training Source, Inc.'s activity will stimulate the economy through measures that will provide employment training which will develop individuals with the desire and ability to succeed and become self-sufficient. This program will assist up to 70 low income individuals with job placement assistance; therefore, promoting economic recovery. The program provides for 4-5 fifteen week Comprehensive Office Automation Training sessions and covers topics such as Life Skills, Professional Skills and Computer Skills. CDBG-R funding is critical for the continued success of this program which provides essential services to unemployed individuals as well as provides the opportunity for job creation therefore promoting economic recovery.
- (3) **Jobs Created:** CDBG-R funding will fully fund 13 adults for employment training and job placement assistance.
- (4) **Additional Activity Information:** N/A
- (5) **Responsible Organization:** The Training Source, Inc., 59 Yost Place, Seat Pleasant, MD 20743, Evelyn Kim Rhim, Executive Director, 301-499-8872

B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)

- (1) **Activity Name: District Heights Family and Youth Services Visionary Youth Program**
- (2) **Activity Narrative:** The District Heights Family and Youth Services Visionary Youth Program proposes to increase the number of jobs offered through its Teen Job Bank and develop long term relationships with area businesses, non-profits and schools. This program will employ youth through its Teen Job Bank to provide homework assistance during the tutoring sessions, work during the annual District Heights Day, and work over the summer with District Heights Public Works Department thereby creating jobs and assisting those most impacted by the recession.
- (3) **Jobs Created:** 40 part time jobs for youth employment
- (4) **Additional Activity Information:** N/A
- (5) **Responsible Organization:** Priscilla Souto, LCPC, Executive Director, District heights Family and Youth Services Center, 2000 Marbury Drive, District Heights, MD 20747; 301-336-7600; 301-336-1402; soutop@districtheights.org

B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)

- (1) Activity Name: **Family Literacy Program**

- (2) Activity Narrative: Housing Initiative Partnership, Inc.'s activity will stimulate the economy through measures that expand educational opportunities for low income individuals and families. CDBG-R funding is critical for the continued success of this program which provides essential services to encourage educationally disadvantaged parents and children by helping them succeed in the workforce and at school. Parents learn life and work readiness skills while their children build a solid foundation to foster their advancement in school. This program allows the opportunity for parents and children to interact together as a family unit and promotes the parents' involvement in their children's education.

- (3) Jobs Created: N/A

- (4) Additional Activity Information: N/A

- (5) Responsible Organization: Housing Initiative Partnership, Inc., 6525 Belcrest Rd., Suite 555 Hyattsville, MD 20782, Mosi Harrington, Executive Director, 301-985-1252

B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)

(1) Activity Name: **Jacob's Ladder Mentoring Program**

(2) Activity Narrative:

Jacob's Ladder is a first time offender/at-risk youth mentoring program for juveniles residing in Prince George's County. It is a one-year program for youth ages 10-17 and their families become productive, positive, and contributing residents. It is comprised of four components:

- Increase the number of program participants in the Jacob's Ladder Mentoring Program
- Increase academic performance and reduce the high school drop-out rate among at-risk youth
- Reduce the acts of violence committed by youth
- Create jobs in the community for at-risk youth and adults over the age of 18.

Through this program, first time offenders and at-risk youth will have a second chance and will be able to expand their educational opportunities.

(3) Jobs Created: 20

(4) Additional Activity Information: Not Applicable

(5) Responsible Organization: Nakia Reams, Executive Director, Jabbok International Ministries, 2912 Ritchie Road, Forestville, Maryland 20747

B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)

- (1) **Activity Name: One Step Forward**
- (2) **Activity Narrative:** Through its after-school and summer enrichment program – One Step Forward, DanceMakers will serve 50 “special needs” youth ages, 5 to 15 assisting a population most impacted by the recession through its expanded after-school enrichment program. These youth reside in the communities of Glenarden, Glenn Dale, Lanham-Seabrook, New Carrollton and Palmer Park. OSF will provide homework assistance; math and reading tutoring, facilitated by certified specialists; growth-oriented activity sessions, integrating Prince George’s County Public Schools’ curriculum; preparation for the Maryland standardized tests; and behavior modification and physical fitness through dance movement therapy. The Agency’s child care program will help youth improve reading and math skills and grade point averages, and increase discipline and self control.
- (3) **Jobs Created: N/A**
- (4) **Additional Activity Information: N/A**
- (5) **Responsible Organization:** Ron Pitts, Executive Director; 9901 Business Parkway, Suite L, Lanham, MD 20706; (301) 731-0003; dancemakers1@aol.com

