



## Seventh Judicial Circuit of Maryland

COURT HOUSE

UPPER MARLBORO, MARYLAND 20772

DANEKA VARNER COTTON

ADMINISTRATIVE JUDGE

CIRCUIT COURT FOR PRINCE GEORGE'S COUNTY  
AND THE SEVENTH JUDICIAL CIRCUIT OF MARYLAND

(301) 952-3960

### MEMORANDUM

**DATE:** April 9, 2026

**TO:** Sylvia King  
Senior Legislative Budget Officer

**THRU:** Angela Fair-Baker, Director  
Office of Management and Budget

**FROM:** The Honorable DaNeeka Varner Cotton *DVC*  
County Administrative Judge  
Circuit Court for Prince George's County

**RE:** First Round FY 2027 Proposed Budget Responses  
Circuit Court for Prince George's County

*In an effort to facilitate an efficient and effective budget review and reporting process, we are submitting a request for budgetary information. Please respond to the questions and complete the following tables with the appropriate information. In some cases, we have populated the tables with available known data. In instances where the tables need to be re-sized or modified to accommodate additional information, please feel free to do so.*

#### OVERALL BUDGET

1. Does the Court expect that a supplemental budget request may be necessary for FY 2026?

**No, a supplemental budget request may not be necessary to cover spending overages for FY 2026 due to available salary lapse. However; a supplemental appropriation may be**

**necessary to appropriate additional revenue appropriation to support the renovation of the Law Library.**

- a. If so, how much does the Court expect to request?

**Revenues - \$650,000 (Circuit Court Law Library Renovation)**

- **Bond Forfeiture Fees - \$500,000.** As authorized under Maryland Courts and Judicial Proceedings Title 7 - Costs, Fines, and Forfeitures, Subtitle 5 - Fines and Forfeitures, Section 7-507, for the continued support of the Circuit Court Law Library.
  - **Court Appearance Fees - \$150,000** revenues collected under Maryland Courts and Judicial Proceedings §7-204 for the same purpose. OMB note: \$146,300 for Court Appearance fees is already reflected in the FY 2026 approved budget.
- b. Please identify the specific factors, conditions, and trends that may necessitate the need for a supplemental appropriation for FY 2026.

The Prince George's County Circuit Court Law Library is a cornerstone of the judicial system, providing essential access to legal research resources that promote the fair, informed, and efficient administration of justice. Serving an average of 19,000 patrons annually, the library supports judges, attorneys, court staff, and the public by ensuring that accurate and up-to-date legal materials are available.

Judges and law clerks rely on the library's authoritative references, case law, and legislative materials to render well-grounded judicial decisions. Attorneys utilize both print and electronic resources to conduct research, draft pleadings, and prepare cases that enhance the quality of legal advocacy before the Court.

The public, including self-represented litigants, also benefits from access to procedural guides, legal forms, and reference assistance that strengthen access to justice and help individuals better understand and exercise their legal rights. By centralizing these services, the Law Library not only improves judicial efficiency and accuracy but also fosters public confidence and transparency in the Court's operations.

Failure to receive the requested \$150,000 in appearance fee revenues would significantly impact the Court's ability to sustain the Law Library at the level required to effectively support judges, attorneys, court staff, and the public. Without this funding, the Court may be compelled to reduce or eliminate access to essential legal research databases, delay updates to critical print materials, and limit the support provided to self-represented litigants. Ultimately, the absence of this stable funding source, as authorized under Maryland Courts and Judicial Proceedings, would require the Court to scale back vital library services, thereby

diminishing the quality, accessibility, and reliability of justice across Prince George's County.

The phases outlined below are proposed to be funded through a combination of appearance fee revenues, bond forfeiture revenues, and future CIP allocations, recognizing that the anticipated total project cost will exceed the amount currently requested. Each phase has been clearly identified, along with the corresponding funding source, to illustrate the Circuit Court's planned approach for financing this project. Phases I and II are expected to be completed by June 30, 2026, with Phase III projected for completion in FY2028. The total estimated cost of the project is \$1.25 million. The scope of work includes the following:

**Phase 1 - \$150,000.00 (Appearance Fees)**

- Removal of existing furnishings from new and existing office areas
- Demolition and construction of a new office
- Installation of a new ceiling and upgraded lighting
- Painting and new flooring
- Sprinkler upgrades
- New office furniture
- Demolition of the existing office space to prepare for a future breakroom once funding becomes available

**Phase 2 - \$583,506.00 (Bond Forfeitures Fees)**

- Demolition and refresh of office, restroom, and open areas
- Construction of a new breakroom and restroom upgrades
- Comprehensive refresh of one-half of the Law Library, including:
  - New ceiling, lighting, paint, and flooring
  - Sprinkler, power, and data upgrades
  - New blinds and shades
  - Ductwork cleaning and HVAC automation
  - Millwork refinishing and reconfiguration of library layout

**Phase 3 - \$519,508.00 (Appearance Fees & CIP)**

- Demolition and refresh of supervisor office, viewing, storage, and open areas
- Reconfiguration of the help desk and literature counters
- Full renovation of the remaining half of the Law Library, including:
  - New ceiling, lighting, paint, and flooring
  - Sprinkler, power, and data upgrades
  - New blinds and shades
  - Ductwork cleaning and HVAC automation
  - Millwork refinishing and updated library configuration

2. Please provide the amount of grant funding that was returned in FY 2025 (if any).

N/A

3. How much of the grants are in danger of being returned in FY 2026? Please include the reason(s) why these grant funds have to be returned.

N/A

In FY 2026 to date, how successful is the Department in meeting its financial programmatic requirements for awarded grant funds?

In FY 2026, Circuit Court has been successful in meeting its financial programmatic requirements for awarded grant funds.

