# PRINCE GEORGE'S ISSUNCTED BUDGET PROCESS

#### FY 2025 BUDGET REVIEW PROCESS

PRESENTED BY:
TURKESSA M. GREEN, COUNTY AUDITOR

**FEBRUARY 20, 2024** 

**County Council's Budget Portal can be accessed at:** 

https://pgccouncil.us/454/Council-Budget-Portal

## FY 2025 BUDGET REVIEW PROCESS AND SCHEDULE

County Operating Budget

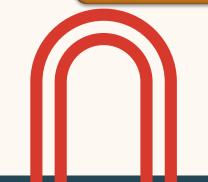
Capital Improvement

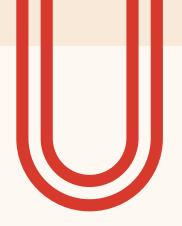
Program – 6 year

Prince George's County Public Schools' Budget

**Bi-County Agencies** 

- Maryland-National Capital Park and Planning Commission
- Washington Suburban Sanitary Commission





#### COUNTY OPERATING BUDGET OVERVIEW

- Fiscal Year July 1st through June 30th
- \* The Office of Management and Budget (OMB) instructs agencies to submit their budget requests in October/November of each year
- The County Executive holds at least one public hearing on the budget (Held on January 29, 2024)
- OMB reviews agencies' budget requests then formulates an overall proposed operating budget
- County Executive transmits a Proposed Budget to the County Council by no later than March 15th
- County Council reviews the Proposed Budget during April and May
- County Council holds two public hearings (Scheduled for April 29, 2024, and May 7, 2024)
- Budget must be adopted on or before June 1st

#### COUNTY BUDGET: SPENDING AFFORDABILITY COMMITTEE

- ❖ Includes five members, three appointed by the County Executive and two appointed by the County Council; the CAO and Council Administrator are also ex-officio members
- \* Committee reviews and recommends revenue and expenditure levels
- ❖ Initial report is due October 1st, and final report is due January 1st to the County Executive and County Council
- \* For FY 2025, the Committee recommends a General Fund revenue level of \$4.551 billion, an increase of \$36.9 million (0.8%) over the FY 2024 approved level



## BUDGET REVIEW PROCESS: PRE-COMMITTEE

**Legislative Branch Legislative Branch The County Responses to first-Legislative Branch Legislative Branch** staff (Primarily the **Executive transmits** staff conduct staff formulates staff prepare agency round budget **Division of Budget and** the Proposed Budget questions received by interviews with second-round budget budget reports for **Policy Analysis**) **Legislative Branch** to the County agency and OMB questions for select Committee formulates first-round Council staff ("staff review") agencies staff consideration budget questions for all agencies No later than Late March -Late March – Late March – **February** April **Early April Early April Early April** March 15

#### BUDGET REVIEW PROCESS: COMMITTEE TO ADOPTION

Council Committee
hearings held to discuss
staff reports, question
agency executives and
program managers,
and review proposed
agency spending plans

Legislative Branch staff coordinates follow-up on questions raised during Committee Council leadership solicits budget priorities from Council Members Council leadership and Legislative Branch budget team discuss Council priorities internally Council leadership and Legislative Branch budget team discuss Council priorities with Executive Branch budget team Preparation of final budget documents for Budget Adoption

