COUNTY COUNCIL OF PRINCE GEORGE'S COUNTY, MARYLAND

2003 Legislative Session

Bill No.	CB-50-2003
Chapter No.	41
Proposed and F	Presented by The Chairman (by request – County Executive)
Introduced by	Council Members Hendershot, Dean, Exum, Harrington, Peters and Knotts
Co-Sponsors	
Date of Introdu	July 8, 2003
	BILL
AN ACT concer	rning
	Collective Bargaining Agreement - Deputy Sheriff's
	Association of Prince George's County, Inc. (Civilian Units)
For the purpose	of amending the labor agreement by and between Prince George's County,
Maryland and th	e Deputy Sheriff's Association of Prince George's County, Inc. (Civilian Units),
to provide for w	ages and certain other terms and conditions of employment for personnel
classifications co	ertified by the Prince George's County Public Employee Relations Board.
BY repealing an	d reenacting with amendments:
	SUBTITLE 16. PERSONNEL.
	Section 16-233(f)(21),
	The Prince George's County Code
	(1999 Edition, 2002 Supplement).
SECTION	1. BE IT ENACTED by the County Council of Prince George's County,
Maryland, that S	Section 16-233(f)(21) of the Prince George's County Code be and the same is
hereby repealed	and reenacted with the following amendments:
	SUBTITLE 16. PERSONNEL.
	DIVISION 19. COLLECTIVE BARGAINING.
Sec. 16-233. Ge	eneral.
(f) The fo	llowing collective bargaining agreements are hereby adopted and approved.
(21) D	Declaration of Approval - Deputy Sheriff's Association of Prince George's
County, Inc. (Ci	vilian Units).

1	The County Council of Prince George's County, Maryland, having fully considered the
2	labor agreement concluded between Prince George's County, Maryland and the Deputy Sheriff's
3	Association of Prince George's County, Inc. (Civilian Units) on [June 20, 2001] July 7, 2003,
4	hereby approves said agreement in accordance with the provisions of Section 13A-109 of the
5	Prince George's County Code.
6	SECTION 2. BE IT FURTHER ENACTED that this Act shall take effect forty-five (45)
7	calendar days after it becomes law and that the Agreement shall be retroactively effective to
8	July 1, 2003.
	Adopted this <u>29th</u> day of <u>July</u> , 2003.
	COUNTY COUNCIL OF PRINCE GEORGE'S COUNTY, MARYLAND
	BY: Peter A. Shapiro Chair
	ATTEST:
	Redis C. Floyd Clerk of the Council
	APPROVED:
	DATE: BY:
	KEY: <u>Underscoring</u> indicates language added to existing law. [Brackets] indicate language deleted from existing law.

AGREEMENT

BETWEEN

PRINCE GEORGE'S COUNTY, MARYLAND

AND

DEPUTY SHERIFF'S ASSOCIATION OF

PRINCE GEORGE'S COUNTY, INC.

(CIVILIAN UNITS)

July 1, 2003 - June 30, 2005

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PREAMBLE AND SCOPE

This Agreement is entered into by and among Prince George's County, Maryland (hereinafter referred to as the "County"), the Office of the Sheriff, Prince George's County, Maryland (hereinafter referred to as the "Sheriff" or "Office of the Sheriff") and the Deputy Sheriff's Association of Prince George's County, Inc. (hereinafter referred to as the "DSA") and has as its purposes to set forth the Agreement of the parties on compensation and working conditions for employees in the bargaining units and to promote harmonious relations among the County, the Sheriff and the DSA.

ARTICLE 1 -- RECOGNITION

A. For purposes of subjects within the scope of this Agreement, the County recognizes the DSA as the sole and exclusive bargaining agent of the employees of the Office of the Sheriff of Prince George's County, Maryland ("Sheriff") Civilian Unit as established in Attachment B for which it is certified by the Prince George's County Public Employee Relations Board, to wit:

<u>Unit I</u>: Administrative Aide I, II

Data Entry Operator I, II General Clerk I, II, III, IV

Intake Processing Technician I, II, III

Public Safety Aide I, II

<u>Unit II</u>: Administrative Aide III, IV

Administrative Assistant I, II, III

Investigator I, II Public Safety Aide III Supervisory Clerk

B. Effective July 1, 2001, subject to an amendment of certification by the Public Employee Relations Board, "Sheriff Dispatcher I," and "Sheriff Dispatcher II" are deleted from Unit I; "Sheriff Dispatcher III" is deleted from Unit II; and "Investigator I" and "Investigator II" are added to Unit II.

ARTICLE 2 -- ORGANIZATIONAL SECURITY

All employees covered by this Agreement who are members of the DSA or who elected to become a member of the DSA shall remain members of the DSA for the duration of this Agreement. Except as provided below, all employees covered by this Agreement who elect not to become members of the DSA shall be required, as a condition of continued employment, to pay a service fee in an amount not greater than the dues paid by members of the DSA which shall be remitted to the DSA. Notwithstanding any provision of this Agreement to the contrary, any employee covered by this Agreement who was employed on or before July 1, 1997, and who has never elected to become a member of the DSA, shall not be subject to the dues deduction and service fee provisions of this Article.

ARTICLE 3 -- NON-DISCRIMINATION

The provisions of this Agreement shall be applied in accordance with applicable Federal, State and local laws with regard to discrimination on the basis of race, sex, sexual orientation, marital status, color, religious or political affiliation, country of origin, age or disability. There shall be no discrimination against any employee on account of his/her membership or non-membership in the DSA.

ARTICLE 4 -- MANAGEMENT RIGHTS

Except as specifically modified or restricted in this Agreement, the Sheriff reserves the right to determine the standards of service offered the public; to maintain the efficiency of the Office of the Sheriff; to determine the methods, means and personnel by which Office of the Sheriff operations are to be conducted; to direct the work of its employees; to hire, promote, demote, transfer, assign and retain employees in positions; to suspend or discharge employees for just cause, relieve employees from duty because of lack of work; to take any action necessary to carry out the mission of the Office of the Sheriff.

ARTICLE 5 -- BASE SALARY RATE

Section 5.01 Wage Scale

Employees covered by this Agreement are covered by Salary Schedule Z, attached hereto as Attachment A, amended as of July 1, 2003.

Effective July 1, 2003, the increments from Steps N-O, O-P, P-Q, Q-R and R-S on the Uniform Wage Scale in effect June 30, 2003, will increase from three percent (3%) to three and one-half percent (3 1/2%).

Section 5.02 Wages

A. Wage Adjustments

1. Fiscal Year 2004

- a. Employees covered by this Agreement will receive a one percent (1%) increase to their base wages effective the first full pay period beginning on or after July 1, 2003.
- b. Employees covered by this Agreement will receive a one percent (1%) increase to their base wages effective the first full pay period beginning on or after April 1, 2004.

2. Fiscal Year 2005

a. Employees covered by this Agreement will receive a one percent (1%) increase to their base wages effective the first full pay period beginning on or after July 1, 2004.

b. Employees covered by this Agreement will receive a one percent (1%) increase to their base wages effective the first full pay period beginning on or after April 1, 2005.

B. Merit Increases

1. Fiscal Year 2004

Employees covered by this Agreement who are otherwise eligible to receive a merit increase during the period from July 1, 2003, through June 30, 2004, will receive it.

2. Fiscal Year 2005

Employees covered by this Agreement who are otherwise eligible to receive a merit increase during the period from July 1, 2004, through June 30, 2005, will receive it.

ARTICLE 6 -- SPECIAL SALARY RATES

Section 6.01 Callback Pay

- A. If the Sheriff or his/her designee requires an employee to return to work to perform duties on behalf of the Prince George's County Office of the Sheriff during the employees normal off-duty hours, the County will pay the employee for a minimum of three (3) hours at one and one-half (1 1/2) times his/her regular rate of pay. However, an employee who is called back to active duty under this provision shall only be entitled to receive compensation for one (1) three (3) hour call back during any eight (8) hour period. An employee called back more than once during an eight (8) hour period shall receive compensation for the actual hours worked at one and one half (1 1/2) times the employees hourly base rate of pay.
- B. If an employee is called at home by the Sheriff or his/her designee and required to work at home on behalf of the Department during his/her normal off-duty hours, he/she will be compensated for the work performed at the overtime rate based on half hour increments (0-30 minutes = one half hour, 31-60 minutes = one hour).
- C. This provision shall not apply to administrative hearings or disciplinary procedures or any other previously scheduled assignment.

Section 6.02.01 Holiday Observance

A. Employees covered by this Agreement will observe regular County holidays on the same dates as the Courts observe them, even when the County's date of observance is different. Whenever Christmas Day, New Year's Day or Independence Day falls on a weekend and is celebrated by the County on the preceding Friday or following Monday, employees who work either on the day the holiday falls or on the day it is celebrated shall be entitled to holiday pay. Employees who work both the day the holiday falls on and the day it is celebrated shall be entitled to holiday pay only as to the first such day scheduled to work.

B. The holidays established by the Personnel Law are listed below:

New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, Christmas Day, Presidential Inauguration Day (every four (4) years), and County Employees' Appreciation Day.

Section 6.02.02 Holiday Pay

- A. Eligible employees shall receive straight time pay for each of the designated holidays on which they are scheduled to work but on which they perform no work.
- B. Employees eligible for holiday pay who work on a holiday shall be paid at two (2) times their regular rate of pay for each hour worked (except overtime) and shall not receive another day off. Any overtime performed by an employee on a holiday shall be compensated in accordance with the regular overtime rate (i.e., no pyramiding). In the event that a holiday falls on the employee's regular day off, the employee shall receive another day off.
- C. All employees must be in a pay status for the entire regular workday before and the entire regular workday after a holiday in order to receive holiday pay.

Section 6.02.03 Special Pay Provision: Police Memorial Day

Employees covered by this agreement who work on Police Memorial Day (i.e., May 15 of each year) will be compensated pursuant to section 6.02.02 (holiday pay) above.

Section 6.03.01 Computation of Overtime

When an employee works more than forty (40) hours in a work week pursuant to the direction of his/her supervisor, the employee shall receive overtime pay at one and one-half $(1\ 1/2)$ times his/her hourly base rate for all hours worked in excess of forty (40) hours in that work week. As an alternative, at the request of the employee and with the approval of the County, the employee may earn compensatory leave at the rate of one and one-half $(1\ 1/2)$ hours for each hour worked.

Section 6.03.02 Pyramiding

There shall be no pyramiding of overtime and other premium rates; that is, only one (1) overtime or premium rate will be paid for the same hours worked.

Section 6.04 Shift Differential

A. Effective the first full pay period beginning on or after January 1, 2004, a shift differential of one dollar and sixty cents (\$1.60) per hour shall be paid for all time worked on the first (1st) shift (i.e., the night shift - 11 p.m. to 7 a.m. or equivalent) to each employee specifically assigned (on a permanent or rotating basis) to work the first (1st) shift. Effective the first full pay period beginning on or after January 1, 2005, the first (1st) shift differential will be increased to one dollar and ninety cents (\$1.90) per hour.

- B. Effective the first full pay period beginning on or after January 1, 2004, a shift differential of one dollar and thirty-five cents (\$1.35) per hour shall be paid for all time worked on the third (3rd) shift (i.e., the evening shift 3 p.m. to 11 p.m. or equivalent) to each employee specifically assigned (on a permanent or rotating basis) to work the third (3rd) shift. Effective the first full pay period beginning on or after January 1, 2005, the third (3rd) shift differential will be increased to one dollar and sixty-five cents (\$1.65) per hour.
- C. No shift differential will be considered to be part of the employee's base rate, nor shall it be applied to pay for non-productive hours such as holiday pay, annual and sick leave pay, nor shall it be used for the purpose of computing retirement deductions or for retirement or insurance benefits.
- D. Any employee who works the second (2nd) shift (i.e., the day shift -7 a.m. to 3 p.m.) shall not be entitled to a shift differential.
- E. When the hours worked fall within the third (3rd) and first (1st) shifts, the employee shall be paid for all such hours at the shift differential rate which coincides with the majority of the hours worked, except that if exactly half the hours worked are in each of the third and first shifts, the higher differential rate shall apply for the entire number of hours worked.

Section 6.05 Acting Pay

- A. When an employee is directed to assume, and does in fact assume, the duties of any other position with a higher grade in an acting capacity for a period of twenty-one (21) consecutive days or more (including scheduled days off and approved holidays), beginning with the twenty-second (22nd) day, he/she shall be paid at a rate of pay which is equivalent to a two-step increase or the minimum necessary to place the employee at the entry level rate of the higher grade, whichever is greater, and shall continue to be paid at that rate until relieved of the position by the person for whom he/she is acting, or by a person of equal grade to that position, or by a superior authority. Such payments will be paid retroactively from the first day the employee is directed to assume the higher level duties. He/she shall resume receiving acting pay after being on annual, sick, or administrative leave status, if he/she had been acting in such higher rank immediately prior to taking such approved leave.
- B. Where management elects to assign an employee to work in an acting capacity as described above, the employer shall not schedule work to circumvent the provisions of this section. This section shall not apply to an employee in a training work assignment. Employees shall have all training work assignments explained to them fully.

Section 6.06 Court Time Compensation

If, as a result of actions taken during the course of employment with the Sheriff, an employee covered by this Agreement is scheduled to appear in Court on the employee's day off, the employee will be paid a minimum of three (3) hours pay at the overtime rate.

