



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

Department of Parks and Recreation
6600 Kenilworth Avenue Riverdale, Maryland 20737

February 20, 2025

MEMORANDUM

TO: Prince George's County Planning Board

VIA: Bill Tyler, Director of Parks and Recreation *Bill Tyler*
Sonja Ewing, Chief of Park Planning and Environmental Stewardship
Tanya Hedgepeth, Park Planning Supervisor

FROM: Molline Jackson, Planner III, Park Planning and Environmental Stewardship, and Don Herring, Planner III Park Planning and Environmental Stewardship

SUBJECT: **Formula 2040 Master Plan Update – Plan Initiation**

The approved FY 2024 Department of Parks and Recreation work program includes the initiation of updates to the Formula 2040 Progress Report. Following initiation, the Planning Board is required by Section 27-3502(c)(2) of the Zoning Ordinance to submit the recommended Goals, Concepts, and Guidelines (GCG), Public Participation Program (PPP), and Project Schedule to the District Council for approval at the time of initiation.

Section 27-3502(d)(4) requires the Planning Board to grant permission to print the preliminary plan not more than eighteen months after the District Council directs its preparation. This eighteen-month preparation time frame is insufficient to prepare the updated progress report for this Functional Master Plan, therefore an extension is requested to meet the professional standards and best practices of the Department for the benefit of the community and stakeholder engagement, public input, data analysis, and interagency coordination.

Accordingly, the project team is requesting a 6-month extension to allow the preparation of professional, high-quality, comprehensive plan updates inclusive of public and stakeholder input, data analysis, and interagency coordination pursuant to best practices. This time frame includes:

1. Data gathering, stakeholder outreach, and analysis activities.
2. August 2025 and December 2025 County Council recesses.

3. Adequate time for the Planning Department and interagency review.
4. Additional time for the County Council's review of this plan, prior to Planning Board adoption and transmittal.

This time frame builds upon work initially conducted in January 2013 and more recently updated in 2024 with an Assessment Report. The proposed schedule anticipates the public release of the finalized Master Plan in September 2026. The Recommended Goals, Concepts, Guidelines, and Public Participation Program, a detailed project schedule, a Draft Transmittal Letter from the Planning Board to the District Council, a Draft District Council Resolution of Initiation, and four different notification letters are attached for the Planning Board's review, approval, and transmittal to the District Council.

RECOMMENDATION:

Initiation and approval to prepare the updated progress report, plan recommendations, and approval to transmit the Recommended Goals, Concepts, Guidelines, and Public Participation Program, a detailed project schedule, a draft District Council Resolution of Initiation, and a request for a 6-month extension to prepare the updated progress report to the District Council.

Attachments:

1. Recommended Goals, Concepts, Guidelines, and Public Participation Program (including the Detailed Project Schedule)
2. Draft - Transmittal Letter from Planning Board to District Council
3. Draft - District Council Resolution of Initiation