**April – Early May** 

Mid-May

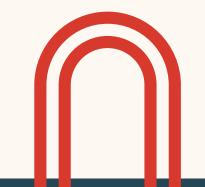
Mid-May

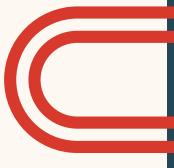
Mid- to late-May

Mid- to late-May

No later than June 1





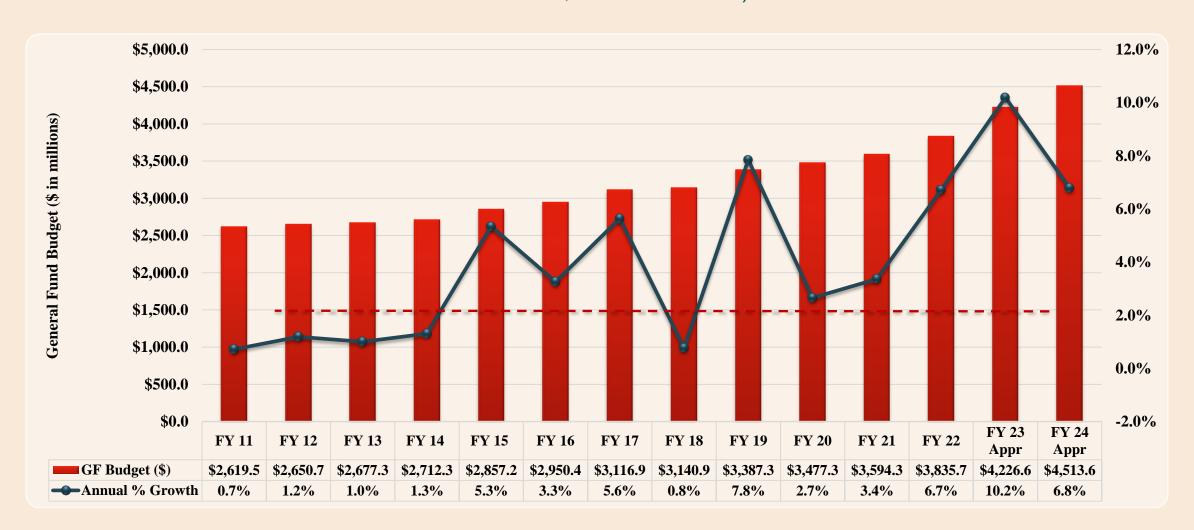


## OPPORTUNITIES FOR COUNCIL ENGAGEMENT PRIOR TO COMMITTEE

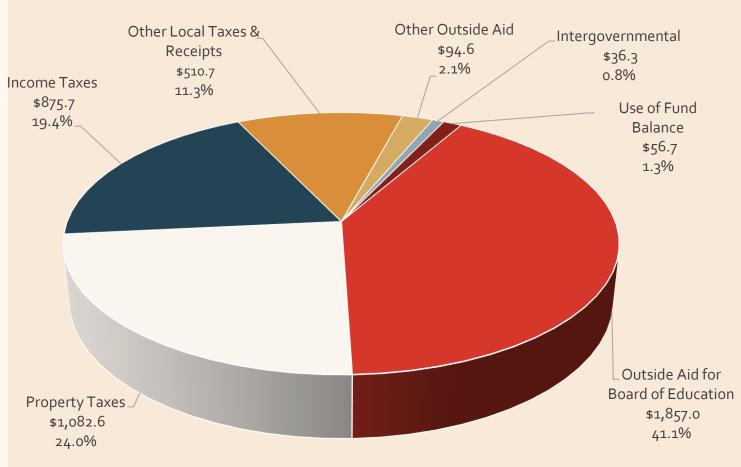
- ❖ Agency responses to first-round questions will be made available as they are received in a centralized location for review by Council Members and staff (late March − early April)
- Council Members are encouraged to submit further questions to Legislative Branch staff prior to the staff review meetings with agencies and OMB (late March – early April)
- Council Members and/or staff are encouraged to attend staff review meetings (late March – early April)
- ❖ Council Members are encouraged to submit potential second-round questions (late March − early April)

#### GENERAL FUND BUDGET HISTORY

FY 2024 APPROVED GENERAL FUND BUDGET (\$4.51 BILLION)