Section 6.07 Trainer Pay

Employees who are assigned to provide on-the-job training (which is designed to be fifteen (15) days or more in duration) for employees will receive a payment of sixty cents (\$.60) per hour. Payment shall commence on the fifteenth (15th) day the employee is required to provide on the job training.

ARTICLE 7 -- FRINGE BENEFITS

Section 7.01 Clothing Issue and Allowance

- A. The Sheriff will continue to issue uniforms to employees covered by the Agreement who are required to wear them and to replace worn and unserviceable uniforms. Employees will continue to maintain their uniforms by cleaning and making minor repairs.
- B. During Fiscal Years 2004 and 2005, a three hundred fifty dollar (\$350.00) uniform maintenance allowance will be provided to Public Safety Aides and Intake Technicians. The allowance will be paid in a single payment in July of each year.
- C. The Sheriff agrees to add Civilian member(s) to the Uniform Board.
- D. The Sheriff will provide a uniform shirt to employees assigned to the Records and Teletype Sections.
- E. The Sheriff agrees to convene a committee to make recommendations to the Sheriff regarding the attire for the implementation of a dress code for the civilian staff. Said committee will be comprised of three (3) members of the DSA and three (3) members of management.

Section 7.02 Annual Leave

- A. A maximum of three hundred sixty (360) hours of accumulated annual leave earned beginning with the first pay period in the 1997 leave year (i.e., January 5, 1997) may be carried over from one leave year to the next by an employee (i.e., new annual leave).
- B. An employee shall be allowed to carry over annual leave earned as of the last full pay period in leave year 1996 (i.e., old annual leave) even if such accumulated amount is in excess of the maximum allowed in Subsection A., above.
- C. Effective beginning with the 1997 leave year, employees who are over the three hundred sixty (360) hours limit at the end of that leave year will be able to convert any annual leave in excess of three hundred sixty (360) hours to new sick leave.

D. Employees covered by this Agreement must use compensatory time they have accumulated prior to using annual leave.

Section 7.03 Sick and Annual Leave Disposition Upon Separation

- A. Effective beginning with the 1997 leave year (i.e., January 5, 1997), the annual and sick leave balances accumulated by an employee shall, upon the employee's separation from employment, be liquidated in the following manner:
- 1. The employee may elect to retain all or any portion of the employee's sick and annual leave balances credited to the employee's leave record for the period of time equal to the employee's eligibility for reappointment as determined in accordance with Section 16-148(a)(8);
- 2. The employee may elect to apply all or any portion of the employee's sick and annual leave balances to employment elsewhere, provided another employer has agreed to accept accumulated sick or annual leave balances for credit on behalf of the employee;
- 3. The employee may elect to receive cash payment for all or any portion of the employee's annual leave balance in an amount equal to the total number of unused annual leave hours multiplied by the employee's final base hourly rate of pay, subject to the following:

Upon separation from employment, employees who participate in the Maryland State Retirement Systems (MSRS) may elect to receive a cash payment for the remainder of their annual leave hours that were accumulated as of the end of the 1996 leave year OR up to three hundred sixty (360) hours of accumulated annual leave, whichever is greater. Any remaining amount would be converted to sick leave and could be applied to purchase MSRS pension credit at the applicable rate.

- 4. For all or any portion of the employee's sick leave balance earned as of the end of the last full pay period of the 1996 leave year, the employee may elect to receive cash payment in an amount equal to the total number of unused sick leave hours multiplied by one-half of the employee's base hourly rate of pay as of January 4, 1997. Sick leave earned beginning the first pay period of the 1997 leave year is not subject to cash payment to the employee upon separation;
- 5. For individuals who participate in the MSRS plan, sick leave earned beginning with the first pay period in the 1997 leave year (i.e., new sick leave) is not subject to cash payment but may be used to purchase MSRS pension credit at the applicable rate. In addition, any old sick leave not cashed out under paragraph 4 may be used to purchase MSRS pension credit at the applicable rate;
- 6. Notwithstanding any provision in this Section to the contrary, an employee who is involuntarily separated from employment with the County for disciplinary reasons is not entitled to any payment for unused sick leave; and,
- 7. Notwithstanding any provision in this Section to the contrary, an employee who has been separated from employment under a separation-disability action pursuant to Section 16-189

if the Personnel Law shall forfeit any sick leave hours accumulated at the time of the employee's separation.

Section 7.04 Personal Leave

Twenty-four (24) hours of paid personal leave per wage reporting year -- including the four (4) hours granted in lieu of General Election Day -- shall be granted to each employee eligible for annual leave. Personal leave shall be requested and approved in advance of use. There shall be no accumulation of personal leave days and unused personal leave shall be forfeited at the end of the leave year or upon termination of employment.

Section 7.05 Discretionary Leave

Employees covered by this Agreement with three (3) or more years of service with the Office of the Sheriff shall be eligible for eight (8) hours of discretionary leave per wage reporting year plus an additional eight (8) hours of discretionary leave (for a total of sixteen (16) hours) after seven (7) years of service. Eight (8) additional hours of discretionary leave (for a total of twenty-four (24) hours will be granted after ten (10) years of service. Discretionary leave may be taken in increments of four (4) hours, must be requested and approved in advance, and unused discretionary leave cannot be carried over from one year to the next.

Section 7.06 Additional Leave Provision

- A. When the County Executive closes the County offices for an entire day or any portion thereof, because of extreme inclement weather, other emergencies producing hazardous conditions, or for any other reason, essential employees covered by this Agreement will report to their established work sites and will be paid straight-time wages for hours worked on their regular work shifts. In addition, such employees who work their full regularly scheduled shift during the twenty-four (24) hour period beginning at 6:00 a.m. of the day of the full or partial closing shall be entitled to receive one (1) hour of compensatory leave for each shift hour worked (not to exceed twelve (12) hours per employee per twenty-four (24) hour period).
- B. If the employee is directed by the Employer to work any number of hours over and above the employee's regularly scheduled work shift during the aforementioned twenty-four (24) hour period, the employee shall not be entitled to any additional grant of compensatory leave by virtue of the full or partial closing. Rather, the appropriate premium rate, if any, shall apply to such hours.
- C. Compensatory leave earned pursuant to this subsection shall be used in accordance with all applicable rules and regulations.

Section 7.07 Blood Donation Leave

Employees may be granted up to four (4) hours of leave with pay for the purpose of participation in a blood donor program and for subsequent recuperation on the day they donate blood. The Employer may request verification of such donation.

Section 7.08 Disability Leave

- A. Disability leave will be administered in accordance with the Personnel Law and Administrative Procedure 284 (Administration of Employee Leave).
- B. For good cause shown, the Personnel Officer may grant up to two (2) additional ninety (90) day periods of disability leave to an employee covered by this Agreement who has petitioned the Sheriff and has received the Sheriff's recommendation for additional leave.

Section 7.09 Bereavement Leave

Bereavement leave policies shall be administered in accordance with the Personnel Law, except that the first two (2) days will be charged to administrative leave. However, a total of three (3) days will be charged to administrative leave upon the death of the employee's parent, spouse or child.

Section 7.10 Voting Leave

Employees who are registered voters may be granted up to two (2) hours off with pay for the purpose of voting in State, County and Federal primary and general elections if the employee would otherwise be prevented from voting because of his/her work schedule.

Section 7.11 Presidential and Union Business Leave

- A. Subject to the conditions set forth herein, the President of the DSA and employees covered by this Agreement may be granted, at the request of the DSA, administrative leave for official DSA business for the purpose of attending workshops, conventions, conferences and seminars, and the DSA President, or his designee, will be granted administrative leave for the administration of this Agreement and for conducting DSA business. Where leave is requested for employees covered by this Agreement to attend workshops, conventions, conferences and seminars, the President of the DSA must deliver to the Sheriff a written request for the leave at least ten (10) working days before the leave is to begin. The written notice must specify at a minimum the employees for whom the leave is requested, the duration of the leave, and a brief description of the nature of the event for which the leave is requested.
- B. The County will provide two hundred fifty (250) hours of administrative leave per fiscal year covered by this Agreement for attendance at workshops, conventions, conferences and seminars. No administrative leave will be granted pursuant to this Section when the two hundred fifty (250) hours has been used up during a fiscal year, and any unused balance of the two hundred fifty (250) hours of administrative leave at the close of the fiscal year may not be carried forward for use during the next fiscal year. All requests for administrative leave pursuant to this provision are subject to the approval of the Sheriff or the Sheriff's designee. The parties agree that the DSA will not request administrative leave under this Section for business or activities that are detrimental to the Department.

Section 7.12 Accidental Life Insurance Benefit

Effective July 1, 2001, in addition to any other life insurance or death benefit provided by the County, the County shall pay a death benefit of fifteen thousand dollars (\$15,000.00) upon the death of any employee covered by this Agreement whose death results from an accidental personal injury arising out of and in the course of his/her employment.

Section 7.13 Health Insurance Premiums

- A. The Employer shall contribute seventy-five percent (75%) to the cost of the point of service health insurance plan for any employee who elects to participate in the program. Participating employees shall contribute the remaining twenty-five percent (25%).
- B. The County shall contribute eighty percent (80%) to the cost of a prepaid group health plan or Health Maintenance Organization (HMO) for any employee who elects to participate in the program. Participating employees shall contribute the remaining twenty percent (20%).
- C. Employees who provide proof of other medical coverage may choose to receive a credit instead of enrolling in a medical plan with the County.
- D. The Employer shall contribute ninety percent (90%) to the County's deductible prescription and optical care programs for any employee covered by this Agreement who elects to participate in either program. The participating employee shall contribute the remaining ten percent (10%). Employees who choose not to enroll in the Prescription Drug Plan may choose to receive a credit instead.
- E. Two Dental Plans are available to employees, the cost of which is paid by the employee if the employees elects to enroll in either of the Plans.
- F. Employees may choose to enroll in a Long-Term Disability Program offering fifty percent (50%) or sixty percent (60%) of annual salary up to normal social security retirement age. Employees will pay the full cost of whichever option is chosen.
- G. Employees may contribute up to five thousand dollars (\$5,000.00) in a dependent flexible spending account and up to three thousand dollars (\$3,000.00) in a medical flexible spending account.
- H. The County shall pay one hundred percent (100%) of the monthly premium for County life insurance for each employee in the amount of two (2) times the employee's annual salary up to a maximum amount of one hundred fifty thousand dollars (\$150,000.00). Employees may choose to increase their life insurance from one (1) to four (4) times their annual salary up to a total of seven hundred fifty thousand dollars (\$750,000.00) including the base amount provided by the County. Employees will pay for the increased coverage at rates based on their age and amount of coverage. Employees may choose to reduce their life insurance to one (1) times their annual salary and receive a credit.

Section 7.14 Sick Leave Bank

- A. The Union shall have the right to establish and maintain a "Sick Leave Bank." Such sick leave shall be accumulated through voluntary donations of sick leave by bargaining unit members. This leave may then be transferred to the account of another bargaining unit member with zero leave balance (annual and sick). Use of such transferred leave shall be limited to sickness or disability which incapacitates the employee.
- B. The administration of this leave bank shall be the responsibility of the Union. Parties are to develop an agreed-to form to be used for transferring sick leave under this provision. The County agrees to maintain the records of the sick leave bank and shall only transfer sick leave from this bank to the account of an employee upon receiving written authorization from the Union. The use of such sick leave is subject to approval by the Sheriff.

Section 7.15 Compensatory Leave/Sick Leave

- A. Effective July 1, 2001, employees will have the option to use accumulated County (non-FLSA) Compensatory Leave in lieu of sick leave when the employee's accrued sick leave has been exhausted.
- B. Effective July 1, 2001, those employees who have been advanced sick leave and have not reimbursed the County for such advanced sick leave as of June 30, 2001, may use their accumulated County (non-FLSA) Compensatory Leave to offset any such advanced sick leave remaining.

ARTICLE 8 -- SUPPLEMENTAL RETIREMENT BENEFIT

- A. Employees covered by this Agreement will participate in the Supplemental Pension Plan for General Schedule Employees in accordance with the provisions of that plan.
- B. A Joint Study Committee with equal representation of the Union and the County shall be established and meet quarterly beginning July 1, 1999, to study whether there may be feasible pension alternatives for employees covered by this Agreement. By July 1, 2000, the Committee shall report its findings, with recommendations, to the Director, Office of Personnel and Labor Relations for forwarding to the Chief Administrative Officer.

ARTICLE 9 -- COOPERATION

Section 9.01 Labor-Management Committee

The DSA President and two (2) other employees covered by this Agreement and designated by the DSA President shall participate with management on a Labor-Management Committee. The Committee may meet as issues arise at times convenient to both parties, but not more than once a month unless so agreed by the parties. The party requesting a meeting of the Labor-Management Committee shall give the other party written notice of agenda item(s).

Section 9.02 Joint Study Committees

- A. A Joint Study Committee, consisting of the DSA, the Sheriff and the Office of Personnel and Labor Relations, will be established to examine the current promotional selection process with the objective of having the Sheriff interview and consider as many qualified bargaining unit members as possible for promotional vacancies. Committee recommendations will be made to the Sheriff who will have the discretion to accept the recommendations, reject the recommendations or accept them with modifications.
- B. A Joint Study Committee will be established to examine the dress code policy for civilian employees of the Sheriff, including the standards of dress for each section and the policy for deciding when to replace worn or unserviceable uniforms. Committee recommendations will be made to the Sheriff who will have the discretion to accept the recommendations, reject the recommendations or accept them with modifications.
- C. A Joint Study Committee will be established to examine voluntary overtime distribution. Committee recommendations will be made to the Sheriff who will have the discretion to accept the recommendations, reject the recommendations or accept them with modifications.
- D. A Joint Study Committee will be established to examine the subject of work schedules and alternative schedules for employees covered by this Agreement. Committee recommendations will be made to the Sheriff who will have the discretion to accept the recommendations, reject the recommendations or accept them with modifications.

