

THE ADMINISTRATIVE CHARGING COMMITTEE

CASE REVIEW SUMMARY

AGENDA

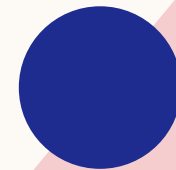
Introduction

Primary goals

Timeline

Areas of growth

Questions



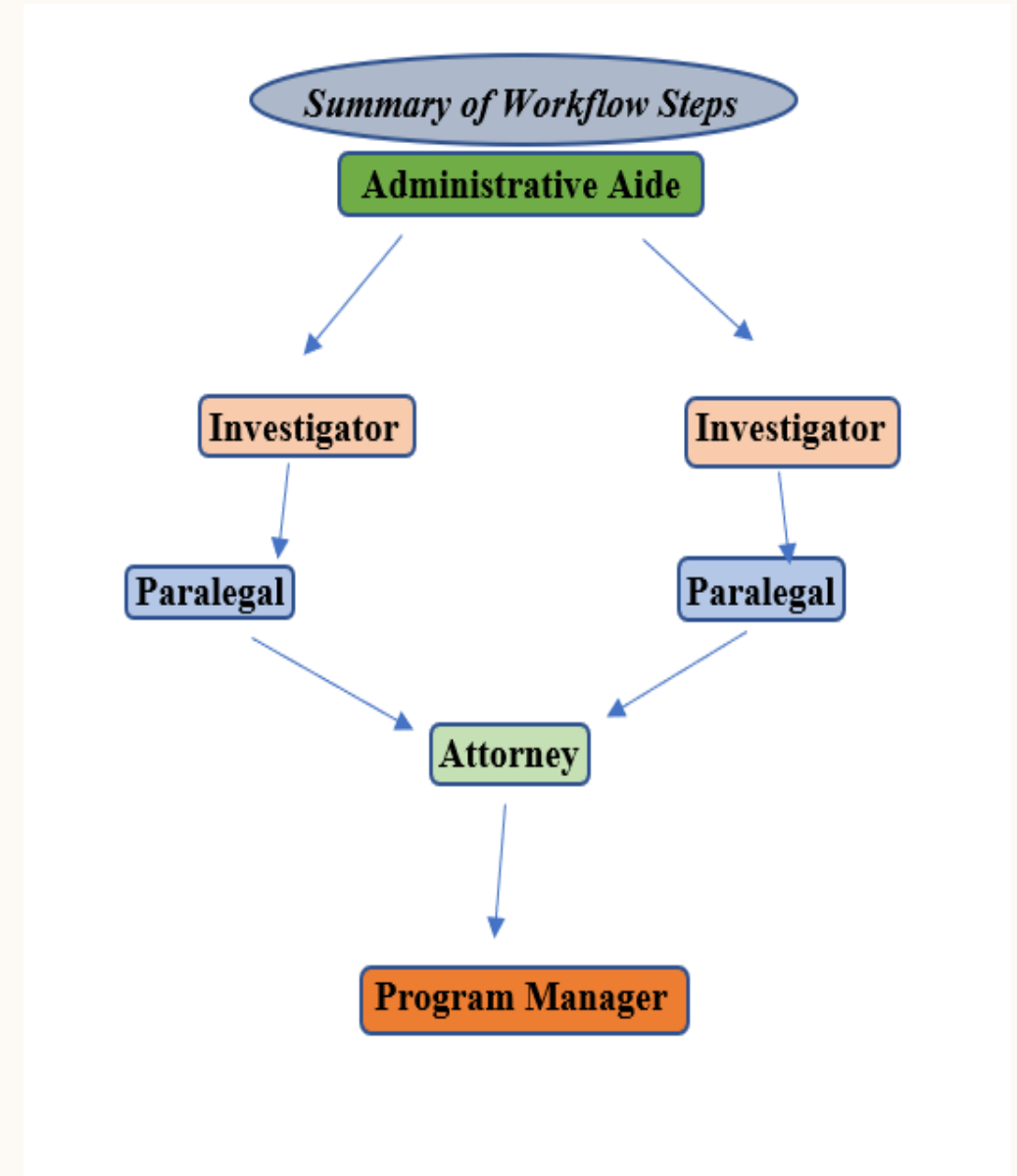
INTRODUCTION

The Administrative Charging Committee (ACC) serves to improve the disciplinary process of law enforcement officers to include independent assessments of citizen-driven police misconduct related complaints. The goal of the ACC and the trial boards will be to develop uniformity, fairness, and transparency in disciplinary sanctions against officers found guilty of misconduct thereby increasing overall accountability and the community's trust in the process.

