

Due to the COVID-19 pandemic and pandemic-related effects on the economy, items 1, 2, 5 and 6 are the most important for our continued operations in FY22. The first two were tentatively restored in the Montgomery County Council budget, and if 5 and 6 are not able to be, then we would at least want to reallocate the funding in items 3 and 4 to partially address 5 and 6.

		MC	PGC	Total	
Item	Department	Tier 1 - Departmental Top Priority for Restoration (Non-Recommended Reductions)			
Tentatively Restored					
1	Corporate IT	Delay hiring for the IT Systems Manager position <i>Impact - The reduction is carried out at the same time of increased need for support for new and existing projects. However, the delay in some of the new projects will make much easier to absorb the impact. The reduction of \$12,586 only reflects the Montgomery portion. Reductions to agency-wide programs also necessitate a reduction to Prince George's funding, by \$9,604, bringing the total reduction to \$22,190.</i>			\$ 12,586 \$ 9,604 \$ 22,190
2	Legal	Freeze one vacant Admin Specialist position for 12 months <i>Impact - Reduction will impact service levels of the Transactions Team. The resulting reduction of dedicated administrative support needed for our Bi-County contracts and legislative matters may result in delays with contract routing, contract review, RFP's and purchasing administration. Further, the department's plan to consolidate administrative support for two work programs may temporarily slow or disrupt the contract review process for certain transactions during a transition period.</i>			\$ 44,603 \$ 38,277 \$ 82,880
3	Corporate IT	Reduce PC & peripheral refresh <i>Impact - Our PC replacements will be delayed resulting in a challenge of keeping our laptop inventory current. Some laptops and other peripherals will soon be below our minimum acceptable performance level. Additionally, the reduction will hamper our ability to proactively replace aging equipment prior to breaking down. The reduction of \$28,233 only reflects the Montgomery portion. Reductions to agency-wide programs also necessitate a reduction to Prince George's funding by \$21,542, bringing the total reduction to \$49,755.</i>			\$ 28,233 \$ 21,542 \$ 49,775

		MC	PGC	Total
4	Merit Board Reduce funding for Professional Services <i>Impact - The Merit System Board is our separate civil service system required by law. The Board's budget is very small and primarily funds three public members, one part-time employee, legal counsel, and nominal supplies. Funding encumbered in prior fiscal years will be strategically utilized to ensure the Board is able to address steadily increasing and complex appeal matters in a timely manner through the use of outside counsel when necessary. The \$2,345 cut only represents the amount allocated to Montgomery County. The bi-county cut is \$4,691.</i>	\$ 2,345	\$ 2,345	\$ 4,691
Total Tentatively Restored		\$ 87,767	\$ 71,768	\$ 159,536
Unfunded				
5	Finance Manage lapse as needed to meet reductions <i>Impacts- Delayed service improvement to the MC Parks and PGC Parks & Recreation departments related to CIP project accounting, delayed implementation of the supplier diversity program, decrease in service level for ERP Reporting services, delayed improvements to current service levels.</i>	\$ 67,108	\$ 82,799	\$ 149,907
6	DHRM Reduction in Funding for Temporary Services <i>Impact - This reduction will significantly diminish the department's resources allocated to addressing gaps created from unanticipated attrition, extended leave circumstances, and future budget impacts. The \$17,434 cut only represents the amount allocated to Montgomery County. The bi-county cut is \$40,287.</i>	\$ 17,434	\$ 22,853	\$ 40,287
7	DHRM Reduction in Funding for Actuarial Services <i>Impact - This reduction will hinder the agency's ability to engage necessary actuarial services for collective bargaining negotiations and may cause difficulty for the Department to pursue any specific requests of the Commission related to benefits. The \$6,491 cut only represents the amount allocated to Montgomery County. The bi-county cut is \$15,000.</i>	\$ 6,491	\$ 8,509	\$ 15,000
8	DHRM Delay of Necessary Agency-Wide Trainings <i>Impact - This reduction will yet again delay the full implementation of the agency-wide training program and significantly reduce agency employee's access to critical trainings such as diversity and inclusion, respectful workplace, fraud and abuse, mission and values, and policy awareness and compliance. The \$19,474 cut only represents the amount allocated to Montgomery County. The bi-county cut is \$45,000.</i>	\$ 19,474	\$ 25,526	\$ 45,000
9	Corporate IT Travel Expense <i>Impact -The reduction comes at the time of nearly no required travel. The reduction of \$3,403 only reflects the Montgomery portion. Reductions to agency-wide programs also necessitate a reduction to Prince George's funding, by \$2,597, bringing the total reduction to \$6,000.</i>	\$ 3,403	\$ 2,597	\$ 6,000
Total Unfunded		\$ 113,910	\$ 142,284	\$ 256,194

Accepted; no operational impact

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CAS Support Services

Application of Budget Rebalancing for EOB Housing
Impact - The FY22 budget was built under the assumption that CAS Departments would be taking over the space in the Executive Office Building (EOB) vacated by the Prince George's Department of Parks and Recreation Information Technology and Communications Division. However, Prince George's Parks and Recreation will be retaining this space in FY22, reducing the rent CAS Departments will need to pay in FY22. This budget reallocation will cover CAS Support Services, the Office of the Inspector General, and a portion of the Department of Human Resources and Management reductions.

	MC	PGC	Total
	\$ 58,737	\$ 72,488	\$ 131,225