ARTICLE 10 -- DISCIPLINE

- A. Employees covered by this Agreement may be disciplined only for just cause. The parties agree that, in general, a progressive discipline policy shall be followed utilizing the disciplinary methods permitted by the Personnel Law, provided, however, that the parties also understand and agree that in some instances summary discipline, including discharge, may be warranted instead of progressive discipline. If the Employer has reason to reprimand an employee, it shall be done in a manner that will not embarrass the employee in front of other employees or the public.
- B. If in any case the Employer believes that there is just cause to discharge, suspend or fine an employee, or cause the employee to forfeit accrued annual leave, the Employer shall provide notice in writing to the employee and the DSA of its intent to take disciplinary action at least five (5) working days in advance of taking such action. One (1) copy of a notice of intent to take disciplinary action shall be hand-delivered to the employee's work station (if possible, hand-delivered to the employee), and another copy of the notice shall also be sent to the employee by certified mail return receipt requested at the employee's last known address shown on the employee's personnel record. The Employer shall make reasonable attempts to hand-deliver the notice referred to herein to the employee before sending such notice by mail. The notice will be considered to have been served upon the employee as of the date of mailing. When a notice of intent is served while an employee is on approved sick or annual leave or scheduled day off, the five (5) day period the employee has to respond will begin to run when the employee returns to work.

- C. When an employee is to be disciplined in a manner which involves a discussion or some other event other than the delivery of the written notice of discipline, or is to be the subject of an investigatory interview, he/she shall be informed in writing at least five (5) working days prior to the start of the interview (1) of the name, rank or title, and command of the officer or supervisor in charge of the investigation, of the officer or supervisor conducting the interview and the nature of the investigation and (2) of his/her right to have present, upon request, a DSA representative or other person of his/her choice. This time period may be extended by mutual consent of the Employer and the employee. However, if an immediate interview is required and the designated DSA representative is unavailable, the employee may select another DSA representative who can be present during the investigatory interview.
- D. The DSA representative or other person selected by the employee shall be present at all times during the interview or discussion unless waived by the employee. All questions directed to the employee shall be asked by one interviewer.
- E. An investigatory interview shall take place at the office of the investigator conducting the investigation and shall be conducted during the employee's normal working hours unless otherwise agreed to by the employee.
- F. Where an employee is interviewed more than once with regard to the same investigation, the employee will be permitted to read his/her previous statement(s) before any subsequent interview.
- G. When an employee, who has received a final notice of disciplinary action, appeals the disciplinary action according to the procedure contained in Article 11 (Grievance Procedure), the employee, upon request, will be provided with a copy of the investigatory file within five (5) working days after filing the grievance, but excluding the identity of any confidential sources and recommendations as to charges, disposition or punishment.
- H. When more than one supervisor is involved in a counseling session at one time, the employee being counseled may request that a DSA member of his/her choice be present and shall be granted a reasonable amount of time to produce that person. But the counseling session will not be delayed beyond the end of the employee's shift because of the unavailability of the member selected to attend. In the event the selected member is unavailable within these guidelines, the counseling session will proceed, but the employee to be counseled may designate another DSA member who is available to attend.
- I. The Employer will not initiate disciplinary action against an employee later than ninety (90) calendar days after the occurrence (or after the Employer was aware of the occurrence) of the alleged infraction or violation of Departmental rules or regulations or of the Personnel Law. For the purpose of this Article, to initiate disciplinary action means to issue a written reprimand or to notify the employee of the intent to take some other form of disciplinary action. These time limits shall apply to alleged infractions or violations which affect only the Employer-Employee relationship. They shall not apply to alleged violations or infractions which are also criminal violations nor to non-criminal violations which are related to an active criminal investigation.

ARTICLE 11 -- GRIEVANCE PROCEDURE

Any question arising out of and during the term of this Agreement involving an interpretation or application of any of the express provisions of this Agreement shall be considered a grievance and subject to resolution pursuant to the following procedures:

1. Step 1.

- a. When an employee subject to the provisions of this Agreement feels he/she is aggrieved by a violation of this Agreement, he/she, through the DSA President, within seven (7) working days after the occurrence of the violation, shall file with the Sheriff a written notice of the grievance. The written notice must set forth relevant information concerning the alleged grievance, including a short description thereof, the date on which the grievance occurred, and the provision(s) of the agreement alleged to have been violated.
- b. Upon receipt of a grievance, the Office of the Sheriff will either process the grievance itself or refer it to the County Office of Personnel and Labor Relations for processing depending on whether the grievance is based on actions taken by, and under the jurisdiction of, the Office of the Sheriff or the County. The Office of the Sheriff will notify the DSA if the grievance is referred to the County. The County or the Office of the Sheriff, as applicable may take up to thirty (30) working days to complete its investigation. Within said thirty (30) day period, the aggrieved employee, the President of the DSA, and a representative of the County or the Office of the Sheriff, as applicable, will meet at a mutually agreeable time and endeavor to adjust the matter. The County or the Office of the Sheriff, as applicable, will provide the DSA with a written response to the grievance not later than seven (7) working days following the meeting. If the parties fail to resolve the grievance at this Step 1, either the DSA President, or the County or the Office of the Sheriff, as applicable, may, within ten (10) working days after the grievance has been denied or not adjusted at Step 1, provide to the other party, notice of intent to arbitrate said grievance. Time limits as provided for herein may be extended by mutual agreement of the parties.

2. Step 2.

- a. In the event that the parties are unable to agree on an arbitrator, the DSA and the County or the Office of the Sheriff, as applicable, shall request the American Arbitration Association to provide them with a list of arbitrators from which the arbitrator shall be selected. The rules of the American Arbitration Association shall govern the selection of the arbitrator and the conduct of the arbitration.
- b. The decision of the arbitrator shall be specifically limited to the matter submitted to him/her. He/she shall have no authority in any manner to amend, alter or change any provision of this Agreement. The decision of the arbitrator shall be final, binding and conclusive on the DSA, County and/or the Office of the Sheriff, and the employee involved. The fees and expenses of the arbitrator shall be evenly split between the DSA and the County, or the DSA and the Office of the Sheriff, as applicable.

ARTICLE 12 -- CAREER ADVANCEMENT

- A. Filling Vacancies. A "vacancy" is a permanent opening created by the termination, transfer, promotion or retirement of an incumbent bargaining unit employee which the County/Office of the Sheriff intends to fill or which is created when the County/Office of the Sheriff determines its operational needs require additional bargaining unit employees. Whenever a vacancy occurs, and the County/Office of the Sheriff elects, in its discretion, to fill the vacancy through the competitive process, the County/Office of the Sheriff will advertise the specific position to bargaining unit employees by posting a notice at all work locations at places where notices to employees are customarily posted. At the same time, DSA will be notified of the vacancy. Any employee covered by this Agreement may apply for any vacancy, as defined in this section. In the event that a vacancy is to be filled from an existing register, if an employee is not already on the necessary eligibility register, he or she will be afforded the opportunity to take any test required to qualify for the eligibility register.
- B. When a DSA bargaining unit member applies for a vacancy through the normal competitive process and is determined to be qualified for the position, the name of the qualified DSA bargaining unit employee will be placed on the list of eligibles sent to the Office of the Sheriff for its consideration. The Office of the Sheriff will ensure that any bargaining unit member on any list of eligibles will be granted an interview for the position vacancy, and will be granted preference over non-Office of the Sheriff candidates provided such bargaining unit member is qualified for the vacancy in question.

ARTICLE 13 -- LAYOFFS AND RECALL

Should a reduction-in-force become necessary because of lack of work or funds, the elimination of jobs through job consolidation (combining the duties of two (2) or more jobs), the installation of new equipment, the curtailment or replacement of existing facilities, the development of new facilities, or any other reason, the Office of the Sheriff shall, absent circumstances requiring immediate action, notify the DSA at least thirty (30) days prior to making the reduction-in-force. However, where circumstances requiring immediate action exist and less than thirty (30) days notice is given, the Office of the Sheriff will give the DSA reasonable notice under the circumstances.

ARTICLE 14 -- PERSONNEL FILES

- A. <u>Review.</u> By appointment with an appropriate person in the Office of Personnel and Labor Relations, the employee, upon presenting his/her identification, shall be permitted to examine his/her personnel file, except as to background information secured prior to employment. The employee shall indicate in writing, to be placed in his/her file, that he/she has examined the same.
- B. <u>Performance Evaluations</u>. At the time of an employee's performance evaluation, the supervisor will discuss with the employee the documentation on which the supervisor is basing the employee's performance evaluation. Thereafter, the Employer will be precluded from relying on any other documentation (other than that discussed with the employee) to support the employee's performance evaluation at issue unless the documentation relates to events that

occurred during the evaluation period and could not have been reasonably discovered by the Employer during the evaluation period. When an employee is assigned to work under a new supervisor, the employee's former supervisor may pass along from his/her files to the new supervisor written information involving the employee's performance or conduct which relates to events occurring since the employee's last performance evaluation.

C. <u>Personnel Roster</u>. A roster shall be furnished by the Office of the Sheriff to the DSA at the beginning of each year which lists the name, job title, date of hire and job location of each employee in the bargaining unit. An updated list will be furnished every six (6) months to the DSA.

ARTICLE 15 -- HEALTH AND SAFETY

- A. The Sheriff, the County, and the DSA recognize and understand that because of the nature of the work performed by employees covered by this Agreement, the promotion of safety and health in the work environment is an important and mutually desirable objective. The Sheriff, the County, and the DSA therefore agree to cooperate to the fullest extent in the promotion of safety and health.
- B. The Sheriff agrees to civilian representation on the joint Sheriff's Office/DSA Safety Committee.
- C. <u>Health</u>. The Sheriff agrees that the following actions will be taken provided such actions are funded by the County:
- 1. Extermination of insect infestation on a monthly basis at the Headquarters Building and the Old and New Courthouse;
 - 2. Provision of water dispensers for the Old Courthouse;
- 3. Provision of adequate heating and air conditioning in the Headquarters Building and Courthouse (including Intake);
- 4. Air filters will be changed periodically and floors will be mopped periodically with appropriate cleanser in Intake. In addition, a separate temperature control will be installed in Intake; and,
 - 5. Placing of skid bars on the steps in intake.
- D. Safety. The Sheriff agrees that the following actions will be taken:
 - 1. Provision of security for the Headquarters Building front door; and,
- 2. Provision of protective vests for PSA's and intake technicians and replacement of such vests on the same basis as sworn personnel.
- E. The Sheriff will provide Department ID's for civilian employees.

ARTICLE 16 -- OVERTIME SCHEDULING

The Sheriff will offer overtime for civilian work to civilian employees before offering such overtime to non-civilian employees.

ARTICLE 17 -- TRANSPORTATION

- A. Reasonable efforts will be made to have a department vehicle available to civilians when they are sent to court or other off-site assignments.
- B. A vehicle will be assigned to PSA employees for Courthouse security.

ARTICLE 18 -- TRAINING

Training will be provided for intake technicians and PSA's in officer survival and weapon identification.

ARTICLE 19 -- EQUIPMENT AND SUPPLIES

- A. A schedule will be implemented for the periodic replacement of regularly used equipment, provided the County funds such equipment replacement. The Sheriff will propose and support funding for such purpose.
- B. The first level supervisor will be authorized by the Sheriff to approve the disbursement of regularly used office supplies which are stocked by Supplies and Services.
- C. A "Technology and Equipment Committee" will be created effective November 1, 2000. Said Committee will be composed of three (3) representatives from the civilian bargaining unit and three (3) representatives from the Office of the Sheriff. The Committee will meet quarterly and will identify the equipment and technology needs of the Office of the Sheriff and shall make recommendations to the Sheriff with regard to such equipment and technology needs, including computers, printers, fingerprint reproduction cameras and replacement counter tops.

ARTICLE 20 -- TRANSFER

Notification of transfer shall be given no less than two (2) weeks prior to the effective date of the transfer except when unusual operational needs necessitate less notice.

ARTICLE 21 -- SUBCONTRACTING

Employees who have completed the probationary period shall not be terminated from employment for lack of work as a result of outside contractors or temporary employees carrying out the duties normally performed by said employees.

ARTICLE 22 -- PUBLICATION OF AGREEMENT

The County shall provide copies of this Agreement to the DSA for its distribution of one (1) copy to each employee covered by this Agreement.

ARTICLE 23 -- SAVINGS CLAUSE

In the event that any Article, Section or portion of this Agreement shall be held invalid and unenforceable by any Court, or higher authority of competent jurisdiction, such decision shall apply only to the specific Article, Section or portion thereof specified in the decision and shall leave unaffected the remainder of this Agreement. Upon issuance of such a decision, the Employer and the DSA agree to immediately negotiate a substitution for the invalidated Article, Section or portion thereof.

ARTICLE 24 -- DURATION

This Agreement shall become effective on July 1, 2003, unless otherwise stated in specific sections, and shall remain in full force and effect until June 30, 2005. This Agreement shall be automatically renewed from year to year after June 30, 2005, unless either party shall notify the other in writing no later than October 1, 2004 (or October 1st of any subsequent year thereafter in the case of an automatic renewal) that it desires to terminate, modify or amend this Agreement.

