



Angela D. Alsobrooks
County Executive

PRINCE GEORGE'S COUNTY GOVERNMENT

OFFICE OF MANAGEMENT AND BUDGET

MEMORANDUM

DATE: April 22, 2024
TO: Josh Hamlin
Director of Budget and Policy Analysis Division
THRU: Stanley A. Earley Director *SAE*
Office of Management and Budget
FROM: Denise Robinson, Executive Director
Revenue Authority
RE: Second Round FY 2025 Proposed Budget Responses

Budget Book:

1. P. 772: Please identify the reason for the big projected increase in estimated value of projects (\$680M to \$900M).

Last year's budget estimated an increase both for the current year (then FY 2023) and the proposed budget year (then FY 2024). However, the existing projects in our pipeline have been delayed. Therefore, the proposed FY 2025 budget shows both the FY 2023 and FY 2024 values revised downward, and the FY 2025 value reflects the estimated impact based on these delayed project schedules.

For reference, below is the table from last year's FY 2024 budget:

Objective 1.1 — Increase the quantity of projects by developing land, financing partnerships with other agencies and/or private developers (millions).

FY 2028 Target	FY 2021 Actual	FY 2022 Actual	FY 2023 Estimated	FY 2024 Projected	Trend
\$975.0	\$605.0	\$680.0	\$725.0	\$975.0	↑

And here is the table from our current proposed FY 2025 budget:



Objective 1.1 — Increase the quantity of projects by developing land, financing partnerships with other agencies, and/or private developers (millions).

FY 2029 Target	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimated	FY 2025 Projected	Trend
\$1,000	\$680	\$680	\$680	\$900	↔

2. P. 774: Please confirm that the goal for full functionality for the new ASE vendor is within six months, as mentioned in the staff review session.

The objective for the new vendor is to achieve full operating capability within a period of six months. During the interim period, the County has decided to extend the arrangement with the current service provider, Modaxo (formerly known as Conduent), to ensure the continuation of speed enforcement and facilitate a seamless transition to the new vendor. The Revenue Authority administers the program on behalf of the Police Department. The vendor contract is between the Prince George’s County Police Department and the vendor; thus, the onus of managing the vendor rests with the police department.

3. BB P. 774: Performance measures – Please identify the reason for the large drop-off in the “Percent transferred to County” line – went from 31% in FY 2022 actual to 4% in FY 2023 actual, and 10% for FY 2024 estimated. Also, the estimates and projections in the FY 2024 budget book were way off for FY 2023 (37% to 4%) and FY 2024 (39% to 10%).

The drop-off from the FY 2024 budget to the proposed FY 2025 budget is due to aggressive budget projections for the FY 2024 budget. This amount was \$4,002,772 in FY 2023, is estimated to increase to \$4,035,755 in FY 2024, and is projected to increase further to \$4,347,700 in FY25. In other words, the Revenue Authority is projecting a gradual increase over time, whereas last year’s FY 2024 budget projected a significant increase in FY 2024 which did not materialize.

First Round Responses:

4. Page 4, Q 8 and 9. Please supply tables of revenues and expenditures with the level of detail provided in last year’s attachments C and D (*distributed at the staff review session*).

See Attachment 1: Revenue and Expenditure Table Breakout.pdf

5. Page 7, Q 11. Vacancies – please provide an updated vacancy table.

#	Position Title	Estimated Salary	Work Unit	Date Vacated	Status of Recruitment Efforts
1	Chief Real Estate Officer	\$ 175,000.00	Administration	Apr-23	Posted
2	Information Processing Specialist	\$ 35,360.00	Processing	Mar-24	Posted
3	Parking Enforcement Officer	\$ 35,360.00	Enforcement	Apr-24	Posted
4	Parking Enforcement Officer/Booting	\$ 37,440.00	Enforcement	Feb-24	Proposed
5	Parking Enforcement Officer/Booting	\$ 37,440.00	Enforcement	Feb-24	Proposed
6	Maintenance Technician	\$ 39,520.00	Maintenance	Apr-24	Posted
7	Parking Enforcement Supervisor/National Harbor	\$ 37,440.00	Enforcement	Apr-24	Posted

6. Page 15, Q 27 – Please provide a table showing all Residential Parking Zones by District, including the seven added in FY 2024.