B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)

- (1) **Activity Name: Prince George’s Workers’ Center – Employment Services and Vocational Training Program**
- (2) **Activity Narrative:** CASA de Maryland, Inc.’s activity will stimulate the economy through measures that will provide employment and literacy training services which will develop individuals with the desire and ability to become self-sufficient. This program will serve 700 low-income community members, the majority of whom are Latino immigrants. This program, which provides essential services to unemployed individuals as well as provides the opportunity for job creation therefore promoting economic recovery, will achieve the following:
- 100 workers will receive vocational training
 - 50 workers will obtain permanent jobs; workers placed in 1,880 day and temporary jobs
 - 30 community members will improve their English literacy
 - 200 community members will open bank accounts

This is a difficult year for the non-profit community and CASA is committed to securing additional private and public dollars to supplement CDBG-R funds which will contribute to the long-term sustainability of the project.

- (3) **Jobs Created:** CDBG-R funding will retain 1 FT employee at the CASA’s Prince George’s Workers’ Center (PGWC). CASA also anticipates that the PGWC will create 1,504 day and temporary jobs through its supply of labor and easy procedures for hiring workers.
- (4) **Additional Activity Information:** N/A
- (5) **Responsible Organization:** CASA de Maryland, Inc., 310 Tulip Avenue
Takoma Park, MD 20912, Gustavo A. Torres, Executive Director, 301-270-7471

B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)

(1) Activity Name: City of Laurel – **Bowie Road Improvement Project**

Activity Narrative: The City of Laurel will use CDBG-R funds to complete its PY 37 CDBG Bowie Road Improvement Project. This project includes engineering/design plus construction of sidewalks and storm drainage improvements. Approximately 1,979 individuals will benefit from this project.

- This project is an investment in the modernization of the infrastructure of the City of Laurel;
- There are approximately 1,000 apartments along this road with families in the low to medium income levels.

(2) Jobs Created: CDBG-R funding will create 5 temporary jobs, but some lead to more permanent work. Bid documents complied with HUD Section 3 and low bid contractor is in full understanding and agreement. Completion of this project is expected to be a stimulus to the economic improvement of this area and that will lead to more job growth.

(3) Additional Activity Information: N/A

(4) Responsible Organization: Mayor and City Council, City of Laurel, Maryland. Primary Point of Contact is Paul McCullagh, Director of Public Works, 305 First Street, Laurel, MD 20707. Mr. McCullah may be contacted at pmccullagh@laurel.md.us or by phone at 301-725-0088 extension 3206.

B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)

- (1) Activity Name: **CDBG-R General Program Administration**

- (2) Activity Narrative: The Department of Housing and Community Development, Community Planning and Development Division is responsible for the overall program management, coordination, monitoring and evaluation of the CDBG-R Program. Costs will include salaries, wages, and related costs of the Division's staff who are engaged with the program.

- (3) Jobs Created: Not Applicable

- (4) Additional Activity Information: Not Applicable

- (5) Responsible Organization: Shirley E. Grant, CPD Administrator, Department of Housing and Community Development/Community Planning and Development Division, 9400 Peppercorn Pl, Suite 200, Largo, Maryland 20774

C. PUBLIC COMMENT

Provide a summary of public comments received to the proposed CDBG-R Substantial Amendment. (CR-29-2009)

Note: A Proposed CDBG-R Substantial Amendment must be published via the usual methods and posted on the jurisdiction's website for no less than 7 calendar days for public comment.

Response: The Department of Housing and Community Development posted the CDBG-R Substantial Amendment materials on the County's website at www.co.pg.md.us/Government/AgencyIndex/HCD on May 22, 2009 for a period of 7 days. The following is a summary of the public comments.

Comment: How was the process for selecting CDBG-R activities?

Response: On May 14, 2009, the Department of Housing and Community Development (DHCD) solicited partnerships with nonprofit organizations, municipalities, and local government agencies to develop projects or activities that were consistent with the overarching goals of the Recovery Act and HUD's priorities.

