

**COUNTY COUNCIL OF PRINCE GEORGE'S COUNTY, MARYLAND**

**2020 Legislative Session**

Resolution No. CR-117-2020

Proposed by The Council Chair (by request – County Executive)

Introduced by Council Members Turner, Anderson-Walker, Davis, Dernoga, Franklin,  
Glaros, Harrison, Hawkins, Ivey, Streeter and Taveras

Date of Introduction November 10, 2020

**RESOLUTION**

1 A RESOLUTION concerning

2 Compensation and Benefits,

3 Fire Officials – Salary Schedule “F-O”

4 Schedule of Pay Grades

5 For the purpose of amending the Salary Plan of the County to reflect hazard pay for the period of  
 6 August 1, 2020 through September 26, 2020, and to provide a modified benefit in the maximum  
 7 accumulation of annual leave to be carried over from leave year 2020 into leave year 2021.

8 WHEREAS, pursuant to Section 903 of Article IX of the Prince George’s County Charter  
 9 and Section 16-125(a) of the Prince George’s County Code, amendments to the County’s Salary  
 10 Plan are to be submitted by the County Executive to the County Council in resolution form; and

11 WHEREAS, the global pandemic Coronavirus (“COVID-19”) continues to pose an  
 12 imminent risk to the health, safety and welfare of Prince George’s County residents; and

13 WHEREAS, emergency declarations issued at the federal, State and County level remain in  
 14 effect; and

15 WHEREAS, COVID-19 continues to present economic and personnel challenges for the  
 16 County; and

17 WHEREAS, the many restrictions resulting from the COVID-19 pandemic, which included  
 18 a “Stay at Home” order for a period of time, prohibited many employees from being able to use  
 19 their accrued annual leave this year as they normally would; and

20 WHEREAS, the County Executive has recommended that the Salary Plan be amended to  
 21 reflect the addition of COVID-19 Hazard Pay and provide a modified benefit in the maximum  
 22 accumulation of annual leave to be carried over from leave year 2020 into leave year 2021 for

1 employees covered by Salary Schedule F-O.

2 NOW, THEREFORE, BE IT RESOLVED by the County Council of Prince George's  
3 County, Maryland, that Salary Schedule F-O submitted and recommended by the County  
4 Executive on November 3, 2020, which is attached hereto and made a part here of, setting forth  
5 the following modifications: hazard pay for the period of August 1, 2020 through September 26,  
6 2020, and a temporary increase in the maximum accumulation of annual leave to be carried over  
7 from leave year 2020 into leave year 2021 from 360 hours to 440 hours, be and the same is  
8 hereby approved.

9 BE IT FURTHER RESOLVED that this Resolution shall take effect on the date it is  
10 adopted and, unless otherwise stated in a specific provision, shall be retroactively effective to  
11 August 1, 2020.

Adopted this 17th day of November, 2020.

COUNTY COUNCIL OF PRINCE  
GEORGE'S COUNTY, MARYLAND

BY: \_\_\_\_\_  
Todd M. Turner  
Council Chair

ATTEST:

\_\_\_\_\_  
Donna J. Brown  
Clerk of the Council

**SALARY SCHEDULE F-O**  
**SCHEDULE OF PAY GRADES**  
**FIRE OFFICIALS (FIRE MAJORS)**  
**PRINCE GEORGE'S COUNTY, MARYLAND**  
  
