



THE PRINCE GEORGE'S COUNTY GOVERNMENT


Office of Audits and Investigations

September 7, 2022

FISCAL AND POLICY NOTE

TO: Robert J. Williams, Jr.
Council Administrator

William M. Hunt
Deputy Council Administrator

FROM: Josh Hamlin 
Director of Budget and Policy Analysis

RE: Policy Analysis and Fiscal Impact Statement
CB-089-2022 Administrative Leave

CB-089-2022 (*Proposed and presented by: Council Member Medlock*)

Assigned to the Government Operations and Fiscal Policy (GOFP) Committee

AN ACT CONCERNING AMENDING THE ADMINISTRATIVE LEAVE HOURS ALLOWED for County Employees who Volunteer in Schools for the purpose of increasing the administrative leave hours allowed for County employees who volunteer in schools from twenty (20) to thirty (30) hours to support the schools in the areas of remediation and recovery activities particularly in reading and mathematics.

Fiscal Summary

Direct Impact:

Expenditures:

- None likely.

Revenues:

- None likely.

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Indirect Impact:

None likely.

Legislative Summary:

CB-089-2022, proposed by Council Member Medlock, was presented on September 6, 2022, and referred to the Government Operations and Fiscal Policy (GOFP) Committee. CB-089-2022 would amend Code §16-222(a)(13) to increase the number administrative leave hours allowed for County employees who volunteer in schools from twenty (20) to thirty (30) and add the qualifying language that such volunteering be “to support the schools in the areas of remediation and recovery activities particularly in reading and mathematics.”

Current Law/Background:

Under current law, employees are permitted to use up to 20 hours of administrative leave for the purpose of volunteering in County public and private schools. Specifically, §16-222(a)(13) provides as follows:

(a) Administrative leave may be granted to any full-time or part-time employee by the employee's appointing authority for any one (1) of the following reasons:

* * *

(13) For the purpose of volunteering in the Prince George's County public and private schools not to exceed twenty (20) hours per year;

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Resource Personnel:

- Leroy D. Maddox Jr., Legislative Officer
 - Nell Johnson, Chief of Staff/Legislative Aide, District 6
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Discussion/Policy Analysis:

CB-089-2022 would increase the number of hours for which an employee could use administrative leave from 20 to 30 hours per year. In order to estimate the impact of this on the number of additional administrative leave hours likely to be used, it would be useful to know the number of employees who use the current maximum allowed number of 20 hours, as these are likely the employees who would, if able, use the additional hours that would be granted under the Bill. In any event, it is not likely that the increase will have a substantial operational impact on County government.

It is also worth noting that CB-089-2022 would add additional language to §16-222(a)(13), following the grant of the administrative leave hours, specifying that the leave could be used “to support the schools in the areas of remediation and recovery activities particularly in reading and mathematics.” Whereas the current grant is unqualified as what purpose the school volunteering would serve, this new language appears to limit the volunteering to “remediation and recovery activities” with a focus on reading and mathematics.

Fiscal Impact:

Direct Impact:

- Enactment of CB-089-2022 should not have any direct fiscal impact.

Indirect Impact:

- Enactment of CB-089-2022 should not have any indirect fiscal impact. It may, however, impact employee delivery of services in that employees will be eligible to use an additional 10 hours of administrative leave per year.

Appropriated in the Current Fiscal Year Budget:

N/A

Effective Date of Proposed Legislation

The proposed Act shall take effect forty-five (45) calendar days after it becomes law.

If you require additional information, or have questions about this fiscal impact statement, please call me.