

APPOINTMENT REVIEW FORM



Angela D. Alsobrooks
County Executive

DATE: May 16, 2024

TO: Rhonda L. Weaver
County Attorney

THRU: Joseph C. Ruddy
Deputy County Attorney

FROM: Miriam L. Brewer, Appointments Liaison

RE: Board of Ethics

Date Sent to County Attorney: May 16, 2024

Appointments to be sent to Council on: June 7, 2024

Review: [X] Transmittal Letter
[X] Appointee Data Form
[X] Financial Disclosure Form
[X] Other: Bio and Resume

I have reviewed the attached appointment package and find it to be legally sufficient.

DATE: May 21, 2024

Terry L. Bell
Associate County Attorney
Office of Law

DATE: May 22, 2024

Joseph Ruddy
Deputy County Attorney
Office of Law

DATE: _____

County Attorney
Office of Law



Angela D. Alsobrooks
County Executive

PRINCE GEORGE'S COUNTY GOVERNMENT

OFFICE OF THE COUNTY EXECUTIVE

May 24, 2024

The Honorable Jolene Ivey
Chair
Prince George's County Council
1301 McCormick Drive
Largo, Maryland 20774

Dear Chair Ivey:

It is my pleasure to submit to you and the County Council the appointment of Dr. Kara N. Hunt as a member of the Board of Ethics for Prince George's County. Her background and qualifications are presented below.

Dr. Karen N. Hunt, a resident of Bowie, is an Equity Policy and Strategy Specialist with more than sixteen (16) years of experience in civil rights law analysis and enforcement, labor and intercultural mediation, workforce development and equity centered policy development. She is currently Chief Enterprise Officer for the Maryland Cannabis Administration and previously served as Co-Director of the University of Baltimore, Maryland Equity and Inclusion Leadership Program as well as the Director of Education and Outreach with the Maryland Commission on Civil Rights.

Dr. Hunt received her undergraduate degree from the University of Maryland Baltimore County; her Master of Arts degree from The Ohio State University; and her Doctorate from the University of California, Irvine.

Pursuant to Section 2-292 of the Prince George's County Code, I am appointing Dr. Kara N. Hunt to the Board of Ethics for Prince George's County.

Kara N. Hunt, Ph.D.



Appointment

Replacing: Cassandra Burckhalter

Term Expiration: 12/1/2026

Attached for the County Council's consideration is an Appointee Data Form for the nominee. Her Financial Disclosure Statement has been transmitted to the Clerk of the Council. Your favorable consideration of the appointment is appreciated. If I may provide you with any additional information, please contact me or Ms. Miriam L. Brewer, Appointments Liaison, on (301) 952-4136.

Sincerely,

Angela D. Alsobrooks
County Executive

The Honorable Jolene Ivey
May 24, 2024
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Attachments

cc: Members of the County Council
Jennifer A. Jenkins, Council Administrator
Donna J. Brown, Clerk of the Council
Rhonda L. Weaver, County Attorney

Prince George's County Government
Office of the County Executive
Appointee Data Form



BOARD/COMMISSION MEMBERS

Angela D. Alsobrooks
County Executive

Board/Commission: Board of Ethics

Background Information

Name: Hunt, Kara Nicole Date: 5/2/24
Last First Middle Name

Contact Information Primary: 714-795-1555 Work: 4434016510 Cell: 714-795-1555

Email Address: karanicolehunt@gmail.com

Emergency Contact Name (and relationship): Toussaint Hunt (family)

Primary Number: 3232862350

Please list every residence you have lived at within the last five years:

Current Address: 3002 Savoy Ln, Bowie MD 20715 (2)
Address City State Zip Years at Residence

Previous Address: 15 Cable Hollow Way Upper Marlboro MD 20774 (7)
Address City State Zip Years at Residence

Previous Address: _____
Address City State Zip Years at Residence

Previous Address: _____
Address City State Zip Years at Residence

- If you need additional space, please use the blank sheets at the end of the application package

U.S. Citizen

☒ Yes ☐ No ☐ Other

If you selected 'No' or 'Other,' please explain: _____

Employment History

- Please list every employer you have had for the past five years
- If you need additional space, please use the blank sheets at the end of the application package

Employment Date: 4/5/23

Name of Employer: Maryland Commission on Administration

Full Address of Employer: 849 International Drive Linthicum Heights MD 21090

Name/Phone Number of Supervisor: Will Tibbitts 443-975-8758

Reason for Termination: Still Employed

Employment Date: 5/14/2016

Name of Employer: Maryland Commission on Civil Rights

Full Address of Employer: 6 St. Paul Street Baltimore MD 21202

Name/Phone Number of Supervisor: Awilda Poma 443-591-59153

Reason for Termination: Transfer

Employment Date: _____

Name of Employer: _____

Full Address of Employer: _____

Name/Phone Number of Supervisor: _____

Reason for Termination: _____

Education and Training

High School Name: Largo Senior High School

Full Address: _____

505 Largo Rd Upper Marlboro MD 20774

Graduation Date (month and year): 6/2002

College/University: University of Maryland Baltimore County

Full Address: _____

1000 Hilltop Cir Baltimore MD 21202

Degree and Major: Environmental Science and African Studies

Graduation Date (month and year): 05/2006

College/University (post-graduate [MA/MS, JD, PhD, etc.]): UC Irvine

Full Address: _____

University of California Irvine, Irvine, CA 92697

Degree and Major: Culture & Theory

Graduation Date (month and year): 06/2012

Vocational School and/or Additional Training: _____

Name and Full Address: _____

Type of Program/Training: _____

Graduation Date (month and year): _____

Have you ever been expelled from any educational facility? Yes ☐

No ☒

If yes, please explain: _____

Special Accomplishments/Memberships

Please list and explain any special accomplishments:

Eugene Conrad Rhodes Graduate Fellow

Postdoctoral Fellowship, UMBC

List any professional, civic, and fraternal organization(s) that you presently or have previously been a member of, which you feel is relevant to the position you are applying.