DHCD notified the general public on the County's website listed above, published the notice in three local newspapers: The Enquirer Gazette, The Prince George's Post, and The Prince George's Sentinel. In addition, an e-blast was sent out to concerned citizens listed on the DHCD mailing list. Copies of the CDBG-R applications were made available at the DHCD office, on the County's website listed above and mailed or emailed upon request. DHCD staff reviewed and evaluated each CDBG proposal to assure each proposed project was in compliance with federal and local requirements, and that each applicant had clearly demonstrated their ability to carry out their proposed project during the designated time period. The selected activities were incorporated into the CDBG-R Substantial Amendment and submitted to the County Executive for consideration and approval. Once approved by the County Executive, the CDBG-R Substantial Amendment was transmitted to the County Council for comments and support. The County Council adopted the Resolution (CR-29-2009) on June 2, 2009.

Comment: Why were CDBG-R applicants given such a short time (7 days) to apply?

Response: The CDBG-R requirements and regulations were not made available until May 5, 2009. According to the HUD Notice dated May 5, 2009, the County must submit the CDBG-R Substantial Amendment by June 5, 2009. In order to receive its grant allocation, the County must submit to HUD by the deadline or HUD may cancel the entire amount allocated for the County and reallocate the funds. Therefore, DHCD had to shorten the normal 30-days application period to 7-days. As a result, DHCD was able to quickly prepare the substantial amendment and proceed with the citizen participation process and submit the substantial amendment by the HUD deadline.

Provide a summary of public comments received to the proposed CDBG-R Substantial Amendment. (CR-39-2012)

Public Meeting: County Council Public Hearing

Date: July 3, 2012

Time: 10:00 a.m.

Place: Council Hearing Room, First Floor, County Administration Building, 14741 Governor Oden Bowie Drive, Upper Marlboro, MD 20772

The purpose of the Public Hearing was to give all interested parties an opportunity to express their views regarding the Substantial Amendment to the FY 2009 Annual Action Plan, as amended including the proposed projects and funding allocations.

DHCD notified the general public on the County's website listed above, published the notice in three local newspapers: The Enquirer Gazette, The Prince George's Post, and The Prince George's Sentinel. The County Council adopted the Resolution (CR-39-2012) on June 3, 2012.

Comment: The City of Laurel provided an overview of the status of their PY 37 CDBG public facilities project (Bowie Road Improvement) and expressed their need for additional funds to complete the project.

Response: The County Council recommended CDBG-R funds to the City of Laurel because they demonstrated their capacity to carry out the "shovel ready" project by the CDBG-R expenditure deadline.