ACC STAFF DUTIES

Division of Duties

- **Administrative Aide:** *Initial file review and triage* – Examine investigatory file to ensure it contains all documentation and materials outlined by the law enforcement agency. Files should include but are not limited to:
 - 1) summary of allegations
 - 2) remedy requested
 - 3) summary of relevant policies/procedures/rules/instructions
 - 4) summary of interviews with complainant, accused, and witnesses
 - 5) Allocate case to designated investigator or flag for external transfer
- **Investigators:** *Full file review and preliminary determination* – Review file and identify investigatory gaps, reach out to IA investigator as necessary. Make preliminary findings and/or determine if the file must be returned to the investigating department for additional investigation.
- **Paralegals:** *File identification and summary* – Identify the type of case (criminal, prosecution declined, internal administrative complains, criminal complaints in abeyance during criminal proceedings). Summarize findings in writing with justification / explanation.
- **Attorneys:** *Legal analysis and written report on investigatory findings* – Review findings of investigators and paralegals and applying appropriate Federal, State, and local laws, regulations, and case law. Draft a legally sufficient explanation of findings.
- **Program Administrator:** Final review and report compilation





PRIMARY GOALS

- Review investigations of alleged police misconduct
- Improve the uniformity of investigations across agencies
- Track data and that can assist the Police Accountability Board (PAB) in making policy recommendations

ACC ACCOMPLISHMENTS

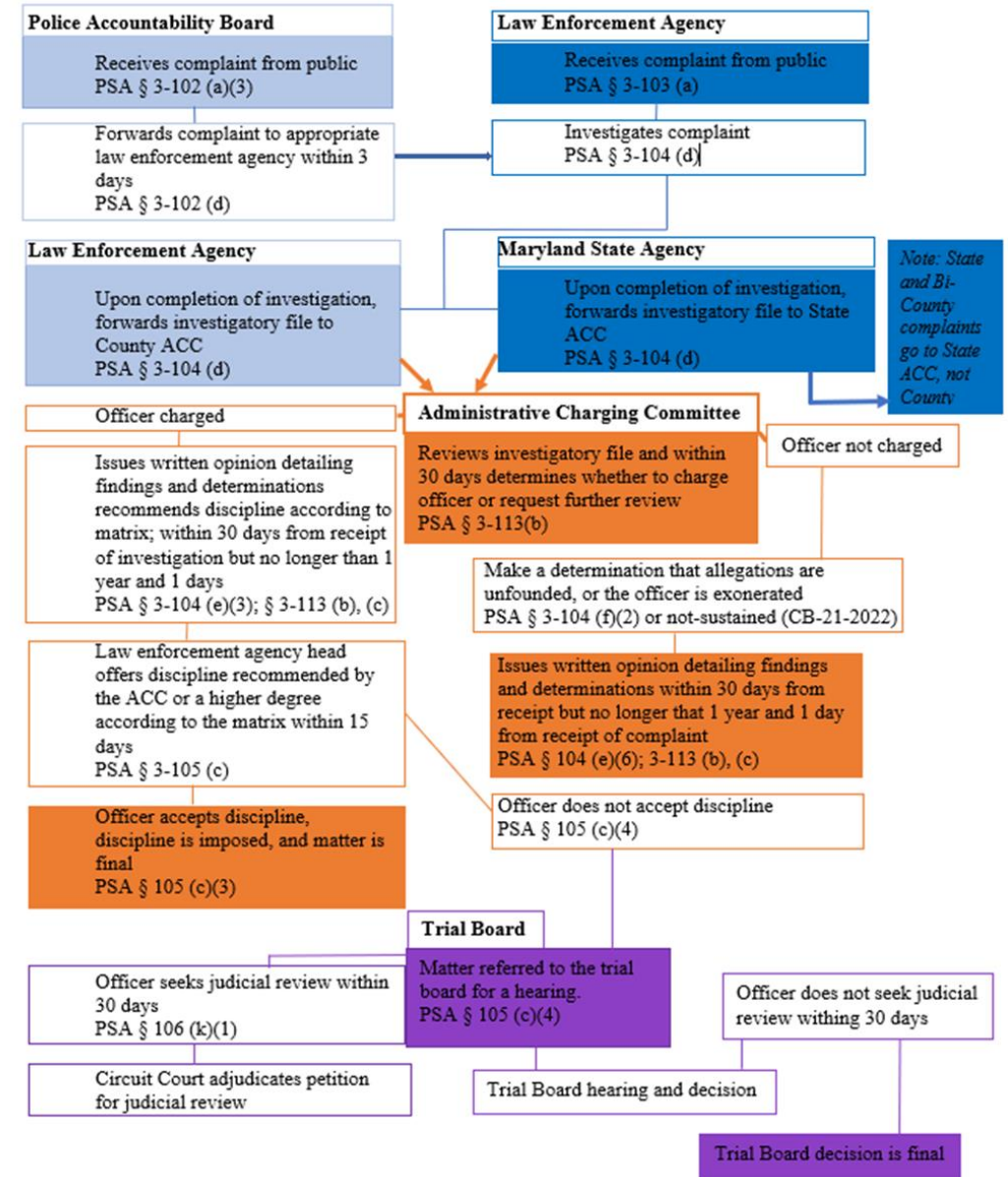
- The majority of the administrative support staff for the ACC was hired on August 29, 2022.
- The ACC set up a brand-new agency, which required staffing, office equipment, operational support, training, and planning.
- The first 2 ACC appointments were made on 11/02/2022, with the remaining Committee positions being filled in 01/2023.
- The Committee completed training on 02/03/2023, and held their first meeting on 02/07/2023.