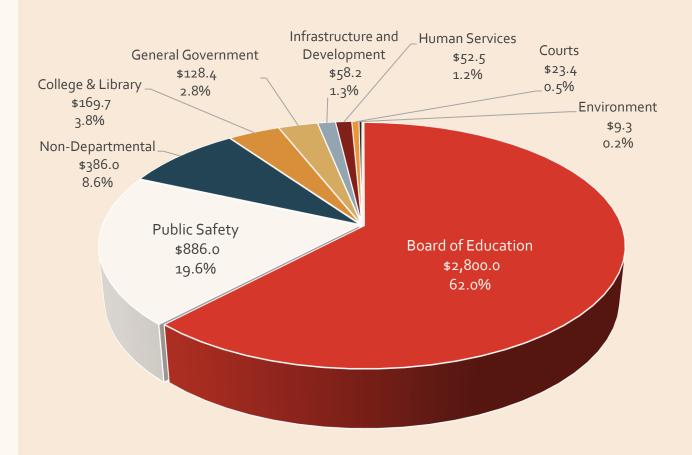


# FY 2024 APPROVED OPERATING BUDGET GENERAL FUND REVENUES WHERE THE MONEY COMES FROM (\$ IN MILLIONS)

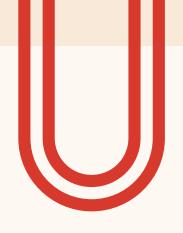


Total: \$4,513,632,600

# FY 2024 APPROVED COUNTY OPERATING BUDGET GENERAL FUND EXPENDITURES WHERE THE MONEY GOES (\$ IN MILLIONS)



Total: \$4,513,632,600



#### COUNTY CAPITAL IMPROVEMENT PROGRAM



Timeline is the same as for the Operating Budget



Budget is for the upcoming fiscal year and projections for the following five fiscal years



Capital expenditures are used for fixed assets (such as property, buildings, and equipment); may include maintenance of the fixed asset



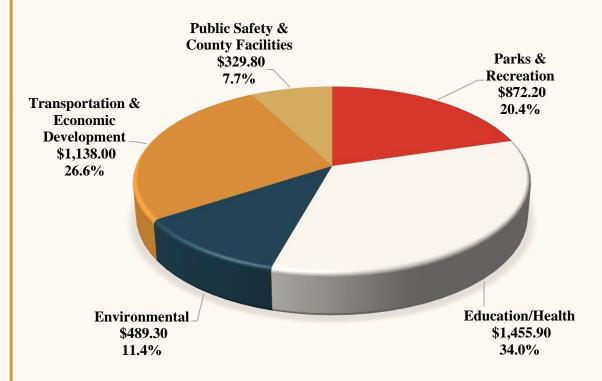
Primary sources of funds for capital expenditures are general obligation bonds, State and Federal aid, Revenue Bonds, Stormwater Management Bonds, and Solid Waste Bonds



Unlike the Operating Budget, unspent funds carry forward to future years until the project is completed or discontinued

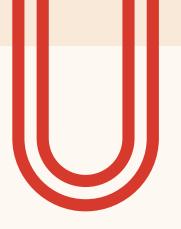


#### FY 2024-2029 APPROVED CAPITAL IMPROVEMENT PROGRAM EXPENDITURES (\$ IN MILLIONS)



Total: \$4,285,274,000

Source: FY 2024-2029 Approved CIP Book



#### COUNTY COUNCIL MEETING DATES: COUNTY OPERATING AND CAPITAL BUDGETS

- \* Council Committee Budget work sessions begin March 7, 2024
- Other Key Meeting Dates

April 23, 2024 6:00 P.M.

Public Hearing on CDBG

Council Hearing Room, WKC Building April 29, 2024 6:00 P.M.

**Public Hearing** 

Council Hearing Room, WKC Building

May 7, 2024 6:00 P.M.

