



Office of the Chairman  
Prince George's County Planning Board

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July 22, 2021

The Honorable Calvin S. Hawkins, II  
Chairman  
Prince George's County Council  
County Administration Building  
14741 Governor Oden Bowie Drive  
Upper Marlboro, Maryland 20772

**Re: Proposed Legislation  
Public Hearing Sign Postings**

Dear Chairman Hawkins:

The enclosed legislation proposes to amend provisions in the Zoning Ordinance regarding public hearing signs. Currently, the Planning Board is required to prepare and provide public hearing signs to applicants associated with development applications. The applicant is also required to submit a fee for the public hearing signs. This legislation will no longer require the Planning Board to provide applicants with public hearing signs and no longer charge applicants the associated fee.

The proposed legislation will not result in a loss of public notice. The ability for applicants to obtain public hearing signs from a sign contractor will make the process more efficient for applicants. In addition, retrieving public hearing signs from a sign contractor could potentially result in reduced cost for applicants. The Maryland-National Capital Park and Planning Commission (M-NCPPC) staff has collaborated with staff from the Office of the Zoning Hearing Examiner and the Board of Appeals to comprehensively address how applicants retrieve public hearing signs. The legislation represents a collaborative effort by both M-NCPPC and County staff to reduce both cost and time to applicants.

This legislation will help facilitate our continuing effort to provide excellent customer service and meeting the requirements of the Prince George's County Zoning Ordinance. Thank you for your consideration of this important legislation. Please contact me or Andree Green-Checkley, Esq., Planning Director, at 301-952-3595 if you would like a briefing on the proposed legislation.

Sincerely,

Elizabeth M. Hewlett  
Chairman

Enclosure