CDBG-R
Activity Data Spreadsheet, as amended

Jurisdiction/Grantee Name: Prince George's County, Maryland		CDBG-R Formula Grant Amount:				Date: 05-21-2012	
<i>Activity Name</i>	<i>Activity Description</i>	<i>Eligibility (Regulatory or HCDA Citation)</i>	<i>National Objective Citation</i>	<i>CDBG-R Project Budget (\$)</i>	<i>Additional Recovery Funds (\$)</i>	<i>Other Leveraged Funding (\$)</i>	<i>Total Activity Budget</i>
Greening the Community Project	The Seat Pleasant CDC proposes to renovate 10 homes; install energy efficient heating appliances including solar panels in each home.	570.202	570.208(a)(3)	\$96,650	\$0	\$365,000	\$461,650
Energy Efficiency Improvements	Roots of Mankind Corporation proposes to provide and equip affordable housing with energy efficiency for 11 very low to moderate income residents.	570.202	570.208(a)(3)	\$9,341	\$0	\$0	\$9,341
Interior Build-out of Clinical Space for Health Center	Greater Baden Medical Services, Inc. proposes to complete interior construction of clinical space, including two provider offices, six exam rooms a case manager's office, a center manager's office, two bathrooms, and a reception area. The agency serves approximately 10,738 unduplicated patients annually.	570.201(c)	570.208(a)(2)	\$161,925	\$0	\$15,000	\$176,925
Interior Build-out of Clinical Space for Health Center - PY 1R	Greater Baden Medical Services, Inc. (GBMS) proposes to use reprogrammed funds for the interior build-out of 1,123 sq. ft. for a triage call center to manage acuity of calls coming into GBMS to determine appropriate location(s) for service within the GBMS system and throughout the County. It is anticipated that 3 part-time construction jobs and 8 permanent, full-time-equivalent jobs will be created and/or retained.	570.201(c)	570.208(a)(2)	\$160,000	\$0	\$0	\$160,000
Residential Facilities Energy Efficiency Improvements Benefiting Individuals with Special Needs	The Arc of Prince George's County, Inc. proposes to install energy efficiency windows in fourteen residential homes and complete additional energy efficiency projects in all twenty-four homes where they support 84 individuals with intellectual disabilities.	570.202	570.208(a)(2)	\$180,000	\$0	\$25,000	\$205,000
Brentwood Street Improvements	The Town of Brentwood project entails the repaving of several streets and the partial repair/repaving (and re-grading) of several intersections within their community. Approximately 1,589 people will benefit from this project.	570.201(c)	570.208(a)(1)	\$125,000	\$0	\$0	\$125,000
Knox Rd Street Improvement	The City of College Park proposes to construct new sidewalks, landscaping and pedestrian streetlights along the north side of Knox Rd between Baltimore Ave and Yale Ave. Approximately 700 people will benefit from this project.	570.201(c)	570.208(a)(1)	\$62,100	\$0	\$9,900	\$72,000
Upgrade to Energy Efficient Doors	Rehabilitation Opportunities, Inc. serves 127 individuals with developmental disabilities in its training program. The agency proposes to replace 8 doors to improve the energy efficiency of their facility in Lanham, Maryland. The current doors do not work consistently and need to be replaced.	570.202	570.208(a)(2)	\$20,000	\$0	\$8,000	\$28,000
Completion of Storm Drain/Penwood Rd Street Overlay	The Town of North Brentwood proposes to use CDBG-R funds to complete the Storm Drain system and Street Overlay for Penwood Rd project. The project is a strategic component of the Prince George's County African American Cultural Center at North Brentwood.	570.201(c)	570.208(a)(1)	\$163,469	\$0	\$141,000	\$304,469
Energy Efficient HVAC Equipment at Springhill Lake Recreation Center	The City of Greenbelt proposes to purchase and install new high efficiency Heating, Ventilation and Air Conditioning (HVAC) rooftop units at the Springhill Lake Recreation Center. Approximately 6,443 people will benefit from this project.	570.202	570.2089(a)(1)	\$65,251	\$0	\$0	\$65,251
Laurel Boys and Girls Club Renovation Project	Laurel Boys and Girls Club proposes to complete the renovation of their facility. Many areas of the building are unsafe or unstable.	570.201(c)	570.208(a)(1)	\$100,000	\$0	\$170,000	\$270,000