**COMPENSATION**

*Staffing*

2. Are all positions included in the FY 2027 Proposed Budget fully funded?

**No, there are 11 unfunded vacancies.**

3. Please complete the following table on FY 2026 authorized and actual staffing levels:

| FY 2026 Authorized and Actual Staffing Levels |            |                  |           |            |                  |           |              |                  |           |
|---|------------|------------------|-----------|------------|------------------|-----------|--------------|------------------|-----------|
|   | Full-Time  |                  |           | Part-Time  |                  |           | Limited Term |                  |           |
|   | Authorized | Filled Positions | Vacancies | Authorized | Filled Positions | Vacancies | Authorized   | Filled Positions | Vacancies |
| <b>General Fund</b>                           |            |                  |           |            |                  |           |              |                  |           |
| Civilian                                      | 155        | 136              | 19        | 36         | 35               | 1         | 0            | 0                | 0         |
|   | 155        | 136              | 19        | 36         | 35               | 1         | 0            | 0                | 0         |
| <b>Grant Fund</b>                             |            |                  |           |            |                  |           |              |                  |           |
| Civilian                                      | 49         | 38               | 11        | 4          | 3                | 1         | 0            | 0                | 0         |
|   | 49         | 38               | 11        | 4          | 3                | 1         | 0            | 0                | 0         |
| <b>Total</b>                                  | <b>204</b> | <b>174</b>       | <b>30</b> | <b>40</b>  | <b>38</b>        | <b>2</b>  | <b>0</b>     | <b>0</b>         | <b>0</b>  |
| YTD as of: 03/13/2026                         |            |                  |           |            |                  |           |              |                  |           |

4. For each currently vacant position, please complete the following table by identifying the position title, position number, grade, salary information, date the vacancy or creation of position occurred, organizational assignment, the status of recruitment efforts, and funding source (General Fund (GF), Internal Service Fund (IS), Enterprise Fund (EF), or Grants) for FY 2026.

**Please see Attachment 1- Question 4, Vacancies (includes full time vacancies only).**

5. How many of the Court’s employees have been or are expected to be assigned to another County agency or to another organization in FY 2026? Please identify each position by completing and updating the table below.

N/A

6. Please identify staff members who are currently assigned to the Court from other County agencies. Please identify each position by completing the table below.

N/A

7. Does the Court anticipate accruing salary lapse in FY 2026? If so, how much? Please provide details on whether the projected salary lapse will be used to cover other office/ department expenditures.

**The Court anticipates accruing approximately \$1,005,500 in salary lapse in FY 2026. The lapse will be used to cover the decreased attrition and the annualization of FY 2026 COLA and merit adjustments.**

8. Please complete the following table by providing components of attrition.

| Attrition Comparison   |                |                |                |                |             |
|------------------------|----------------|----------------|----------------|----------------|-------------|
| Reasons                | FY 2022 Actual | FY 2023 Actual | FY 2024 Actual | FY 2025 Actual | FY 2026 YTD |
| Resignations           | 29             | 29             | 23             | 10             | 13          |
| Regular Retirement     | 2              | 2              | 3              | 2              | 1           |
| Disability Retirement  | 0              | 0              | 0              | 0              | 0           |
| Termination            | 0              | 0              | 2              | 0              | 1           |
| Other                  | 0              | 0              | 1              | 0              | 1           |
| <b>TOTAL</b>           | <b>31</b>      | <b>31</b>      | <b>29</b>      | <b>12</b>      | <b>16</b>   |
| Monthly Attrition Rate | 2.58           | 2.58           | 2.42           | 1.00           | 1.33        |
| YTD as of: 03/16/2026  |                |                |                |                |             |

- a. What monthly attrition rate does the Court anticipate in FY 2027?

**The anticipated attrition rate in FY 2027 for the Courts is 2.1%.**

9. What are the Circuit Court’s most critical staffing-related issues in FY 2026?

**In fiscal year 2026, the Circuit Court has not experienced any critical staffing-related issues. Staffing levels across divisions have remained stable and recruitment and retention efforts have continued to effectively support operational needs. The Human Resources Division continues to monitor workforce trends and works closely with Court leadership to anticipate and address potential staffing needs as they arise.**

10. Employee recruitment and vacancies:

- a. How do the Court's recruitment efforts in FY 2026 compare to the previous years? Please distinguish your responses for General Fund and Grant Funded vacancies.

In fiscal year 2026, the Circuit Court continued to maintain an efficient and structured approach to recruitment for both General Fund and Grant Funded positions. Building upon the improvements implemented in FY 2025, the Human Resources Division has sustained streamlined recruitment practices to support timely hiring while ensuring a fair and competitive selection process for all applicants.

For General Fund positions, the Court continues to follow the established recruitment timeline to ensure vacancies are filled efficiently while maintaining operational continuity across divisions.

For grant-funded positions, recruitment efforts remain closely coordinated with grant requirements and funding timelines to ensure compliance with grant conditions while minimizing vacancy gaps that could impact program operations.

- b. What is the impact of vacancies on the Court's operations? Which Division(s), program(s), and types of positions are most affected by high vacancy rates?

During Fiscal Year 2026, vacancy levels within the Circuit Court remained consistently low and have not adversely impacted departmental operations.

At this time, no specific division, program, or classification of positions has been disproportionately affected by vacancies. The Human Resources Division continues to monitor staffing levels and work closely with department directors and hiring managers to ensure that vacancies are addressed promptly and operational needs across the Court remain fully supported.

- c. What changes in the Court's recruitment efforts, if any, are planned for FY 2027?

In Fiscal Year 2027, the Circuit Court will continue to maintain its established recruitment process while identifying opportunities to further strengthen outreach and candidate engagement. The Human Resources Division will continue to monitor recruitment trends and evaluate strategies that enhance the Court's ability to attract qualified candidates.