ALLEGATION CATEGORIES

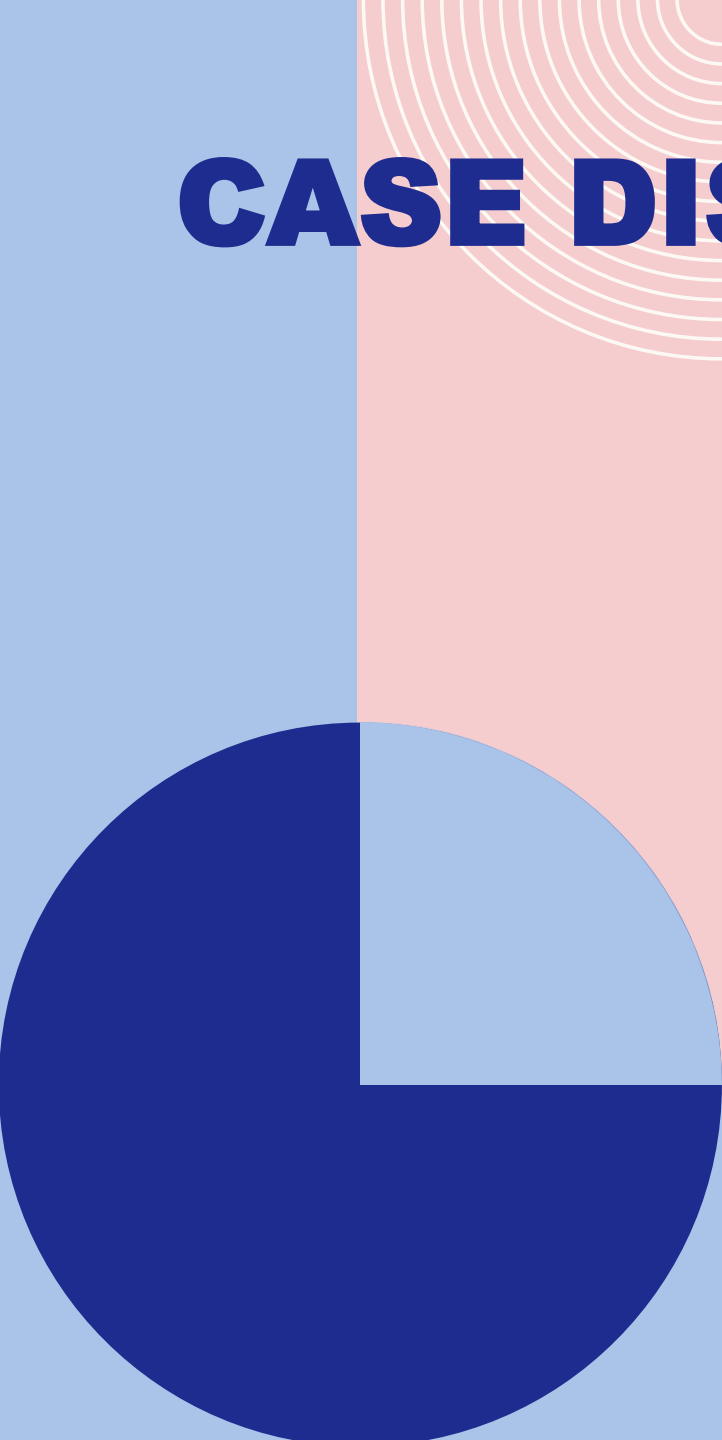
- Criminal Misconduct
- Procedural Misconduct
- Retaliation
- Use of Force
- Discrimination
- False Statement
- Language

