



**THE PRINCE GEORGE'S COUNTY GOVERNMENT**  
**Office of Audits and Investigations**

February 7, 2017

**MEMORANDUM**

TO: Robert J. Williams, Jr.  
Council Administrator

William M. Hunt  
Deputy Council Administrator

THRU: David H. Van Dyke *DHV*  
County Auditor

FROM: Inez N. Claggett *INC*  
Senior Legislative Auditor

RE: Fiscal Impact Statement  
CB-001-2017 Special Events Coordinating Commission

Pursuant to your request, we have reviewed CB-001-2017 to estimate its fiscal impact on Prince George's County, Maryland.

CB-001-2017 seeks to establish a Special Events Coordinating Commission and propose regulations for governance and oversight of special events within the County.

The Special Events Coordinating Commission (the Commission) would be given the authority to review, evaluate and make a determination regarding the planning, implementation, administration and execution of special events within the County. Under its authority the Commission is required to ensure special events held within the County are safely administered and executed minimizing the impact on the traffic, property, and the public. The Chief of Police and the Fire Chief shall jointly promulgate rules and regulations to govern the standard operating procedures of the Commission and the regulations proposed within this Bill.

Establishment of the Commission will require coordination and collaboration between County agencies potentially increasing the workload for management and administrative staff, and possibly resulting in increased staffing costs for the County. An estimate of the increase in cost is unable to be determined at this time.

Enactment of CB-001-2017 may have a negative fiscal impact on the County related to an increased staffing costs as a result of an increase in workload. The amount of the increase, if any, should be minimal.

If you require additional information, or have questions about this fiscal impact statement, please call me.

**14741 Governor Oden Bowie Drive, Upper Marlboro, Maryland 20772**  
**VOICE (301) 952-3431; FAX (301) 780-2097; TDD (301) 925-5167**