

# PRINCE GEORGE'S COUNTY COUNCIL

## COMMITTEE REPORT

2015 Legislative Session

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**Reference**

**No.:** CB-52-2015

**Draft No.:**

**Committee:**

PUBLIC SAFETY AND FISCAL MANAGEMENT

**Date:**

09-17-2015

**Action:**

**FAVORABLE**

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**REPORT:** Committee Vote: **Favorable**, 5-0 (In favor: Council Members Patterson, Harrison, Lehman, Taveras and Turner)

CB-52-2015 as proposed will amend the Classification Plan for the County by upgrading the existing classes for work for the Buyer class series and will amend the position titles for the Environmental Sanitarian class series by adding the Weapons Instructor class series.

The Office of Human Resources Management conducted a Classification/Compensation study for the Buyer series and found the need to upgrade the nature of the work to make the class series more relevant for the current work force.

The Office of Human Resources Management in cooperation with the Health Department also conducted a Classification/Compensation study for the Environmental Sanitarian class and the study found the need to update the series to meet the State of Maryland's certification requirements.

Finally, a job analysis performed by the Office of Human Resources and Management revealed the need to add the Weapons Instructor class series to the County's Class Plan because Weapons Instructors must maintain a MPCTC certification.

Valarie Farrar from the Office of Human Resources Management gave an overview of the bill. There are currently six (6) filled positions in the Administrative Assistant classification that will be affected by this change.

The Office of Law has reviewed this legislation and finds it to be in proper legislative form with no legal impediments to its enactment.

The Office of Audits and Investigation finds that enactment of CB-52-2015 should not have adverse impact on the County, since there will be no salary or benefit adjustments related to the proposed changes in the Class Plan.

After discussion, the PSFM Committee voted 5-0 favorably on the bill.