**OPERATING EXPENSES**

11. Please complete the chart below regarding the FY 2026 approved and estimated, and FY 2027 proposed operating budgets. Please add operating categories, as needed, to ensure the total operating budget is presented.

| Operating Objects                          | FY 2026 Approved    | FY 2026 Estimated   | FY 2027 Proposed    | \$ Change Budget vs Proposed | Explain reason for budgetary change for each object  |
|--|---------------------|---------------------|---------------------|------------------------------|--|
| Telephone                                  | \$131,400           | \$150,000           | \$69,500            | -\$61,900                    | Decrease to reflect OIT countywide adjustment  |
| Printing                                   | \$111,500           | \$115,000           | \$115,000           | \$3,500                      | Increase to reflect actuals and estimates  |
| Periodicals                                | \$28,500            | \$30,000            | \$30,000            | \$1,500                      | Increase to reflect actuals and estimates  |
| Office Automation                          | \$2,426,200         | \$2,426,200         | \$2,524,200         | \$98,000                     | Increased countywide OIT allocation  |
| Training                                   | \$56,800            | \$57,700            | \$50,400            | -\$6,400                     | Decreased to align with anticipated training   |
| Membership Fees                            | \$15,000            | \$15,200            | \$15,000            | \$0                          |  |
| Mileage Reimbursement                      | \$30,000            | \$35,000            | \$35,000            | \$5,000                      | Increased to align with historicals  |
| General & Administrative Contracts         | \$459,000           | \$463,800           | \$499,400           | \$40,400                     | Increase to align with budgeted costs  |
| General Office Supplies                    | \$164,500           | \$148,300           | \$150,000           | -\$14,500                    | Decreased to align with budgeted costs   |
| Office and Operating Equipment Non-Capital | \$27,200            | \$40,000            | \$45,000            | \$17,800                     | Increased to align with historicals  |
| Office Equipment Repair                    | \$829,000           | \$835,000           | \$850,000           | \$21,000                     | Increased to align with budgeted costs   |
| Jury Fees                                  | \$1,700,000         | \$1,750,000         | \$1,750,000         | \$50,000                     | Increase in Jury fees expected to be around \$1.75 million for FY 2026, anticipating it to remain the same |
| <b>TOTAL</b>                               | <b>\$ 5,979,100</b> | <b>\$ 6,066,200</b> | <b>\$ 6,133,500</b> | <b>\$ 154,400</b>            |  |

12. FY 2025, FY 2026, and FY 2027 Contracts: Please provide the information requested in the following table for all of the Court's FY 2025 actual, FY 2026 currently executed and planned and not yet executed, and all planned contracts for FY 2027.

Please see Attachment 2- Question 12, Contracts

13. Multi-year and Personal Services Contracts: Does the Court anticipate any multi-year contracts over \$500,000 and personal services contracts over \$100,000 in FY 2027?

N/A

**RECOVERIES**

14. Please provide a list of anticipated recoveries due to the Circuit Court for each Fund (General Fund (GF), Internal Service (IS), Enterprise Fund (EF), or Grants) in FY 2026 through FY 2027 proposed budget.

N/A

15. Please update the information on the Department's revenues:

|                                    | FY 2024 Budget   | FY 2024 Actual        | FY 2025 Budget   | FY 2025 Actual        | FY 2026 Budget     | FY 2026 Est.       |
|------------------------------------|------------------|-----------------------|------------------|-----------------------|--------------------|--------------------|
| Bail Bondsman                      | \$112,500        | \$6,887.38            | \$20,000         | \$0                   | \$6,800            | \$0                |
| Circuit Court Marriage Certificate | \$10,400         | \$17,230              | \$13,700         | \$17,300              | \$11,800           | \$17,300           |
| Court Appearance Fees              | \$124,800        | \$146,333.60          | \$116,800        | \$151,081.97          | \$98,500           | \$151,000          |
| Jury Fees Reimbursement            | \$343,200        | \$2,096,940           | \$680,100        | \$1,908,900           | \$1,415,500        | \$1,908,900        |
| Miscellaneous                      | \$0              | \$169,424.62          | \$0              | \$156,484.83          | \$0                | \$160,000          |
| Bond Forfeitures                   | \$0              | \$1,330               | \$0              | \$0                   | \$0                | \$0                |
| <b>Total</b>                       | <b>\$590,900</b> | <b>\$2,438,145.60</b> | <b>\$830,600</b> | <b>\$2,233,766.80</b> | <b>\$1,532,600</b> | <b>\$2,237,200</b> |

**WORKLOAD AND PERFORMANCE TRENDS**

16. Please provide an update on the accomplishment of the Court's FY 2026 goals and objectives:

a. Time Standards

The Court remains committed to maintaining and improving adherence to time standards, ensuring the prompt resolution of cases across all dockets.

- Expedited case processing times by streamlining workflows and employing advanced case management systems.
- Implemented accountability measures to monitor and report compliance with creating benchmarks that will assist in achieving established time standards in civil, criminal, and family cases.

- Expanded the use of Alternative Dispute Resolution (ADR) to provide litigants with timely options for conflict resolution while alleviating docket congestion.

b. Capital Improvement Projects

Created a welcoming, safe, and supportive environment for Prince George's County citizens entering the courthouse, ensuring that all visitors feel secure and respected, even during emotionally challenging circumstances.