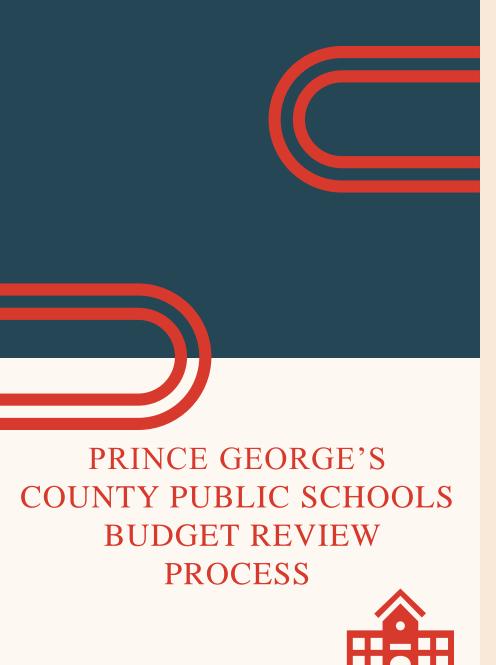
**Public Hearing** 

Council Hearing Room, WKC Building May 23, 2024

11:00 A.M.

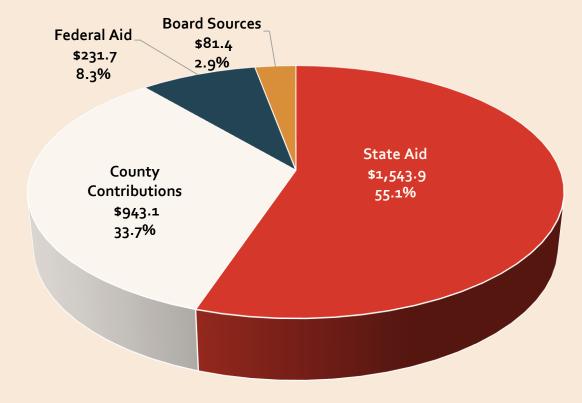
Planned Budget Adoption

Council Hearing Room, WKC Building

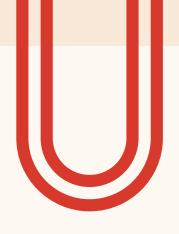


- The Superintendent holds public hearings on the School System's Proposed Operating Budget in October
- The Superintendent's Proposed Operating Budget was completed in December and submitted to the Board of Education in January
- Board of Education holds public hearings January 25, February 1, and February 15, 2024
- ❖ The Board of Education reviews, approves, and submits the Board's Requested Operating Budget to the County Executive by March 1st
- County Executive reviews and submits her version of the School Systems' budget to the County Council by March 15th
- Maryland State Legislature adopts its final budget, including school funding levels, in April
- County Council reviews, holds hearings in April and May, and approves the School System budget in 15 major categories by June 1
- County must meet Maintenance-of-Effort requirement

# PRINCE GEORGE'S COUNTY PUBLIC SCHOOLS FY 2024 APPROVED BUDGET: FUNDING SOURCES (IN \$ MILLIONS)



Total: \$2,800,041,400



### COUNTY COUNCIL SCHEDULED MEETING DATES: PGCPS BUDGET

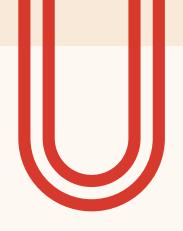
Education and Workforce Development (EWD) Committee	Public Hearing	Committee-of-the-Whole Operating and Capital Improvement Program	Public Hearing
Committee Room 2027,	Council Hearing Room,	Committee Room 2027,	Council Hearing Room,
WKC Building	WKC Building	WKC Building	WKC Building
22 Apr. 2024	29 Apr. 2024	30 Apr. 2024	7 May 2024
1:30 P.M.	6:00 P.M.	1:00 P.M.	6:00 P.M.



