



Board of License Commissioners FY 2026 Budget Overview

Budget & Policy Analysis

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04/07/2025

Agenda

Department Overview

Strategic Focus

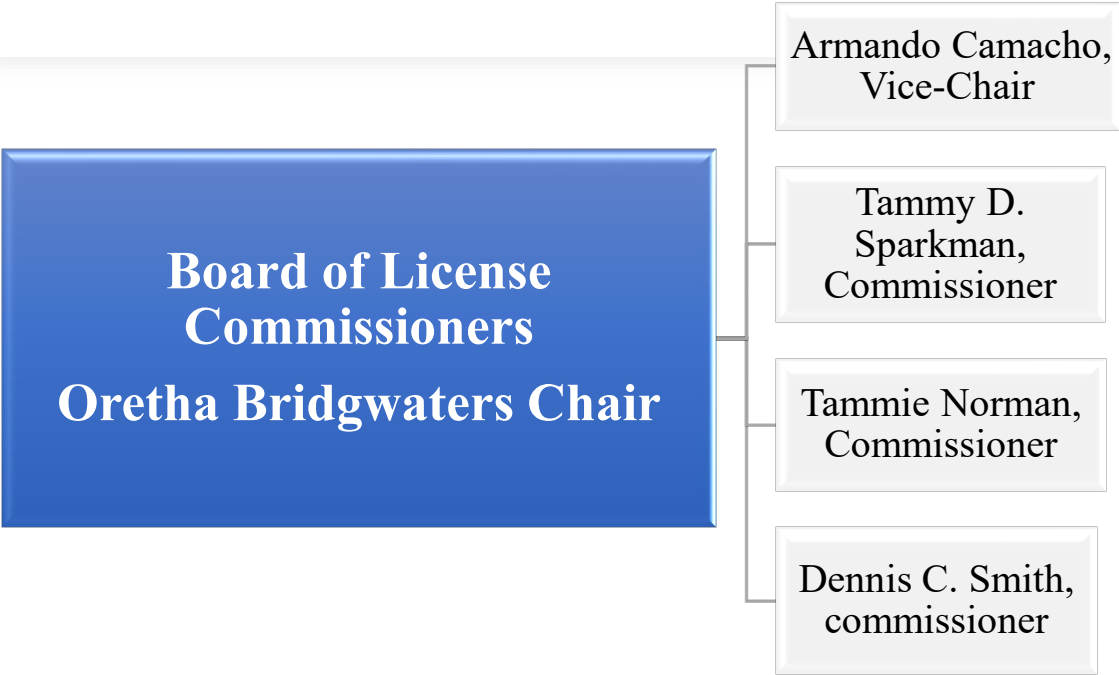
Agency Budget Summary

Grant Funds

Staffing

IT

Department Name: Board of License Commissioners



Mission

- **provides alcoholic beverage management services to the citizens, residents and visitors of Prince George’s County in order to promote and maintain quality alcoholic beverage establishments that operate in manner that benefits the community.**

Provide alcoholic beverage license management for Prince George’s County in a manner that promotes and maintains quality alcoholic beverage establishments