**EFFECTIVE JUNE 29, 2020 - JUNE 30, 2021**

**TABLE OF CONTENTS**

|                                                    |    |
|----------------------------------------------------|----|
| 1. SCHEDULED PAY RATES .....                       | 1  |
| 2. MIN-MAX SYSTEM .....                            | 2  |
| 3. MERIT INCREASES .....                           | 4  |
| 4. COST OF LIVING .....                            | 4  |
| 5. WORKWEEK.....                                   | 4  |
| 6. DESIGNATION OF MEAL PERIODS .....               | 4  |
| 7. LEAVE PROVISIONS.....                           | 4  |
| 8. INCENTIVE AWARDS.....                           | 8  |
| 9. UNEMPLOYMENT INSURANCE .....                    | 8  |
| 10. RETIREMENT CONTRIBUTIONS .....                 | 8  |
| 11. HOLD HARMLESS BENEFIT CALCULATION .....        | 8  |
| 12. PRE-RETIREMENT SURVIVOR ANNUITY .....          | 8  |
| 13. UNIFORMS .....                                 | 9  |
| 14. CLOTHING ALLOWANCE .....                       | 9  |
| 15. PHYSICAL TRAINING SUPPLEMENT .....             | 9  |
| 16. EDUCATIONAL INCENTIVE PAY .....                | 9  |
| 17. TRAINING CERTIFICATION PAY .....               | 9  |
| 18. GROUP HEALTH INSURANCE .....                   | 10 |
| 19. LIFE INSURANCE UNDER THE BENEFLEX PROGRAM..... | 11 |
| 20. DEATH AND DISABILITY PAYMENTS .....            | 11 |
| 21. SOCIAL SECURITY .....                          | 12 |
| 22. WORKERS' COMPENSATION .....                    | 12 |
| 23. PAY PLAN POLICY STATEMENT .....                | 12 |
| 24. MILITARY LEAVE .....                           | 13 |
| 25. COVID-19 HAZARD PAY .....                      | 13 |

**1. SCHEDULED PAY RATES**

**SALARY SCHEDULE F-O  
SCHEDULE OF PAY GRADES – FIRE OFFICIALS  
PRINCE GEORGE’S COUNTY MARYLAND  
EFFECTIVE JULY 1, 2018**

| <b><u>GRADE</u></b> | <b><u>MINIMUM</u></b> | <b><u>MAXIMUM</u></b> |
|---------------------|-----------------------|-----------------------|
| <b>Y07 (Major)</b>  |                       |                       |
| HOURLY              | 36.4083               | 78.3308               |
| BIWEEKLY            | 2912.67               | 6266.46               |
| ANNUAL              | 75,729                | 162,928               |

The minimum hourly rates are the January 7, 2018 minimum rates. The maximum hourly rates are the January 7, 2018 maximum rates multiplied by 1.035%. For administrative purposes, the hourly rates are the controlling rates. Biweekly rates are hourly rates multiplied by 80. Annual rates are the hourly rates multiplied by 2,080 and rounded to the nearest dollar.

**SALARY SCHEDULE F-O  
SCHEDULE OF PAY GRADES – FIRE OFFICIALS  
PRINCE GEORGE’S COUNTY MARYLAND  
EFFECTIVE JANUARY 6, 2019**

| <b><u>GRADE</u></b> | <b><u>MINIMUM</u></b> | <b><u>MAXIMUM</u></b> |
|---------------------|-----------------------|-----------------------|
| <b>Y07 (Major)</b>  |                       |                       |
| HOURLY              | 37.1364               | 79.8974               |
| BIWEEKLY            | 2970.91               | 6391.79               |
| ANNUAL              | 77,244                | 166,187               |

The minimum and maximum hourly rates are the July 1, 2018 rates multiplied by 1.02%. For administrative purposes, the hourly rates are the controlling rates. Biweekly rates are hourly rates multiplied by 80. Annual rates are the hourly rates multiplied by 2,080 and rounded to the nearest dollar.

**SALARY SCHEDULE F-O  
SCHEDULE OF PAY GRADES – FIRE OFFICIALS  
PRINCE GEORGE’S COUNTY MARYLAND  
EFFECTIVE JANUARY 5, 2020**

| <b><u>GRADE</u></b> | <b><u>MINIMUM</u></b> | <b><u>MAXIMUM</u></b> |
|---------------------|-----------------------|-----------------------|
| <b>Y07 (Major)</b>  |                       |                       |
| HOURLY              | 37.8791               | 81.4953               |
| BIWEEKLY            | 3030.33               | 6519.63               |
| ANNUAL              | 78,788                | 169,510               |

The minimum and maximum hourly rates are the January 6, 2019 rates multiplied by 1.02%. For administrative purposes, the hourly rates are the controlling rates. Biweekly rates are hourly rates multiplied by 80. Annual rates are the hourly rates multiplied by 2,080 and rounded to the nearest dollar.