CDBG-R
Activity Data Spreadsheet, as amended

Jurisdiction/Grantee Name: Prince George's County, Maryland		CDBG-R Formula Grant Amount:				Date: 05-21-2012	
<i>Activity Name</i>	<i>Activity Description</i>	<i>Eligibility (Regulatory or HCDA Citation)</i>	<i>National Objective Citation</i>	<i>CDBG-R Project Budget (\$)</i>	<i>Additional Recovery Funds (\$)</i>	<i>Other Leveraged Funding (\$)</i>	<i>Total Activity Budget</i>
Laurel Boys and Girls Club Renovation Project - PY 1R	The Laurel Boys and Girls Club proposes to use reprogrammed CDBG-R funds to complete the final phase of the reonvation project. Improvements will include renovation of kitchen and hallways, gym and Phelps Center. The electrical work, plumbing and boiler system as needed will be replaced for energy efficiency. Approximately 2 jobs will be created.	570.201(c)	570.208(a)(1)	\$32,000	\$0	\$0	\$32,000
Kaywood Infrastructure Improvement Project	The City of Mount Rainier proposes to replace the street, sidewalk, curb and gutter in order to revitalize areas that are blighted.	570.201(c)	570.208(a)(1)	\$98,000	\$0	\$0	\$98,000
Basic Needs Program	Mission of Love Charities, Inc. proposes to assist 2,500 individuals and families with limited income by providing for their basic needs such as counseling and case management services, food/clothing/shelter/furniture and household amenities.	570.201(e)	570.208(a)(2)	\$30,000	\$0	\$310,000	\$340,000
Comprehensive Training and Related Services for Low-income and Very Low-income Citizens	The Training Source, Inc. conducts 4-5 15-week Comprehensive Office Automation Training sessions, with job placement assistance for unemployed, low-income County residents. Approximately 280 people will benefit from this program.	570.201(e)	570.208(a)(2)	\$33,255	\$0	\$349,000	\$382,255
District Heights Family and Youth Services Visionary Youth Program	The City of District Heights will provide a Teen Job Bank, College Planning and Tutoring/Homework programs to approximately 120 at-risk youth to ensure their academic and vocational future.	570.201(e)	570.208(a)(2)	\$34,000	\$0	\$10,000	\$44,000
Family Literacy Program	Housing Initiative Partnership, Inc. provides Adult Education (interpersonal and job preparation skills), Children's Education (designed to emphasize literacy), and Intergenerational Education (provides the opportunity for parents and children to interact together as a family unit). Approximately 150 low to moderate-income people will benefit from this program.	570.201(e)	570.208(a)(2)	\$31,200	\$0	\$75,000	\$106,200
Jacob's Ladder Mentoring Program	Jabbok International Ministries provides mentoring to approximately 100 first time offender/at-risk youth ages 10-17 and their families residing in Prince George's County.	570.201(e)	570.208(a)(2)	\$30,000	\$0	\$60,000	\$90,000
One Step Forward	Dancemakers, Inc. provides an after-school and summer enrichment program to approximately 50 "special needs" youths, ages 5 to 15.	570.201(e)	570.208(a)(2)	\$25,000	\$0	\$245,162	\$270,162
Prince George's Workers' Center - Employment Services and Vocational Training Program	CASA de Maryland provides employment and literacy training services to approximately 700 low-income workers to help them achieve self-sufficiency. The majority of the people they serve are Latino immigrants.	570.201(e)	570.208(a)(2)	\$30,998	\$0	\$382,663	\$413,661
Youth and Family Enrichment Program	The Washington Bible College/Capital Bible Seminary is an after-school program that provides supportive and educational services to 50 at-risk children and their families. Services include: Student Achivement Program, Enrichment Program, Mentoring Program, Parent Education for Families and Single Mothers, and Life Coaching for Families.	570.201(e)	570.208(a)(2)	Canceled	\$0	\$0	\$0

CDBG-R
Activity Data Spreadsheet, as amended

Jurisdiction/Grantee Name: Prince George's County, Maryland		CDBG-R Formula Grant Amount:				Date: 05-21-2012	
<i>Activity Name</i>	<i>Activity Description</i>	<i>Eligibility (Regulatory or HCDA Citation)</i>	<i>National Objective Citation</i>	<i>CDBG-R Project Budget (\$)</i>	<i>Additional Recovery Funds (\$)</i>	<i>Other Leveraged Funding (\$)</i>	<i>Total Activity Budget</i>
City of Laurel - Bowie Road Improvement Project	The City of Laurel will use CDBG-R funds to complete its PY 37 CDBG Bowie Road Improvement Project. This project includes engineering/design plus construction of sidewalks and storm drainage improvements. Approximately 1,979 individuals will benefit from this project.	570.201(c)	570.208(a)(1)	\$23,349.62	\$0	\$197,515	\$220,865
CDBG-R General Program Administration	The Department of Housing and Community Development, Community Planning and Development Division is responsible for the overall program management, coordination, monitoring and evaluation of the CDBG-R Program. Costs will include salaries, wages, and related costs of the Division's staff who are engaged with the program.	570.206	N/A	\$131,494	\$0	\$0	\$131,494
			Total	\$1,643,034	\$0	\$2,363,240	\$4,006,274
							0

**Substantial Amendment to the Consolidated Plan 2008 (County FY 2009)
Action Plan, as amended for the Homelessness Prevention and Rapid Re-
Housing Program (HPRP)**

Grantees eligible to receive funds under the Homelessness Prevention and Rapid Re-Housing Program (HPRP) are required to complete a substantial amendment to their Consolidated Plan 2008 (County FY 2009) Action Plan. This form sets forth the required format for this substantial amendment. A completed form is due to HUD within 60 days of the publication of the HUD HPRP notice.

To aid grantees in meeting this submission deadline, the HPRP Notice reduces the requirement for a 30-day public comment period to no less than 12 calendar days for this substantial amendment. With this exception, HPRP grantees are required to follow their Consolidated Plan's citizen participation process, including consultation with the Continuum of Care (CoC) in the appropriate jurisdiction(s). Grantees are also required to coordinate HPRP activities with the CoC's strategies for homeless prevention and ending homelessness. To maximize transparency, HUD strongly recommends that each grantee post its substantial amendment materials on the grantee's official website as the materials are developed.