Issue Alcoholic beverage licenses to qualifying establishments

Core Services

Conduct inspections of licensed establishments

Issuing licenses

FY 2025 –INCREASED UNDERCOVER OPERATIONS TO THWART OFFENDING BUSINESSES

Strategic Focus FY 2026



Reduce the time of application submission to effectuation of license

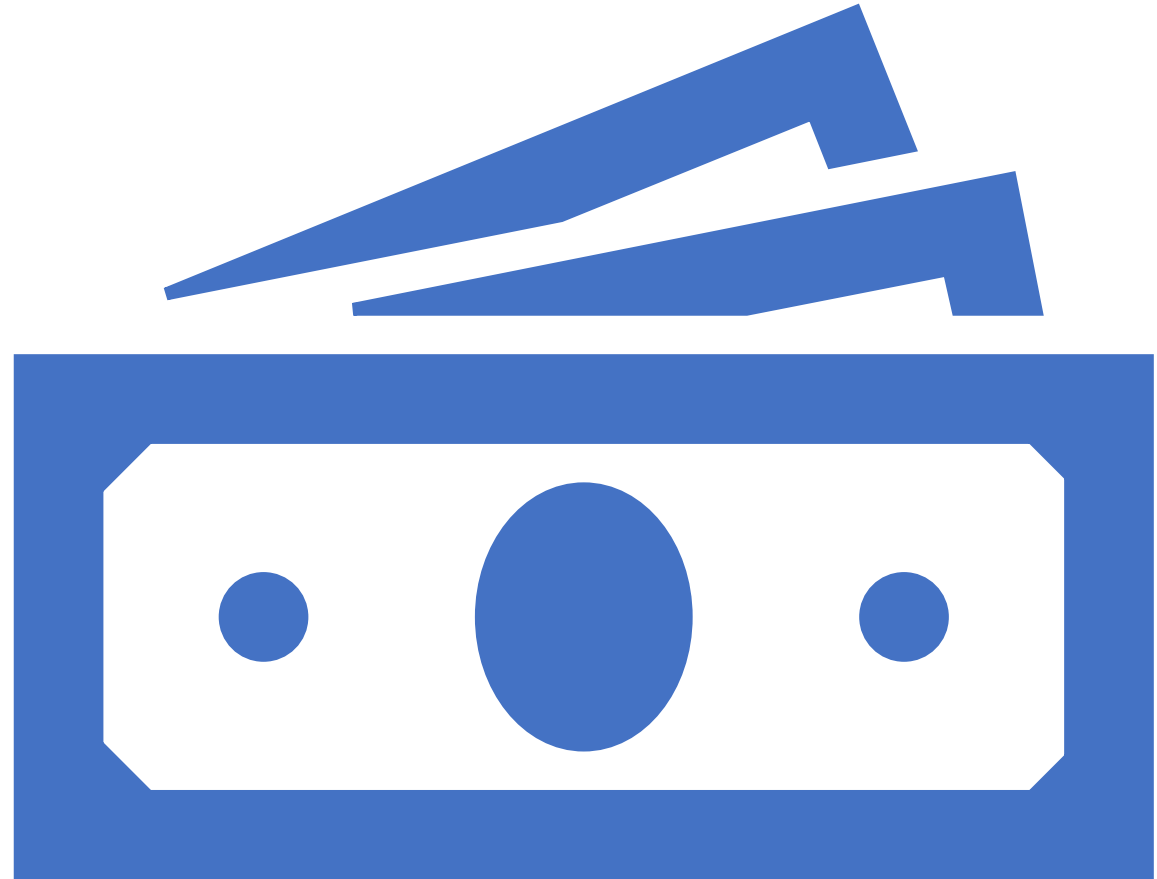


Enhance the automation and efficiency of the alcoholic beverage licensing and inspection process



Target underage consumption by using summer youth participants and 1,000-hour employees to eliminate sales to minors