## **2. MIN-MAX SYSTEM**

NOTE: Effective June 5, 1990, the Chief Administrative Officer authorized Deputy Directors (Lieutenant Colonels) and the Director (Fire Chief) to receive all of the benefits of this Salary Schedule F-O, except payment of wages under this Salary Schedule. Lieutenant Colonels and the Chief are, therefore, paid wages at the Deputy Director (G-35) and Director (G-38) pay grades on Salary Schedule "G".

A. Effective July 2, 1993, the "MIN-MAX" system in effect for employees covered under this Salary Schedule is governed by the following rules:

1. Employees covered by this Salary Schedule and hired before July 1, 1989, will keep the anniversary dates that they held on July 1, 1989, for as long as they are continuously employed. Employees hired on or after July 1, 1989, will have as their anniversary dates the dates of their initial appointment and those anniversary dates will not be changed while those employees are continuously employed.

2. Merit steps will have the value of three and one-half percent (3 1/2%). An employee will be eligible to advance to the next merit step for his/her rank on his/her anniversary date at the rate of one (1) step per year provided that he/she receives a satisfactory performance evaluation for the preceding year.

3. a. Upon the granting of a three and one-half percent (3 1/2%) merit increase, an employee's salary is one percent (1%) or less from the applicable maximum rate, the employee will have his/her salary rate adjusted to the applicable maximum rate.

b. Upon the granting of a three and one-half percent (3 1/2%) merit increase, an employee's salary rate is greater than one percent (1%) but less than three and one-half percent (3 1/2%) from the applicable maximum rate, the employee upon satisfactory completion of one (1) additional year of service, will have his/her salary rate adjusted to the applicable maximum rate.

4. Steps for the purpose of demotions and discipline shall be at a rate of five percent (5%) and shall be governed by the Personnel Law.

5. The maximum pay rate at each grade will be increased by three and one-half percent (3 1/2%) effective July 1, 1993. An employee will be eligible to advance to the next merit step for his/her rank on his/her anniversary date at the rate of one (1) step per year provided that he/she receives a satisfactory performance evaluation for the preceding year.

6. Effective July 1, 2018, the maximum pay rates for employees covered by this Salary Schedule will be increased by three and one-half percent (3.5%), and employees who are at maximum on that date will have their salaries raised by three and one-half percent (3.5%) on that date.

**B. Modifications Effective During FY 2000 and FY 2001**

1. Further, effective beginning on July 1, 1999, any employee covered by this Salary Schedule hired before July 1, 1996, who completed eighteen (18) years of actual and continuous service as defined in the Fire Pension Plan but who is not at the step for his/her rank on the Min-Max System which reflects the completion of eighteen (18) years of service will be placed at that step on the date which marks the completion of his/her eighteenth (18th) year of service, provided, however, that the resulting rate of pay may not exceed the maximum step for the employee's rank.

2. Beginning in Fiscal Year 2000, any employee, who completes his/her fifth (5th) year of service as an employee covered by this Salary Schedule and is otherwise eligible to receive a merit increase, will receive a merit increase of four and one-half percent (4 1/2%) rather than three and one-half percent (3 1/2%) during that fiscal year. During Fiscal Year 2000, an employee covered by this Salary Schedule who had already completed his/her fifth (5th) year of service as an employee during a previous fiscal year, will – if he/she is otherwise eligible to receive a merit increase – receive a merit increase of four and one-half percent (4 1/2%) rather than three and one-half percent (3 1/2%).

3. Effective the first full pay period beginning on or after July 1, 2000, the maximum pay rates for employees covered by this Salary Schedule will be increased by two and one-half percent (2 1/2%), and only employees who are at maximum on that date will have their salaries raised by two and one-half percent (2 1/2%) on that date.

**C. Modifications Effective During FY 2005**

Effective the first full pay period beginning on or after January 1, 2005, the maximum pay rates for employees covered by this Salary Schedule will be increase by two and one-half percent (2 1/2%), and only employees who are at maximum on that date will have their salaries raised by two and one-half percent (2 1/2%) on that date.

D. Modifications Effective During FY 2006 and FY 2007

Effective the first full pay period beginning on or after January 1, 2006, the maximum pay rates for employees covered by the Salary Schedule will be increased by two and one-half percent (2 1/2%), and only employees who are at maximum on that date will have their salaries raised by two and one-half percent (2 1/2%) on that date.

