

**PRINCE GEORGE'S COUNTY COUNCIL
AGENDA ITEM SUMMARY**

Meeting Date: 11/25/97

Reference No.: CB-100-1997

Proposer: Gourdine

Draft No.: 2

Sponsors: Gourdine

Item Title: An Act concerning the Personnel Law - Administrative Leave, for the purpose of allowing County employees up to 8 hours of administrative leave each year to volunteer in schools

Drafter: Ralph E. Grutzmacher
Legislative Officer

Resource Personnel: Hubert Green
Council Aide

LEGISLATIVE HISTORY:

Date Presented:	9/30/97	Executive Action:	12/9/97	S
Committee Referral:	9/30/97	PSFM	Effective Date:	1/26/98
Committee Action:	10/9/97	HELD		
Committee Action:	10/16/97	FAV		
Date Introduced:	10/21/97			
Pub. Hearing Date:	11/25/97	10:15 AM		

Council Action: 11/25/97 ENACTED

Council Votes: DB:A, SD:A, JE:A, IG:A, TH:A, WM:A, RVR:-, AS:N, MW:A

Pass/Fail: P

Remarks: _____

PUBLIC SAFETY & FISCAL MANAGEMENT COMMITTEE REPORT Date: 10/16/97

Committee Vote: Favorable as amended, 3-2, (In favor: Council Members Estepp, Gourdine and Maloney. Opposed: Wilson and Scott).

This bill will amend the Personnel Law Section on the granting of Administrative Leave in an amount not to exceed eight (8) hours per year for an employee volunteering in the public schools of Prince George's County.

The Office of Management and Budget stated that it is unclear how many employees would participate. Therefore they cannot provide a precise fiscal note. However, using \$40,000 as the annual salary of a County employee, the value of administrative leave the County might incur from employee participation would be approximately \$310,000, excluding fringes for non-sworn employees and approximately \$600,000 for sworn personnel, if all sworn personnel took advantage of this opportunity.

The Office of Personnel and Labor Relations (OPLR) encourages employees to participate within the community concerning volunteer services such as educational, religious fraternal, civic and charitable affairs. OPLR state that the following relevant issues should be addressed when reviewing this legislation: (1) The bill is narrowly tailored, (2) Liability issues, (3) Administrative Oversight (Accountability), (4) Loss of productive worktime, and (5) Volunteer service.

This bill was amended by inserting "and Private" on page 2 line 30.

There will be some negative fiscal impact on the County, related to the loss of service of a County employee using administrative leave for this purpose.

BACKGROUND INFORMATION/FISCAL IMPACT

(Includes reason for proposal, as well as any unique statutory requirements)

The proposed legislation would provide up to 8 hours of administrative leave to employees for the purpose of volunteering in the Prince George's County Public Schools.

CODE INDEX TOPICS: