

**COUNTY COUNCIL OF PRINCE GEORGE'S COUNTY, MARYLAND**  
**2023 Legislative Session**

Bill No. CB-033-2023  
 Chapter No. 39  
 Proposed and Presented by The Chair (by request – County Executive)  
 Introduced by Council Members Hawkins and Harrison  
 Co-Sponsors \_\_\_\_\_  
 Date of Introduction May 2, 2023

**BILL**

1 AN ACT concerning

2 Special Event Expedited Review Fee

3 For the purpose of adopting a new Special Event Expedited Review Fee to expedite the review  
 4 and approval of Special Event Temporary Use and Occupancy Permit applications. The Special  
 5 Event Expedited Review Fee will be assessed on a graduated basis to cover the administrative  
 6 costs for an expedited plan review and inspection for the issuance of a Special Event Temporary  
 7 Use and Occupancy Permit.

8 BY adding and reenacting with amendments:

9 SUBTITLE 2. ADMINISTRATION.

10 Section 2-253.63

11 The Prince George's County Code

12 (2019 Edition; 2021 Supplement).

13 SECTION 1. BE IT ENACTED by the County Council of Prince George's County,  
 14 Maryland, that Section 2-253.63 of the Prince George's County Code be and the same is hereby  
 15 added and reenacted with the following amendments:

16 SUBTITLE 2. ADMINISTRATION.

17 DIVISION 14C. FEES AND CHARGES.

18 **Sec. 2-253.63. - Fees and Charge.**

19 (a) This fee schedule applies to fees and charges assessed by Prince George's County,  
 20 Maryland for regulated activities that occur within its jurisdiction.

21 (b) The fees prescribed in this schedule will supersede previous fees and charges assessed

1 by Prince George's County, Maryland for regulated activities that occur within its jurisdiction.

2 (c) All fees and charges are subject to a 5% technology fee with the exception of the multi-  
3 family rental license fee and the single-family rental license fee.

4 (d) The Director of the Department of Permitting, Inspections and Enforcement shall  
5 establish and maintain a comprehensive Table of Fees, as referenced and included in this Bill, for  
6 all types of permits. The Director or the County Council shall have the authority to change the  
7 fees from time to time as is determined necessary; and the Director shall republish the Table of  
8 Fees which shall be posted in the Department of Permitting, Inspections and Enforcement's  
9 Permit Office and on its website. Prior to implementing a change in the fees, the Director of the  
10 Department of Permitting, Inspections and Enforcement shall hold public informational sessions  
11 to allow for public comment as part of this process. The Director shall also submit the proposed  
12 Table of Fees to the County Executive for approval and for transmittal to the County Council for  
13 legislative review and approval by resolution, after notice and public hearing.

14 (e) The Director of the Department of Permitting, Inspections and Enforcement shall  
15 promulgate written regulations to establish and govern a method of notification for increases as a  
16 result of the International Code Council and industry standard increases. The Director shall also  
17 promulgate written regulations for the administration of the provisions of this Section and shall,  
18 at his or her discretion, hold public informational sessions to allow for public comment as part of  
19 this process.

20 (f) Fees may be adjusted using a method established by the International Code Council and  
21 industry standards pursuant to paragraphs (d) and (e) of this Section. Any changes to fees and  
22 charges that are not connected to the International Code Council or industry standards shall be  
23 changed by County Council approval by resolution, after notice and public hearing.

24 (g) Each fee set forth in the schedule shall be paid in advance of the issuance of a permit,  
25 license, plan or item as set forth in the schedule. Fees shall not be refunded in whole or in part  
26 once work has begun, licenses or permits have been issued or funds have been encumbered. Prior  
27 to those itemized occurrences and within six (6) months of payment, it is within the discretion of  
28 the Director of the Department of Permitting, Inspections and Enforcement to issue a refund.

29 (h) The fees and charges shall be designated in a Table of Fees.  
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**ATTACHMENT A**  
**TABLE OF FEES**

<b>Fees</b>	<b>Minimum Fee</b>	<b>Industry Fee Calculation (if higher than minimum)</b>
<u>Special Event Expedited Review Fee – application filed and accepted 15 business days prior to the event</u>	<u>\$250 for up to 10 structures (tents, stages, inflatables) and no more than 500 expected attendees.</u>	<u>5% Technology Fee</u>
<u>Special Event Expedited Review Fee – Application filed and accepted 15 business days prior to the event</u>	<u>\$350 for more than 10 structures (tents, stages, inflatables) and more than 500 expected attendees.</u>	<u>5% Technology Fee</u>
<u>Special Event Expedited Review Fee – Application filed and accepted 10 business days prior to the event</u>	<u>\$450 for up to 10 structures (tents, stages, inflatables) and no more than 500 expected attendees.</u>	<u>5% Technology Fee</u>
<u>Special Event Expedited Review Fee – Application filed and accepted 10 business days prior to the event</u>	<u>\$550 for more than 10 structures (tents, stages, inflatables) and more than 500 expected attendees.</u>	<u>5% Technology Fee</u>

<u>Special Event Expedited Review Fee –</u> <u>Application filed and accepted 5 business days</u> <u>prior to the event</u>	<u>\$650</u>	<u>5% Technology Fee</u>
<u>Special Event Expedited Review Fee –</u> <u>Application filed and accepted 3 business days</u> <u>prior to the event</u>	<u>\$1000</u>	<u>5% Technology Fee</u>
<u>Special Event Expedited Review Fee –</u> <u>Application filed and accepted 1 business days</u> <u>prior to the event</u>	<u>\$1000 plus the</u> <u>costs of County</u> <u>overtime and</u> <u>contracted</u> <u>inspection services</u>	<u>5% Technology Fee</u>

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SECTION 2. BE IT FURTHER ENACTED that the provisions of this Act are hereby declared to be severable; and, in the event that any section, subsection, paragraph, subparagraph, sentence, clause, phrase, or word of this Act is declared invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the remaining words, phrases, clauses, sentences, subparagraphs, paragraphs, subsections, or sections of this Act, since the same would have been enacted without the incorporation in this Act of any such invalid or unconstitutional word, phrase, clause, sentence, paragraph, subparagraph, subsection, or section.

SECTION 3. BE IT FURTHER ENACTED that this Act shall take effect on forty-five (45) calendar days after it becomes law.

Adopted this 30th day of May, 2023.

COUNTY COUNCIL OF PRINCE  
GEORGE'S COUNTY, MARYLAND

BY: \_\_\_\_\_  
Thomas E. Dernoga  
Chair

ATTEST:

\_\_\_\_\_  
Donna J. Brown  
Clerk of the Council

APPROVED:

DATE: \_\_\_\_\_ BY: \_\_\_\_\_  
Angela D. Alsobrooks  
County Executive

KEY:

Underscoring indicates language added to existing law.  
[Brackets] indicate language deleted from existing law.  
Asterisks \*\*\* indicate intervening existing Code provisions that remain unchanged.

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