Not Exhaustive

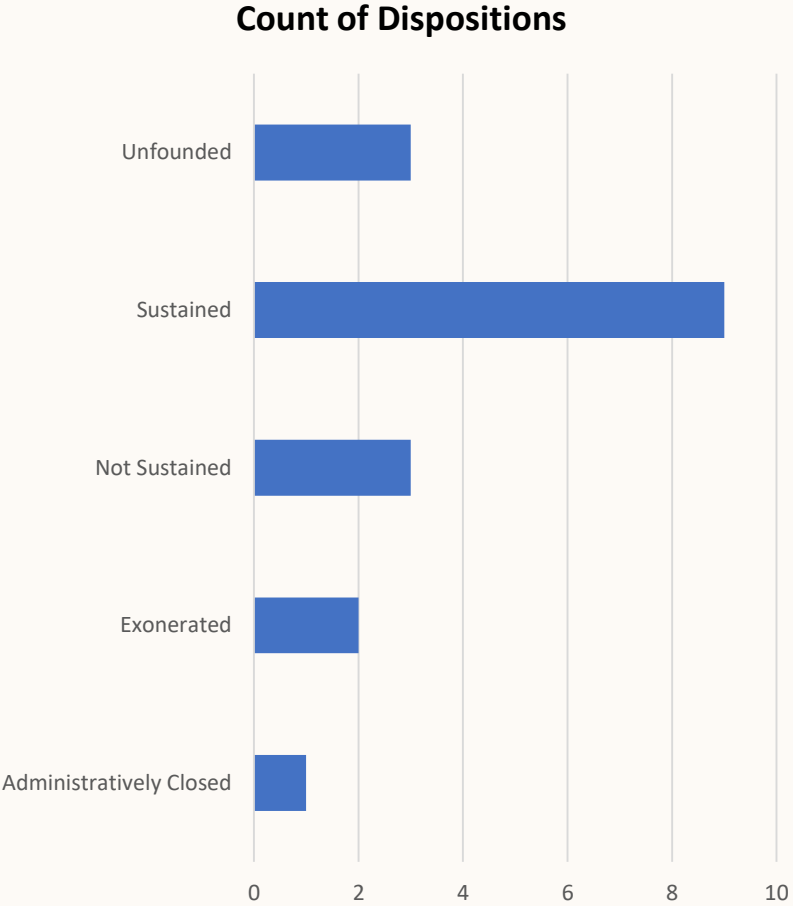
ACC INTAKE PROCESS



CASE DISPOSITIONS SUMMARY



Dispositions	Count of Dispositions
Administratively Closed	1
Exonerated	2
Not Sustained	3
Sustained	9
Unfounded	3



AREAS OF GROWTH

- **Case Return Rate:** The ACC returned 55% of cases for additional information.
Our goal is to get below 50% in the next fiscal year by collaborating with law enforcement agencies to create a uniform case submission process.
- **Average Time with Law Enforcement Agencies:** Based on the cases we received, the average time an investigation was with the law enforcement agency was 106 days.
Our goal is to reduce the time that cases take to get through the review process.
****Note: Some delays were due the fact that the Committee did not begin meeting until 02/07/2023*
- **Average Time with ACC:** The ACC is seeking to streamline our review process in order to process cases in a more timely manner.
****Note: Meeting the statutory timelines outlined in HB670 may require additional staff if the ACC receives the anticipated number of cases.*



THANK YOU!

Questions?