·	, 2003, in Upper Marlboro, Prince George's
County, Maryland.	
FOR DEPUTY SHERIFF'S ASSOCIATION	FOR PRINCE GEORGE'S COUNTY,
OF PRINCE GEORGE'S COUNTY, INC.	MARYLAND*
Ronald Terry	Jack B. Johnson
President	County Executive
	FOR THE OFFICE OF THE SHERIFF
	OF PRINCE GEORGE'S COUNTY, MARYLAND*
	WARTLAND
	Michael A. Jackson
	Sheriff of Prince George's County,
	Maryland

^{*}Under the Annotated Code of Maryland, Courts and Judicial Proceedings Article Section 2-309 (r)(4), The County Executive is the employer of the civilian employees in the Office of the Sheriff only for the purpose of collective bargaining for compensation, including pension, fringe benefits, and hours. The Sheriff is considered the employer for purposes of collective bargaining for other terms and conditions of employment.

ATTACHMENT A - SALARY SCHEDULE Z

CIVILIAN UNIFORM WAGE SCALE DSA Civilians Uniform Wage Scale

Alpha A	В	C	D	E	F	G	Η	I	J	K	L	M	N	O	P	Q	R	S	T	U
Step # 1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
Years <1 of Svc.	1	2	3	4	5	6	7	8	9	10	11	12	13	15-16	17-18	19-20	21-22	23-24	25-26	27+

A. Pay Plan Description

- 1. Pay Plan effective July 1, 2001
- 2. 21 Step Plan Described as follows:
- a. Steps A (#1) of grades Z6-Z19 are the same rates as the existing MIN rates which became effective on April 8, 2001 and as further increased by a base wage adjustment of two percent (2%) on July 1, 2001. Steps A (#1) of grades Z20-Z25 have been derived by multiplying the MIN rate of grade Z19 (as further increased by a two percent (2%) base wage adjustment) by five percent (5%) successively through Step A of grade Z25.
- b. Steps B (#2) through Steps N (#14) were derived by multiplying Steps A (#1) successively for grades Z6-Z25 by one hundred three-and-one-half percent (103.5%) through Steps N (#14).
- c. Steps O (#15) through Steps U (#21) were derived by multiplying Steps N (#14) successively for grades Z6-Z25 by one hundred three percent (103%) through Step U (#21).
- d. Effective the first full pay period on or after July 1, 2003, the increments from Steps N-O, O-P, P-Q, Q-R and R-S on the Uniform Wage Scale in effect June 30, 2003 will increase from three percent (3%) to three and one-half percent (3 1/2%).
- 3. Completed years of service for purposes of this pay plan shall be determined by using an employee's date of hire as reflected on the employee's Personnel Information Document (PID).

B. Placement and Movement on the Civilian Uniform Wage Scale

1. Effective July 1, 2001, after employee salaries as of June 30, 2001 have been increased by two percent (2%), employees will be placed on the Uniform Wage Scale at the step reflecting their new salary, or if no such step exists, at the next step above such new salary. Notwithstanding the above, employees whose annual salary after the two percent (2%) increase exceeds a step on the Uniform Wage Scale by fifty dollars (\$50) or less will be placed on such step.

- 2. During Fiscal Year 2002, any employee who has not advanced to the step on the Uniform Wage Scale that would otherwise have been warranted by his/her completed years of service as of January 1, 2002 (minus a two year lag because of the lack of credit toward merit increases during Fiscal Year 1996 and Fiscal Year 1997, if applicable) will be placed on that step effective the first full pay period beginning on or after January 1, 2002 (i.e., January 13, 2002). However, an employee whose years of service (after adjustment) would otherwise, as a result of proper placement as described above, warrant his/her advancement by more than a single step, will advance no more than one step on January 13, 2002.
- 3. In addition to the above, on their anniversary dates during Fiscal Year 2002 and subsequent years, employees will advance at the rate of one step per year up to and including Step N (#14). Employees will only advance to Steps O (#15) and above on their anniversary dates provided they have completed the required years of service matching that step (after subtracting two (2) years for lack of credit toward a merit increase during Fiscal Year 1996 and Fiscal Year 1997, if applicable).
- 4. Employees who are placed on the scale at Step O (#15) or above, which step exceeds their years of service will not advance to the next step until warranted by the completed years of service (after adjustment).
- 5. Employees hired on or after July 1, 1996 will not have to adjust their years of service after reaching Step N.

C. Promotions and Demotion

Upon promotion or demotion, an employee will be placed at the step of the promotional grade which corresponds to his or her step before promotion or demotion (For example, a one-grade promotion from Z-15 Step H to Z-16 Step H; a two-grade promotion from Z-8 Step M to Z-10 Step M; or a three-grade promotion from Z-10 Step K to Z-13 Step K.)

D. Anniversary Dates

Employees covered by this Agreement and hired before July 1, 1997 will keep the anniversary dates that they held on July 1, 1997, for as long as they are continuously employed. Employees hired on or after July 1, 1997, will have as their anniversary dates the dates of their initial appointment and those anniversary dates will not be changed while those employees are continuously employed. Employees transferred (lateral transfer, promotion, demotion) on or after July 1, 2003, into this bargaining unit, will have as their anniversary date the initial appointment date with the Office of the Sheriff.

E. The rules for placement of current employees on the Uniform Wage Scale in subsection B.1., above, shall also apply to Investigator I and II and Administrative Assistants I, II, and III who are included in the bargaining unit during Fiscal Years 2001 or 2002.

SALARY SCHEDULE Z DEPUTY SHERIFF'S ASSOCIATION (CIVILIAN UNITS) UNIFORM WAGE SCALE EFFECTIVE JULY 1, 2003 PRINCE GEORGE'S COUNTY MARYLAND

Step (alpha) Step # Yrs Service	A 1 <1	B 2 1	C 3 2	D 4 3	E 5 4	F 6 5	G 7 6	H 8 7	I 9 8	J 10 9	K 11 10	L 12 11	M 13 12	N 14 13	O 15 15-16	P 16 17-18	Q 17 19-20	R 18 21-22	S 19 23-24	T 20 25-26	U 21 27+
GRADE																					
Z06 HOURLY BIWEEKLY ANNUAL	675.79	8.7431 699.45 18,186	723.93	749.26	775.49	802.63	830.72	859.8	11.1236 889.89 23,137	921.04	953.27	986.64	1021.17	1056.91	13.6738 1093.90 28,442	14.1524 1132.19 29,437	14.6477 1171.82 30,467	15.1604 1212.83 31,534	15.6910 1255.28 32,637	16.1617 1292.94 33,616	16.6466 1331.73 34,625
Z07 HOURLY BIWEEKLY ANNUAL	709.57	9.1800 734.40 19,094	760.11	786.71	814.25	842.74	872.24	902.77	11.6796 934.37 24,293	967.07	1000.92	1035.95	1072.21	1109.73	14.3572 1148.58 29,863	14.8597 1188.78 30,908	15.3798 1230.38 31,990	15.9181 1273.45 33,110	16.4752 1318.02 34,268	16.9695 1357.56 35,297	17.4786 1398.29 36,355
Z08 HOURLY BIWEEKLY ANNUAL	745.06	9.6392 771.14 20,050	798.12	826.06		884.90	915.87	947.92	12.2637 981.10 25,509	1015.44	1050.98	1087.76	1125.83	1165.24	15.0753 1206.02 31,357	15.6029 1248.23 32,454	16.1490 1291.92 33,590	16.7142 1337.14 34,766	17.2992 1383.94 35,982	17.8182 1425.46 37,062	18.3528 1468.22 38,174
Z09 HOURLY BIWEEKLY ANNUAL	782.31	809.69	838.03	867.36	897.71	929.13	961.65	995.31	12.8768 1030.15 26,784	1066.2	1103.52	1142.14	1182.12	1223.49	15.8289 1266.31 32,924	16.3829 1310.63 34,076	16.9563 1356.50 35,269	17.5498 1403.98 36,503	18.1640 1453.12 37,781	18.7089 1496.71 38,915	19.2702 1541.61 40,082
Z10 HOURLY BIWEEKLY ANNUAL	821.42	850.17	879.93	910.72	942.60	975.59	1009.74	1045.08	13.5207 1081.66 28,123	1119.51	1158.70	1199.25	1241.22	1284.67	16.6203 1329.63 34,570	17.2021 1376.16 35,780	17.8041 1424.33 37,033	18.4273 1474.18 38,329	19.0722 1525.78 39,670	19.6444 1571.55 40,860	20.2337 1618.70 42,086
Z11 HOURLY BIWEEKLY ANNUAL	862.47		923.90	956.24	989.71	1024.35	1060.20	1097.31	14.1964 1135.71 29,529	1175.46	1216.60	1259.18	1303.26	1348.87	17.4510 1396.08 36,298	18.0618 1444.95 37,569	18.6940 1495.52 38,883	19.3483 1547.86 40,244	20.0255 1602.04 41,653	20.6262 1650.10 42,903	21.2450 1699.60 44,190
Z12 HOURLY BIWEEKLY ANNUAL	905.60	937.30	970.11	1004.06	1039.20	1075.57	1113.22	1152.18	14.9064 1192.51 31,005	1234.25	1277.45	1322.16	1368.43	1416.33	18.3237 1465.90 38,113	18.9651 1517.21 39,447	19.6289 1570.31 40,828	20.3159 1625.27 42,257	21.0269 1682.15 43,736	21.6577 1732.62 45,048	22.3075 1784.60 46,400
Z13 HOURLY BIWEEKLY ANNUAL	950.88	984.16	1018.60	1054.25	1091.15	1129.34	1168.87	1209.78	15.6515 1252.12 32,555	1295.95	1341.30	1388.25	1436.84	1487.13	19.2397 1539.18 40,019	19.9131 1593.05 41,419	20.6101 1648.81 42,869	21.3314 1706.51 44,369	22.0780 1766.24 45,922	22.7404 1819.23 47,300	23.4226 1873.81 48,719

Step (alpha) Step # Yrs Service	A B 1 2 <1 1	C 3 2	D 4 3	E 5 4	F 6 5	G 7 6	H 8 7	I 9 8	J 10 9	K 11 10	L 12 11	M 13 12	N 14 13	O 15 15-16	P 16 17-18	Q 17 19-20	R 18 21-22	S 19 23-24	T 20 25-26	U 21 27+
GRADE																				
Z14 HOURLY BIWEEKLY ANNUAL	12.4803 12.9171 998.42 1033.37 25,959 26,868	1069.54	1106.97	1145.71	1185.81	1227.32	1270.27	1314.73	1360.75	1408.37	1457.67	1508.69	1561.49	20.2018 1616.14 42,020	20.9088 1672.70 43,490	21.6406 1731.25 45,012	22.3980 1791.84 46,588	23.1820 1854.56 48,219	23.8774 1910.19 49,665	24.5938 1967.50 51,155
Z15 HOURLY BIWEEKLY ANNUAL	13.1043 13.5630 1048.35 1085.04 27,257 28,211	1123.02	1162.32	1203.00	1245.11	1288.69	1333.79	1380.47	1428.79	1478.8	1530.55	1584.12	1639.57	21.2119 1696.95 44,121	21.9543 1756.35 45,665	22.7227 1817.82 47,263	23.5180 1881.44 48,917	24.3412 1947.29 50,630	25.0714 2005.71 52,148	25.8235 2065.88 53,713
Z16 HOURLY BIWEEKLY ANNUAL	13.7597 14.2413 1100.78 1139.30 28,620 29,622	1179.18	1220.45	1263.17	1307.38	1353.13	1400.49	1449.51	1500.24	1552.75	1607.10	1663.35	1721.57	22.2728 1781.82 46,327	23.0523 1844.19 47,949	23.8592 1908.73 49,627	24.6942 1975.54 51,364	25.5585 2044.68 53,162	26.3253 2106.02 54,757	27.1150 2169.20 56,399
Z17 HOURLY BIWEEKLY ANNUAL	14.4475 14.9532 1155.80 1196.26 30,051 31,103	1238.12	1281.46	1326.31	1372.73	1420.78	1470.50	1521.97	1575.24	1630.37	1687.44	1746.50		23.3861 1870.89 48,643	24.2047 1936.37 50,346	25.0518 2004.15 52,108	25.9286 2074.29 53,932	26.8361 2146.89 55,819	27.6412 2211.30 57,494	28.4704 2277.64 59,219
Z18 HOURLY BIWEEKLY ANNUAL	15.1699 15.7008 1213.59 1256.06 31,553 32,658	1300.03	1345.53	1392.62	1441.36	1491.81	1544.02	1598.07	1654.00	1711.89	1771.80	1833.82	1898.00	24.5554 1964.43 51,075	25.4148 2033.19 52,863	26.3043 2104.35 54,713	27.2250 2178.00 56,628	28.1779 2254.23 58,610	29.0232 2321.86 60,368	29.8939 2391.51 62,179
Z19 HOURLY BIWEEKLY ANNUAL	15.9286 16.4861 1274.29 1318.89 33,131 34,291	1365.05	1412.83	1462.27	1513.45	1566.42	1621.25	1677.99	1736.72	1797.51	1860.42	1925.54	1992.93	25.7835 2062.68 53,630	26.6859 2134.87 55,507	27.6199 2209.59 57,449	28.5866 2286.93 59,460	29.5872 2366.97 61,541	30.4748 2437.98 63,388	31.3890 2511.12 65,289
Z20 HOURLY BIWEEKLY ANNUAL	16.7250 17.3104 1338.00 1384.83 34,788 36,006	1433.30	1483.46	1535.39	1589.12	1644.74	1702.31	1761.89	1823.56	1887.38	1953.44	2021.81	2092.57	27.0727 2165.82 56,311	28.0202 2241.62 58,282	29.0010 2320.08 60,322	30.0160 2401.28 62,433	31.0665 2485.32 64,618	31.9985 2559.88 66,557	32.9585 2636.68 68,554
Z21 HOURLY BIWEEKLY ANNUAL	17.5613 18.1760 1404.91 1454.08 36,528 37,806	1504.97	1557.64	1612.16	1668.59	1726.99	1787.43	1849.99	1914.74	1981.76	2051.12	2122.91	2197.21	28.4264 2274.11 59,127	29.4213 2353.70 61,196	30.4510 2436.08 63,338	31.5168 2521.35 65,555	32.6199 2609.59 67,849	33.5985 2687.88 69,885	34.6065 2768.52 71,981
Z22 HOURLY BIWEEKLY ANNUAL	18.4393 19.0847 1475.15 1526.78 38,354 39,696	1580.21	1635.52	1692.77	1752.01	1813.33	1876.80	1942.49	2010.47	2080.84	2153.67	2229.05	2307.07	29.8476 2387.81 62,083	30.8923 2471.38 64,256	31.9735 2557.88 66,505	33.0926 2647.41 68,833	34.2509 2740.07 71,242	35.2784 2822.27 73,379	36.3367 2906.94 75,580