#### MARYLAND – NATIONAL CAPITAL PARK AND PLANNING COMMISSION

**BUDGET REVIEW PROCESS** 

- \* M-NCPPC generally holds two public hearings in September/October
- ❖ M-NCPPC Spending Affordability Committee, comprised of OMB Director, County Auditor, and a citizen member, reviews and recommends revenue and expenditure levels for the upcoming fiscal year (initial report due August 31st, final report due December 4th)
- Commission approves a proposed budget in late December
- ★ M-NCPPC submits a proposed budget to the County Executive and County Council by January 15<sup>th</sup>
- County Executive sends any proposed changes to the County Council by April 1<sup>st</sup>
- County Council holds a public hearing following receipt of the County Executive's recommendations
- ❖ In May, Prince George's and Montgomery County Councils meet jointly to approve the Bi-County portion of the budget
- ❖ Both Counties must adopt the Budget by June 1st



# COUNTY COUNCIL SCHEDULED MEETING DATES: M-NCPPC BUDGET

Planning, Housing PHED Committee -PHED Committee -**Public Hearing Bi-County Meeting** Committee-of-theand Economic Planning Board, Parks and Recreation Whole – Operating **Development** Planning Dept, CAS and Capital **Committee (PHED) Improvement** M-NCPPC Staff **Program** Overview **Council Hearing Committee Room Committee Room Committee Room Council Hearing** WSSC Building, 2027, WKC Building Room, WKC Building 2027, WKC Building 2027, WKC Building Room, WKC Building Laurel, MD 21 Mar. 2024 4 Apr. 2024 30 Apr. 2024 30 Apr. 2024 9 May 2024 7 Mar. 2024 10:00 A.M. 10:00 A.M. 1:00 P.M. 6:00 P.M. 3:00 P.M. 10:00 A.M.

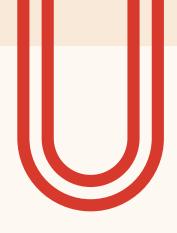
# WASHINGTON SUBURBAN SANITARY COMMISSION BUDGET REVIEW PROCESS

- ❖ Before October 1st, WSSC Commissioners submit a Capital Improvement Program to both Counties
- ❖ Spending Affordability Committee, comprised of members from both the Prince George's and Montgomery County Councils, reviews and recommends revenue and expenditure levels and water and sewer rates
- ❖ By November 1st, the County Councils review and approve Spending Affordability levels
- ❖ By January 15th, the budget for WSSC must be available to the public for review
- ❖ Before February 15th, WSSC must hold a public hearing on the budget
- ❖ By March 1st, WSSC transmits proposed budgets to both County Executives

### WASHINGTON SUBURBAN SANITARY COMMISSION BUDGET REVIEW PROCESS (CONT'D)

- ❖ By March 15th, the Prince George's County and Montgomery County Executives' recommendations are due to their respective County Councils
- ❖ By May 15th, Councils must transmit their respective recommendations on the budget to each other
- ❖ By June 1st, a joint meeting of both Councils is held to resolve any differences and each Council must approve the budget or it is approved as submitted by WSSC
- ❖ Between June 1 and July 1 WSSC adopts their budget

20



### COUNTY COUNCIL SCHEDULED MEETING DATES WSSC BUDGET

Transportation, **TIEE Committee Public Hearing Bi-County Meeting Infrastructure**, **Energy Operating/CIP** and Environment (TIEE) Committee Committee Room 2027, Committee Room 2027, **Council Hearing Room,** WSSC Building, **WKC Building WKC Building WKC Building** Laurel, MD 27 Mar. 2024 11 Apr. 2024 16 Apr. 2024 9 May 2024 10:00 A.M. 10:00 A.M. 1:00 P.M. 3:00 P.M.

#### **BUDGET DOCUMENTS**

- County Budgets (including Board of Education)
  - FY 2024 Approved Operating Budget: FY 2024 Approved Operating Budget
  - \* FY 2024 FY 2029 Approved CIP Budget: 2024 Fiscal Year Approved CIP Budget | Prince George's County, MD (princegeorgescountymd.gov)
- \* M-NCPPC Budget: <u>FY 2025 Proposed Budget M-NCPPC</u>
- WSSC Budget: <u>FY 2025 Proposed Budget WSSC</u>
- \* FY 2024 Budget Review Reports: <u>Prior Year Reports</u>