A complete submission contains the following three documents:

- 1) A signed and dated SF-424,
- 2) A completed form HUD-40119 (this form), and
- 3) Signed and dated General Consolidated Plan and HPRP certifications.

For additional information regarding the HPRP program, visit the HUD Homelessness Resource Exchange (www.hudhre.info). This site will be regularly updated to include HPRP resources developed by HUD and its technical assistance providers.

The information collection requirements contained in this application have been submitted to the Office of Management and Budget (OMB) for review under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520). This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

Information is submitted in accordance with the regulatory authority contained in each program rule. The information will be used to rate applications, determine eligibility, and establish grant amounts.

Public reporting burden for this collection of information is estimated to be 16 hours, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This information is required to obtain benefits. To the extent that any information collected is of a confidential nature, there will be compliance with Privacy Act requirements. However, the substantial amendment to the Consolidated Plan 2008 Action Plan does not request the submission of such information.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Substantial Amendment to the Consolidated Plan 2008 (County FY 2009) Action Plan, as amended for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

A. General Information

Grantee Name	Prince George's County, Maryland
Name of Entity or Department Administering Funds	Department of Housing and Community Development
HPRP Contact Person (person to answer questions about this amendment and HPRP)	Shirley E. Grant
Title	CPD Administrator, Community Planning and Development
Address Line 1	9400 Peppercorn Place, Suite 200
Address Line 2	
City, State, Zip Code	Largo, MD, 20774
Telephone	301-883-5542
Fax	301-883-7142
Email Address	segrant@co.pg.md.us
Authorized Official (if different from Contact Person)	Eric C. Brown
Title	Director, Department of Housing and Community Development
Address Line 1	9400 Peppercorn Place, Suite 200
Address Line 2	
City, State, Zip Code	Largo, MD, 20774
Telephone	301-883-5531
Fax	301-883-9832
Email Address	ecbrown@co.pg.md.us
Web Address where this Form is Posted	www.princegeorgescountymd.gov/Government/AgencyIndex/HCD

Amount Grantee is Eligible to Receive*	\$2,512,242
Amount Grantee is Requesting	\$2,512,242

*Amounts are available at <http://www.hud.gov/recovery/homelesspreventrecov.xls>

Substantial Amendment to the Consolidated Plan 2008 (County FY 2009) Action Plan, as amended for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

B. Citizen Participation and Public Comment

1. Briefly describe how the grantee followed its citizen participation plan regarding this proposed substantial amendment (limit 250 words).

Response: The County requires that substantial amendments to the Annual Action Plans be available for public comment and that a resolution approving the amendment be transmitted by the County Executive to the County Council for adoption. Free copies of the amendment are available to the public at the main County libraries, the Department of Housing and Community Development, and on the County's website. A Public notice was advertised in three local newspapers.

The draft substantial amendment was made available for public comment on April 30, 2009 for a period of 12 days, as required by HUD. On May 12, 2009, the County Council of Prince George's County, Maryland adopted Resolution (CR-18-2009). The County Executive then executed the Resolution in support of the application submission for the Substantial Amendment to the FY 2009 Annual Action Plan for the Homelessness Prevention and Rapid Re-Housing Program.

In Fiscal Year 2012, the County proposed to amend the Substantial Amendment to the FY 2009 Annual Action Plan for the Homelessness Prevention and Rapid Re-Housing Program to reprogram and reallocate funds from one activity to another. A Public Hearing will be held and copies of the draft FY 2009 Annual Action Plan, as amended will be made available for a period of 12 days, as required by HUD. A summary of comments received will be incorporated into the Plan.

2. Provide the appropriate response regarding this substantial amendment by checking one of the following options:

- Grantee did not receive public comments.
- Grantee received and accepted all public comments.
- Grantee received public comments and did not accept one or more of the comments.

3. Provide a summary of the public comments regarding this substantial amendment. Include a summary of any comments or views not accepted and the reasons for non-acceptance.

Response: On April 30, 2009, the draft Substantial Amendment was made available for public comment for a period of 12 days, as required by HUD. During the 12-day public comment period, Department of Housing and Community Development did not receive any public comments.