Step (alpha) Step # Yrs Service	A 1 <1	B 2 1	C 3 2	D 4 3	E 5 4	F 6 5	G 7 6	H 8 7	I 9 8	J 10 9	K 11 10	L 12 11	M 13 12	N 14 13	O 15 15-16	P 16 17-18	Q 17 19-20	R 18 21-22	S 19 23-24	T 20 25-26	U 21 27+
GRADE																					
Z23 HOURLY BIWEEKLY ANNUAL	1548.90			1717.30		1839.61	1904.00	1970.64	2039.61	26.3875 2111.00 54,886	2184.88		2340.50		31.3400 2507.20 65,187	32.4369 2594.95 67,469	33.5722 2685.78 69,830	34.7472 2779.78 72,274	35.9634 2877.07 74,804	37.0423 2963.38 77,048	38.1535 3052.28 79,359
Z24 HOURLY BIWEEKLY ANNUAL			1742.18		1866.27	1931.59		2069.17	2141.59	27.7068 2216.54 57,630	2294.12		2457.52	2543.53	32.9070 2632.56 68,447	34.0587 2724.70 70,842	35.2508 2820.06 73,322	36.4846 2918.77 75,888	37.7615 3020.92 78,544	38.8944 3111.55 80,900	40.0612 3204.90 83,327
Z25 HOURLY BIWEEKLY ANNUAL				1893.32	1959.59	2028.17	2099.16	2172.63	2248.67	29.0922 2327.38 60,512	2408.83		2580.40		34.5524 2764.20 71,869	35.7618 2860.94 74,384	37.0134 2961.08 76,988	38.3089 3064.71 79,683	39.6497 3171.98 82,471	40.8392 3267.14 84,946	42.0644 3365.15 87,494

The hourly rates are the January 12, 2003 rates with an increase in the percentage value between Steps N-O, O-P, P-Q, Q-R and R-S from 3% to 3.5%. For administrative purposes, the hourly rates are the controlling rates. Biweekly rates are the hourly rates multiplied by 80. Annual rates are hourly rates multiplied by 2080 and rounded to the nearest dollar.

SALARY SCHEDULE Z DEPUTY SHERIFF'S ASSOCIATION (CIVILIAN UNITS) UNIFORM WAGE SCALE EFFECTIVE JULY 13, 2003 PRINCE GEORGE'S COUNTY MARYLAND

Step (alpha) Step # Yrs Service	A 1 <1	B 2 1	C 3 2	D 4 3	E 5 4	F 6 5	G 7 6	H 8 7	I 9 8	J 10 9	K 11 10	L 12 11	M 13 12	N 14 13	O 15 15-16	P 16 17-18	Q 17 19-20	R 18 21-22	S 19 23-24	T 20 25-26	U 21 27+
GRADE																					
Z06 HOURLY BIWEEKLY ANNUAL	8.5319 682.55 17,746	8.8305 706.44 18,368	9.1396 731.17 19,010	9.4595 756.76 19,676	9.7905 783.24 20,364	10.1332 810.66 21,077	10.4878 839.03 21,815	10.8550 868.40 22,578	11.2348 898.79 23,368	11.6280 930.24 24,186	12.0351 962.80 25,033				13.8105 1104.84 28,726	1143.51					16.8130 1345.04 34,971
Z07 HOURLY BIWEEKLY ANNUAL	8.9583 716.66 18,633	9.2718 741.74 19,285	9.5963 767.71 19,960	9.9322 794.58 20,659	10.2799 822.39 21,382	10.6396 851.17 22,130	11.0120 880.96 22,905	11.3974 911.80 23,707	11.7964 943.71 24,537	12.2093 976.74 25,395	12.6365 1010.92 26,284				14.5008 1160.06 30,162					17.1392 1371.13 35,649	
Z08 HOURLY BIWEEKLY ANNUAL	9.4063 752.51 19,565	9.7356 778.85 20,250	10.0764 806.11 20,959	10.4290 834.32 21,692	10.7940 863.52 22,451	11.1718 893.74 23,237	11.5628 925.02 24,051	11.9675 957.40 24,892	12.3863 990.91 25,764		13.2686 1061.49 27,599				15.2260 1218.08 31,670				17.4722 1397.78 36,342	17.9964 1439.71 37,433	18.5363 1482.90 38,555
Z09 HOURLY BIWEEKLY ANNUAL	9.8766 790.13 20,543	10.2223 817.78 21,262	10.5801 846.40 22,007	10.9504 876.03 22,777	11.3336 906.69 23,574	11.7303 938.43 24,399	12.1409 971.27 25,253	12.5658 1005.27 26,137				14.4196 1153.57 29,993			15.9872 1278.97 33,253		17.1259 1370.07 35,622			18.8960 1511.68 39,304	19.4629 1557.03 40,483
Z10 HOURLY BIWEEKLY ANNUAL	10.3705 829.64 21,571	10.7334 858.67 22,325	11.1091 888.73 23,107	11.4979 919.84 23,916	11.9003 952.03 24,753		12.7479 1019.83 26,516	13.1941 1055.53 27,444		14.1338 1130.71 29,398		15.1405 1211.24 31,492	1253.64		16.7865 1342.92 34,916	1389.93	17.9822 1438.57 37,403		19.2629 1541.04 40,067	19.8408 1587.27 41,269	20.4361 1634.88 42,507
Z11 HOURLY BIWEEKLY ANNUAL	10.8887 871.10 22,649	11.2698 901.58 23,441	11.6643 933.14 24,262	12.0725 965.80 25,111	12.4950 999.60 25,990	12.9323 1034.59 26,899	13.3850 1070.80 27,841	13.8535 1108.28 28,815		14.8402 1187.22 30,868		1271.78			17.6255 1410.04 36,661		18.8809 1510.47 39,272	19.5418 1563.34 40,647	20.2257 1618.06 42,069	20.8325 1666.60 43,332	
Z12 HOURLY BIWEEKLY ANNUAL	11.4333 914.66 23,781	11.8335 946.68 24,614		12.6763 1014.10 26,367	13.1199 1049.59 27,289			14.5463 1163.71 30,256	1204.44				1382.12	17.8811 1430.49 37,193	18.5070 1480.56 38,495		19.8251 1586.01 41,236		21.2372 1698.97 44,173	21.8743 1749.94 45,499	22.5305 1802.44 46,864
Z13 HOURLY BIWEEKLY ANNUAL	12.0049 960.39 24,970	12.4250 994.00 25,844	12.8598 1028.79 26,748	13.3100 1064.80 27,685	13.7758 1102.06 28,654		1180.56	15.2735 1221.88 31,769	1264.64		16.9340 1354.72 35,223	1402.13		18.7750 1502.00 39,052	19.4321 1554.57 40,419	20.1122 1608.98 41,833				22.9678 1837.42 47,773	23.6568 1892.54 49,206

Step (alpha) Step # Yrs Service	A 1 <1	B 2 1	C 3 2	D 4 3	E 5 4	F 6 5	G 7 6	H 8 7	I 9 8	J 10 9	K 11 10	L 12 11	M 13 12	N 14 13	O 15 15-16	P 16 17-18	Q 17 19-20	R 18 21-22	S 19 23-24	T 20 25-26	U 21 27+
GRADE																					
Z14 HOURLY BIWEEKLY ANNUAL	1008.41	13.0463 1043.70 27,136	1080.23	1118.04	1157.17			16.0372 1282.97 33,357		1374.35	1422.46	1472.24		1577.10	1632.30					1929.30	
Z15 HOURLY BIWEEKLY ANNUAL		1095.89	1134.25	1173.94	1215.03	1257.56	1301.57	16.8391 1347.13 35,025	1394.28	1443.08	1493.59	1545.86	1599.97	1655.96		1773.91	1836.00	1900.26	1966.77		2086.54
Z16 HOURLY BIWEEKLY ANNUAL		1150.70		1232.65	1275.80	1320.45		17.6813 1414.50 36,777	1464.01		1568.28		1679.98				1927.82				
Z17 HOURLY BIWEEKLY ANNUAL	1167.36		1250.51	1294.27		1386.46	1434.98	18.5651 1485.21 38,615	1537.19	1590.99	1646.68	1704.31				1955.74	2024.19	2095.03		2233.41	
Z18 HOURLY BIWEEKLY ANNUAL		15.8578 1268.62 32,984	1313.02		1406.55	1455.77	1506.73	19.4933 1559.46 40,546	1614.04	1670.54	1729.01	1789.52	1852.15	1916.98	1984.07	2053.52	2125.39	2199.78	2276.77		2415.43
Z19 HOURLY BIWEEKLY ANNUAL		1332.08		1426.95	1476.89	1528.59	1582.09	20.4683 1637.46 42,574	1694.77		1815.49	1879.03		2012.86	2083.31	2156.22		2309.80			
Z20 HOURLY BIWEEKLY ANNUAL		1398.68		1498.30	1550.74	1605.02	1661.19	21.4917 1719.34 44,703			1906.26	1972.97		2113.50	2187.47	2264.04					
Z21 HOURLY BIWEEKLY ANNUAL		1468.62		1573.22	1628.28	1685.27	1744.25	22.5663 1805.31 46,938	1868.49	1933.89	2001.58	2071.63		2219.18	2296.85	2377.24		2546.56		2714.76	
Z22 HOURLY BIWEEKLY ANNUAL		1542.04		1651.88		1769.54	1831.47	23.6946 1895.57 49,285	1961.91	2030.58	2101.65	2175.21	2251.34	2330.13	2411.69	2496.10	2583.46	2673.88	2767.47	2850.49	2936.01

Step (alpha) Step # Yrs Service	A 1 <1	B 2 1	C 3 2	D 4 3	E 5 4	F 6 5	G 7 6	H 8 7	I 9 8	J 10 9	K 11 10	L 12 11	M 13 12	N 14 13	O 15 15-16	P 16 17-18	Q 17 19-20	R 18 21-22	S 19 23-24	T 20 25-26	U 21 27+
GRADE																					
Z23 HOURLY BIWEEKLY ANNUAL	19.5549 1564.39 40,674	20.2393 1619.14 42,098	20.9477 1675.82 43,571	21.6809 1734.47 45,096	22.4397 1795.17 46,675	23.2252 1858.01 48,308	24.0380 1923.04 49,999	24.8793 1990.35 51,749	25.7501 2060 53,560	26.6514 2132.11 55,435	27.5841 2206.73 57,375	28.5496 2283.97 59,383	29.5489 2363.91 61,462	30.5830 2446.64 63,613	31.6534 2532.27 65,839	32.7613 2620.9 68,143	33.9079 2712.63 70,528	35.0947 2807.58 72,997	36.3230 2905.84 75,552	37.4127 2993.02 77,818	38.5351 3082.81 80,153
Z24 HOURLY BIWEEKLY ANNUAL	20.5326 1642.61 42,708	21.2513 1700.10 44,203	21.9951 1759.61 45,750	22.7649 1821.19 47,351	23.5617 1884.93 49,008	24.3863 1950.91 50,724	25.2398 2019.18 52,499		27.0375 2163.00 56,238	27.9839 2238.71 58,206	28.9633 2317.06 60,244	29.9770 2398.16 62,352	31.0262 2482.10 64,534	32.1121 2568.97 66,793	33.2361 2658.89 69,131	34.3993 2751.95 71,551	35.6033 2848.26 74,055	36.8494 2947.95 76,647	38.1392 3051.13 79,329	39.2833 3142.67 81,709	40.4618 3236.95 84,161
Z25 HOURLY BIWEEKLY ANNUAL	21.5594 1724.75 44,843	22.3139 1785.11 46,413	23.0949 1847.59 48,037	23.9032 1912.25 49,719	24.7398 1979.19 51,459	25.6057 2048.46 53,260	26.5019 2120.15 55,124	27.4295 2194.36 57,053				2518.08	32.5776 2606.20 67,761	33.7178 2697.43 70,133	34.8980 2791.84 72,588	36.1194 2889.55 75,128	37.3836 2990.69 77,758	38.6920 3095.36 80,479	40.0462 3203.70 83,296	41.2476 3299.81 85,795	42.4850 3398.80 88,369

The rates are the July 1, 2003 rates multiplied by 101%. For administrative purposes, the hourly rates are the controlling rates. Biweekly rates are the hourly rates multiplied by 80. Annual rates are hourly rates multiplied by 2080 and rounded to the nearest dollar.

