



CITY COUNCIL AGENDA
Municipal Building

This meeting will be held in-person and virtual.

25 Crescent Road
Greenbelt, MD 20770

OR

Virtual Participation
Zoom Webinar Attendees:

During "Petitions and Requests," please submit your request in writing via email to
questions@greenbeltmd.gov
<https://us02web.zoom.us/j/87821711676?pwd=BcRfap63tO087eRxRaGwANplv5E7Ra.1>

Dial-in: 301 715 8592
Webinar ID: 878 2171 1676
Passcode: 082553

Monday, April 14, 2025
7:30 PM

I. ORGANIZATION - 15 minutes (7:30 - 7:45 p.m.)

1. Call to Order
2. Roll Call
3. Meditation and Pledge

Suggested Action:

Reading of the Greenbelt Community Pledge: The strength of Greenbelt is diverse people living together in a spirit of cooperation. We celebrate all people by sharing together all are enriched. We strive to be respectful, welcoming community

that is open accessible, safe and fair.

4. Petitions and Requests
5. Consent Agenda
Suggested Action:
Consent Agenda - Approval of Staff Recommendations (Items on the Consent Agenda [marked by *] will be approved as recommended by Council and staff, subject to removal from the Consent Agenda by Council.)
6. Approval of Agenda and Additions

II. COMMUNICATIONS - 30 minutes (7:45 - 8:15 p.m.)

7. Presentations
 - 7a. Telecommunications Week Proclamation
Suggested Action:
Since 1991, the second week of April has been designated as National Public Safety Telecommunications Week to recognize the importance of the role of communication personnel in police and safety departments. Chief Bowers will be present to receive the proclamation on behalf of the Communication Unit.
[Proclamation Telecommunications Week 2025.pdf](#)
 - 7b. Earth Day Proclamation
Suggested Action:
Mayor Jordan will present a proclamation proclaiming the 55th Anniversary of Earth Day, and the theme for Earth Day 2025 is "Our Power, Our Planet."
[EarthDayProc2025.pdf](#)
[Earth Day 2025 Agenda Council.pdf](#)
[Earth Day Flyer 2025.pdf](#)
 - 7c. Autism Awareness & Acceptance Month Proclamation
Suggested Action:
Mayor Jordan will present a proclamation declaring April as Autism Awareness & Acceptance Month; the theme for 2025 is "Celebrate Differences." Anne Oudemans, Assistant Director of Recreation Programs, will be present to accept the proclamation.
[Autism Awareness Acceptance Month.pdf](#)
 - 7d. Animal Control Appreciation Week - April 13th - 19th
Suggested Action:
Mayor Jordan will present a proclamation declaring the week of April 13th - 19th as Animal Control Appreciation Week.

[Proclamation Animal Control -2025.pdf](#)

*8. Minutes

Suggested Action:

- * Regular Meeting, August 12, 2024
- * Regular Meeting, September 9, 2024
- * Regular Meeting, September 23, 2024
- * Regular Meeting, November 18, 2024

[RM240812.pdf](#)

[RM240909.pdf](#)

[RM240923.pdf](#)

[RM241118.pdf](#)

9. Administrative Reports

Suggested Action:

Reference: This link will display the weekly report for the City Manager and City Departments

https://www.greenbeltmd.gov/government/city-administration/city-manager-s-office/weekly-reports/-folder-1586#docan2352_4054_3510

*10. Committee Reports

*10a. Advisory Committee on Education (ACE) Report #25-1 - Grant Interim Report to Council 2025

Suggested Action:

It is recommended that the City Council accept this report.

[Grant Interim Report to Council 2025.pdf](#)

III. LEGISLATION - 45 minutes (8:15 - 9:00 p.m.)

11. An Ordinance to Amend Chapter 16 of the City of Greenbelt Code to Codify General Orders 675

- 2nd Reading and Adoption

Suggested Action:

At the request of Council, this ordinance formally codifies the City of Greenbelt's existing policy concerning the role of municipal employees, including the Police Department, in enforcing federal civil immigration laws. The ordinance amends Chapter 16 of the City Code by adding Sections 16-5 through 16-9 and revising the chapter title to reflect the inclusion of public safety policies.

Ms. Pompei introduced this ordinance for first reading at the March 24th Regular Council meeting. The ordinance is presented for Council's consideration for second

reading and adoption

[Ordinance - Limitations on Authority to Enforce Federal Civil Violations.pdf](#)

12. An Ordinance to Amend the City of Greenbelt Code to Authorize the Operation of Sign Monitoring Systems in School Zones, Establish Associated Fines and Fees, and Provide for the Enforcement of Violations
-2nd Reading and Adoption

Suggested Action:

Reference:

Stop Sign Ordinance V Final

Stop Sign Memo Chief Bowers

This ordinance amends Chapter 11 of the City Code to establish and authorize the operation of stop sign monitoring systems within designated school zones in the City of Greenbelt, pursuant to Maryland HB 364 (2024), which permits such systems in Prince George's County. The ordinance also sets forth the requirements for signage, public notice, civil enforcement procedures, and penalties.