- Designed secure entry points with modern security technology (e.g., metal detectors, x-ray machines) to provide safety without creating an intimidating atmosphere.
- Conducted a full infrastructure audit to identify areas needing upgrades, including HVAC systems, elevators, and emergency exits.
- Modernized security infrastructure with non-intrusive monitoring technologies, panic buttons, and enhanced emergency response systems.

c. Infrastructure

Infrastructure improvements are central to supporting the Court's evolving operational needs and ensuring access to justice. FY 2027 priorities include:

- Modernizing physical and digital infrastructure, with the goal of creating state-of-the-art, high-tech courtrooms and upgrading public-facing facilities.
- Data management systems to safeguard sensitive information and enhance operational resilience.

d. Employee Retention and Professional Development

Recognizing that a motivated and well-trained workforce was vital to achieving its mission, the Court emphasized employee retention and professional growth through several initiatives:

- Expanded professional development opportunities through state and county training programs, providing staff with access to leadership and other career advancement training.
- Strengthened employee well-being initiatives to support work-life balance, mental health, and overall job satisfaction.
- Increased staff appreciation activities to recognize the contributions and commitment of employees.
- Implemented spot awards to acknowledge staff members for exceptional performance and contributions.

17. What are the Court's most important FY 2027 program goals and objectives?

**Goal 1: Establish a Mental Health Court**

**Objectives: Develop Program Structure and Eligibility Criteria  
Strengthen Partnerships with Behavioral Health Providers  
Improve Outcomes for Individuals with Mental Illness in the Justice System  
Establish Performance Metrics and Program Evaluation**

**Goal 2: Continue to Enhance Courthouse Security**

**Objectives: Strengthen Physical Security Infrastructure  
Enhance Emergency Preparedness and Response Protocols  
Provide Ongoing Security Training for Court Personnel**

**Goal 3: Enhance and Modernize the Family Division Workspace**

**Objectives: Improve Workspace Functionality  
Promote a Professional and Supportive Work Environment  
Support Staff Productivity and Collaboration**

18. How many sitting judges and masters currently work for the Court? How many junior magistrates are working for the Court?

**The Circuit Court currently comprises 25 judges and 8 magistrates (seven assigned to domestic matters and one to foreclosure).**

19. Please provide the number of judges and judge days utilized by the Court through its visiting and retired judges programs to meet the Court's staffing needs in fiscal years 2025 and 2026 (YTD). Is this number expected to increase in FY 2027, and if so, by how many?

**In FY 2025, there were 23 visiting and retired judges, while FY 2026 (July 1, 2025 - March 13, 2026) has seen 20 visiting and retired judges. Our data is tracked based on courtroom sessions, not days. Additional information is available upon request.**

**The number is expected to remain approximately the same.**

20. Please provide the number of case filings and terminations for FY 2025 and FY 2026 YTD.

**FY 2025 Case Filings - 24,203 and Terminations - 23,631 with a performance/clearance rate of 97%.**

**FY 2026 Case Filings (Q1 & Q2) - 16,247 and Terminations - 15,069 with a performance/clearance 93%.**

21. Identify and quantify any known or anticipated operational or fiscal impacts that the proposed Maryland State budget or other action taken or being considered by the Maryland General Assembly may have on the Circuit Court programs and operations.

- **HB0492 - Courtroom Security - Minimum Adequate Security Standard**  
Establishing minimum adequate security standards for courtroom security in all courtrooms at all courthouse facilities.

The proposed legislation is expected to affect both the expenditures and daily operations of the Circuit Court, primarily because the administrative procedures and job requirements for special police officers differ from standard practices. Additionally, relevant cost estimates need to be identified.

- **HB041 - Prince George's County - Courts - Remote Public Access to Bail Review Hearings PG 302-26**  
Requiring each court in Prince George's County to provide remote audio-visual access to bail review hearings, except when a hearing is deemed closed, confidential, or restricted by federal or State law.

The proposed legislation would require funding to facilitate an assessment of current technological availability and identification of technological enhancements allowing remote audio-visual access to conduct bail review hearings. Implementation would require defined parameters, judicial oversight, and investment in equipment, staffing, and training.

22. Identify and quantify any known or anticipated operational or fiscal impacts that the proposed federal changes or other action taken or being considered by the federal government may have on the Circuit Court programs and operations.

The Circuit Court continues to monitor potential federal policy and funding changes that may impact programs supported by federal grants. The primary concern is the potential reduction or elimination of funding for problem-solving court initiatives and Family Justice System services.

These programs provide critical, coordinated support to individuals and families involved in the justice system. Many grants also require a local cash match, and changes in funding or requirements could create challenges for the County in meeting these obligations, placing programs at risk.

Any reduction in funding or inability to meet match requirements may result in scaled-back or discontinued services for vulnerable populations. The Court will

continue to monitor developments and collaborate with County leadership and funding partners to identify alternative funding sources to sustain these essential services.

The Prince George's County Family Justice Center (FJC) relies on over \$1 million in federal and state pass-through grants to fund staff salaries, programs, and operations, with approximately 98% of staff supported by these funds. Anticipated federal funding cuts in FY 2027 would significantly impact the FJC's ability to sustain staffing, operations, and essential services.

Problem-solving courts remain significantly dependent on federal funding streams, particularly DOJ grants. Recent grant cuts and policy changes introduce uncertainty that could affect treatment availability, staffing, program capacity, and long-term sustainability of these courts.

Potential operational consequences:

- Reduced availability of substance-use treatment
- Loss of recovery support services
- Longer waitlists for treatment placements
- Reduced ability to accept participants

Because these courts are treatment-driven alternatives to incarceration, reduced service capacity directly affects court operations.

23. Does the Circuit Court have any federal, State, or County legal requirements that must be funded? If so, please identify each requirement and the total dollar amount.

**Yes, the Circuit Court is responsible for meeting both federal and state funding requirements. These obligations encompass all family-related matters, including child support, specifically IV-D cases. Ensuring appropriate funding in these areas is essential to maintaining compliance with applicable regulations. The total funding amounts are detailed in the grants section.**

**With respect to the term "legal requirement," the PGCFJC operates under certain statutory and regulatory obligations, such as confidentiality provisions under the Violence Against Women Act (VAWA) and requirements related to services for minors. These obligations are tied directly to grant funding and must be met as a condition of receiving and maintaining those funds. Outside of these grant-related conditions, there are no additional legal mandates governing the FJC's operations.**

24. What is the plan for maintaining continuity of funding for the most essential services, considering anticipated financial shortfalls over the next two (2) fiscal years?

