

## Administrative Charging Committee (ACC)

### Fiscal Year 2023 Budget Review Summary

#### Proposed FY 2023 Operating Budget

Fund	FY 2022 Approved	FY 2023 Proposed	Change Amount	Percentage Change
General Fund	\$ -	\$ 921,100	\$ 921,100	N/A
<b>Total</b>	<b>\$ -</b>	<b>\$ 921,100</b>	<b>\$ 921,100</b>	<b>N/A</b>

	FY 2022 Approved	FY 2023 Proposed	Change Amount	Percentage Change
Full-Time	0	6	6	N/A
<b>Total</b>	<b>0</b>	<b>6</b>	<b>6</b>	<b>N/A</b>

#### FY 2023 Proposed Budget – Key Highlights

- Compensation: General Fund compensation is proposed at \$420,000 and includes funding for the creation of six (6) new positions to support operations:
  - Administrative Specialist 1G position (\$128,000)
  - Administrative Aide 2G position (\$58,000)
  - Two (2) Paralegal 1G positions (\$55,000 each)
  - Two (2) Investigator 1G positions (\$62,000 each)
- Fringe Benefits: Proposed at \$151,000 to align with compensation costs.
- Operating Expenses: Include funding for contract for legal services (\$20,000) and ACC Stipends (\$156,000). Funding also included for contract for Administrative Judges for Trial Board (\$100,800) and other board members' stipends (\$32,000)
- Other Operating Expenses: Include telephone, printing, training, membership fees, mileage reimbursement, and office supplies (\$41,300)
- The ACC, a newly established, statutorily required Committee, serves to improve the disciplinary process of law enforcement officers to include independent assessments of citizen-driven police misconduct related complaints. The ultimate goal of the ACC and the trial boards will be to develop uniformity, fairness and transparency in discipline sanctions against officers found guilty of misconduct thereby increasing overall accountability and the community's trust in the process.
- The Administrative Charging Committee (ACC) will be created by legislation CB-021-2022 as required by the Maryland Police Accountability Act of 2021.

#### Expenditures by Category

Category	FY 2022 Approved	FY 2023 Proposed	Change Amount	Percentage Change
Compensation	\$ -	\$ 420,000	\$ 420,000	N/A
Fringe Benefits	-	151,000	151,000	N/A
Operating Expenses	-	350,100	350,100	N/A
<b>Total</b>	<b>\$ -</b>	<b>\$ 921,100</b>	<b>\$ 921,100</b>	<b>N/A</b>



**THE PRINCE GEORGE'S COUNTY GOVERNMENT**  
**Office of Audits and Investigations**

May 5, 2022

**MEMORANDUM**

TO: Sydney J. Harrison, Chair  
 Health, Human Services and Public Safety Committee (HHSPS) Committee

THRU: Turkessa M. Green, County Auditor *TMG*  
 Joseph R. Hamlin, Director of Budget and Policy Analysis *JRH*

FROM: Kassandra Fields, Legislative Budget and Policy Analyst *KF*

RE: Administrative Charging Committee (ACC)  
 Fiscal Year 2023 Budget Review

**Budget Overview**

The FY 2023 Proposed Budget for the Administrative Charging Committee (ACC) is \$921,100. This is a 100% increase over the FY 2022 approved budget, as it is a newly established, statutorily required Committee. The ACC serves to improve the disciplinary process of law enforcement officers to include independent assessments of citizen-driven police misconduct related complaints. The ultimate goal of the ACC and the trial boards will be to develop uniformity, fairness and transparency in discipline sanctions against officers found guilty of misconduct thereby increasing overall accountability and the community's trust in the process.

The Administrative Charging Committee's expenditures are funded entirely by the General Fund.

**Budget - General Fund**

Proposed Fiscal Year 2023

Category	FY 2022 Approved	FY 2023 Proposed	Change Amount	Percentage Change
Compensation	\$ -	\$ 420,000	\$ 420,000	N/A
Fringe Benefits	-	151,000	151,000	N/A
Operating Expenses	-	350,100	350,100	N/A
<b>Total</b>	<b>\$ -</b>	<b>\$ 921,100</b>	<b>\$ 921,100</b>	<b>N/A</b>

**Staffing and Compensation**

	<b>FY 2022 Approved</b>	<b>FY 2023 Proposed</b>	<b>Change Amount</b>	<b>Percentage Change</b>
Full-Time	0	6	6	N/A
<b>Total</b>	<b>0</b>	<b>6</b>	<b>6</b>	<b>N/A</b>

- The General Fund provides funding for six (6) new full-time positions as follows:
  - Administrative Specialist 1G - \$128,000
  - Administrative Aide 2G - \$58,000
  - Two (2) Paralegal 1G - \$55,000
  - Two (2) Investigator 1G - \$62,000
  
- The FY 2023 General Fund compensation is proposed at \$420,000.

**Fringe Benefits**

- Fringe Benefit expenditures are proposed at \$151,000.

**Operating Expenses**

- The Committee and Board Members’ stipends are budgeted within the operating (General and Administrative Contracts) line item.
  - This includes \$156,000 for Committee stipends. Each ACC member will be paid \$50/hour, not to exceed \$31,200/year.
  - \$100,800 is budgeted for the Administrative Judges serving on the trial boards, and \$32,000 for the citizens serving in the other positions on the three (3) member panel.
  
- In FY 2023, operating expenses are proposed at \$350,100 and are comprised of the following:

<b>Operating Objects</b>	<b>FY 2023 Proposed</b>
General & Administrative Contracts	\$ 308,800
Office & Operating Eq. Non	25,000
Training	5,000
General Office Supplies	5,000
Telephone	3,000
Printing	1,600
Mileage Reimbursement	1,200
Membership Fees	500
<b>TOTAL</b>	<b>\$ 350,100</b>

**Background/Highlights**

- The Administrative Charging Committee (ACC) will be created by legislation CB-021-2022 as required by the Maryland Police Accountability Act of 2021.
- The ACC will review the findings of a law enforcement agency's investigation of external complaints; determine if the police officer who is subject to investigation shall be administratively charged and if so, recommend discipline in accordance with the law enforcement agency's disciplinary matrix. If the police officer is not administratively charged, the ACC shall make a determination whether the allegations are unfounded, not sustained or if the officer is exonerated.
- This evaluation will include review of body camera footage that may be relevant to the matters covered in the complaint of misconduct. Additionally, the ACC will issue a written opinion that describes in detail its findings, determinations, and recommendations, and will forward the written opinion to the chief of the law enforcement agency, the police officer, and the complainant.
- The ACC will be responsible for recording, in writing, any failure of supervision that caused or contributed to a police officer's misconduct. Its purpose will be to improve police customer service and community responsiveness to citizens' complaints of police misconduct through effective and independent oversight of the police disciplinary process and outcomes, thereby increasing police accountability.
- CB-021-2022 will also provide for a trial board, consisting of three (3) members, for each law enforcement agency. The County Executive shall establish a roster of ten (10) judges who shall be an actively serving or retired administrative law judge, or a retired judge of the District Court or a Circuit Court. One of which will serve on a trial board, based on rotation and availability.
- The ACC shall consist of five (5) members. Appointments to the ACC shall be for three (3) year terms, except that the terms of the initial ACC members shall be staggered.