Effective the first full pay period beginning on or after July 1, 2006, all employees will be moved to the new Y-Scale. Employees will be placed on the Y-Scale in accordance with their current salaries.

Effective July 1, 2006, any employee who reaches twenty-one (21) years of service shall receive a three percent (3%) increase in pay even if this exceeds the current maximum rate for that grade.

E. Modifications Effective During FY 2014

Effective July 1, 2013, the maximum pay rates for employees covered by the Salary Schedule will be increased by seven and one-half percent (7.5%).

F. Modifications Effective During FY 2017 and FY 2018

Effective July 1, 2017, the maximum rates are the July 1, 2017 Battalion Chief (Y06) Certification Maximum rates multiplied by 104%.

**3. MERIT INCREASES**

Merit increases for Fiscal Year 2021 to be determined.

**4. COST OF LIVING**

Cost of living adjustments to be determined.

**5. WORKWEEK**

The workweek is the seven (7) consecutive pay period commencing at 12:01 a.m. Sunday, and ending the following Saturday at midnight. The standard number of hours in the workweek is forty (40) productive hours.

**6. DESIGNATION OF MEAL PERIODS**

Any employee who works five (5) or more hours in any workday shall receive an unpaid one-half (1/2) hour meal period in addition to the forty (40) productive hours.

**7. LEAVE PROVISIONS**

A. Sick Leave



1. Sick leave may be accumulated from year to year but is not reimbursable if County service ends before such accumulated leave is used, except as specified below in paragraph D.

2. All full-time employees earn four and one-half (4 1/2) hours of sick leave each pay period with a periodic adjustment to ensure that each employee earns fifteen (15) days of sick leave each leave year through the duration of County service. Each such day shall constitute eight (8) hours.

3. Employees who work on a year-round part-time basis for forty (40) or more hours per pay period shall accrue sick leave in proportion to the hours worked during each pay period.

B. Annual Leave

1. Full-time employees shall earn annual leave on the following basis:

Zero (0) through three (3) years of service. Four (4) hours per pay period.

Four (4) through fifteen (15) years of service. Six (6) hours per pay period with periodic adjustments to ensure that each employee earns twenty (20) days.

After fifteen (15) years of Service and above. Eight (8) hours per pay period.

2. Employees who work on a year-round part-time basis for forty (40) or more hours per pay period shall earn annual leave in proportion to the hours worked during each pay period.

C. Annual Leave: Carryover and Lump Sum Payment

1. A maximum of three hundred sixty (360) hours of accumulated annual leave earned beginning with the first pay period in the 1997 leave year (i.e., January 5, 1997) may be carried over from one leave year to the next by an employee (i.e., new annual leave).

a. Notwithstanding the provisions of Section 16-220 (d) of the Personnel Law, a maximum of 440 hours of accumulated annual leave may be carried over from leave year 2020 into leave year 2021. Unless amended by future legislation, the maximum amount of annual leave that may be carried over from leave year 2021 into leave year 2022 shall revert back to 360 hours. This modified benefit shall sunset automatically upon its implementation.

2. An employee shall be allowed to carry over annual leave earned as of the last full pay period in leave year 1996 (i.e., old annual leave) even if such accumulated amount is in excess of the maximum allowed in the paragraph above or in excess of the one hundred thirty (130) days maximum formerly allowed.

3. Effective beginning with the 1997 leave year, new annual leave in excess of the three

hundred sixty (360) hours limit at the end of a leave year will automatically convert to new sick leave. The Fire Pension Plan shall be amended to provide that new sick leave converted from annual leave under this subparagraph, up to a combined total for each officer of one thousand forty (1,040) hours of annual leave and this new sick leave, may be used to purchase pension credit at the rate of forty (40) hours for each month of pension credit.

4. An employee covered by this Salary Schedule who terminates employment shall receive a lump sum cash payment for the annual leave balance credit accumulated through the last full pay period immediately prior to the employee's separation. Employees who qualify may elect to purchase additional service credit as provided in Section 7.9 of the International Association of Fire Fighters (Local 1619) Agreement.