Our plan to maintain funding for essential services during anticipated financial constraints over the next two fiscal years includes actively pursuing grants from agencies, foundations, and organizations aligned with our mission. We will explore diverse funding opportunities, prioritize essential services in budget planning, and identify cost-saving strategies to maximize available resources.

In addition, we will collaborate with key stakeholders to pursue alternative funding sources, including partnerships and philanthropic support, to help address potential funding gaps and sustain critical programs. If these efforts do not produce sufficient funding, the agency may be required to reduce or eliminate certain services, which could increase the risk faced by victims of domestic violence who rely on these supports.

Finally, the agency will prioritize spending to remain within the approved budget.

25. Please provide foreclosure numbers by month for CY 2025 and CY 2026 (YTD).

| Month        | Foreclosures, CY 2022 through CY 2026 (YTD) |             |             |             |                   |
|--------------|---|-------------|-------------|-------------|-------------------|
|              | CY 2022                                     | CY 2023     | CY 2024     | CY 2025     | CY 2026 (To Date) |
| January      | 80  | 206         | 198         | 142         | 184               |
| February     | 74  | 205         | 140         | 152         | 166               |
| March        | 120   | 209         | 141         | 248         | 89                |
| April        | 102   | 145         | 163         | 135         | 0                 |
| May          | 112   | 174         | 114         | 207         | 0                 |
| June         | 145   | 179         | 124         | 160         | 0                 |
| July         | 112   | 219         | 127         | 161         | 0                 |
| August       | 163   | 186         | 176         | 195         | 0                 |
| September    | 189   | 142         | 198         | 160         | 0                 |
| October      | 193   | 139         | 148         | 150         | 0                 |
| November     | 285   | 159         | 130         | 207         | 0                 |
| December     | 187   | 224         | 158         | 234         | 0                 |
| <b>Total</b> | <b>1762</b>                                 | <b>2187</b> | <b>1817</b> | <b>2151</b> | <b>439</b>        |

- a. Please provide the number of foreclosure cases that have utilized the mediation process in FY 2025 and FY 2026 to date (please feel free to provide data on CY basis if this is a preferred format).

Foreclosure mediation FY2025

| Row Labels                                      | Count of Case # |
|---|-----------------|
| Case - Foreclosure Mediation - Motion / Request | 195             |
| <b>Grand Total</b>                              | <b>195</b>      |

Foreclosure mediation FY2026  
 Through March 13, 2026

| Row Labels                                      | Count of Case # |
|---|-----------------|
| Case - Foreclosure Mediation - Motion / Request | 44              |
| <b>Grand Total</b>                              | <b>44</b>       |

26. Please provide information on the Court's case processing performance in the table below. Feel free to adjust the information in each category as needed (case types, CY instead of FY, etc.) to ensure that each case type is reflected.

| Case Processing Performance (% of Cases Terminated within the Time Standards), FY 25 and FY 26 |               |                      |       |       |                          |
|--|---------------|----------------------|-------|-------|--------------------------|
| Case Type  | Time Standard | Performance Goal (%) | FY 25 | FY 26 | FY 25 - FY 26 Difference |
| Civil, foreclosure   | 730 days      | 98%                  | 94%   | 97%   | 3%                       |
| Civil, general   | 548 days      | 98%                  | 93%   | 97%   | 4%                       |
| Criminal   | 180 days      | 98%                  | 85%   | 65%   | -20%                     |
| Family, limited divorce  | 730 days*     | 98%                  | 62%   | 100%  | 38%                      |
| Family, other  | 365 days      | 98%                  | 93%   | 91%   | -2%                      |
| Juvenile delinquency   | 90 days       | 98%                  | 92%   | 60%   | -32%                     |
| CINA shelter   | 30 days       | 100%                 | 100%  | 37%   | -63%                     |
| CINA non-shelter   | 60 days       | 100%                 | 100%  | 37%   | -63%                     |
| TPR  | 180 days      | 100%                 | 38%   | 64%   | 26%                      |

27. Please provide detailed information on each of the Problem-Solving Courts (Adult Drug Court, Re-Entry Court, Veterans Court, Juvenile Drug Court, and Truancy Reduction Court) and include:

- Statistics (number of participants and graduates to date and in FY 2026);
- Demographic information (if available);
- Current capacity
- Current Staffing complement and caseload/workload
- Eligibility requirements if changed from FY 2026.

**ADULT DRUG COURT**

Statistics (number of participants and graduates to date and in FY 2026)

- 25 current participants (FY 2026)
- 532 have graduated to date
- 1123 have been serviced to date
- 2 graduates (FY 2026)

Demographic information (if available) current participants:

- 22 African American
- 01 Hispanic
- 02 Caucasian
  
- 22 African American males
- 01 Hispanic males
- 01 Hispanic Female
- 01 African American female
- 01 Caucasian male
  
- 8 ages 20-28
- 6 ages 29-37
- 7 ages 38-46
- 3 ages 47-55
- 1 aged 56-61

Current Capacity: 60

Current staffing complement and caseload/workload:

- (1) Program Coordinator- Responsible for daily operations, programing implementation, statistical analysis, referral flow, and policy and procedural development
  
- (1) Community Supervision Manager - Responsible for nightly curfew monitoring of all participants through the utilization of voice recognition technology, cellular monitoring, GPS monitoring, and SCRAM (alcohol monitoring technology)