AGENCY BUDGET SUMMARY



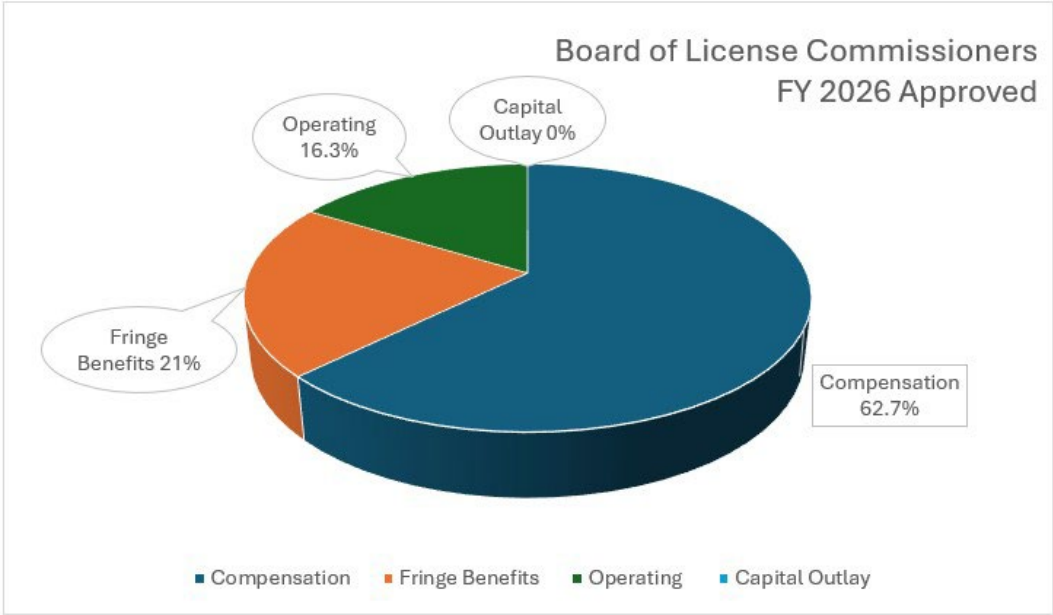
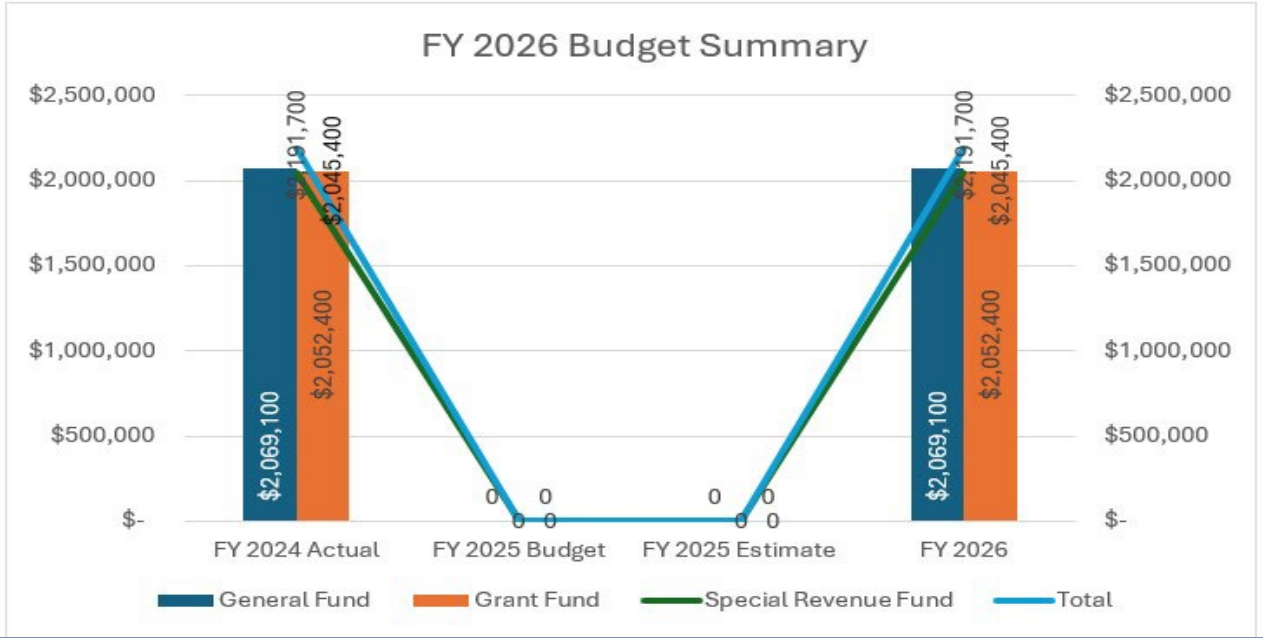
FY 2026 BUDGET SUMMARY