SALARY SCHEDULE Z DEPUTY SHERIFF'S ASSOCIATION (CIVILIAN UNITS) UNIFORM WAGE SCALE EFFECTIVE APRIL 4, 2004 PRINCE GEORGE'S COUNTY MARYLAND

Step (alpha) Step # Yrs Service	A 1 <1	B 2 1	C 3 2	D 4 3	E 5 4	F 6 5	G 7 6	H 8 7	I 9 8	J 10 9	K 11 10	L 12 11	M 13 12	N 14 13	O 15 15-16	P 16 17-18	Q 17 19-20	R 18 21-22	S 19 23-24	T 20 25-26	U 21 27+
GRADE																					
Z06 HOURLY BIWEEKLY ANNUAL	8.6172 689.38 17,924	8.9188 713.51 18,551	9.2310 738.48 19,200	9.5541 764.32 19,872	9.8884 791.08 20,568	10.2346 818.76 21,288	10.5927 847.42 22,033	10.9635 877.08 22,804	11.3472 907.77 23,602	11.7443 939.54 24,428	12.1554 972.43 25,283		13.0212 1041.69 27,084	13.4769 1078.16 28,032	13.9486 1115.89 29,013		14.9421 1195.37 31,080	15.4651 1237.21 32,167	16.0064 1280.51 33,293	16.4866 1318.93 34,292	16.9812 1358.49 35,321
Z07 HOURLY BIWEEKLY ANNUAL	9.0479 723.83 18,820	9.3645 749.16 19,478	9.6923 775.38 20,160	10.0316 802.52 20,866	10.3827 830.61 21,596	10.7460 859.68 22,352	11.1222 889.77 23,134	11.5114 920.91 23,944	11.9144 953.15 24,782	12.3314 986.51 25,649		13.2096 1056.77 27,476	1093.76	14.1505 1132.04 29,433			15.6889 1255.11 32,633	16.2380 1299.04 33,775	16.8064 1344.51 34,957	17.3106 1384.85 36,006	17.8299 1426.39 37,086
Z08 HOURLY BIWEEKLY ANNUAL	9.5004 760.03 19,761	9.8329 786.64 20,453	10.1771 814.17 21,168	10.5332 842.66 21,909	10.9019 872.15 22,676	11.2835 902.68 23,470	11.6784 934.27 24,291	12.0872 966.97 25,141	12.5102 1000.82 26,021	12.9481 1035.85 26,932		13.8703 1109.62 28,850		14.8583 1188.66 30,905	15.3783 1230.26 31,987		16.4736 1317.89 34,265		17.6470 1411.76 36,706	18.1764 1454.11 37,807	18.7217 1497.73 38,941
Z09 HOURLY BIWEEKLY ANNUAL	9.9754 798.03 20,749	10.3245 825.96 21,475	10.6859 854.87 22,227	11.0599 884.79 23,005	11.4470 915.76 23,810	11.8476 947.81 24,643	12.2623 980.99 25,506	12.6915 1015.32 26,398	13.1356 1050.85 27,322			14.5638 1165.10 30,293		15.6010 1248.08 32,450	16.1470 1291.76 33,586		17.2971 1383.77 35,978		18.5291 1482.33 38,541	19.0850 1526.80 39,697	19.6575 1572.60 40,888
Z10 HOURLY BIWEEKLY ANNUAL	10.4742 837.93 21,786	10.8407 867.26 22,549	11.2202 897.61 23,338	11.6129 929.03 24,155	12.0193 961.55 25,000		12.8754 1030.03 26,781	13.3261 1066.09 27,718	13.7925 1103.40 28,688		14.7748 1181.99 30,732	15.2919 1223.35 31,807		16.3811 1310.49 34,073	16.9544 1356.35 35,265		18.1620 1452.96 37,777	18.7977 1503.81 39,099	19.4556 1556.45 40,468		20.6404 1651.23 42,932
Z11 HOURLY BIWEEKLY ANNUAL	10.9976 879.81 22,875	11.3825 910.60 23,676	11.7809 942.47 24,504	12.1933 975.46 25,362	12.6200 1009.60 26,250			13.9920 1119.36 29,103				16.0562 1284.49 33,397		17.1998 1375.98 35,776	17.8018 1424.14 37,028		19.0697 1525.58 39,665	19.7372 1578.97 41,053	20.4280 1634.24 42,490	21.0408 1683.26 43,765	21.6720 1733.76 45,078
Z12 HOURLY BIWEEKLY ANNUAL	11.5476 923.81 24,019	11.9518 956.14 24,860	12.3700 989.60 25,730	12.8031 1024.25 26,630	13.2511 1060.09 27,562	13.7149 1097.20 28,527	14.1949 1135.59 29,525	14.6918 1175.34 30,559	15.2060 1216.48 31,629	15.7382 1259.06 32,735	16.2891 1303.12 33,881	16.8591 1348.73 35,067		18.0600 1444.80 37,565	18.6921 1495.36 38,879	19.3463 1547.70 40,240	20.0234 1601.87 41,649	20.7242 1657.94 43,106	21.4496 1715.96 44,615	22.0930 1767.44 45,954	22.7558 1820.47 47,332
Z13 HOURLY BIWEEKLY ANNUAL	12.1249 969.99 25,220	12.5493 1003.94 26,102	12.9884 1039.07 27,016		13.9136 1113.08 28,940		14.9046 1192.37 31,002		15.9661 1277.29 33,209	16.5249 1321.99 34,372	17.1033 1368.26 35,575	17.7019 1416.15 36,820		18.9627 1517.02 39,443		20.3134 1625.07 42,252	21.0243 1681.95 43,731		22.5218 1801.74 46,845	23.1974 1855.80 48,251	23.8934 1911.47 49,698

Step (alpha) Step # Yrs Service	A 1 <1	B 2 1	C 3 2	D 4 3	E 5 4	F 6 5	G 7 6	H 8 7	I 9 8	J 10 9	K 11 10	L 12 11	M 13 12	N 14 13	O 15 15-16	P 16 17-18	Q 17 19-20	R 18 21-22	S 19 23-24	T 20 25-26	U 21 27+
GRADE																					
Z14 HOURLY BIWEEKLY ANNUAL			1091.03			1209.65		1295.80		1388.09				1592.87		1706.33	22.0756 1766.05 45,917	1827.86		24.3574 1948.59 50,663	2007.05
Z15 HOURLY BIWEEKLY ANNUAL			1145.59	14.8210 1185.68 30,828		15.8766 1270.13 33,023						19.5165 1561.32 40,594			1731.06					2046.03	
Z16 HOURLY BIWEEKLY ANNUAL				15.5622 1244.98 32,369		16.6707 1333.65 34,675				1530.40				1756.17					2085.78		
Z17 HOURLY BIWEEKLY ANNUAL			1263.01		16.9121 1352.97 35,177	17.5040 1400.32 36,408						1721.36				1975.29	2044.43		2190.04	28.1968 2255.74 58,649	29.0427 2323.42 60,409
Z18 HOURLY BIWEEKLY ANNUAL	15.4748 1237.99 32,188	1281.31	1326.15	17.1572 1372.57 35,687			1521.79	1575.06	1630.19	21.0906 1687.25 43,868	1746.30	1807.41		1936.15		2074.05	2146.64	2221.78	2299.54	29.6066 2368.52 61,582	2439.58
Z19 HOURLY BIWEEKLY ANNUAL				18.0153 1441.22 37,472			1597.91				1833.64		1964.24	2032.99		2177.79				31.0873 2486.99 64,662	
Z20 HOURLY BIWEEKLY ANNUAL			1462.11	18.9160 1513.28 39,345							1925.32	1992.70	2062.45	2134.64		2286.68	29.5839 2366.71 61,534				
Z21 HOURLY BIWEEKLY ANNUAL			1535.22	19.8619 1588.95 41,313	1644.56		1761.70		1887.18		2021.59	2092.35	2165.58	2241.37	2319.82	2401.01	2485.05		33.2756 2662.05 69,213	34.2739 2741.91 71,290	2824.17
Z22 HOURLY BIWEEKLY ANNUAL				20.8549 1668.39 43,378				1914.52	1981.53	25.6360 2050.88 53,323	2122.66		2273.85	2353.44	2435.81	2521.06		2700.62			37.0671 2965.37 77,100

Step (alpha) Step # Yrs Service	A 1 <1	B 2 1	C 3 2	D 4 3	E 5 4	F 6 5	G 7 6	H 8 7	I 9 8	J 10 9	K 11 10	L 12 11	M 13 12	N 14 13	O 15 15-16	P 16 17-18	Q 17 19-20	R 18 21-22	S 19 23-24	T 20 25-26	U 21 27+
GRADE																					
Z23 HOURLY BIWEEKLY ANNUAL	19.7505 1580.04 41,081	20.4417 1635.33 42,519	21.1572 1692.57 44,007	21.8977 1751.81 45,547	22.6641 1813.13 47,141	23.4574 1876.59 48,791	24.2784 1942.27 50,499	25.1281 2010.25 52,266	26.0076 2080.60 54,096	26.9179 2153.43 55,989	27.8600 2228.80 57,949	28.8351 2306.81 59,977	29.8444 2387.55 62,076	30.8888 2471.11 64,249	31.9699 2557.60 66,497	22.0007	34.2470 2739.76 71,234	35.4456 2835.65 73,727	36.6862 2934.90 76,307	37.7868 3022.95 78,597	38.9204 3113.63 80,955
Z24 HOURLY BIWEEKLY ANNUAL	20.7379 1659.03 43,135		22.2150 1777.20 46,207	22.9925 1839.40 47,824	23.7973 1903.78 49,498	24.6302 1970.42 51,231	25.4922 2039.38 53,024			28.2637 2261.10 58,789	29.2529 2340.23 60,846	30.2768 2422.14 62,976	31.3365 2506.92 65,180	32.4333 2594.66 67,461	33.5684 2685.47 69,822	34.7433 2779.47 72,266	35.9593 2876.75 74,795	37.2179 2977.43 77,413	38.5205 3081.64 80,123	39.6762 3174.09 82,526	40.8664 3269.32 85,002
Z25 HOURLY BIWEEKLY ANNUAL	21.7750 1742.00 45,292	22.5371 1802.97 46,877	23.3258 1866.06 48,518	24.1422 1931.38 50,216	24.9872 1998.98 51,973	25.8618 2068.94 53,793	26.7669 2141.35 55,675	27.7038 2216.30 57,624	28.6734 2293.87 59,641	29.6770 2374.16 61,728	30.7156 2457.25 63,888	31.7907 2543.26 66,125	32.9033 2632.27 68,439	34.0550 2724.40 70,834	35.2469 2819.76 73,314	36.4806 2918.45 75,880	37.7574 3020.59 78,535	39.0789 3126.31 81,284	40.4467 3235.73 84,129	41.6601 3332.81 86,653	42.9099 3432.79 89,253

The rates are the July 13, 2003 rates multiplied by 101%. For administrative purposes, the hourly rates are the controlling rates. Biweekly rates are the hourly rates multiplied by 80. Annual rates are hourly rates multiplied by 2080 and rounded to the nearest dollar.