Ms. Pope introduced this ordinance for first reading at the March 24th Regular Meeting. The ordinance is presented for Council's consideration for second reading and adoption

[Stop Sign Ordinance.pdf](#)

[Stop Sign Memo Chief Bowers.pdf](#)

13. A Resolution to Establish School Zone on Municipal Roads in the City to Implement and Automated Stop Sign Enforcement Program Within the Established School Zones
- 2nd Reading and Adoption

Suggested Action:

Reference:

Per Council's request, this resolution establishes official school zones on municipal roads within a one-half (1/2) mile radius of five public schools in the City of Greenbelt. The designation of these school zones is a required step under Maryland law in order to implement the City's Automated Stop Sign Enforcement Program. Pursuant to § 21-803.1 of the Transportation Article of the Annotated Code of Maryland, automated stop sign monitoring systems may only operate within formally designated school zones. This resolution ensures compliance with that requirement and supports the City's broader effort to enhance traffic safety in areas frequently used by students, families, and pedestrians. The resolution identifies the specific schools and authorizes the installation of appropriate signage, consistent with state

regulations, to mark the designated zones.

Ms. Pompei introduced this Resolution for first reading at the March 24, 2025, Regular meeting. The resolution is presented for Council's consideration for second reading and adoption

[A Resolution to Establish School Zone in the City on Municipal Roads within those School Zones.pdf](#)

14. A Resolution to Amend Resolution No. 2113 to Modify the Number of Residents Representing Each Area of the City for the Charter Review Task Force
 - 1st Reading, Suspension of the Rules
 - 2nd Reading, Adoption

Suggested Action:

Reference:

Resolution

Resolution 2113

During the application period for the Charter Review Task Force, the City widely promoted the opportunity to encourage applicants who meet the demographic criteria outlined in the original resolution. However, no applications have been received from residents of Greenbelt West.

To ensure that the task force can proceed in a timely manner, it is recommended that the resolution be amended to allow the appointment of all individuals who have expressed interest in serving, regardless of their geographic location.

If the Council approves the amended resolution, the proposed appointments to the Charter Review Task Force will be presented for consideration later in this agenda.

This resolution is presented for Council's consideration to be introduced for a first reading, the rules be suspended, and the resolution be adopted at this meeting in order to appoint members to the task force.

[Resolution.pdf](#)

[Res2113.pdf](#)

IV. OTHER BUSINESS - 90 minutes (9:00 - 10:30 p.m.)

15. Authorizing the City Manager to Execute Contracts for the Versaterm Contract Renewal

Suggested Action:

Reference: Memorandum - M. Apgar - 03.31.25

Versaterm - Blue Team NexGen Invoice

Versaterm - Public Portal Cloud Invoice

The Council packet includes two renewal invoices from Versaterm for the Public Portal cloud host and the Blue Team NextGen cloud-hosted annual maintenance, including providing all software upgrades, associated materials, and technical support via phone and email.

Staff recommends that the City Council authorize the City Manager to execute the contract renewal for \$10,833.27.

[Memorandum - M. Apgar - 03.31.25.pdf](#)

[Versaterm Invoice - Public Portal.pdf](#)

[Versaterm Invoice - Blue Team NextGen.pdf](#)

16. Proposal for Use of Space at the Armory Site for Composting

Suggested Action:

Reference: Compost Crew - Greenbelt Armory Usage Proposal - Feb 2025

Food scraps from the City's curbside composting program are currently processed at Trinity Assembly of God (Trinity Church) as part of a local circular food waste system. The Compost Outpost® at Trinity Church serves about 440 homes but is limited by space.

To expand capacity to 660 homes and lower per-home costs, it is proposed to use additional space at the Armory site (Southway and Greenbelt Roads) to store the cure pile and conduct compost sifting twice a year. This would increase capacity with minimal changes to the existing Compost Outpost operations.

[Compost Crew - Greenbelt Armory Usage Proposal - Feb 2025 \(003\).pdf](#)

17. City Employees Retirement Plan Manager

Suggested Action:

Reference: Benchmarking Report -City of Greenbelt 457(b) and 401(a)

Memorandum - D. Martinez - 04.11.2025

Included in Council packet is the Benchmarking Report -City of Greenbelt 457(b) and 401(a) for Council's consideration.

[Memorandum - D. Martinez - 04.11.2025..pdf](#)

[Benchmarking Report -City of Greenbelt 457\(b\) and 401\(a\) Truncated \(4.11.2025\) FINAL \(003\).pdf](#)

18. Discussion on Legislative Priorities and Actions

Suggested Action:

Reference: Memorandum - T. Hruby - 04.11.2025

Ms. Pompei requested this item to be added to the agenda.