Proposed FY 2026

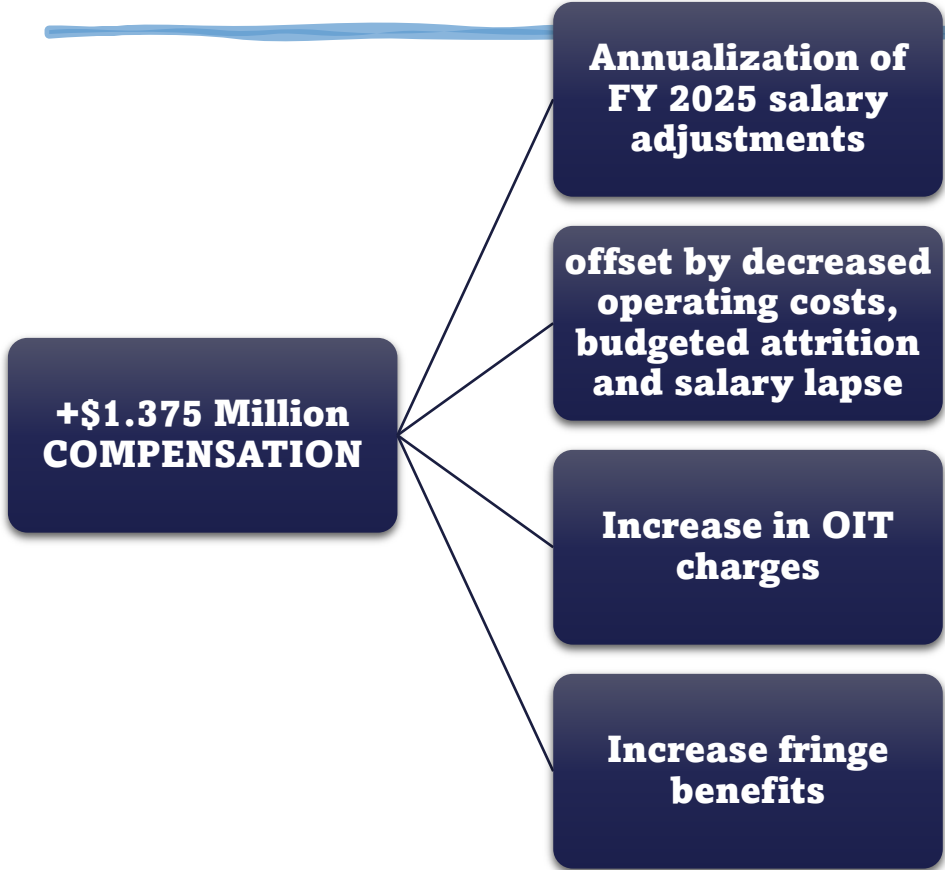
\$2.1 Million

Increase
\$139,300 or
6.8%

General Fund (100%), Grant Fund (0%)
Drug Enforcement Special Revenue Fund (0%)