- (2) Case Managers- Responsible for the assessment and development of a treatment plan for each client based on individual needs. Provide intense supervision and case management services weekly, attend weekly team meetings, attend weekly court status hearings, provide reports to the entire team and court, update data base (AIMS) each week to capture statistical data on each program participants
- Ratio between the participant and case manager should not exceed 30:1
- Peer Recovery Specialist- Responsible for coordinating aftercare services and resources for substance use disorder participants and providing insight and guidance through individual meetings with participants in recovery
- Eligibility requirements (highlight any recent changes):
- Must be 18 years of age or older
- Must be a resident of Prince George's County or surrounding county
- Assessed for history of substance use and deemed in need of substance use services
- High risk/High needs offenders. Additionally, robbery, burglary, and assault cases will be reviewed on a case-by-case basis.
- Residents currently on probation or pending sentencing in another jurisdiction for an eligible offense can be considered for the program
- Individuals with outstanding warrants are not eligible until the warrant is recalled

#### TRUANCY REDUCTION COURT

Statistics (number of participants and graduates to date and in FY 2026)

- 668 Participants served to date • 20 Current Participants
- 169 Graduates to date
- 0 Graduates in FY 2026

Demographic information (if available) current participants: FY 2026 Budget Review 4 First Round Questions

- 8 African American
- 12 Hispanic
  
- 11 Females
- 09 Males
  
- 2 age 12
- 4 age 14
- 8 age 15
- 1 age 16
- 4 age 17
- 1 age 18

Current Capacity: 60

Current staffing complement and caseload/workload:

- 2 Case Managers (1:30)

Eligibility requirements (highlight any recent changes): None

- Resident of Prince George's County
- Enrolled in a Prince George's County Public School
- 20% unlawful absences during a quarter, semester or school year
- Between the ages of 12 ½ and 16 ½
- Students and their families have been unresponsive to previous interventions.
- Students must be screened by a team appointed by the PGCPs Court Liaison.

#### VETERANS COURT

Statistics (number of participants and graduates to date and in FY 2026)

- 12 current participants (FY 2026)
- 05 graduates (FY 2026)
- 480 participants served to date
- 55 graduates to date

Demographic information (if available) current participants:

- 11 African American Males
- 1 Caucasian Male

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- 1 age 27-31
- 1 age 32-36
- 3 age 37-41
- 4 age 42-46
- 3 age 47-52

Current Capacity: 30

Current staffing complement and caseload/workload:

- 1 Circuit Court Case Manager/Mentor Liaison Coordinator (1:30)

Eligibility requirements (highlight any recent changes):

Prince George's County residents are preferred but referrals will be reviewed on a case-by-case basis if a potential participant is receiving VA services and/or housing outside of the county

Eligibility criteria: (i.e.: County residents, Non-violent offenses, etc.)

Offense and Offender Qualifiers:

- U.S. Military Veterans and Reservists
- Habitual substance users
- Sufferers of mental health symptoms or disorders
- Co-occurring disorders
- Prince George's County residents are preferred but referrals will be reviewed on a case-by-case basis if a potential participant is receiving VA services and/or housing outside of the county
- Offenders charged with crimes of violence (or those who have a history including convictions for crimes of violence) as defined in Criminal Law Section 14-101 will be reviewed on a case-by-case basis
- No open warrants or detainers
- Offense and Offender Disqualifiers:
- Those with outstanding warrants
- Offenders who are being referred as a result of a Violation of Probation (VOP) must have at least 18 months remaining on their probation period or the ability and willingness to extend probation
- Those who have previously failed Veterans Court (except by agreement of the SAO)
- Anyone with suicidal or homicidal ideations or actively mentally ill such as their illness will interfere with their ability to meet the general requirements of the Veterans Court program

### RE-ENTRY COURT

Statistics (number of participants and graduates to date and in FY 2026)

- 160 Participants served to date
- 26 Current Participants
- 59 Graduates to date
- 10 Graduates (FY 2026)

Demographic information (if available):

- 26 Males
- 26 African American Males
- 5 ages 33-39
- 8 ages 40-46

- 7 ages 47-53
- 4 ages 54-60
- 2 ages 61-67

Current capacity: 40

Current Staffing complement and caseload/workload:

- 2 Case Managers (1:20)

Eligibility Requirements (highlight any recent changes):

- Sentenced to a Maryland State or Prince George's County Correctional Center.
- Diagnosed as meeting criteria for substance use or substance dependency, according to the Diagnostic and Statistical Manual of Mental Disorders, Fifth Edition (DSM-V); for those with substance use dependency
- At least 18 years of age.
- Eligible for relief under HG 8-507 and subsequent release into the community for treatment.
- Functional intelligence sufficient to participate in the Re-Entry Court Program.

No outstanding felony detainers, warrants or outstanding cases in other Jurisdictions;  
Prince George's County permanent resident status;

- Persons with Mental Illness with a history of medication and treatment compliance will also be considered.

History of violent charges and/or convictions reviewed on a case-by-case basis. The following will need to be reviewed for eligibility:

- Homicide
- Assault 1st degree
- Robbery, any form of
- Non-compliance to correctional facility regulations
- Several VOP convictions
- More than 10 years left on sentence
- Juvenile Lifers
- No convictions for the following:
  - Abduction
  - Arson in the first degree
  - Escape in the first degree
  - Sexual offense in the first, second, or third degree
  - Rape in the first or second degree

- Kidnapping

### JUVENILE DRUG COURT

Statistics (number of participants and graduates to date and in FY 2026)

- 352 participants served to date
- 2 current participants (FY 2026)
- 135 Graduates to date
- 1 Graduates (FY 2026)

Demographic information (if available) current participants:

- 2 Hispanics
- 2 Males
- 2 age 17

Current Capacity: 25

Current staffing complement and caseload/workload:

- 1 Department of Juvenile Services Case Manager (1:30)
- 1 Circuit Court Case Manager (1:30)

Eligibility requirements (highlight any recent changes):

