



**Calvin S. Hawkins, II**  
Chair  
At-Large Council Member

January 21, 2021

The Honorable Angela D. Alsobrooks  
County Executive  
1301 McCormick Drive, Room 4000  
Largo, Maryland 20774

Dear Ms. Alsobrooks,

Attached, please find the combined County Council/District Council Long Range Calendar for 2021. The calendar consists of all anticipated meeting dates and includes a list of expected dates of submission of certain items from your office. We are hopeful that compliance with these dates will allow the necessary time for adequate review and consideration by the Council as well as the public. This calendar is subject to change; however, every effort is made to ensure timely notification of any adjustments through the calendar posted on the Legislative Branch's web page. We recommend that you share this information with County departments and agencies that submit legislation to the Council through your office.

Also enclosed is a list of dates indicating anticipated publication and public hearing dates for appointments which you submit during the year. In addition, we remind you of the provisions of Rule 5 of the Council's Rules of Procedure which require items to be submitted for inclusion on an agenda fourteen (14) calendar days prior to the meeting. This rule applies to bills, resolutions, joint signature letters and the like. Any exception to this rule must be requested in writing with any justification therefor.

We appreciate your cooperation in this regard as we work together toward serving the best interests of the citizens and residents of Prince George's County.

Sincerely,

Calvin S. Hawkins, II  
Chair

Enclosures

cc: Council Members  
Robert J. Williams, Jr., Council Administrator  
William M. Hunt, Deputy Council Administrator  
Tara Jackson, Acting Chief Administrative Officer  
Joy Russell, Chief of Staff  
Jared McCarthy, Deputy CAO - Government Operations  
Mark Magaw, Deputy CAO - Public Safety & Homeland Security  
Angie Rodgers, Deputy CAO - Economic Development  
George Askew, Deputy CAO - Health, Human Services & Education  
Floyd Holt, Deputy CAO - Infrastructure/Environment/Technology  
John Erzen, Deputy Chief of Staff  
Terry Bell, Council Liaison  
Miriam L. Brewer, Appointments Liaison  
Rhonda Weaver, County Attorney