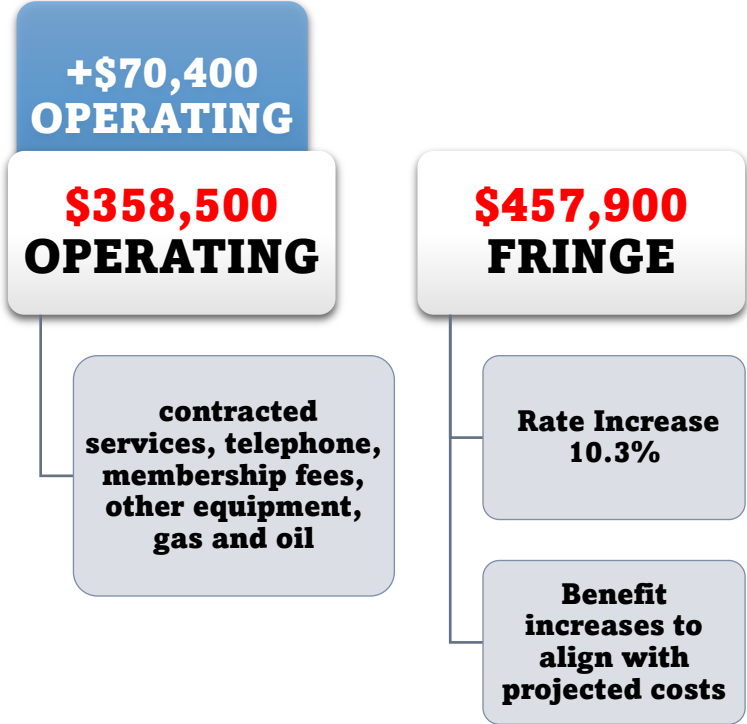


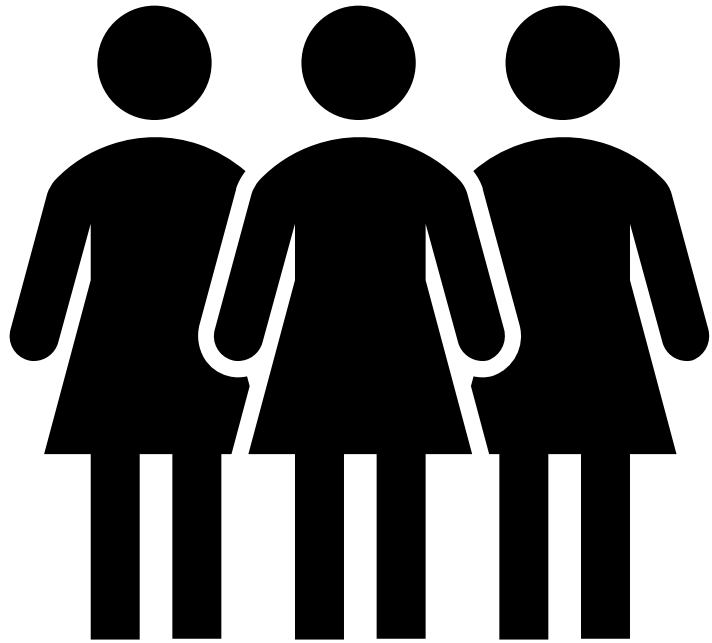
GENERAL FUND OVERVIEW



Expenditures by Category - General Fund

Category	FY 2024 Actual	FY 2025 Budget	FY 2025 Estimate	FY 2026 Proposed	Change FY25-FY26	
					Amount (\$)	Percent (%)
Compensation	\$1,383,454	\$1,349,300	\$1,341,900	\$1,375,300	\$26,000	1.9%
Fringe Benefits	414,854	415,000	455,200	457,900	42,900	10.3%
Operating	270,792	288,100	248,300	358,500	70,400	24.4%
Capital Outlay	—	—	—	—	—	—
SubTotal	\$2,069,100	\$2,052,400	\$2,045,400	\$2,191,700	\$139,300	6.8%
Recoveries	—	—	—	—	—	—
Total	\$2,069,100	\$2,052,400	\$2,045,400	\$2,191,700	\$139,300	6.8%