Substantial Amendment to the Consolidated Plan 2008 (County FY 2009) Action Plan, as amended for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

C. Distribution and Administration of Funds

Reminder: The HPRP grant will be made by means of a grant agreement executed by HUD and the grantee. The three-year deadline to expend funds begins when HUD signs the grant agreement. Grantees should ensure that sufficient planning is in place to begin to expend funds shortly after grant agreement.

1. Check the process(es) that the grantee plans to use to select subgrantees. Note that a subgrantee is defined as the organization to which the grantee provides HPRP funds.

Competitive Process

Formula Allocation

Other (Specify: Direct Solicitation to Qualified Organizations)

2. Briefly describe the process(es) indicated in question 1 above (limit 250 words).

Response: In efforts to ensure effective and timely use of HPRP funds on eligible activities, as outlined in the HPRP Notice, the Administering Agency - the Department of Housing and Community Development (DHCD) - selected one qualified local government agency (Department of Social Services (DSS)) to carry out the eligible activities. This process is a “direct solicitation”.

The DSS will distribute funds through a “competitive process” that begins with a “Request for Applications” or “RFAs”. Applications from private non-profit organizations will be reviewed and assessed against program criteria, and awards will be made to the recipients or subgrantees.

3. Briefly describe the process the grantee plans to use, once HUD signs the grant agreement, to allocate funds available to subgrantees by September 30, 2009, as required by the HPRP Notice (limit 250 words).

Response: DHCD will enter into an Administrative Order with the qualified local government agency: DSS. Once HUD executes the HPRP grant agreement, the County’s Office of Finance will set up the appropriate subgrantee accounts and be responsible for the draw down of funds through the Integrated Disbursement Information System (IDIS). HPRP funds may be paid in advance. DHCD will be responsible for setting up the activities in HUD’s IDIS. DSS and their subgrantees will be responsible for entering the data in HUD’s Homeless Management Information System (HMIS). DHCD will be responsible for oversight and monitoring of the HPRP. This includes reporting on grant expenditures in IDIS and performance reports.

Substantial Amendment to the Consolidated Plan 2008 (County FY 2009) Action Plan, as amended for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

4. Describe the grantee's plan for ensuring the effective and timely use of HPRP grant funds on eligible activities, as outlined in the HPRP Notice. Include a description of how the grantee plans to oversee and monitor the administration and use of its own HPRP funds, as well as those used by its subgrantees (limit 500 words).

Response: DHCD's Community Planning and Development Division (CPD) is responsible for the oversight and monitoring of the HPRP eligible activities. CPD will assign two Project Managers to administer the HPRP funded subgrantee operating agreements and to monitor subgrantees in the areas of Fair Housing, Equal Opportunity, Labor Standards, Section 504/American Disability Act, and Minority Business Enterprise utilization. The CPD Project Managers are also responsible for processing reimbursement requisitions and advanced payments. CPD will assign two Contract Administrators to prepare operating agreements with the three local government agencies receiving HPRP funds to carryout eligible activities. CPD will assign the IDIS Administrator to set up all funded activities in IDIS. CPD will assign one Project Manager to conduct the Environmental Reviews. DSS is responsible for overseeing and monitoring subgrantees selected through their competitive process.

CPD will follow the compliance and monitoring procedures established in the County's Fiscal Year 2009 Annual Action Plan for federally-funded programs. The County's approach to subgrantee monitoring involves several areas of focus through a scheduling process: (1) Orientation, Training, and Technical Assistance, (2) Program and Records Management, and (3) On-Site Comprehensive Monitoring.

D. Collaboration

1. Briefly describe how the grantee plans to collaborate with the local agencies that can serve similar target populations, which received funds under the American Recovery and Reinvestment Act of 2009 from other Federal agencies, including the U.S. Departments of Education, Health and Human Services, Homeland Security, and Labor (limit 250 words).

Response: DHCD plans to hold several consultations with the local agencies that can serve similar target populations, which receive funds under the American Recovery and Reinvestment Act of 2009 throughout the planning and implementation stages of the County's HPRP program. One strategy is to work collaboratively with the Housing Authority of Prince George's County, the Department of Social Services, the Department of Family Services, the Family Crisis Center, and the Maryland Department of Veterans Affairs to target homeless veterans, victims of domestic violence, mentally ill/disabled residents who are at risk of homelessness, and homeless families in crisis who are "hop-scotched" from church to church during the winter months.