- Prince George's County Resident
- Between the ages of 14-18 years of age upon entering the program
- Must have a documented substance use history
- Non-Violent offenses

New Direction Youth Diversion Program-Initiated on 3/29/21

Statistics (number of participants and graduates to date and in FY 2026)

- 62 participants served to date
- 03 current participants (FY 2026)
- 25 graduates to date

Demographic information (if available) current participants:

- 3 African American
- 3 Males
- 1 age 18
- 1 age 16
- 1 age 15

**Current Capacity: 15**

**Current staffing complement and caseload/workload:**

- 1 Circuit Court Case Manager- (1:30)

**Eligibility requirements (highlight any recent changes): None**

- Participants between the ages of 12-18
- Non-violent offenses or no history of violence

**Youth Gun Possession Program-Initiated on 2/27/23**

**Statistics (number of participants and graduates to date and in FY 2026)**

- 69 participants to date
- 14 current participants (FY 2026)
- 34 Graduates to date
- 03 Graduate (FY 2026)

**Demographic information (if available) current participants:**

- 10 African American
- 04 Hispanic
- 14 Males
- 1 age 19
- 7 age 18
- 1 age 17
- 3 age 15
- 1 age 14
- 1 age 13

**Current Capacity: 20**

**Current staffing complement and caseload/workload:**

- 1 Department of Juvenile Services Case Manager (1:30)
- 1 Circuit Court Case Manager- Vacant Position - Pending Hiring (1:30)

**Eligibility requirements (highlight any recent changes):**

- Ages 14 - 18
- Prince George's County resident
- 1st Time Gun Possession Offense
- No prior delinquency
- Non-violent offender

28. If the Circuit Court operates in a collaborative manner with other County agencies, please list the County agencies the Court has a partnership with and briefly describe the nature of the partnership in FY 2026.

Family Justice Center:

- The FJC is a multi-agency, multi-disciplinary collaborative that was established on the core principle to collective and coordinated engagement of local government and community-based agencies that work together to provide comprehensive services to survivors in an efficient, holistic and client-centered service delivery process. With that, the FJC collaborates with 21 on-site partnering organizations, including six (6) County agencies through Interagency Agreements, namely the Prince George's County Police Department, Office of the Sheriff, Prince George's County State's Attorney's Office, Prince George's County Department of Health, Prince George's County Department of Social Services, Prince George's County Department of Family Services. These organizations provide criminal justice advocacy, criminal investigations, victim/witness assistance, court accompaniment, assistance with protective orders, supportive social services, relocation assistance, security deposits, and HIV testing.

Problem Solving Courts:

- Prince George's County Health Department conducts screenings of participants, case management services, provider resources, contact information and service provider accreditation.
- Prince George's County Police Department and the Office of the Sheriff, and their goal is to provide law enforcement assistance by way of attending PSC pre-court meeting, service of bench warrants and monitoring of defendants in the community.
- Department of Social Services provide weekly attendance at court status hearings to identify participants that may need services such as food stamps, temporary cash assistance, or assistance with medical insurance.
- Department of Corrections, who identify potential defendants housed in their facilities, collaborates with the team to have inmates referred to the program assessed for substance use and mental health needs, the release team coordinates with PSC's teams, to ensure seamless release to inpatient services when indicated, coordinates inmate programs, services, or medical needs with the respective court team.
- Department of Juvenile Services, refer juveniles to formal and informal supervision to problem solving courts, offer case management, probation supervision and provide resources for juvenile participants.

- Prince George's County Public Schools, who identify and refer truant students in need of academic support and other supportive services.
- Prince George's County Public School Safety and Security Services attend court hearings and provide latest security updates.
- Prince George's County State's Attorney's Office, makes referrals to all PSC's and assists with vetting referrals to determine eligibility for the programs, participates in weekly status hearings representing the position of the State
- Prince George's County Office of the Public Defender, makes referrals to all the PSC's and participates in weekly status hearings representing the position of the participants.
- Veteran Affairs Administration, makes referrals for participants of the Veterans Court and provides status updates and progress reports for each participant.
- Justice for Vets (JFV), federal agency which provides training and outreach for staff and participants of the Veterans Court.
- National Association for Black Veterans (NABVETS) provides guidance with claims and support for Veteran disability benefits.
- Prince George's County Employ Prince George's, provides employment services for participants
- Prince George's County Department of Public Works and Transportation, provides employment services and training.
- Maryland Department of Public Safety and Correctional Services- PSC has a memorandum of understanding with MDPSCS whereas a Probation Officer is part of the PSC teams to offer additional community supervision, access state system to track new offenses/warrants, and act as a liaison between the state and local levels of probation for PSC participants.

Law Library:

- Since its founding in 2008, the Conference of Maryland Court Law Library Directors has provided a forum for policy discussion, information exchange, and professional development for the state's court law library community. The Conference also advises the Chief Judge of the Court of Appeals, the Judicial Council, the Administrative Office of the Courts, and the conferences of circuit court clerks, administrators, and judges in the matter affecting court law libraries.

- We do this by exchanging ideas and views on matters relating to the operation, management, and leadership of the court law libraries including, but not limited to:
  - court law library standards
  - coordination of collection development and acquisitions
  - retention and disposal of court law library resources
  - court law library funding
  - service to the public
  - access to justice through education and the provision of legal information
  
- Maryland's staffed law libraries are in the following locations:
  - Anne Arundel County
  - Baltimore City
  - Baltimore County
  - Carroll County
  - Charles County
  - Howard County
  - Montgomery County
  - Prince George's County
  - Washington County
  - Thurgood Marshall State Law Library
  
- [See Court of Appeals Administrative order dated September 28, 2015](#)

29. Please provide the number of clients served at the Family Justice Center (FJC) for FY 2025 through FY 2026 (to date). Please provide a breakdown of each fiscal year.