Looking ahead, there are several legislative initiatives that Council will need to schedule and prioritize. These include:

1. Resolution to increase Solid Waste Rates.
2. Adoption of new Recycling regulations for the City.
3. Updates to the City's Zoning Code per state requirements.
4. Adoption of a new City Code following the Council-authorized recodification initiative.
5. Development and adoption of Rent Stabilization regulations.
6. Placement of advisory questions on the ballot for the upcoming election.
7. Council referrals to the Board of Elections regarding ranked-choice voting.
8. Council referrals to the Board of Elections regarding district or ward representation on Council.

Council is asked to discuss these priorities and formally vote to allocate staff time and resources to advance these initiatives.

[Memo mtg with County.final.th.4.11.25.pdf](#)

19. Appointment of Members to the Charter Review Taskforce

Suggested Action:

The City Council has conducted interviews with applicants from both the community and the business sector who expressed interest in serving on the Charter Review Taskforce. This taskforce will play an important role in reviewing and providing recommendations on potential updates to the City Charter.

Tonight, the Council will formally appoint **15 members** to the Taskforce, representing the Greenbelt community, as follows:

- **Greenbelt Residents** – 6 members
- **Greenbelt Business Representatives*** – 4 members
- **City Staff** (Administration, Planning, Diversity, Equity & Inclusion) – 3 members
- **City Councilmembers** – 2 members

**For the Greenbelt business representation, all business members of the Task Force*

must also be Greenbelt residents. Further, at least one of the business members must also represent a Greenbelt co-op.

20. Council Activities

21. Council Reports

*22. Authorization to Approve the Sale of Surplus Police Radios

Suggested Action:

Reference: Memorandum - R. Bowers - 04.12.2025

Radiowell Greenbelt Rev2

In Fiscal Year 2025, the Greenbelt Police Department utilized American Rescue Plan Act (ARPA) funds to acquire upgraded portable police radios. As a result, the department now holds sixty (60) older-model radios that are no longer in operational use and incompatible with current or future communication systems due to their age and obsolescence.

In accordance with City Code Article 5, Section 2-131, the Police Department solicited bids from vendors specializing in used radio equipment. Three (3) bids were received and evaluated. Radiowell submitted the most competitive offer, proposing to purchase the surplus radios for \$25,500.

Staff recommends the City Council authorize the City Manager to enter into a contract for the disposal and sale of the surplus police radios to Radiowell for the amount of \$25,500.

[Memorandum - R. Bowers - 04.11.2025.pdf](#)

[Radiowell Greenbelt Rev2.pdf](#)

*23. Authorization to Approve the Sale of Tow Truck

Suggested Action:

Reference: Memorandum - K. Carpenter-Driscoll - 04.11.2025

Included in the Council's packet is a detail memorandum outlining the disposal of the flat bed tow truck.

Per City Code Section 2-131, when vehicles or equipment are deemed "surplus" and are no longer required for use by the City, staff are authorized to dispose of that equipment through a competitive auction sale. If an asset is valued in excess of five thousand dollars (\$5,000.00), the sale must be approved by the City Council.

Staff recommends Council approve the sale of unit 112 via competitive auction.

[Memorandum - K. Carpenter-Driscoll - 04.11.2025.pdf](#)

*24. Meetings

[meetings.pdf](#)

*25. Stakeholder List

[Stakeholder Schedule.pdf](#)

*26. Reappointment to Advisory Board/Committee

Suggested Action:

Reference: Reappointment Survey

Mary Sciannella has expressed her willingness to continue serving on the Employee Relations Board (ERB).

Thomas Doggett has expressed his willingness to continue serving on the Forest Preserve Advisory Board (FPAB).

Patrick Carroll has expressed his willingness to continue serving on the Youth Advisory Committee (YAC).

Lisa Behuncik has expressed her willingness to continue serving on the Employee Relations Board (ERB).

Marc Siegel has expressed his willingness to continue serving on the Park and Recreation Advisory Board (PRAB).

Approval of this item on the consent agenda will confirm the Council's intent to reappoint them to a new term.

*27. Resignation from Advisory Board/Committee

Suggested Action:

Reference: Reappointment Survey

Owen Kelley has submitted his resignation from the Forest Preserve Advisory Board (FPAB).

Approval of this item on the consent agenda will indicate the Council's intent to accept his resignation with regret.

*28. Award of Purchase - Water Storage Tank Replacement - Community Center

Suggested Action:

Reference: Memorandum - B. Kim - 04.04.25

Densel/Contractor Proposal

Picture of Existing Water Storage Tank

Included in the Council packet is a memorandum detailing the state of failure of the water storage tank located in the mechanical room at the Community Center. Staff recommended that the City Council authorize the City Manager to approve the purchase of the replacement tank from Densel Company for the amount of \$16,748.00.

[25.04.04_Council_Memo_CC_Water_Storage_Tank.pdf](#)

[25.03.18_Densel_Proposal_WST_Replacement.pdf](#)

[Water_Storage_Tant_Pic.pdf](#)