D. Sick and Annual Leave Disposition Upon Separation

1. Effective beginning with the 1997 leave year (i.e. January 5, 1997), the annual and sick leave balances accumulated by an employee shall, upon the employee's separation from employment be liquidated in the following manner:

a. The employee may elect to retain all or any portion of the employee's sick and annual leave balances credited to the employee's leave record for the period of time equal to the employee's eligibility for reappointment as determined in accordance with Section 16-148 (a) (8).

b. The employee may elect to apply all or any portion of the employee's sick and annual leave balances to employment elsewhere, provided another employer has agreed to accept accumulated sick or annual leave balances for credit on behalf of the employee.

c. The employee may elect to receive cash payment for all or any portion of the employee's annual leave balance in an amount equal to the total number of unused annual leave hours multiplied by the employee's final base hourly rate of pay, subject to the following:

1. Upon separation from employment, employees who participate in the pension plan may elect to receive a cash payment for the remainder of their annual leave hours that were accumulated as of the end of the 1996 leave year or for up to three hundred sixty (360) hours of accumulated annual leave, whichever is greater. Any remaining amount would be applied toward service credit in the pension plan as provided in the Fire Pension Plan.

2. Notwithstanding subparagraph c.1., immediately above, upon separation from employment because of service-related disability, an employee with less than twenty (20) years of service will be permitted to receive payment for all annual leave (old and new).

d. Upon separation from employment for non-disciplinary reasons (including but not limited to retirement, disability and death), eligible employees will receive cash payment for unused sick leave accumulated as of the end of the 1996 leave year at two and one-half percent (2 1/2%) for each year of service (through the date of separation) at the employee's base hourly rate of pay as of the date of separation but not to exceed the highest rate of pay of a Fire Major in January, 2001 – that is, \$ 48.3557 per hour. However, if a firefighter with less than twenty (20)

years of actual service terminates employment as a result of death or disability, he/she shall receive a fifty percent (50%) cash-out of unused accumulated sick leave as of the end of the 1996 leave year.

e. For individuals who participate in the pension plan, sick leave earned beginning with the 1997 leave year (i.e., new sick leave) is not subject to cash payment upon separation, but is available to purchase service credit under the pension plan as provided in the Fire Pension Plan. However, officers with less than twenty (20) years of service who terminate employment because of service connected disability and officers whose employment terminates because of death are eligible for cash payment for all sick leave earned, including sick leave earned beginning with the 1997 leave year, at the rates set forth in paragraph d., immediately above.

f. Notwithstanding any provision in this section to the contrary, an employee who is involuntarily separated from employment with the County for disciplinary reasons is not entitled to any payment for unused sick leave.

#### E. Personal Leave

Three (3) paid personal leave days per leave year including the four (4) hours in lieu of the former General Election Day Holiday shall be granted to each employee eligible for annual leave. A personal leave day consists of eight (8) hours and shall be requested and approved in advance of use. There shall be no accumulation of personal leave days and unused personal leave shall be forfeited at the end of the leave year or upon termination of employment.

#### F. Bereavement Leave

Members of the Unit shall be entitled to use accumulated sick leave for the purpose of bereavement when a death occurs in a member's family. A maximum amount of sick leave used shall not normally exceed three (3) working days. The term "family" shall mean and include the member's spouse, child, sister, brother, parent, grandparent, mother and father in-law, and aunt or uncle. Leave needed beyond three (3) days because of travel distance, religious requirements or other extenuating circumstances may be extended on a case-by-case basis, but in no instance shall such bereavement leave be approved beyond seven (7) working days. The first three (3) days of bereavement leave taken upon the death of a parent, spouse or child will be administrative leave rather than sick leave.

#### G. Holiday Leave

1. For the purpose of holiday leave, the Friday before the County's observance of Memorial Day will be recognized and observed as Fire Fighter Recognition Day for employees covered by this Salary Schedule. Additionally, should Officers be mandated to work, holiday pay shall be granted for Thanksgiving, Christmas, New Year's and July 4<sup>th</sup>.

2. The Christmas Day holiday shall apply to all employees who work during the thirty-six (36) hour period beginning at 1900 hours on December 24, and the New Year's Day holiday shall apply to all employees who work during the twenty-four (24) hour period beginning at 1900 hours on December 31.