Substantial Amendment to the Consolidated Plan 2008 (County FY 2009) Action Plan, as amended for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

2. Briefly describe how the grantee plans to collaborate with appropriate Continuum(s) of Care and mainstream resources regarding HPRP activities (limit 250 words).

Response: The lead entity that develops and coordinates the CoC strategy and planning process in the County representing the “Community” is the Homeless Services Partnership (HSP). HSP is an inclusive coalition of local and state government agencies, public and private sectors, service providers, consumers, formerly homeless persons, and other interested individuals. The Department of Social Services (DSS) is the local administering agency for the County’s homeless services programs and facilitates the annual CoC application process. DHCD held a consultation with DSS on April 6, 2009 and the HSP on April 9, 2009 to discuss the HPRP activities which are aligned with the County’s CoC’s strategies for preventing and ending homelessness. The HPRP activities address several homelessness and priority issues, outlined in the County’s CoC, affecting homeless individuals and families (e.g., language barriers, lack of affordable housing, leveraging resources for outreach and supportive services and comprehensive discharge planning among hospitals, jails, treatment centers, etc.) DSS will work collaboratively by referring clients to each other for financial assistance and relocation and stabilization services.

3. Briefly describe how HPRP grant funds for financial assistance and housing relocation/stabilization services will be used in a manner that is consistent with the grantee’s Consolidated Plan (limit 250 words).

Response: The HPRP funds will be used to increase the financial resources to address the following housing and community development goals and objectives as described in the County’s Consolidated Plan: (1) provide housing (rental) subsidies to low and moderate-income families; (2) support the County’s CoC goal of ending chronic and non-chronic homelessness by 2012 by developing additional permanent housing and providing intensive case management, housing counseling for homeless individuals and families; and (3) improve the quality of life by providing needed public services to stabilize crisis situations for homeless or those at-risk of becoming homeless.

Substantial Amendment to the Consolidated Plan 2008 (County FY 2009) Action Plan, as amended for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

E. Estimated Budget Summary, revised

HUD requires the grantee to complete the following table so that participants in the citizen participation process may see the grantee’s preliminary estimated amounts for various HPRP activities. Enter the estimated budget amounts for each activity in the appropriate column and row. The grantee will be required to report actual amounts in subsequent reporting. Listed below are the approved HPRP Estimated Budget and the Proposed Revised Estimated Budget.

HPRP Estimated Approved Budget Summary – (CR-18-2009)			
	Homelessness Prevention	Rapid Re-housing	Total Amount Budgeted
Financial Assistance ¹	\$753,673	\$753,673	\$1,507,346
Housing Relocation and Stabilization Services ²	\$376,836	\$376,836	\$753,672
Subtotal (add previous two rows)	\$1,130,509	\$1,130,509	\$2,261,018

Data Collection and Evaluation ³	\$125,612
Administration (up to 5% of allocation)	\$125,612
Total HPRP Amount Budgeted⁴	\$2,512,242

HPRP Proposed Estimated Revised Budget Summary			
	Homelessness Prevention	Rapid Re-housing	Total Amount Budgeted
Financial Assistance ¹	\$1,685,400	\$146,557	\$1,831,957
Housing Relocation and Stabilization Services ²	\$390,164	\$110,046	\$500,210
Subtotal (add previous two rows)	\$2,075,564	\$256,603	\$2,332,167

Data Collection and Evaluation ³	\$93,720
Administration (up to 5% of allocation)	\$86,355
Total HPRP Amount Budgeted⁴	\$2,512,242

Substantial Amendment to the Consolidated Plan 2008 (County FY 2009) Action Plan, as amended for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

¹Financial assistance includes the following activities as detailed in the HPRP Notice: short-term rental assistance, medium-term rental assistance, security deposits, utility deposits, utility payments, moving cost assistance, and motel or hotel vouchers.

²Housing relocation and stabilization services include the following activities as detailed in the HPRP Notice: case management, outreach, housing search and placement, legal services, mediation, and credit repair.

³Data collection and evaluation includes costs associated with operating HUD-approved homeless management information systems for purposes of collecting unduplicated counts of homeless persons and analyzing patterns of use of HPRP funds.

⁴This amount must match the amount entered in the cell on the table in Section A titled “Amount Grantee is Requesting.”

F. Authorized Signature

By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

Signature/Authorized Official

Date

Title