Number of current zones by Councilmanic District:

DISTRICT 1	18 ZONES
DISTRICT 2	44 ZONES
DISTRICT 3	12 ZONES
DISTRICT 4	5 ZONES
DISTRICT 5	13 ZONES
DISTRICT 6	3 ZONES
DISTRICT 7	15 ZONES
DISTRICT 8	13 ZONES
DISTRICT 9	4 ZONES
TOTAL ZONES	127
ACTIVE ZONES	127
PENDING ZONES	1 (District One)
Total	128 Zones

7. Please provide the breakdown requested for each of the managed programs (*distributed at the staff review session*).

See Attachment 2: Managed Program Revenue and Expenditure Table Breakout.pdf

8. Page 20, Q 36(f) – Please identify the reason for the dramatic decrease in use of police officers in the school bus camera program: *FY23 est.: 350 hrs, FY24 proj, 450 hrs. in last years responses, down to FY24 est. 100, FY25 proj, 50.*

Automated School Bus citations may be issued by law enforcement or their duly authorized agents. The Police will continue to be involved in the school bus program, but they will not be the main evaluators in the program. In order to help reduce costs to the program, the Revenue Authority has leveraged its own staff to complete certain administrative duties, which it previously relied on police to perform. Utilizing lawfully authorized agents, such as the agency's existing staff, decreases programmatic costs while allowing the police to focus on their duty of serving and protecting. Please note that this change does not impact the integrity of the program.

Q4. Revenues and Expenses Table Breakout

REVENUES	FY 2023 Actuals	FY 2024 Approved	FY 2024 Estimates	FY 2025 Proposed	(\$) Change FY 2024 to FY 2025	(%) Change FY 2024 to FY 2025
Daily Lot Fees	\$ 588,532	\$ 600,000	\$ 600,000	\$ 637,300	\$ 37,300	6.2%
Monthly Permit Income	553,500	500,000	555,000	581,500	81,500	16.3%
Fine Revenue - Enforcement/PVN						
Processing	11,674,990	12,917,700	12,150,000	14,225,000	1,307,300	10.1%
Meter Fees - TOTAL	1,186,360	1,300,000	1,200,000	1,225,000	(75,000)	-5.8%
Management Fee Income	2,683,820	2,296,000	2,650,000	2,670,700	374,700	16.3%
Lease Income	127,360	190,000	128,000	130,000	(60,000)	-31.6%
County Debt Service	6,213,990	6,194,100	6,194,100	6,328,700	134,600	2.2%
CCTV Reserve	2,800	2,800	2,800	2,800	-	0.0%
Fed Ex Events Enforcement	5,068	4,500	5,000	7,000	2,500	55.6%
AVU Program	491,733	483,400	483,400	500,000	16,600	3.4%
DPWT - Fringe Lot Maintenance	374,109	418,000	360,000	360,000	(58,000)	-13.9%
Other Income	85,448	200,000	90,000	100,000	(100,000)	-50.0%
Facilities Total	\$ 23,987,710	\$ 25,106,500	\$ 24,418,300	\$ 26,768,000	\$ 1,661,500	6.6%
Speed Enforcement	\$ 3,293,254	\$ 5,144,000	\$ 3,144,000	4,500,000	(644,000)	-12.5%
Red Light	4,201,248	5,400,000	4,217,020	4,250,000	(1,150,000)	-21.3%
False Alarm	1,411,714	700,000	1,100,000	1,500,000	800,000	114.3%
PGPD Enforcement Total	\$ 8,906,216	\$ 11,244,000	\$ 8,461,020	\$ 10,250,000	\$ (994,000)	-8.8%
School Bus Camera	13,809,442	9,900,000	13,050,000	13,000,000	3,100,000	31.3%
PGCPS Total	\$ 13,809,442	\$ 9,900,000	\$ 13,050,000	\$ 13,000,000	\$ 3,100,000	31.3%
Interest Income - MLGIP	\$ 500	\$ 25,000	\$ 200	200	(24,800)	-99.2%
Interest Income - Econ Development	234,598	13,000	245,000	245,000	232,000	1784.6%
Interest Income - Bonds	182,161	40,000	60,000	50,000	10,000	25.0%
Interest Income - Other	77,240	7,000	77,000	77,400	70,400	1005.7%
Interest Income Total	\$ 494,499	\$ 85,000	\$ 382,200	\$ 372,600	\$ 287,600	338.4%
Use of Cap Asset Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Use of fund Balance	-	-	-	-	-	0.0%
TOTAL REVENUE	\$ 47,197,867	\$ 46,335,500	\$ 46,311,520	\$ 50,390,600	\$ 4,055,100	8.8%

EXPENDITURES	FY 2023 Actuals	FY 2024 Approved	FY 2024 Estimates	FY 2025 Proposed	(\$) Change FY 2024 to FY 2025	(%) Change FY 2024 to FY2025
Snow Removal	4,328	40,000	30,000	85,300	\$ 45,300	113.3%
Collections/Deposits	109,326	100,000	112,000	102,300	\$ 2,300	2.3%
Contractual Services Operations	1,302,346	515,000	515,500	598,000	\$ 83,000	16.1%
Fine Processing Fees	943,219	1,300,000	975,000	952,400	\$ (347,600)	-26.7%
Repair & Maintenance	1,109,415	125,000	800,000	625,000	\$ 500,000	400.0%
Fuel - Vehicles	61,979	55,000	57,000	59,700	\$ 4,700	8.5%
Lease - Total	358,586	257,500	225,000	235,000	\$ (22,500)	-8.7%
Property & Liability	305,731	315,000	365,000	465,700	\$ 150,700	47.8%
Utilities- Total	164,096	120,000	145,000	180,000	\$ 60,000	50.0%
Telephone	125,141	110,000	125,000	130,500	\$ 20,500	18.6%
Tele CCTV - DPWT	-	-	\$ -	-	\$ -	0.0%
Signs & Markings	38,613	35,000	25,705	23,500	\$ (11,500)	-32.9%
Supplies - Total	75,810	40,000	58,408	67,400	\$ 27,400	68.5%
Miscellaneous	73	-	\$ -	-	\$ -	0.0%
Meals & Entertainment	38,623	5,000	6,750	20,600	\$ 15,600	312.0%
Passcard Refunds	-	-	\$ -	-	\$ -	0.0%
Fee Refunds - Enforcement	18,997	12,000	17,000	19,500	\$ 7,500	62.5%
401k Processing Fees	28	-	\$ -	-	\$ -	0.0%
Payroll Processing	55,115	42,000	55,000	55,000	\$ 13,000	31.0%
Professional Fees - Audit	51,500	50,000	52,000	54,000	\$ 4,000	8.0%
Professional Fees - Legal	73,569	25,000	-	65,000	\$ 40,000	160.0%
Consultant Fees	461,153	35,000	115,000	170,000	\$ 135,000	385.7%
Professional Fees - Planning	181,232	30,000	75,000	283,900	\$ 253,900	846.3%
Office Supplies - Total	44,365	25,000	45,000	29,300	\$ 4,300	17.2%
Advertising	40,337	5,000	10,000	30,500	\$ 25,500	510.0%