**FY 2025 - 1,542**

**FY 2026 - 1,334 (To Date)**

30. If the Circuit Court operates in a collaborative manner with the non-profit and other community-based organizations, please list such organizations the Court has a partnership with and briefly describe the nature of the partnership in FY 2026.

**Family Justice Center:**

- The FJC operates in a collaborative manner with key several community-based organizations, such as Community Crisis Services, Inc., Community Advocates for Families and Youth (CAFY), the University of Maryland Capital Regional Healthcare (DV/SAC), Maryland Crime Victims' Resource Center (MCVRC), Courtney's House, Sexual Assault Legal Institute (SALI), University of Maryland SAFE Center, The Nehe Foundation, The Training Source, Inc., The Juanita C. Grant Foundation, and five (5) civil legal service providers, to include the House of Ruth, Maryland Legal Aid, Community Legal Services, Catholic Charities, Women's Law Center of Maryland, and Amara Legal. These organizations work

together as a team to provide comprehensive wrap-around services (emergency shelter, temporary hotel stays, counseling, legal assistance, food/cash assistance, housing vouchers, forensic examinations, career training/employment assistance, outreach and education) in an efficient, effective and holistic manner to help survivors heal and recover in the aftermath of abuse, achieve safety and hold offenders accountable. The FJC maintains a positive and productive partnership with these agencies, all of which operate with formal Memorandums of Understanding.

- In addition, partnership efforts that extend beyond formal relationships the FJC has forged with numerous informal partnerships with several external stakeholders, to include civic and Greek organizations, churches, businesses, universities and concerned citizens seeking to combat domestic violence and effectuate change in Prince George's County. More specifically, several sororities, fraternities, churches, and women's organizations routinely donate non-perishable food items, pampers, personal hygiene products for our pantry, clothing, books and toys. These organizations also support our annual Thanksgiving and Christmas Holiday HOPE Project facilitating our efforts to provide meals and gifts for clients and their children during the holiday. They also volunteer their time providing administrative support in the office and staffing outreach activities. These partnerships are integral to our ability to wholly serve survivors.

**Problem Solving Courts:**

- Re-Entry Roundtable for Prince George's County- sharing of resources throughout the county for participants that have served prison time and have returned to the community.
- Problem Solving Courts Foundation, Inc- Board members specifically collaborate to raise funding for participant needs that are not covered by county, state or federal funding.
- National Association of Drug Court Professionals (NADCP)-Members of this national organization of problem solving court professionals. The NADCP provides best practices model for problem solving courts nationwide. PSC attends the NADCP Annual Conference Training each year.
- Residential Inpatient Services:
  - Salvation Army
  - Hope House
  - Avenues Recovery Center
  - Mountain Manor Recovery Center
  - Jude House Recovery Center

- Hudson Health Recovery Center
- Walden Pyramid Recover Center
- Champ House Transitional/Sober living housing
- Wells House Intensive Outpatient Treatment residential center
- The Damascus House
- The Denney House
- Avery Road
- Chrysalis House for Women
- Gaudenzia
- Perry Point Veterans Medical Center
- Martinsburg Veterans Medical Center
- Primary Outpatient Service Providers:
- The Bridge Center
- Insight Substance Use Services
- S.A.F.E. Counseling Services
- Serenity Outpatient Services
- Utopia Outpatient Services
- QCI Mental Health Services
- Fields and Fields
- MAT Clinics, Inc.
- Utopia Health Center
- Healing Mind and Wellness
- Imind Wellness
- Urban Counseling
- Community Advocates for Family and Youths (CAFY)
- Journeys Program
- Mary's Center
- Synergy Family Services
- MBI Health Services
- Maryland Wellness
- Prestige Health Care
- MD Center for Veterans Education (MCVET)
- Baltimore Station

31. Please answer the following questions with respect to the Bond Forfeiture Fund:

- a. What is the current balance of the Fund?

Older Funds 9/9/87 - 12/12/03 totaling (\$78,315.50).

Current Funds 1,399,995.38.

The entire balance of funds is not recorded to a revenue account. They are deposited into a liability holding account in the general fund - old funds 242021 and current funds 242020.

- b. How much of the current balance has met the 10-year vesting period, making it eligible for use?

\$1,056,990.08 - in account 242021 - conversion from the prior finance system.

None of the 242020 balances is 10 years or older. On 6/30/25, \$380.00 will be available from 242020.

- c. How much is projected to be recovered in FY 2026? If none, then please provide an explanation for the lack of actual recovery.

The amount projected to be recovered in FY 2026 is \$500,000. It is projected to be recovered through a Supplementary Appropriation in FY 2026. As authorized under Maryland Courts and Judicial Proceedings Title 7 - Costs, Fines, and Forfeitures, Subtitle 5 - Fines and Forfeitures, Section 7-507, for the continued support of the Circuit Court Law Library.

### INFORMATION TECHNOLOGY

32. Please provide a detailed update on all IT initiatives, including those that were scheduled for completion in FY 2026, and any new initiatives planned for FY 2027.

- Barrier Gates - East & West Side - new initiative
- Upgrade PA system in JAS - New Initiative
- Removal of Microphones in Marbury Expansion Courtrooms - New Initiative
- High Tech Courtrooms M1404, M1405, M1409 Completion in FY 2026
- Upgrade the JAS video communications to an Office area - Completion FY 2026
- High Tech Courtroom D2016 - Planned for FY 2027

33. Does the Circuit Court have any IT initiatives that are not funded in FY 2026 and FY 2027? Please provide details.

N/A

34. Please provide a status update on the Courthouse Exterior/Interior Security project. Have the necessary additional grant funds identified in last year's responses been secured? What level of funding to support this project is included in the FY 2027 Proposed Budget?

- East and West Security Barriers - Security Grant funding
- Replacing Exterior Cameras EOL - FY 2027 General Fund Budget