#### H. Administration of Leave

The provisions governing the administration of the above types of leave as well as other types of leave (holiday, administrative, military, military leave without pay, family and medical leave, disability, leave without pay, absence without leave, compensatory) are specified in Division 17 of the Personnel Law and applicable Administrative Procedures.

### **8. INCENTIVE AWARDS**

To the extent that funds have been appropriated for such purpose, employees may be granted incentive awards, subject to the provisions of Section 16-209 of the Personnel Law.

### **9. UNEMPLOYMENT INSURANCE**

Employees who are separated from County service may be entitled to unemployment compensation provided they meet eligibility requirements by Federal and/or State regulations.

### **10. RETIREMENT CONTRIBUTIONS**

The following modifications will be effective July 1, 2013:

A. Employees paid in accordance with this Salary Schedule, who participate in the Fire Pension Plan (FPP), and who were hired before July 1, 2008, shall pay retirement contributions to the FPP at the rate of six percent (6%) of base salary. The County's contribution rate shall be that amount as established from time to time by the FPP. Employee contributions shall be made through payroll deductions. If changes/improvements in retirement benefits are made, then contributions may be adjusted accordingly.

B. Employees hired after July 1, 2008, shall contribute ten percent (10%) of base payroll to the retirement trust fund (i.e. FPP).

C. Effective January 1, 2019, employees hired prior to July 1, 2008 shall contribute seven percent (7%) of base payroll to the retirement trust fund.

### **11. HOLD HARMLESS BENEFIT CALCULATION**

For any employee covered by this Salary Schedule who retires during the period from July 1, 2018 through June 30, 2020, "Average Annual Compensation," as that term is defined in the Pension Plan, will be calculated as if the employee had received all merit steps in Fiscal Years 2010 through 2020 on his/her anniversary date for the applicable merit increase that the employee otherwise would have been eligible to receive.

### **12. PRE-RETIREMENT SURVIVOR ANNUITY**

Effective July 1, 2001, the spouse of any participant with fifteen (15) or more but less than twenty (20) years of service that dies while still an active employee, will receive a survivor annuity

benefit. The participant's spouse shall receive a pension equal to fifty percent (50%) of the pension the participant would have received had the participant deferred retirement until his/her normal retirement date and elected a joint and survivor annuity.

### **13. UNIFORMS**

Required uniforms, with the exception of dress shoes, shall be provided by the County.

### **14. CLOTHING ALLOWANCE**

Effective Fiscal Year 2017, employees will receive an annual clothing allowance of one thousand two hundred seventy dollars (\$1,270.00) which will be paid in one (1) installment in July. This clothing allowance is not considered part of the employee's base pay.

### **15. PHYSICAL TRAINING SUPPLEMENT**

Employees covered by this Salary Schedule shall receive a Physical Training Supplement of two hundred twenty-five dollars (\$225.00) per year. This physical training supplement is not considered part of the employees' base pay, and will be paid in one (1) installment in July of each fiscal year.

### **16. EDUCATIONAL INCENTIVE PAY**

Only those employees who are receiving Educational Incentive Pay (EIP) as of June 28, 1980, shall be eligible to continue receiving EIP. In addition, no employee shall receive biweekly EIP in excess of the total dollar amount of EIP received for the pay period ending June 28, 1980. Effective July 1, 1988, the definition of compensation as set forth in Section 1 of the Fire Service Pension Plan, as revised and restated effective July 1, 1983, is amended to include Educational Incentive Pay for retirement pension benefit purposes only.

### **17. TRAINING CERTIFICATION PAY**

A. Effective the first full pay period beginning on or after July 1, 2006, employees covered by this Salary Schedule who were hired before January 1, 1999 will receive a training certification pay of one hundred and twenty dollars (\$120.00) per pay period and employees who were hired on or after January 1, 1999 will receive a training certification pay of forty-five dollars (\$45.00) per pay period.

B. Employees are required to attend, successfully complete and maintain various training recertification pursuant to the required regulation, law and/or standards, on their own time and at no further expense to the County. The County will provide the training recertification programs at various times and locations and at no additional cost to the employees. For the purpose of this section, this mandated training recertification is as follows:

- Emergency Medical Technician – Basic – Hours set by the State
- Cardio-Pulmonary Resuscitation (CPR) – Four (4) Hours
- Respiratory Fit Testing

- Annual Medical Physical – Four (4) Hours
- Infectious Control Refresher – Four (4) Hours
- Four (4) hours of an additional training that is either mandated by a Federal or State regulation(s) or ordered by the Fire Chief.