SALARY SCHEDULE Z DEPUTY SHERIFF'S ASSOCIATION (CIVILIAN UNITS) UNIFORM WAGE SACLE EFFECTIVE JULY 11, 2004 PRINCE GEORGE'S COUNTY MARYLAND

Step (alpha) Step # Yrs Service	A 1 <1	B 2 1	C 3 2	D 4 3	E 5 4	F 6 5	G 7 6	H 8 7	I 9 8	J 10 9	K 11 10	L 12 11	M 13 12	N 14 13	O 15 15-16	P 16 17-18	Q 17 19-20	R 18 21-22	S 19 23-24	T 20 25-26	U 21 27+
GRADE																					
Z06 HOURLY BIWEEKLY ANNUAL	8.7034 696.27 18,103	9.0080 720.64 18,737	9.3233 745.86 19,392	9.6496 771.97 20,071	9.9873 798.99 20,774	10.3369 826.95 21,501	10.6986 855.89 22,253	11.0732 885.85 23,032	11.4607 916.85 23,838	11.8618 948.94 24,672	12.2770 982.16 25,536	12.7067 1016.54 26,430	13.1514 1052.11 27,355	13.6117 1088.94 28,312	14.0881 1127.05 29,303	14.5812 1166.50 30,329	15.0916 1207.32 31,390	15.6198 1249.58 32,489	16.1665 1293.32 33,626	16.6514 1332.12 34,635	17.1510 1372.08 35,674
Z07 HOURLY BIWEEKLY ANNUAL	9.1384 731.07 19,008	9.4582 756.65 19,673	9.7892 783.14 20,362	10.1319 810.55 21,074	10.4865 838.92 21,812	10.8535 868.28 22,575	11.2334 898.67 23,365	11.6265 930.12 24,183	12.0335 962.68 25,030	12.4547 996.38 25,906	12.8905 1031.24 26,812	13.3417 1067.33 27,751	13.8087 1104.70 28,722	14.2920 1143.36 29,727	14.7922 1183.38 30,768	15.3100 1224.80 31,845	15.8458 1267.67 32,959	16.4004 1312.03 34,113	16.9744 1357.96 35,307	17.4837 1398.69 36,366	18.0082 1440.66 37,457
Z08 HOURLY BIWEEKLY ANNUAL	9.5954 767.63 19,958	9.9313 794.50 20,657	10.2789 822.31 21,380	10.6386 851.09 22,128	11.0109 880.87 22,903	11.3964 911.71 23,704	11.7952 943.62 24,534	12.2080 976.64 25,393	12.6353 1010.82 26,281	13.0776 1046.21 27,201	13.5353 1082.82 28,153	14.0090 1120.72 29,139	14.4993 1159.95 30,159	15.0068 1200.55 31,214	15.5321 1242.57 32,307	16.0757 1286.06 33,437	16.6384 1331.07 34,608	17.2207 1377.66 35,819	17.8234 1425.87 37,073	18.3581 1468.65 38,185	18.9089 1512.71 39,330
Z09 HOURLY BIWEEKLY ANNUAL	10.0751 806.01 20,956	10.4278 834.22 21,690	10.7927 863.42 22,449	11.1705 893.64 23,235	11.5614 924.91 24,048	11.9661 957.29 24,890	12.3849 990.80 25,761	12.8184 1025.47 26,662	13.2670 1061.36 27,595	13.7313 1098.51 28,561	14.2120 1136.96 29,561	14.7094 1176.75 30,596	15.2242 1217.94 31,666	15.7570 1260.56 32,775	16.3085 1304.68 33,922	16.8793 1350.34 35,109	17.4701 1397.61 36,338	18.0815 1446.52 37,610	18.7144 1497.15 38,926	19.2758 1542.07 40,094	19.8541 1588.33 41,297
Z10 HOURLY BIWEEKLY ANNUAL	10.5789 846.31 22,004	10.9491 875.93 22,774	11.3324 906.59 23,571	11.7290 938.32 24,396	12.1395 971.16 25,250	12.5644 1005.15 26,134	13.0042 1040.33 27,049	13.4593 1076.75 27,995	13.9304 1114.43 28,975	14.4179 1153.43 29,989	14.9226 1193.81 31,039	15.4448 1235.59 32,125	15.9854 1278.83 33,250	16.5449 1323.59 34,413	17.1240 1369.92 35,618	17.7233 1417.86 36,864	18.3436 1467.49 38,155	18.9856 1518.85 39,490	19.6501 1572.01 40,872	20.2396 1619.17 42,098	20.8468 1667.75 43,361
Z11 HOURLY BIWEEKLY ANNUAL	11.1076 888.61 23,104	11.4963 919.70 23,912	11.8987 951.90 24,749	12.3152 985.22 25,616	12.7462 1019.69 26,512	13.1923 1055.38 27,440	13.6541 1092.33 28,400	14.1319 1130.55 29,394	14.6266 1170.13 30,423	15.1385 1211.08 31,488	15.6683 1253.46 32,590	16.2167 1297.34 33,731	16.7843 1342.75 34,911	17.3718 1389.74 36,133	17.9798 1438.39 37,398	18.6091 1488.73 38,707	19.2604 1540.83 40,062	19.9345 1594.76 41,464	20.6323 1650.58 42,915	21.2512 1700.10 44,203	21.8888 1751.10 45,529
Z12 HOURLY BIWEEKLY ANNUAL	11.6631 933.05 24,259	12.0713 965.71 25,108	12.4937 999.50 25,987	12.9311 1034.49 26,897	13.3836 1070.69 27,838	13.8521 1108.17 28,812	14.3368 1146.95 29,821	14.8387 1187.10 30,865	15.3581 1228.65 31,945	15.8956 1271.65 33,063	16.4519 1316.16 34,220	17.0277 1362.21 35,418	17.6237 1409.90 36,657	18.2406 1459.24 37,940	18.8790 1510.32 39,268	19.5397 1563.18 40,643	20.2236 1617.89 42,065	20.9315 1674.52 43,537	21.6641 1733.12 45,061	22.3140 1785.12 46,413	22.9834 1838.67 47,805
Z13 HOURLY BIWEEKLY ANNUAL	12.2462 979.69 25,472	12.6748 1013.98 26,364	13.1183 1049.46 27,286	13.5775 1086.20 28,241	14.0527 1124.21 29,230	14.5446 1163.56 30,253	15.0536 1204.29 31,312	15.5805 1246.44 32,407	16.1258 1290.06 33,542	16.6902 1335.21 34,716	17.2743 1381.95 35,931	17.8789 1430.31 37,188	18.5047 1480.38 38,490	19.1524 1532.19 39,837	19.8227 1585.82 41,231	20.5165 1641.32 42,674	21.2346 1698.77 44,168	21.9778 1758.22 45,714	22.7470 1819.76 47,314	23.4294 1874.35 48,733	24.1323 1930.58 50,195

Step (alpha) Step # Yrs Service	A 1 <1	B 2 1	C 3 2	D 4 3	E 5 4	F 6 5	G 7 6	H 8 7	I 9 8	J 10 9	K 11 10	L 12 11	M 13 12	N 14 13	O 15 15-16	P 16 17-18	Q 17 19-20	R 18 21-22	S 19 23-24	T 20 25-26	U 21 27+
GRADE																					
Z14 HOURLY BIWEEKLY ANNUAL	12.8585 1028.68 26,746	13.3085 1064.68 27,682	13.7743 1101.94 28,651		14.7554 1180.43 30,691	15.2718 1221.75 31,765	15.8064 1264.51 32,877	16.3595 1308.76 34,028		17.5247 1401.98 36,451	18.1381 1451.05 37,727	18.7729 1501.83 39,048	19.4300 1554.40 40,414	20.1100 1608.80 41,829	20.8139 1665.11 43,293		22.2964 1783.71 46,376	23.0767 1846.14 48,000	23.8844 1910.75 49,680	24.6009 1968.08 51,170	25.3390 2027.12 52,705
Z15 HOURLY BIWEEKLY ANNUAL	13.5014 1080.11 28,083	13.9740 1117.92 29,066	14.4631 1157.04 30,083	14.9692 1197.54 31,136	15.4932 1239.45 32,226	16.0354 1282.83 33,354	16.5967 1327.74 34,521	17.1776 1374.21 35,729	17.7788 1422.30 36,980		19.0451 1523.61 39,614	19.7116 1576.93 41,000	20.4016 1632.13 42,435	21.1156 1689.25 43,920	21.8547 1748.37 45,458	22.6196 1809.57 47,049	23.4113 1872.90 48,695	24.2306 1938.45 50,400	25.0787 2006.30 52,164	25.8311 2066.49 53,729	
Z16 HOURLY BIWEEKLY ANNUAL	14.1766 1134.13 29,487	14.6728 1173.83 30,519	15.1863 1214.91 31,588	15.7179 1257.43 32,693	16.2680 1301.44 33,838	16.8374 1346.99 35,022	17.4267 1394.14 36,248	18.0367 1442.93 37,516	18.6679 1493.43 38,829	19.3213 1545.71 40,188	19.9975 1599.80 41,595	20.6974 1655.79 43,051	21.4218 1713.74 44,557	22.1717 1773.73 46,117	22.9477 1835.81 47,731	23.7508 1900.07 49,402	24.5821 1966.57 51,131	25.4425 2035.40 52,920	26.3330 2106.64 54,773	27.1230 2169.84 56,416	2234.93
Z17 HOURLY BIWEEKLY ANNUAL	14.8853 1190.82 30,961	15.4063 1232.50 32,045	15.9456 1275.64 33,167	16.5036 1320.29 34,327	17.0813 1366.50 35,529	17.6790 1414.32 36,772	18.2978 1463.83 38,060	18.9383 1515.06 39,392	19.6011 1568.09 40,770	20.2871 1622.97 42,197	20.9972 1679.78 43,674	21.7321 1738.57 45,203	22.4927 1799.42 46,785	23.2800 1862.40 48,422	24.0948 1927.58 50,117	24.9381 1995.05 51,871	25.8109 2064.87 53,687		27.6493 2211.94 57,511	28.4788 2278.30 59,236	
Z18 HOURLY BIWEEKLY ANNUAL	15.6296 1250.37 32,509	16.1765 1294.12 33,647	16.7427 1339.42 34,825	17.3287 1386.30 36,044	17.9353 1434.82 37,305	18.5629 1485.03 38,611	19.2126 1537.01 39,962	19.8851 1590.81 41,361		21.3015 1704.12 44,307	22.0470 1763.76 45,858		23.6173 1889.38 49,124	24.4439 1955.51 50,843		26.1849 2094.79 54,465	27.1014 2168.11 56,371	28.0499 2243.99 58,344	29.0317 2322.53 60,386	29.9026 2392.21 62,197	30.7997 2463.98 64,063
Z19 HOURLY BIWEEKLY ANNUAL	16.4113 1312.90 34,135	16.9856 1358.85 35,330	17.5801 1406.41 36,567	18.1954 1455.63 37,846	18.8323 1506.58 39,171	19.4914 1559.32 40,542	20.1736 1613.89 41,961	20.8797 1670.37 43,430		22.3668 1789.34 46,523	23.1497 1851.98 48,151	23.9600 1916.80 49,837	24.7985 1983.88 51,581		26.5648 2125.18 55,255		28.4568 2276.55 59,190	29.4528 2356.23 61,262	30.4837 2438.69 63,406	31.3982 2511.86 65,308	
Z20 HOURLY BIWEEKLY ANNUAL	17.2318 1378.54 35,842	17.8349 1426.79 37,097	18.4591 1476.73 38,395	19.1052 1528.41 39,739	19.7738 1581.91 41,130	20.4660 1637.28 42,569	21.1823 1694.58 44,059	21.9237 1753.89 45,601	22.6909 1815.27 47,197	23.4852 1878.82 48,849	24.3072 1944.57 50,559	25.1579 2012.63 52,328	26.0384 2083.07 54,160	26.9498 2155.98 56,056	27.8930 2231.44 58,018	28.8693 2309.54 60,048	29.8797 2390.38 62,150	30.9255 2474.04 64,325	32.0079 2560.63 66,576		
Z21 HOURLY BIWEEKLY ANNUAL	18.0934 1447.47 37,634	18.7268 1498.14 38,952	19.3821 1550.57 40,315	20.0605 1604.84 41,726	20.7626 1661.01 43,186	21.4893 1719.14 44,698	22.2414 1779.31 46,262	23.0199 1841.59 47,881	23.8256 1906.05 49,557	24.6595 1972.76 51,292		26.4159 2113.27 54,945		28.2973 2263.79 58,858	29.2877 2343.02 60,918	30.3128 2425.02 63,051	31.3737 2509.90 65,257	32.4718 2597.75 67,541	33.6083 2688.67 69,905	34.6166 2769.33 72,003	35.6551 2852.41 74,163
Z22 HOURLY BIWEEKLY ANNUAL	18.9980 1519.84 39,516	19.6630 1573.04 40,899	20.3512 1628.10 42,331	21.0635 1685.08 43,812	21.8008 1744.06 45,346	22.5638 1805.10 46,933	23.3535 1868.28 48,575	24.1709 1933.67 50,275	25.0168 2001.35 52,035		2143.89		2296.59	29.7121 2376.97 61,801	30.7521 2460.16 63,964			34.0954 2727.63 70,918	35.2887 2823.10 73,400	36.3473 2907.79 75,602	2995.02

Step (alpha) Step # Yrs Service	A 1 <1	B 2 1	C 3 2	D 4 3	E 5 4	F 6 5	G 7 6	H 8 7	I 9 8	J 10 9	K 11 10	L 12 11	M 13 12	N 14 13	O 15 15-16	P 16 17-18	Q 17 19-20	R 18 21-22	S 19 23-24	T 20 25-26	U 21 27+
GRADE																					
Z23 HOURLY BIWEEKLY ANNUAL	19.9480 1595.84 41,492	20.6461 1651.69 42,944	21.3688 1709.50 44,447	22.1166 1769.33 46,003	22.8907 1831.26 47,613	23.6920 1895.36 49,279	24.5212 1961.69 51,004	25.3794 2030.35 52,789	26.2676 2101.41 54,637	27.1871 2174.97 56,549	28.1386 2251.08 58,528	29.1234 2329.87 60,577	30.1428 2411.42 62,697	31.1977 2495.82 64,891	32.2896 2583.17 67,162	33.4198 2673.58 69,513	34.5895 2767.16 71,946	35.8001 2864.01 74,464	37.0531 2964.25 77,070	38.1647 3053.18 79,383	39.3096 3144.77 81,764
Z24 HOURLY BIWEEKLY ANNUAL	20.9453 1675.62 43,566	21.6785 1734.28 45,091	22.4372 1794.97 46,669	23.2225 1857.80 48,303	24.0353 1922.82 49,993	24.8765 1990.12 51,743	25.7471 2059.77 53,554	26.6483 2131.87 55,429	27.5810 2206.48 57,368	28.5463 2283.71 59,376	29.5454 2363.63 61,454	30.5795 2446.36 63,605	31.6498 2531.99 65,832	32.7576 2620.61 68,136	33.9041 2712.33 70,521	35.0908 2807.26 72,989	36.3189 2905.51 75,543	37.5901 3007.21 78,187	38.9057 3112.46 80,924	40.0729 3205.83 83,352	41.2751 3302.01 85,852
Z25 HOURLY BIWEEKLY ANNUAL	21.9927 1759.42 45,745	22.7624 1821.00 47,346	23.5591 1884.73 49,003	24.3836 1950.69 50,718	25.2371 2018.97 52,493	26.1204 2089.63 54,330	27.0346 2162.77 56,232	27.9808 2238.46 58,200	28.9601 2316.81 60,237	29.9737 2397.90 62,345	31.0228 2481.82 64,527	32.1086 2568.69 66,786	33.2324 2658.59 69,123	34.3956 2751.65 71,543	35.5994 2847.95 74,047	36.8454 2947.63 76,638	38.1350 3050.80 79,321	39.4697 3157.58 82,097	40.8511 3268.09 84,970	42.0767 3366.13 87,519	43.3390 3467.12 90,145

The rates are the April 4, 2004 rates multiplied by 101%. For administrative purposes, the hourly rates are the controlling rates. Biweekly rates are the hourly rates multiplied by 80. Annual rates are hourly rates multiplied by 2080 and rounded to the nearest dollar.