- Please spell out all abbreviations

Sigma Gamma Phi Sorority Inc.

NAACP MD State Chapter

Additional Relevant Information

Have you ever been convicted of a felony? ☐ Yes ☒ No

If yes, please explain:

Are you delinquent on any federal, state, or local debt? (Include delinquencies for income, property, or other taxes) ☐ Yes ☒ No

If yes, please explain:

Is there anything in your personal or professional life that would cause controversy for you or the county executive during a public review of your candidacy or your service as an appointee ☐ Yes ☒ No

If yes, please explain:

Have you ever been a member of any Armed Forces of the United States? ☐ Yes ☒ No

If yes, please indicate when and final rank achieved:

Please provide five personal references, none of whom are relatives or listed supervisors:

- Please list name, phone number, and relationship (example- colleague, friend, mentor, not their title)

LaTerria Edder 4103434766 Sister

Gwen Suchan 2206343332 Community Activist Part Disabled Rights

Asia Walk 390440427900 Community Activist Part Partner, Mental Health Awareness

Briayna Cuffie 4436238925 Community Partner,, African American Affairs

Ngeri Azuewah 4436040532--Former Colleague

PLEASE NOTE: Notify the County Executive’s Appointments Office **immediately** if you move your primary residence out of Prince George’s County.

I, HEREBY CERTIFY, under penalty of perjury, that the facts contained herein are true to the best of my knowledge, information, and belief.

[Handwritten signature]

5/2/2024

Signature and Date

If you would like to include additional information such as special qualifications, skills, or other data pertinent to this appointment, please do so below or in attached documents.

Resume Attached

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.



(714) 795-1555



karanicolehunt@gmail.com



karahunt.com

ABOUT

Equity Policy and Strategy Specialist possessing more than sixteen years of professional experience in civil rights law analysis and enforcement, labor and intercultural mediation, workforce development program management, training design and implementation, and equity centered policy development.

EDUCATION

University of California, Irvine

Ph.D., Culture & Theory

The Ohio State University

M.A., African American and African Studies

UMBC

B.S. and B.A., Environmental Science / Africana Studies

EXPERTISE

Training:

- 2023: Economic Analysis of Rulemaking Training
- 2023: Regulatory Drafting and Process Training
- 2022: Intercultural Mediator Certification
- 2019: Certified Mediator Training Program
- 2018: Maryland Equity and Inclusion Leadership Program Graduate
- 2018: EEOC Intermediate Investigator Training
- 2017: HUD Intermediate Investigator Training
- 2016-17: NFHTA Fair Housing Training Courses 1-3
- 2016: EEOC New Investigator Training

COMMUNITY ENGAGEMENT

Sigma Gamma Rho Sorority Inc.

KARA N. HUNT, PH.D.

EXPERIENCE

Maryland Cannabis Administration

Chief Enterprise Officer

April 2023 - Present

- Oversees the agency's ancillary business enterprise initiatives, diversity in Maryland's cannabis business sector, workforce development pertaining to diversity and equity initiatives, and mandated diversity plans.
- Establishes public education programming dedicated to providing small, minority, and women-owned businesses with information detailing the cannabis licensing process and available resources.
- Advises the agency on the development of regulations, policies, and educational materials that promote and encourage full participation in the regulated cannabis industry by individuals from communities that have previously been disproportionately harmed by the criminalization of cannabis.
- Advises the Director and Office of Policy and Government Affairs on regulations to promote and facilitate a diverse and equitable cannabis industry.

University of Baltimore, Maryland Equity and Inclusion Leadership Program

Co-Director

Jan 2020 - April 2023

- Developed novel course programming, textbooks and assignments centered on public policy impacting marginalized and underserved populations with a specific emphasis on anti-discrimination law.
- Created and delivered both synchronous and asynchronous modules on public policy and civil rights law, specifically the history of federal, state and local anti-discrimination law and policy.

Maryland Commission on Civil Rights

Director of Education and Outreach

Jan 2020 - April 2023

- Governed the mandated statewide sexual harassment train the trainer program, training on anti-discrimination laws and best practices for equitable workplace engagement.
- Served as the Agency representative on various boards, coalitions and collaborative initiatives that further promote and improve civil rights statewide.
- Reviewed and made recommendations on legislative materials concerning the Agency including bills, reports and resolutions.
- Developed and led statewide training on civil rights issues, laws, enforcement guidelines and policies related to Maryland's protected classes under MD Title 20.

Previously: Lead Civil Rights Officer

May 2016 - Jan 2020

- Investigated complaints of discrimination in employment housing and public accommodations.

University of Maryland Baltimore County (UMBC)

Post Doctoral Fellow

July 2013 - June 2015

- Developed novel research exploring the intersection of race, class, and communication.

Avila University, Department of Philosophy

Professorial Lecturer

Jan 2012 - May 2013

University of California, Irvine & The Ohio State University

Graduate Research Assistant

2006 - 2012