EXPENDITURES	FY 2023 Actuals	FY 2024 Approved	FY 2024 Estimates	FY 2025 Proposed	(\$) Change FY 2024 to FY 2025	(%) Change FY 2024 to FY 2025
Towing & Booting Fees	14,725	5,000	12,000	13,300	\$ 8,300	166.0%
Bank Service Charges	32,685	30,000	32,000	30,000	\$ -	0.0%
Dues, Subs, and Pubs/Donations	16,239	40,000	25,000	56,200	\$ 16,200	40.5%
Software & Computer Supplies	50,905	40,000	32,000	9,300	\$ (30,700)	-76.8%
Postage	56,382	35,000	50,000	53,000	\$ 18,000	51.4%
Printing	24,974	8,500	9,872	20,000	\$ 11,500	135.3%
Shipping Charges	371	3,000	2,708	4,300	\$ 1,300	43.3%
Temporary Services - Admin	7,929	5,000	7,500	-	\$ (5,000)	-100.0%
Training & Conferences	30,422	9,000	5,000	26,200	\$ 17,200	191.1%
Depreciation	1,544,445	1,782,200	1,358,005	1,425,900	\$ (356,300)	-20.0%
Amortization Lease Improve	122,508	215,000	268,900	274,500	\$ 59,500	27.7%
County Technology	387,000	443,600	443,600	467,100	\$ 23,500	5.3%
Bad Debt Expense	3,235,670	3,300,000	3,367,682	4,511,300	\$ 1,211,300	36.7%
Reserve Maintenance	971,039	502,800	502,800	502,800	\$ -	0.0%
Speed Enforcement Program	3,153,381	3,344,000	2,847,305	4,034,300	\$ 690,300	20.6%
Red Light Program	2,448,455	2,850,000	2,344,477	2,373,600	\$ (476,400)	-16.7%
False Alarm Program	682,968	375,000	558,483	646,100	\$ 271,100	72.3%
School Bus Camera	12,428,132	8,800,000	11,725,000	11,848,500	\$ 3,048,500	34.6%
RAPGC bonds Prin&Int	1,308,029	4,052,000	2,247,211	2,240,200	\$ (1,811,800)	0.0%
Debt Services County	5,053,991	3,800,000	5,034,136	5,168,600	\$ 1,368,600	36.0%
Operating Reserve	-	-	-	61,900	\$ 61,900	0.0%
Anticipated Economic Development	814,014	1,500,000	1,000,000	1,350,000	\$ (150,000)	-10.0%
TOTAL OPERATING EXPENSES	\$ 37,947,845	\$ 34,381,600	\$ 35,683,042	\$ 39,369,700	\$ 4,988,100	14.5%
Compensation	\$ 4,077,945	\$ 4,827,300	\$ 5,150,565	\$ 5,214,600	\$ 387,300	8.0%
Fringe	1,169,355	1,351,600	1,442,158	1,458,900	\$ 107,300	7.9%
Operating	36,162,792	32,378,800	34,180,242	37,454,700	\$ 5,075,900	15.7%
PGPD Program funding to County	2,621,412	4,675,000	2,710,755	3,196,100	\$ (1,478,900)	-31.6%
PGCPS funding	1,381,310	1,100,000	1,325,000	1,151,600	\$ 51,600	4.7%
Reserve Maintenance/Econ Dev	1,785,053	2,002,800	1,502,800	1,914,700	\$ (88,100)	-4.4%

EXPENDITURES	FY 2023 Actuals	FY 2024 Approved	FY 2024 Estimates	FY 2025 Proposed	(\$) Change FY 2024 to FY 2025	(%) Change FY 2024 to FY2025
TOTAL EXPENDITURES	\$ 47,197,867	\$ 46,335,500	\$ 46,311,520	\$ 50,390,600	\$ 4,055,100	8.8%
TOTAL Positions	106	106	104	109	3	2.8%

Q7. Managed Programs Revenue and Expenses

Revenues & Expenditures - Managed Programs Only

	FY 2023 Actuals	FY 2024 Approved	FY 2024 Estimates	FY 2025 Recommendation	(\$) Change FY 2024 to FY 2025	(%) Change FY 2024 to FY 2025
REVENUES						
CCTV Reserve	2,800	2,800	2,800	2,800	-	0.0%
DPWT - Fringe Lot Maintenance	374,109	418,000	360,000	418,000	-	0.0%
Speed Enforcement	3,293,254	5,144,000	3,144,000	4,500,000	(644,000)	-12.5%
Red Light	4,201,248	5,400,000	4,217,020	4,250,000	(1,150,000)	-21.3%
False Alarm	1,411,714	700,000	1,100,000	1,500,000	800,000	114.3%
School Bus Camera	13,809,442	9,900,000	13,050,000	13,000,000	3,100,000	31.3%
TOTAL REVENUE	\$ 23,092,567	\$ 21,564,800	\$ 21,873,820	\$ 23,670,800	\$ 2,106,000	9.8%
EXPENDITURES						
Speed Enforcement Program	3,153,381	3,344,000	2,847,305	4,034,300	690,300	20.6%
Red Light Program	2,448,455	2,850,000	2,344,477	2,373,600	(476,400)	-16.7%
False Alarm Program	682,968	375,000	558,483	646,100	271,100	72.3%
School Bus Camera	12,428,132	8,800,000	11,725,000	11,848,500	3,048,500	34.6%
PGPD Program funding to County	2,621,412	4,675,000	2,710,755	3,196,100	(1,478,900)	-31.6%
PGCPS funding	1,381,310	1,100,000	1,325,000	1,151,400	51,400	4.7%
CCTV Monitoring	2,800	2,800	2,800	2,800	-	0.0%
DPW&T Fringe Lot Mgmt	374,109	418,000	360,000	418,000	-	0.0%
TOTAL EXPENDITURES	\$ 23,092,567	\$ 21,564,800	\$ 21,873,820	\$ 23,670,800	\$ 2,106,000	9.8%