

**COUNTY COUNCIL OF PRINCE GEORGE'S COUNTY, MARYLAND**

**1995 Legislative Session**

Resolution No. CR-15-1995

Proposed by Chairwoman MacKinnon (by request - County Executive)

Introduced by Council Member MacKinnon

Co-Sponsors

Date of Introduction March 28, 1995

**RESOLUTION**

A RESOLUTION concerning

Classification Review Requests

For the purpose of suspending the submission, processing and implementation of classification review requests of encumbered positions (desk audits) for a certain period.

WHEREAS, Section 16-116 of the Prince George's County Code and Administrative Procedures 244 and 244-B delineate the policies and procedures governing the submission, processing and implementation of classification review requests of encumbered positions; and

WHEREAS, a classification review request is defined in Administrative Procedure 244 as a request for a desk audit which determines the proper allocation of a position based on an analysis of the assigned duties and responsibilities; and

WHEREAS, Classification review requests of encumbered positions are permitted in the months of June and December each year in accordance with Administrative Procedure 244; and

WHEREAS, CR-103-1994 amended all affected Salary Schedules to reflect that salary rate adjustments resulting from approved reallocation requests (desk audits) submitted and/or approved in Fiscal Year 1994 or Fiscal Year 1995 shall be in the amount and effective in the manner determined by the Personnel Officer and approved by the Chief Administrative Officer; and

WHEREAS, it has been determined that the submission, processing and implementation of classification review requests will have a significant and unbudgeted fiscal impact on the County;

NOW, THEREFORE, BE IT RESOLVED by the County Council of Prince George's County, Maryland, that, notwithstanding the provisions of Section 16-116 of the Prince George's County Code and current County procedures, the submission, processing, and implementation of all classification review requests of encumbered positions (desk audits) for the following cycles are hereby suspended: June 1994, June 1995, December 1995 and June 1996.

BE IT FURTHER RESOLVED that the Personnel Officer shall provide a report to the Council regarding the necessity of continuing the suspension of the June 1996 employee-requested desk audit no later than April 30, 1996.

Adopted this 2nd day of May, 1995.

COUNTY COUNCIL OF PRINCE  
GEORGE'S COUNTY, MARYLAND

BY:

Anne T. MacKinnon  
Chairwoman

ATTEST:

Joyce T. Sweeney  
Clerk of the Council