



THE PRINCE GEORGE'S COUNTY GOVERNMENT
Office of Audits and Investigations

October 10, 2017

MEMORANDUM

TO: Robert J. Williams, Jr.
Council Administrator

William M. Hunt
Deputy Council Administrator

THRU: David H. Van Dyke *DHV*
County Auditor

FROM: Inez N. Claggett *INC*
Senior Legislative Auditor

RE: Fiscal Impact Statement
CB-114-2017 The Classification Plan for Prince George's County

Pursuant to your request, we have reviewed CB-114-2017 to estimate its fiscal impact on Prince George's County, Maryland.

CB-114-2017 seeks to upgrade and abolish certain existing classes of work within the Board of License Commissioners, and to amend the class series title for Personnel Analysts and Personnel Aide class series.

The Office of Human Resources Management (OHRM) conducted an organizational study for the Board of License Commissioners. Findings from the study detail the need to reassign the Chief Liquor Inspector and Deputy Chief Liquor Inspector to higher position grades, as well as to classify the positions as an exempt status. The Chief Liquor Inspector class series will be reclassified from a grade 23 to a grade 29, and the salary range will increase from, \$52,501 - \$102,145 under grade 23, to \$70,356 - \$136,884 under grade 29. The Deputy Chief Liquor Inspector class series will be reclassified from a grade 20 to a grade 27, and the salary range will increase from, \$45,352 - \$88,237 under grade 20, to \$63,816 - \$124,159 under grade 27. There will be two positions created at the Deputy Chief Liquor Inspector position. There is one individual serving in a Deputy Chief Liquor Inspection position, and the individual's salary will increase \$16,341, from \$48,113 to \$64,454.

In accordance with Senate Bill 488, the Liquor Inspectors class series will become classified service positions at a grade 16, and the Liquor Inspector II class series will be abolished. There are twenty-four (24) individuals serving in a Liquor Inspector position earning an annual salary of

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\$13,900. Liquor Inspectors are anticipated to work approximately 20 hours per week, and will earn an estimated \$18,843 annually. These amendments result in an increase of \$4,943 per Liquor Inspector, or \$118,632 for all of the encumbered Liquor Inspector positions.

As a result of a classification study conducted by OHRM, the Personnel Analyst class series will become Human Resources Analyst, and the Personnel Aide class series will become Human Resources Assistant. No other changes are proposed to occur for these two (2) class series.

Enactment of CB-114-2017 will result in an adverse fiscal impact of \$134,973 upon the County, should no additional individuals be hired to perform work within the aforementioned class series.

If you require additional information, or have questions about this fiscal impact statement, please call me.