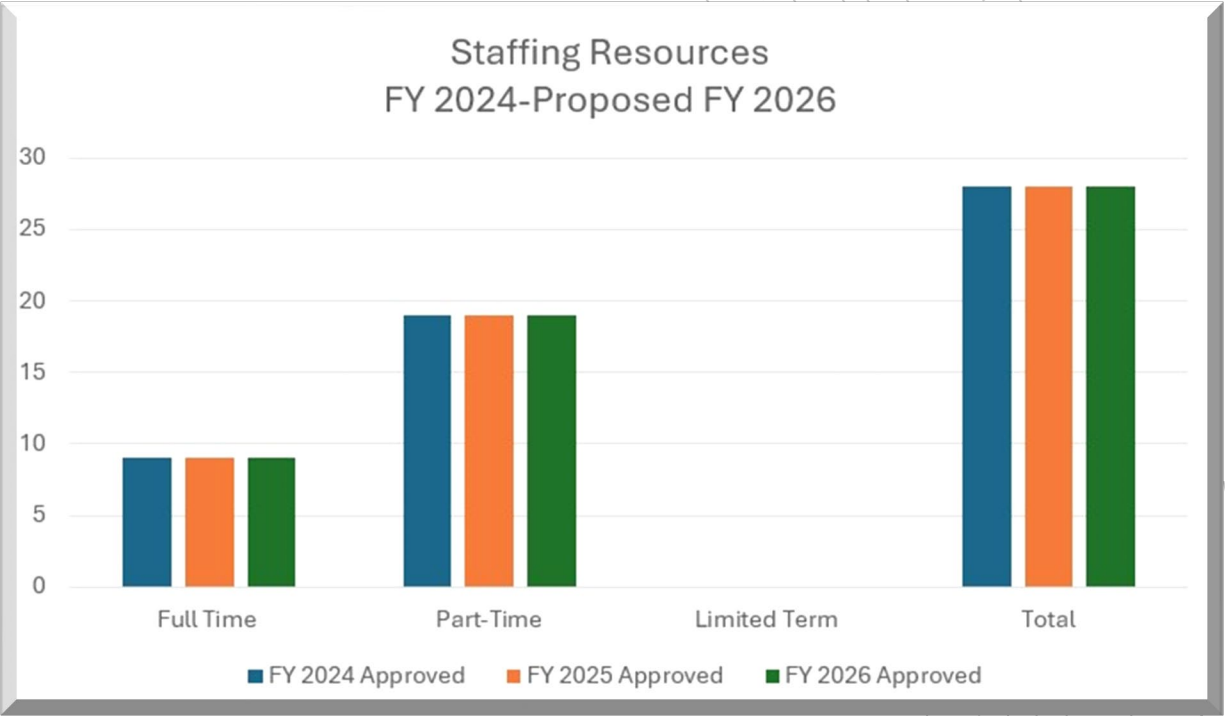
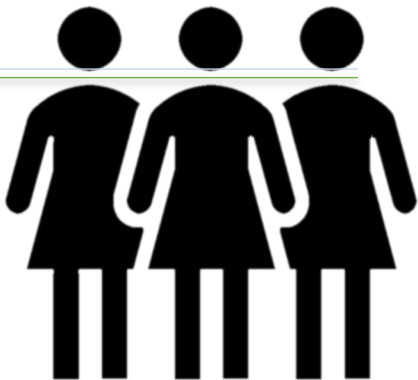
STAFFING

STAFFING

FULL TIME
Increased by 0

PART TIME
Increased by 0

UNCHANGED



VACANCY

As of March 25, 2025, 9 out of 9 General Fund authorized sworn positions were filled

Thirteen (13) out of the nineteen (19) part-time authorized positions are filled.

The part-time staffing complement has 6 vacancies.

The Board has a 0% vacancy rate for full time authorized positions

As of March 25, 2025 the part-time staffing complement of the Board has a 32% vacancy rate.

The Board has no limited term personnel

Of the 6 vacant part time positions, all 6 are funded vacancies for the G16 Liquor inspector position

IT

Project 1

- The Board has a licensing software initiative with an estimated completion by FY 2025.

Focused on


- Full completion of software implementation.


Cost

- Total project cost: \$550,000
- Proposed funding amount for FY 2026: \$87,700

THANK YOU

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