

COUNTY COUNCIL OF PRINCE GEORGE'S COUNTY, MARYLAND

1995 Legislative Session

Resolution No. CR-77-1995

Proposed by Council Members Maloney and Estepp

Introduced by Council Member Maloney and Estepp

Co-Sponsors

Date of Introduction October 24, 1995

RESOLUTION

A RESOLUTION concerning

Supplemental Pension Plan for General Schedule Employees

For the purpose of providing for the election of the member representative to the Board of Trustees of the Prince George's County Supplemental Pension Plan for General Schedule Employees.

WHEREAS, CB-101-1994 provides that one voting member of the Board of Trustees of the Prince George's County Supplemental Pension Plan for General Schedule Employees shall be elected by the members of the Plan; and

WHEREAS, the Office of Personnel provided a recommendation to the County Council for conducting the election of the members' representative on the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the County Council of Prince George's County, Maryland, that the election procedures provided in Attachment A shall be used to select the employee member of the Board of Trustees of the Prince George's County Supplemental Pension Plan for General Schedule Employees.

Adopted this 24th day of October, 1995.

COUNTY COUNCIL OF PRINCE
GEORGE'S COUNTY, MARYLAND

BY:

Anne T. MacKinnon
Chairwoman

ATTEST:

Joyce T. Sweeney
Clerk of the Council

Attachment A

Supplemental Pension Plan for General Schedule Employees
Election of Trustee by Plan Members

CB-101-1994 provides for the election of one of the voting members of the Board of Trustees of the Supplemental Pension Plan by members of the Plan. The bill does not specify a term of office for the member. The following procedure shall be followed by the Retirement Administrator to conduct the election.

Eligibility: Any member of the Plan shall be eligible to be elected as the voting member of the Board.

Term: The term of office shall be for a period of two years from the date that the election results are certified to the Board by the election committee.

Election Committee: The election committee shall consist of at least three members of the Plan. The election committee shall be responsible for supervising the preparation and distribution of the Notice of Election; the nomination of candidates, and the distribution of ballots. The election committee shall receive and count the ballots and certify the results of the election to the Board of Trustees. Persons who are subordinate to, or supervised by, the Retirement Administrator or any of the Trustees are not eligible to serve on the election committee.

Election Schedule: At least ten weeks prior to the date on which ballots must be returned (the "balloting date"), the Board of Trustees shall appoint the election committee. Eight weeks prior to the "balloting date" the Retirement Administrator shall distribute a Notice of Election which includes the election schedule, nomination procedures, and balloting procedures to each member of the Plan in a manner designed to provide actual notice of the election procedures. Nomination petitions shall be submitted to the Retirement Administrator by each eligible person who desires to be nominated no later than the date specified in the Notice of Election. The Retirement Administrator shall mail by regular mail a ballot which includes the "balloting date" at least three weeks prior to the "balloting date." Ballots received by the election committee on or before the "balloting date" shall be counted by the election committee. Ballots received after the "balloting date" shall not be counted, but shall be retained by the election committee.

Nominations: Members of the Plan who desire to be candidates shall submit a nomination petition, on a form prepared by the election committee, which contains the names of at least 50 members of the Plan. Potential candidates may include a statement, not to exceed 150 words, to be included with the ballot.

Balloting: The election committee shall verify 50 valid signatures on each nomination petition to determine the candidates qualified to be listed on the ballot. The election committee shall provide a list of qualified candidates to each person who submitted a nomination petition. A qualified candidate may withdraw from the election within 3 working days after the candidates are notified by the election committee. The names of the qualified candidates and statements, if provided, shall be printed on the ballot. The Retirement Administrator shall provide ballots, envelopes, and mailing labels and shall cause the ballots to be mailed to each member of the Plan. A copy of all election materials shall be retained by the Retirement Administrator for a period of at least one year after the "balloting date" and all original nomination materials and original ballots shall be retained for a period of six months after the "balloting date."

Certification of Election Results: No later than one week after the "balloting date," the election committee shall count the ballots and certify the results of the election to the Board of Trustees. The person receiving the most votes shall be elected to the Board of Trustees. The person receiving the next greatest number of votes shall be designated as the alternate and shall serve as the elected member for the remainder of the term of office in the event that the elected member becomes permanently incapacitated, is unable to serve, is removed or resigns from the Board. Balloting materials shall be open for inspection by any candidate.