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**A G E N D A    I T E M    S U M M A R Y**

**Reference No:** CB-88-1991

**Draft No:** 1

**P r i n c e   G e o r g e ' s**  
**C o u n t y   C o u n c i l**

**Meeting Date:** 11/19/91

**Requester:** CO. EXEC.

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**Item Title:** To suspend the submission, processing and implementation of classification review requests of encumbered positions (desk audits) for a certain period

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**Sponsors** CA    C    P

**Date Presented**        10/1/91                      **Executive Action**    12/2/91      S  
**Committee Referral** (1) 10/1/91    FP&GO     **Effective Date**        1/17/92  
**Committee Action**    (1) 10/15/91    FAV  
**Date Introduced**     10/22/91  
**Pub. Hearing Date** (1) 11/19/91 1:30    PM

**Council Action**        (1) 11/19/91    Enacted  
**Council Votes**        CA: A\_, B\_: A\_, C\_: A\_, D\_: A\_, F\_: A\_, MC: A\_,  
M\_: A\_, P\_: A\_, WI: A\_, \_\_: \_\_, \_\_: \_\_, \_\_: \_\_  
**Pass/Fail**            P

**Remarks**

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**Drafter:** Danny Chowbay                      **Resource**    Michael J. Knapp  
                 Office of Personnel              **Personnel:** Office of Personnel

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**LEGISLATIVE HISTORY**

Fiscal Policy and Government Operation                      Date:    October 15, 1991  
Committee Report

Committee Vote: Favorable, 8-0 (In favor: Council Members Wineland, Bell, Casula, Del Giudice, Fletcher, MacKinnon, Mills and Pemberton)

The procedures for conducting "desk audits" are outlined in Administrative Procedure 244. Previous years, estimates indicate that the County would expect to see 150-200 desk audit requests. The annualized cost projected by the Office of Personnel is \$400,000. This amount is based on the average salary increase per employee of approximately \$3,000. This \$400,000 does not represent a cost saving to the County versus the County's FY 92 approved Budget.

The adoption of CB-88-1991 will avoid \$400,000 in unbudgeted cost.

The Office of Management and Budget supports this legislation. The Office of Law has reviewed this legislation and find it to be in proper legislative form with no legal impediments to its adoption.

There will not be any positive impact on the County as a result of adopting CB-88-1991.

**BACKGROUND INFORMATION/FISCAL IMPACT**

**(Includes reason for proposal, as well as any unique statutory requirements)**

This bill will suspend the submission, processing, and implementation of classification review requests of encumbered positions (desk audits) for Fiscal Year 1992.

Estimated Compensation Savings: \$400,000