

**COUNTY COUNCIL OF PRINCE GEORGE'S COUNTY, MARYLAND**  
**2015 Legislative Session**

Resolution No. CR-14-2015

Proposed by Council Members Glaros, Turner, Taveras and Toles

Introduced by Council Members Glaros, Taveras, Turner, Toles, Franklin, Patterson

Co-Sponsors \_\_\_\_\_

Date of Introduction April 14, 2015

**RESOLUTION**

1 A RESOLUTION concerning

2 Boards and Commissions

3 For the purpose of establishing the County’s policy and procedures for advertising and soliciting  
4 vacancies on boards and commissions, requiring a listing and description of all boards and  
5 commissions being posted online, and establishing criteria for appointments on boards and  
6 commissions.

7 WHEREAS, the County Council recognizes that boards and commissions are an integral  
8 and important component of County government and that citizens provide the County  
9 government a vast resource of talent, expertise, and volunteer time; and

10 WHEREAS, public participation on boards and commissions contributes to the work of  
11 County government and provides a valuable service to the community by presenting the  
12 concerns and viewpoints of County residents and citizens on a variety of issues; and

13 WHEREAS, it is the intent of the Council to encourage active citizen participation in  
14 County government, to encourage the many talented and skilled residents to participate on  
15 boards and commissions, to provide a centralized source of information on all opportunities to  
16 serve, and to enhance County government transparency; and

17 WHEREAS, a uniform system for classifying all boards and commissions of the County  
18 government and for prescribing procedures for advertising and soliciting vacancies is necessary.

19 NOW, THEREFORE, BE IT RESOLVED by the County Council of Prince George's  
20 County, Maryland, that Prince George’s County shall use the following policy and procedures as  
21 it relates to boards and commissions:

- 22 (1) List of boards and commissions – A list of all boards and commissions or any similar

1 body whose members are appointed pursuant to Charter Section 322 shall be posted online via  
2 the County government website including a short description of each board and commission, the  
3 composition of each board and commission, the corresponding County Code section or  
4 applicable law, and types of positions. A copy of said list shall also be made available in the  
5 Office of the Clerk of the Council;

6 (2) Solicitation and advertising – Solicitation for all available positions on boards and  
7 commissions shall be made via press release to the news media, advertisements on County cable  
8 channels, and County website. Mailings shall be sent to civic associations and community  
9 groups per request of Council Members. Notices of vacancies shall be posted in government  
10 centers and libraries in the County. Press releases shall describe the duties of the board or  
11 commission for which membership is being solicited, outline special requirements for  
12 membership, request a resume including home address, home and office phone numbers and  
13 include a deadline for application. Positions shall be advertised for no less than three (3) weeks  
14 and no more than six (6) weeks. The Council may waive by resolution the solicitation and  
15 advertisement requirements on a case by case basis;

16 (3) Vacancies – When a vacancy exists on any board or commission whose members are  
17 appointed pursuant to Charter Section 322 or Council Rule 20.2, the vacancy shall be advertised  
18 within seven (7) days of such position becoming vacant and the position filled within ninety (90)  
19 days unless a vote of the majority of the full Council agree to extend the time by an additional  
20 thirty (30) days;

21 (4) Criteria – It shall be the policy of the County that in making appointments to any board  
22 or commission the following criteria shall be considered: interest, diversity of background and  
23 professions, relevant experience and expertise, and geographic balance;

24 (5) Exemptions – These provisions do not apply to positions on County boards or  
25 Commissions that shall be filled by an employee representing a County department, office, or  
26 agency as a law, resolution or executive order provides.

27 BE IT FURTHER RESOLVED that the policy and procedures outlined in said resolution  
28 shall apply to all County Executive and Council appointments to boards and commissions whose  
29 members are appointed pursuant to Charter Section 322 or Council Rule 20.2.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2015.

COUNTY COUNCIL OF PRINCE  
GEORGE'S COUNTY, MARYLAND

BY: \_\_\_\_\_  
Mel Franklin  
Chairman

ATTEST:

\_\_\_\_\_  
Redis C. Floyd  
Clerk of the Council