

**COUNTY COUNCIL OF PRINCE GEORGE'S COUNTY, MARYLAND
SITTING AS THE DISTRICT COUNCIL**

2023 Legislative Session

Resolution No. CR-093-2023

Proposed by Council Members Dernoga and Franklin

Introduced by Council Members Dernoga, Franklin, Burroughs, Hawkins, Ivey,
Fisher, Watson and Blegay

Co-Sponsors _____

Date of Introduction October 17, 2023

RESOLUTION

1 A RESOLUTION concerning

2 District Council Rules of Procedure

3 For the purpose of amending Rules of Procedure for the District Council to permit virtual or
4 remote attendance and voting by Council Members under limited circumstances.

5 WHEREAS, Section 316 of the Prince George’s County Charter provides for the County
6 Council to adopt and publish rules; and

7 WHEREAS, the County Council Rules of Procedure, as adopted by CR-1-1995 and
8 amended by CR-3-1996, CR-1-2008, CR-7-2008, CR-91-2016, CR-59-2017, CR-44-2018, and
9 CR-58-2020 are maintained by the Clerk of the Council; and

10 WHEREAS, the Rules of Procedure for the District Council have been adopted by CR-5-
11 1993, and amended by CR-2-1994, CR-2-1995, CR-74-1995, CR-92-2016, and CR-57-2020 to
12 provide supplemental rules which pertain to the unique operations of the District Council and to
13 restate portions of the Rules of Procedure which apply to operations of the District Council; and

14 WHEREAS, there is a need to provide rules of procedure for remote participation by
15 Council Members individually.

16 NOW, THEREFORE, BE IT RESOLVED by the County Council of Prince George's
17 County, Maryland, sitting as the District Council for that part of the Maryland-Washington
18 Regional District in Prince George’s County, Maryland that the Prince George’s County, that the
19 District Council Rules of Procedure be and the same are hereby amended.

20 BE IT FURTHER RESOLVED that a copy of the District Council Rules of Procedure, as

1 adopted by this Resolution, together with any subsequent amendments, shall be marked,
2 identified, and maintained by the Clerk of the Council.

3 **RULES OF PROCEDURE**

4 **FOR THE PRINCE GEORGE'S COUNTY DISTRICT COUNCIL**

5 **(As Adopted By CR-5-1993 and Amended by CR-2-1994, CR-2-1995, CR-74-1995,**
6 **CR-92-2016, and CR-57-2020)**

7 **2. DISTRICT COUNCIL SESSIONS**

8 **2.1 Meetings.**

9 (a) The District Council normally meets on the second and fourth Monday of each month,
10 except during the months of August and December when Council is in recess, or the
11 County is unable to meet due to closure, weather emergency, or other declared state of
12 emergency. Where authorized, the Council, Zoning Hearing Examiner and Board of
13 Appeals may meet to consider zoning matters virtually or remotely in accordance with
14 these Rules of Procedure.

15 (b) When a Council Member is unable to be present, in-person, at any such meeting due to
16 extraordinary circumstances, such as illness, parental leave, caregiving responsibilities, or
17 a significant or unexpected factor or event outside the control of the Council Member,
18 written notification shall be submitted to the Chair of the Council and the Clerk of the
19 Council at least 24-hours prior to the time designated on the agenda for any such meeting.
20 The written notification shall indicate whether the Council Member intends to be present
21 remotely at any such meeting, and if so, the appropriate accommodation shall be
22 provided to allow the Council Member to be present remotely. The Chair of the Council
23 shall announce the absence of any Council Member or any Council Member attending a
24 meeting remotely. Where a Council Member submits written notification of absence to
25 the Chair of the Council or Committee and the Clerk of the Council due to extraordinary
26 circumstances, such as illness, parental leave, caregiving responsibilities, or a significant
27 or unexpected factor or event outside the control of the Council Member, the absence
28 shall be excused.

29 (c) Additional meetings may be scheduled by the Chair upon notice to each Member, or shall
30 be scheduled by the Chair upon a petition of the majority of the full Council. District
31 Council hearings shall be scheduled during normal business hours unless there are

twenty-five (25) or more parties of record and a Council Member has requested, in writing, that the hearing be held outside of normal business hours.

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4. Voting

(a) All questions shall be determined by a majority vote of the Members present, either physically in-person or remotely and visible on camera, except as required for:

- (1) The final action on an ordinance or resolution;
- (2) The suspension of the rules;
- (3) Any other circumstances specially provided for in the Rules, the Charter for Prince George’s County, Maryland, the County Code, or the Constitution and Laws of the State of Maryland; or

(b) Members must be [physically] present, either in-person or remotely and visible on camera, at the meeting at the time the vote is taken in order to vote.

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BE IT FURTHER RESOLVED that the Rules of Procedure adopted by this Resolution shall be effective from the date of adoption of this Resolution.

Adopted this 17th day of October, 2023.

COUNTY COUNCIL OF PRINCE GEORGE’S COUNTY, MARYLAND, SITTING AS THE DISTRICT COUNCIL FOR THAT PART OF THE MARYLAND-WASHINGTON REGIONAL DISTRICT IN PRINCE GEORGE’S COUNTY, MARYLAND

BY: _____
Thomas E. Dernoga
Chair

ATTEST:

Donna J. Brown
Clerk of the Council