C. Employees are required to successfully complete and maintain various training recertification pursuant to the required regulation, law and/or standards. The Department will provide for the employees to complete the following training recertification programs during the employee's normal duty hours. For the purpose of this section, this mandated training recertification is as follows:

- Respiratory Protection Training – Four (4) Hours
- Driver Training and Improvement Refresher – Four (4) Hours
- Hazardous Material Refresher – Four (4) Hours

## **18. GROUP HEALTH INSURANCE**

A. In Calendar Year 2017, the County shall contribute seventy-three percent (73%) to the cost of the County's preferred provider option insurance plan for any employee who elects to participate in the program. Participating employees shall contribute the remaining twenty- seven percent (27%). In Calendar Year 2018, the County shall contribute seventy- percent (70%) to the cost of the County's preferred provider option insurance plan for any employee who elects to participate in the program. Participating employees shall contribute the remaining thirty percent (30%). Officers who retire on or after January 1, 2018 will not benefit from the Calendar Year 2017 cap.

B. In Calendar Year 2017, the County shall contribute seventy-eight percent (78%) to the cost of a prepaid group health plan or Health Maintenance Organization (HMO) for any employee who elects to participate in the program. Participating employees shall contribute the remaining twenty-two (22%). In Calendar Year 2018, the County shall contribute seventy-five percent (75%) to the cost of a prepaid group health plan or Health Maintenance Organization (HMO) for any employee who elects to participate in the program. Participating employees shall contribute the remaining twenty-five (25%). Officers who retire on or after January 1, 2018 will not benefit from the Calendar Year 2017 cap.

C. Employees who provide proof of other medical coverage may choose to receive a credit instead of enrolling in a medical plan with the County.

D. In Calendar Year 2017, the County shall contribute eighty-eight percent (88%) to the County's deductible prescription drug and vision care programs for any employee who elects to participate in either program. The participating employee shall contribute the remaining twelve percent (12%). In Calendar Year 2018, the County shall contribute eighty-five percent (85%) to the County's deductible prescription drug and vision care programs for any employee who elects to participate in either program. The participating employee shall contribute the remaining fifteen percent (15%). Employees who choose not to enroll in the Prescription Drug Plan may choose to receive a credit instead.

E. Two Dental Plans are available to employees, the cost of which is paid by the employee if the employee elects to enroll in either of the plans.

F. Employees may choose to enroll in a Long-Term Disability Program offering fifty percent (50%) or sixty percent (60%) of annual salary up to normal social security retirement age. Employees will pay the full cost of whichever option is chosen.

G. Employees may contribute up to the maximum allowable amount, as defined by the Internal Revenue Service, in a dependent flexible spending account and a medical flexible spending account.

## **19. LIFE INSURANCE UNDER THE BENEFLEX PROGRAM**

A. The County will provide employees covered by this Agreement with the County basic group term life insurance policy with a benefit of two (2) times the employee's annual salary (rounded to the nearest one thousand dollars (\$1,000.00)). Employees may choose to increase their life insurance from one (1) to four (4) times their annual salary up to a total of one million dollars (\$1,000,000), including the base amount provided by the County. Employees will pay for the increased coverage at rates based on their age and amount of coverage. Employees may choose to reduce their life insurance to one (1) times their annual salary and receive a credit.

B. Effective July 1, 1989, the County will provide a supplemental life insurance benefit to an employee covered by this Salary Schedule who retires until age sixty (60) in an amount equal to the difference between the face value of his/her County basic term life insurance at the date of retirement and the decreased insured value of his/her County basic term life insurance after date of retirement. When the retiree attains age sixty (60), the retiree's total life insurance benefit shall be reduced by fifteen percent (15%) of the original face value per year, to a residual of twenty-five percent (25%) by reducing the supplemental life insurance benefit by twenty percent (20%) on the first (1st) day of the calendar month coinciding with or next following the date of his/her attainment of age sixty (60). On each of the next four (4) anniversaries the supplemental life insurance benefit will be reduced by the same dollar amount. The total combined life insurance benefit which the County will provide pursuant to the foregoing under the County's basic term life insurance policy and the supplemental life insurance policy will equal two (2) times the employee's annual salary (rounded to the nearest \$1,000.00) but not to exceed one hundred fifty thousand dollars (\$150,000.00) or two hundred thousand dollars (\$200,000.00) effective July 1, 1994.

