

**COUNTY COUNCIL OF PRINCE GEORGE'S COUNTY, MARYLAND**  
**2003 Legislative Session**

Bill No. CB-58-2003

Chapter No. 72

Proposed and Presented by Council Member Dean

Introduced by Council Members Dean, Exum, Knotts, Dernoga, Harrington, Peters,  
Shapiro and Hendershot

Co-Sponsors \_\_\_\_\_

Date of Introduction October 7, 2003

**SUBDIVISION BILL**

1 AN ACT concerning

2 Pre-Application Informational Mailings

3 For the purpose of requiring applicants for major subdivisions to send informational mailings to  
4 civic associations, municipalities, adjoining property owners, and prior parties of record at least  
5 30 days before filing an application for a preliminary plan of subdivision.

6 BY adding:

7 SUBTITLE 24. SUBDIVISIONS.

8 Section 24-119.01,

9 The Prince George's County Code

10 (1999 Edition, 2002 Supplement).

11 SECTION 1. BE IT ENACTED by the County Council of Prince George's County,  
12 Maryland, that Section 24-119.01 of the Prince George's County Code be and the same is hereby  
13 added:

14 SUBTITLE 24. SUBDIVISIONS.

15 DIVISION 2. APPLICATION PROCEDURES AND DOCUMENTS.

16 **Sec. 24-119.01. Informational mailings with applications for major subdivisions.**

17 At least 30 but no more than 90 days before the Commission accepts an application for a  
18 preliminary plan of subdivision, the applicant shall send an informational mailing in accordance  
19 with the requirements of Section 27-125.01 of the Zoning Ordinance to all adjoining property  
20 owners, including owners whose properties lie directly across a street, alley, or stream and to

1 prior parties of record to any of the following application types: Zoning Map Amendment,  
2 Special Exception, Conceptual Site Plan, Detailed Site Plan, Comprehensive Design Plan,  
3 Specific Design Plan, Comprehensive Sketch Plan, Final Development Plan, or Preliminary Plan  
4 of Subdivision. Notice to prior parties of record shall be required if the applicable case was  
5 approved within ten (10) years of the filing of the preliminary plan of subdivision. This notice  
6 shall inform the person of record in the previous application(s) of the procedure for becoming a  
7 person of record in the pending application and the necessity for becoming a person of record in  
8 the pending application in order to maintain standing to participate. The failure of the previous  
9 person of record to receive notice shall not invalidate the approval of the preliminary plan of  
10 subdivision. At the same time and in the same manner, the applicant shall send an informational  
11 mailing to every municipality located within one mile of the applicant's property and to all civic  
12 associations registered with the Commission for the area which includes the property.

13 SECTION 2. BE IT FURTHER ENACTED that this Act shall take effect thirty (30)  
14 calendar days after it becomes law.

Adopted this 18th day of November, 2003.

COUNTY COUNCIL OF PRINCE  
GEORGE'S COUNTY, MARYLAND

BY: \_\_\_\_\_  
Peter A. Shapiro  
Chairman

ATTEST:

\_\_\_\_\_  
Redis C. Floyd  
Clerk of the Council

APPROVED:

DATE: \_\_\_\_\_ BY: \_\_\_\_\_  
Jack B. Johnson  
County Executive

**KEY:**

Underscoring indicates language added to existing law.

[Brackets] indicate language deleted from existing law.

Asterisks \*\*\* indicate intervening existing Code provisions that remain unchanged.