



Angela D. Alsobrooks
County Executive

PRINCE GEORGE'S COUNTY GOVERNMENT

OFFICE OF THE COUNTY EXECUTIVE

May 1, 2023

The Honorable Thomas E. Dernoga
Chair
Prince George's County Council
Wayne K. Curry County Administration Building
1301 McCormick Drive
Largo, Maryland 20774

Dear Chair Dernoga:

Enclosed for the County Council's consideration is a resolution to amend the authorized staffing count and grade classification of positions in the Circuit Court, Fire/EMS Department, Office of Law, Office of Central Services, Department of Family Services, Department of Environment, Department of Public Works and Transportation. Pursuant to Section 815 of the Charter, during any fiscal year, no agency of County government may exceed the number of positions in each grade for that agency as approved in the operating budget without the prior approval of the Council. All changes included in the resolution are for full-time positions.

The Circuit Court is requesting to reclassify one Administrative Aide 4G (G19) to an Executive Administrative Aide (G21) position to support the new Administrative Judge. The overall authorized staffing count does not change.

The Fire/EMS Department is requesting an increase in the authorized General Fund staffing count by 20 Fire Fighter 1Y (Y01) positions to allow the Fire department more flexibility for training new recruits. Additionally, the department is requesting a reallocation of an Administrative Assistant 3H (H24) to Administrative Assistant 4H (H27) position to support operations. A Fire Fighter-Medic Major-Y (Y07) position is being reclassified to an Administrative Specialist 2G position (G31). This change to a civilian manager will allow the department to utilize sworn employees within emergency services command rather than in an administrative role that can be accomplished by a civilian manager.

The Office of Law is requesting the reallocation of three positions in FY 2023. This includes an upgrade of an Attorney 2G (G24) to an Attorney 4G (G30) to obtain an experienced staff person to serve as a liaison between the Police Department and Office of Law. A grade increase of an Attorney 3G (G27) to an Attorney 5G (G33) to handle critical legal and investigation matters. Lastly, an upward reallocation of an Attorney 3G (G27) to an Attorney 4G (G30) to handle support office operations. The overall authorized staffing count does not change.

The Office of Central Services is requesting a reclassification of one General Clerk 4G (G12) to an Administrative Aide 1G (G13) to recruit better candidates for an increased workload in the General Services Division. The overall authorized staffing count does not change.

The Department of Family Services is requesting a grade increase of a Compliance Specialist 2G (G21) to a Budget Management Analyst 3G (G24) position in the Management Services Division to support budgetary work within the division. The overall authorized staffing count does not change.

The Department of Environment is requesting grade reallocations of six positions within the General Fund, Solid Waste and Stormwater Enterprise Funds to support operations. The overall authorized staffing count for the department does not change. The requested changes are outlined below:

General Fund:

- Reallocation of an Administrative Aide 2A (A15) to Investigator 3G (G24) within the Strategic Services Division to provide oversight to the Boards and Commissions and towing enforcement program activities in the County.
- An Animal Care Attendant Supervisor (G16) position is being reallocated to an Associate Director (G33) position within the Animal Services Division to administer and manage operations in the division.

Enterprise Funds:

Solid Waste

- Reallocation of a General Clerk 3A (A10) to an Administrative Aide 1A (A13) within the Resource Recovery Division to support operational activities in the division.
- Reallocation of a Laborer 2A (A08) to a Refuse Collection Inspector 2A (A12) within the Resource Recovery Division to support the inspection, enforcement, code compliance, and record keeping of various programs.

Stormwater Fund

- Grade increase of an Engineer 3G (G28) to an Engineer 4G (G30) within the Sustainability Division to manage stormwater quantity control program activities and agency initiatives.
- Grade increase of a Planner 3A (A24) to a Planner 4G (G27) within the Sustainability Division to support urban and environmental planning within the division.

The Department of Public Works and Transportation is requesting the reallocation of 33 positions between various grades within the General Fund and Stormwater Management Fund to support operational needs. The overall authorized staffing count does not change.

General Fund:

- Grade increase of a Planner 2A (A21) to a Planner 3A (A24) position within the Office of Transportation – Transit Planning to support critical programmatic support.
- Upward reallocation of an Administrative Aide 3A (A17) to Administrative Aide 4A (A19) within the Office of Highway Maintenance.
- Reallocation of a Community Developer 2A (A21) to Administrative Aide III (A17) position within the Office of Administrative Services – Grants Administration.
- A grade increase of a Community Developer 2A (A21) position to a Community Developer 4A (A27) position within the Office of Transportation – Transit Innovation.

- A grade change of an Engineering Technician 2A (A18) position to an Administrative Assistant III (A24) position within the Office of Transportation – Transit Innovation.
- Upward reallocations of four Equipment Operator 1A (A13) to Equipment Operator 2A (A15) positions within the Office of Highway Maintenance – D’Arcy Road.
- Position reallocation of a General Clerk 3A (A10) to Administrative Aide 2A (A15) to address critical need for administrative program support required in the Multi Modal Transportation Division.
- A grade increase of an Investigator 2A (A21) to Investigator 3A (A24) position to address critical administrative program support needs required in the Office of Transportation – Taxi Administration.
- Reallocation of a Laborer 2A (A08) to Traffic Service Worker 2A (FT - A10) within the Office of Highway Maintenance – TRIPP -Signal Team.
- A grade increase of two Laborer 2A (A08) positions to Trades Helper 2A (A09) positions within the Office of Storm Drain Maintenance.

Enterprise Funds:

Stormwater Fund

- Upward reallocation of 10 Equipment Operator 1A (A13) positions to Equipment Operator 2A (A15) positions within the Office of Highway Maintenance – D’Arcy Road.
- Grade increase of a Laborer 1A (A08) to Trades Helper 2A (A09) position within the Office of Highway Maintenance – TRIPP -Signal Team.
- The reallocation of seven Laborer 2A (A08) positions to Trades Helper 2A (A09) positions within the Office of Storm Drain Maintenance and Office of Highway Maintenance.
- Reallocation of a Construction Standards Inspector 2A (A18) to Construction Standards Inspector 3A (A20) within the Office of Storm Drainage Maintenance.

The Council’s favorable consideration of this legislation is greatly appreciated. If you have any questions, please contact my office or Stanley Earley Director, Office of Management and Budget at (301) 952-3300.

Sincerely,



Angela D. Alsobrooks
County Executive

Enclosures