C. The accidental death insurance policy the County maintains for employees covered by this Salary Schedule shall be payable in the amount of fifty thousand dollars (\$50,000.00) to an employee's designated beneficiary should the employee be killed in the line of duty.

## **20. DEATH AND DISABILITY PAYMENTS**

A. Any condition or impairment of health of any person employed by Prince George's County, Maryland, as a Firefighter, Paramedic or Emergency Response Technician caused by lung disease, heart disease, hypertension or cancer resulting in total or partial disability or death, shall be presumed to be a service-connected disability and to have been suffered in the line of duty and as

a result of his/her employment.

B. Any such employee whose disability results from a condition or impairment of health caused by lung disease, heart disease, hypertension or cancer shall receive such benefits as the employee may be entitled to under any existing or hereinafter created retirement or employee benefit system.

C. It is the intention of this Section for any such County employee who suffers from a condition or impairment of health caused by lung disease, heart disease, hypertension or cancer to receive full service-connected disability benefits from any retirement or employee benefit system unless evidence is produced which shall demonstrate to a reasonable degree of medical certainty that the employee's impairment of health or disability is not related to his/her employment.

D. This Section shall apply to all pending claims for service-connected disability benefits irrespective of the time when the condition or impairment of health shall have first become manifested.

E. Employees who die in the line of duty shall be promoted to their next rank.

## **21. SOCIAL SECURITY**

A. The County is required to comply with the Federal Insurance Contribution Act (FICA) that provides for a federal system of old-age, survivors, disability (Social Security or OASDI), and hospital (Medicare or HI) insurance. Effective January 1, 2012, each employee paid in accordance with this salary schedule shall make contributions of 4.2% to the social security fund (FICA-OASDI) up to the wage base limit of one hundred ten thousand one hundred dollars (\$110,100.00); and 1.45% to the Medicare fund (FICA-HI) on all wages paid. Employee contributions shall be made through payroll deductions.

B. Subsequent changes in the Social Security tax rate and/or the taxable wage base as enacted through Federal legislation shall be applied in computing Social Security contributions by the County and each employee.

## **22. WORKERS' COMPENSATION**

The County will provide at its own cost all benefits due to an employee pursuant to the Maryland Workers' Compensation Law, Title 9 of the Maryland Labor and Employment Code Annotated.

## **23. PAY PLAN POLICY STATEMENT**

It is the policy of the County that benefits afforded to employees in the Salary Plan are governed by the specific salary schedule to which an employee is currently assigned. If an employee is transferred, promoted, demoted, or in any other way moves from one salary schedule to another, any benefits unique to or expressly a function of the former salary schedule are not carried over.



## 24. MILITARY LEAVE

Any employee called up to active military service in response to the terrorist attacks on September 11, 2001, the resultant war on terrorism or other military action shall be eligible for the benefits set forth herein. Payment of a salary supplement equal to the difference between the employee's base rate of pay and the employee's base military rate of pay, without the exhaustion of the employee's annual, personal and compensatory leave balances. Eligibility for health care benefits to continue once the employee enters a leave without pay status with both the employer and employee contributions of the premium being paid by the County. These benefits shall expire on March 1, 2019.

## 25. COVID-19 HAZARD PAY

As we continue to address the COVID-19 pandemic, employees covered by Salary Schedule F-O are to receive the following:

Salary Schedule F-O employees who report to work for the period August 1, 2020 through September 26, 2020, are entitled to receive a stipend in the amount of \$350.00 per pay period. The stipend will be called the **COVID-19 Hazard Pay**. For an employee to receive the COVID-19 Hazard Pay, an employee must work 75% of their scheduled hours. If an employee works less than 75% of their scheduled hours, the COVID-19 Hazard Pay shall be prorated accordingly. Telework does not qualify for this provision.