

COUNTY COUNCIL OF PRINCE GEORGE'S COUNTY, MARYLAND

1996 Legislative Session

REORGANIZATIONAL PROPOSAL

Executive Order No.	<u>9-1996</u>
Date Received	<u>March 29, 1996</u>
Bill No.	<u>CB-18-1996</u>
Chapter No.	<u>8</u>
Action by Council	<u>Approved</u>
Date of Council Action	<u>May 7, 1996</u>

EXECUTIVE ORDER
No. 9-1996

March 29, 1996

WHEREAS, there is a need to economize on the cost of the administration of the County government; and

WHEREAS, there is a need to reorganize and consolidate certain aspects of the County's information management; and

WHEREAS, Section 503 of the Prince George's County Charter provides that the County Executive may propose changes in the organization of the Executive branch, including the establishment or abolition of agencies, and the assignment of functions, powers and duties among agencies, which proposals shall be set forth in Executive Orders in statutory form and be submitted to the County Council; and

WHEREAS, there is hereby proposed the consolidation of the voice communication function of the Office of Central Services with the information systems function of the Office of Management and Budget;

NOW, THEREFORE, IT IS HEREBY ORDERED, that:

SECTION 1. The Schedule of Legislation of the Charter for Prince George's County, Maryland, be and the same is hereby amended to read as follows:

SCHEDULE OF LEGISLATION

Section 1. OFFICE OF MANAGEMENT AND BUDGET.

There shall be an Office of Management and Budget headed by the Director of Management and Budget. The Director of Management and Budget shall be responsible for the duties of the Director of Budget as set forth in Section 802 of the Charter. The Director of Management and Budget shall be responsible for assisting in the preparation of the annual current expense and capital budgets of the County and advising upon any request for County funds and upon revenue needs. He shall review and recommend upon allotment requests. He shall study budget execution and the

efficiency of organization, methods, and procedures and prepare reports thereon. He shall assist County departments in increasing productivity and operational effectiveness. He shall be responsible for information management within the County government and for maintaining an effective and efficient information and communications system. He shall coordinate intergovernmental relationships on behalf of the County.

* * * * *

Section 4. OFFICE OF CENTRAL SERVICES.

(a) There shall be an Office of Central Services headed by a Director of Central Services. The Director of Central Services shall be responsible for administering such central services as may be required by law. These central services shall include, but need not be limited to:

- (1) Procurement and material management;
- (2) Printing and reproduction service;
- (3) Mail service;
- (4) Messenger service;
- (5) Central warehousing;
- (6) [Maintaining a modern system for the collection, storage, and processing of data and information;
- (7)] Fleet management; and
- [(8)] (7) Property management and services[; and
- (9) Communications].

* * * * *

SECTION 2. The personnel and appropriated funds are hereby transferred to the extent indicated in and in accordance with "Attachment A", attached hereto and made a part hereof.

SECTION 3. This Order shall be submitted to the County Council pursuant to Section 503 of the Prince George's County Charter, and, thereafter, shall become effective sixty (60) days after such submission, unless disapproved by a majority vote of the full Council.

Wayne K. Curry
County Executive

KEY:

Underscoring indicates language added to existing law.
[Brackets] indicate material deleted from existing law.
***Asterisks indicate material which remains unchanged.

Attachment A: Character Detail

Consolidation of Voice and Data Communications within
the Office of Management and Budget

	<u>Current Appropriation</u>	<u>Transfers</u>	<u>Adjusted Appropriation</u>
General Fund			
Office of Central Services			
Positions FT/PT	161/0	-14/0	147/0
Compensation	\$6,301,807	(\$525,178)	\$5,776,629
Operating Expenses	\$6,724,840	(\$3,450,090)	\$3,274,750
Capital Outlay	\$20,000	\$0	\$20,000
Project Charges	<u>(\$3,107,546)</u>	<u>\$1,294,542</u>	<u>(\$1,813,004)</u>
Total	\$9,939,101	(\$2,680,726)	\$7,258,375

Office of Management and Budget

Positions FT/PT	21/0	14/0	35/0
Compensation	\$1,308,695	\$525,178	\$1,833,873
Operating Expenses	\$7,685,398	\$3,450,090	\$11,135,488
Capital Outlay	\$0	\$0	\$0
Project Charges	<u>\$0</u>	<u>(\$1,294,542)</u>	<u>(\$1,294,542)</u>
Total	\$8,994,093	\$2,680,726	\$11,674,819

Internal Service Funds**Fleet Management Internal Service Fund**

Positions FT/PT	79/0	0/0	79/0
Compensation	\$3,199,282	\$0	\$3,199,282
Operating Expenses	\$3,159,796	(\$102,113)	\$3,057,683
Capital Outlay	\$0	\$0	\$0
Project Charges	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total	\$6,359,078	(\$102,113)	\$6,256,965

Computer Services Internal Service Fund

Positions FT/PT	0/0	0/0	0/0
Compensation	\$0	\$0	\$0
Operating Expenses	\$4,973,408	\$102,113	\$5,075,521
Capital Outlay	\$0	\$0	\$0
Project Charges	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total	\$4,973,408	\$102,113	\$5,075,521