SALARY SCHEDULE Z SEPUTY SHERIFF'S ASSOCIATION (CIVILIAN UNITS) UNIFORM WAGE SCALE EFFECTIVE APRIL 3, 2005 PRINCE GEORGE'S COUNTY MARYLAND

Step (alpha) Step # Yrs Service	A 1 <1	B 2 1	C 3 2	D 4 3	E 5 4	F 6 5	G 7 6	H 8 7	I 9 8	J 10 9	K 11 10	L 12 11	M 13 12	N 14 13	O 15 15-16	P 16 17-18	Q 17 19-20	R 18 21-22	S 19 23-24	T 20 25-26	U 21 27+
GRADE																					
Z06 HOURLY BIWEEKLY ANNUAL	8.7904 703.23 18,284	9.0981 727.85 18,924	9.4165 753.32 19,586	9.7461 779.69 20,272	10.0872 806.98 20,981	10.4403 835.22 21,716	10.8056 864.45 22,476	11.1839 894.71 23,262	11.5753 926.02 24,077	11.9804 958.43 24,919	12.3997 991.98 25,791				14.2290 1138.32 29,596		15.2425 1219.40 31,704	15.7760 1262.08 32,814		16.8180 1345.44 34,981	
Z07 HOURLY BIWEEKLY ANNUAL	9.2297 738.38 19,198	9.5527 764.22 19,870	9.8871 790.97 20,565	10.2332 818.66 21,285	10.5914 847.31 22,030	10.9620 876.96 22,801	11.3457 907.66 23,599	11.7428 939.42 24,425	12.1538 972.31 25,280	12.5792 1006.34 26,165		13.4751 1078.01 28,028			1195.21	1237.05	16.0043 1280.34 33,289	16.5644 1325.15 34,454		17.6585 1412.68 36,730	18.1883 1455.06 37,832
Z08 HOURLY BIWEEKLY ANNUAL	9.6914 775.31 20,158	10.0306 802.45 20,864	10.3817 830.54 21,594	10.7450 859.60 22,350	11.1210 889.68 23,132	11.5103 920.83 23,941	11.9131 953.05 24,779	12.3301 986.41 25,647	12.7617 1020.93 26,544	13.2084 1056.67 27,473		14.1491 1131.93 29,430			1254.99		16.8047 1344.38 34,954	17.3929 1391.43 36,177		18.5417 1483.34 38,567	19.0980 1527.84 39,724
Z09 HOURLY BIWEEKLY ANNUAL	10.1759 814.07 21,166	10.5321 842.56 21,907	10.9006 872.05 22,673	11.2822 902.58 23,467	11.6770 934.16 24,288	12.0858 966.86 25,138	12.5088 1000.70 26,018	12.9466 1035.73 26,929	13.3996 1071.97 27,871	13.8686 1109.49 28,847		14.8565 1188.52 30,902			1317.73		17.6448 1411.58 36,701	18.2623 1460.99 37,986	18.9015 1512.12 39,315	19.4686 1557.49 40,495	20.0526 1604.21 41,709
Z10 HOURLY BIWEEKLY ANNUAL	10.6847 854.78 22,224	11.0586 884.69 23,002	11.4457 915.66 23,807	11.8463 947.71 24,640	12.2609 980.87 25,503	12.6901 1015.20 26,395	13.1342 1050.74 27,319	13.5939 1087.51 28,275	14.0697 1125.58 29,265	14.5621 1164.97 30,289	15.0718 1205.74 31,349	1247.94	16.1453 1291.62 33,582	16.7103 1336.83 34,757		17.9005 1432.04 37,233	18.5270 1482.16 38,536	19.1755 1534.04 39,885		20.4420 1635.36 42,519	
Z11 HOURLY BIWEEKLY ANNUAL	11.2186 897.49 23,335	11.6113 928.90 24,151	12.0177 961.42 24,997	12.4383 995.07 25,872			13.7906 1103.25 28,684	14.2732 1141.86 29,688		15.2899 1223.19 31,803		1310.31	16.9522 1356.17 35,261	1403.64	18.1596 1452.77 37,772		19.4530 1556.24 40,462	20.1339 1610.71 41,878	20.8386 1667.09 43,344	21.4637 1717.10 44,645	22.1076 1768.61 45,984
Z12 HOURLY BIWEEKLY ANNUAL	11.7797 942.38 24,502		12.6187 1009.49 26,247	13.0604 1044.83 27,166			14.4802 1158.42 30,119		15.5117 1240.93 32,264	1284.36		1375.84		18.4230 1473.84 38,320		19.7351 1578.81 41,049	20.4259 1634.07 42,486	21.1408 1691.26 43,973		22.5371 1802.97 46,877	23.2132 1857.06 48,284
Z13 HOURLY BIWEEKLY ANNUAL	12.3686 989.49 25,727		13.2495 1059.96 27,559	13.7133 1097.06 28,524			15.2042 1216.33 31,625		16.2870 1302.96 33,877				18.6898 1495.18 38,875	19.3439 1547.51 40,235	20.0209 1601.67 41,644	20.7217 1657.73 43,101	21.4469 1715.75 44,610			23.6637 1893.10 49,221	24.3736 1949.89 50,697

Step (alpha) Step # Yrs Service	A 1 <1	B 2 1	C 3 2	D 4 3	E 5 4	F 6 5	G 7 6	H 8 7	I 9 8	J 10 9	K 11 10	L 12 11	M 13 12	N 14 13	O 15 15-16	P 16 17-18	Q 17 19-20	R 18 21-22	S 19 23-24	T 20 25-26	U 21 27+
GRADE																					
Z14 HOURLY BIWEEKLY ANNUAL	1038.96		1112.96	14.3989 1151.92 29,950		15.4246 1233.96 32,083		1321.85	1368.12		1465.56	1516.85	1569.95		1681.76		22.5193 1801.55 46,840		1929.86	1987.76	
Z15 HOURLY BIWEEKLY ANNUAL			1168.61	15.1189 1209.51 31,447	1251.85	16.1958 1295.66 33,687		1387.95	1436.52		1538.85		1648.45	1706.14	1765.86	1827.66				26.0894 2087.15 54,266	
Z16 HOURLY BIWEEKLY ANNUAL				15.8750 1270.00 33,020	1314.46	1360.46	1408.08		1508.37	1561.16	1615.80	1672.35									
Z17 HOURLY BIWEEKLY ANNUAL	1202.73			16.6686 1333.49 34,671			1478.47		1583.77	1639.20	1696.58	1755.96	1817.41	1881.02	1946.86		2085.52				
Z18 HOURLY BIWEEKLY ANNUAL				17.5020 1400.16 36,404	1449.17		1552.38		1662.95		1781.40		1908.28	1975.07		2115.74					
Z19 HOURLY BIWEEKLY ANNUAL						1574.91		1687.08		1807.24	1870.50	1935.96		2073.85	2146.43	2221.56	2299.31	2379.79		31.7122 2536.97 65,961	
Z20 HOURLY BIWEEKLY ANNUAL		1441.06		19.2962 1543.70 40,136	1597.73						1964.02	2032.76		2177.54	2253.76						
Z21 HOURLY BIWEEKLY ANNUAL	1461.95		1566.08	20.2611 1620.89 42,143	1677.62		1797.11	1860.01	1925.11	1992.49	2062.23	2134.40	2209.11	2286.42	2366.45	2449.27	2535.00	2623.72	2715.55	2797.02	36.0116 2880.93 74,904
Z22 HOURLY BIWEEKLY ANNUAL	1535.04	19.8596 1588.77 41,308	1644.38	21.2741 1701.93 44,250		22.7894 1823.15 47,402		1953.01	2021.36		2165.33	2241.12	2319.56		2484.77		33.2718 2661.74 69,205		35.6416 2851.33 74,134	36.7108 2936.87 76,359	37.8121 3024.97 78,649

Step (alpha) Step # Yrs Service	A 1 <1	B 2 1	C 3 2	D 4 3	E 5 4	F 6 5	G 7 6	H 8 7	I 9 8	J 10 9	K 11 10	L 12 11	M 13 12	N 14 13	O 15 15-16	P 16 17-18	Q 17 19-20	R 18 21-22	S 19 23-24	T 20 25-26	U 21 27+
GRADE																					
Z23 HOURLY BIWEEKLY ANNUAL	20.1474 1611.80 41,907	20.8526 1668.20 43,373	21.5824 1726.60 44,891	22.3378 1787.03 46,463	23.1196 1849.57 48,089	23.9289 1914.31 49,772	24.7664 1981.31 51,514	25.6332 2050.66 53,317	26.5303 2122.42 55,183	27.4589 2196.72 57,115	28.4199 2273.59 59,113	29.4146 2353.17 61,182	30.4442 2435.54 63,324	31.5097 2520.78 65,540	32.6125 2609.00 67,834	33.7540 2700.32 70,208	34.9354 2794.83 72,666	36.1581 2892.65 75,209	37.4236 2993.89 77,841	38.5463 3083.71 80,176	39.7027 3176.22 82,582
Z24 HOURLY BIWEEKLY ANNUAL	21.1548 1692.38 44,002		22.6615 1812.92 47,136		24.2756 1942.05 50,493	25.1253 2010.02 52,261	26.0046 2080.37 54,090	26.9148 2153.18 55,983		28.8318 2306.54 59,970	29.8409 2387.27 62,069	30.8853 2470.83 64,241	31.9663 2557.31 66,490	33.0852 2646.81 68,817	34.2432 2739.45 71,226	35.4417 2835.33 73,719	36.6821 2934.57 76,299	37.9660 3037.28 78,969	39.2948 3143.58 81,733	40.4736 3237.89 84,185	41.6879 3335.03 86,711
Z25 HOURLY BIWEEKLY ANNUAL	22.2126 1777.01 46,202	22.9901 1839.21 47,819	23.7947 1903.57 49,493	24.6275 1970.20 51,225	25.4895 2039.16 53,018		27.3049 2184.39 56,794	28.2606 2260.85 58,782	29.2497 2339.98 60,839	30.2735 2421.88 62,969	31.3330 2506.64 65,173	32.4297 2594.38 67,454	33.5647 2685.17 69,815	34.7395 2779.16 72,258	35.9554 2876.43 74,787	37.2138 2977.11 77,405	38.5163 3081.31 80,114	39.8644 3189.15 82,918	41.2597 3300.77 85,820	42.4974 3399.80 88,395	43.7724 3501.79 91,047

The rates are the July 11, 2004 rates multiplied by 101%. For administrative purposes, the hourly rates are the controlling rates. Biweekly rates are the hourly rates multiplied by 80. Annual rates are hourly rates multiplied by 2080 and rounded to the nearest dollar.

ATTACHMENT B – PUBLIC EMPLOYEE RELATIONS BOARD (PERB) CERTIFICATION LIST

Office of the Sheriff - Civilian

Case Number	Positions Involved
Case Number Date of Certification 16 39 00196 92DS 16 39 00197 92DS February 22, 1993	Unit I (Non-supervisory) Administrative Aide I, II Intake Processing Technician I, II, III Data Entry Operator I, II Public Safety Aide I, II General Clerk I, II, III, IV Sheriff Dispatcher I, II And excluding Temporary Employees, as defined in Prince George's County Personnel Law, Section 16-119(b)(1). Unit II (Supervisory) Administrative Aide III Sheriff Dispatcher III Public Safety Aide III Supervisory Clerk And excluding Confidential Employees, under Section 13A-102(f) of the
	Labor Code, holding the positions of Administrative Aide IV to the Executive Assistant to the Sheriff, Administrative Assistant II to the Assistant to the Sheriff, and Administrative Assistants II to the Director of the Office of Administrative Management; Temporary Employees, as defined in Prince George's County Personnel Law, Section 16-119(b)(1)
16 390 00013 96	Unit II (Supervisor)
March 26, 1996	Administrative Aide IV

ATTACHMENT C - CLASSES OF WORK*

Unit I

Administrative Aide I, II
Data Entry Operator I, II
General Clerk I, II, III, IV
Intake Processing Technician I, II, III
Public Safety Aide I, II

Unit II

Administrative Aide III, IV Administrative Assistant I, II, III Investigator I, II Public Safety Aide III Supervisory Clerk

*This document is intended to summarize the existing PERB certifications. Those certifications constitute the official unit description.