

Prince George's County Office of Central Services



Who We Are

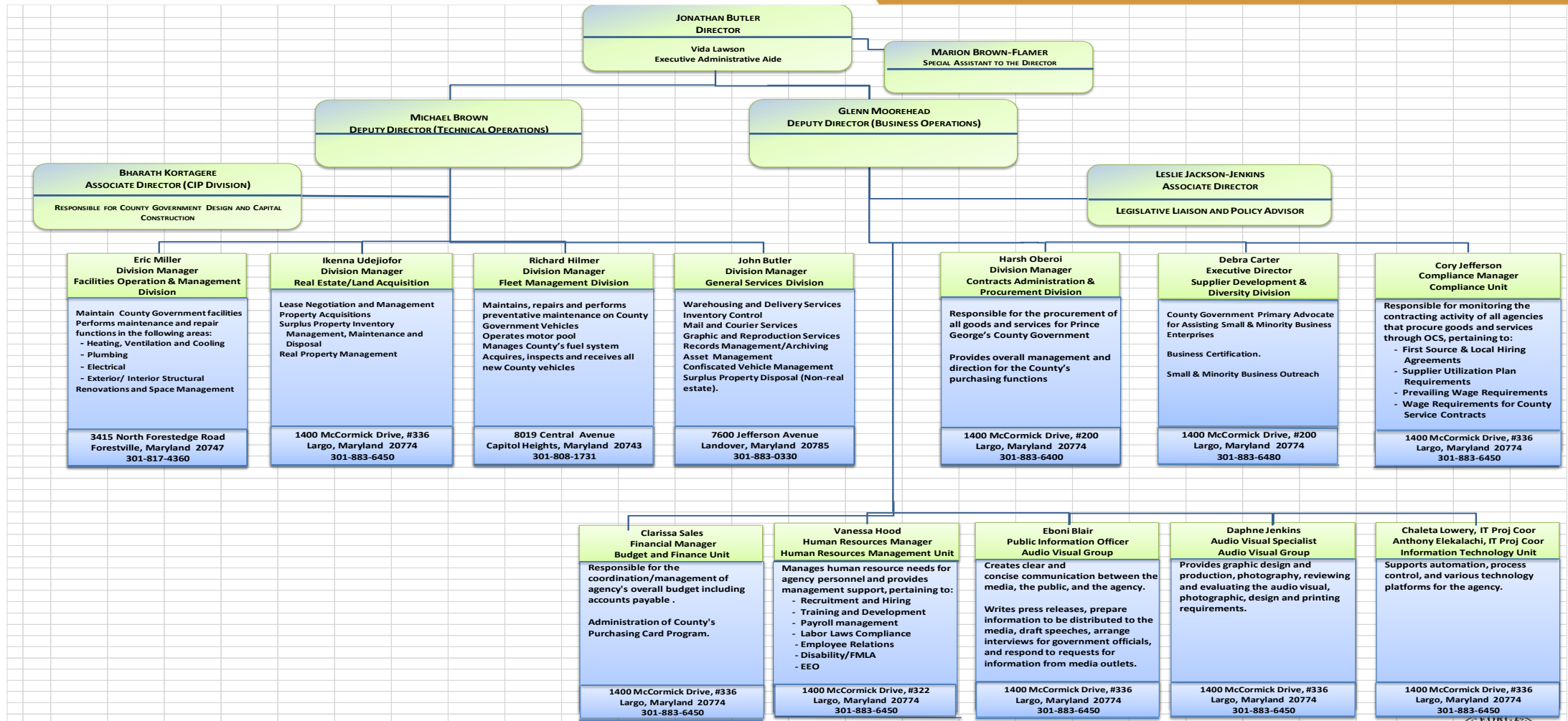
The Office of Central Services (OCS) is a multifaceted, service delivery agency providing mission critical goods and service to customers both internal to the Government and external to the business community.

OCS is comprised of seven (7) major divisions and various operating units comprising of approximately 246 employees.

What We Do

- ❑ **Fleet Management:** Acquire & maintain reliable mobility and transportation.
- ❑ **Facilities Operations & Management:** Provide clean, safe and fully operable Government facilities.
- ❑ **Contract Administration & Procurement:** Deliver centralized acquisition of goods, services, and construction.
- ❑ **General Services:** Provide inventory management, printing services, and internal mail processing.
- ❑ **Capital Improvement:** Design, build, modernize, and improve building infrastructure.
- ❑ **Real Estate/Land Acquisition:** Acquire, dispose, and lease real property.
- ❑ **Supplier Development & Diversity:** Spur local economic development via advocacy, certification and technical assistance for County-based businesses.

Our Staffing Structure



Our Staffing Complement

Director's Office <u>35</u> (Budget/HR/IT/Compliance/CIP/Real Estate/Policy/PIO/Graphics)
Contract Administration & Procurement Division <u>19</u>
General Services Division <u>25</u>
Supplier Development and Diversity Division <u>7</u>
Facilities Operations & Management Division <u>85</u>
Fleet Management Division <u>75</u>
Total Staff = 246

Office of Central Services – By The Numbers (Annual)

3.9 Million Square Feet of Real Estate Surplused and/or Disposed

4 Million Square Feet of Facilities Under Management

2.8 Million Pieces of Mailed Processed

3,300 Fleet Vehicles Serviced and Maintained

\$460 Million Procurement Spend For Goods and Services

\$500 Million Capital Improvements Under Management

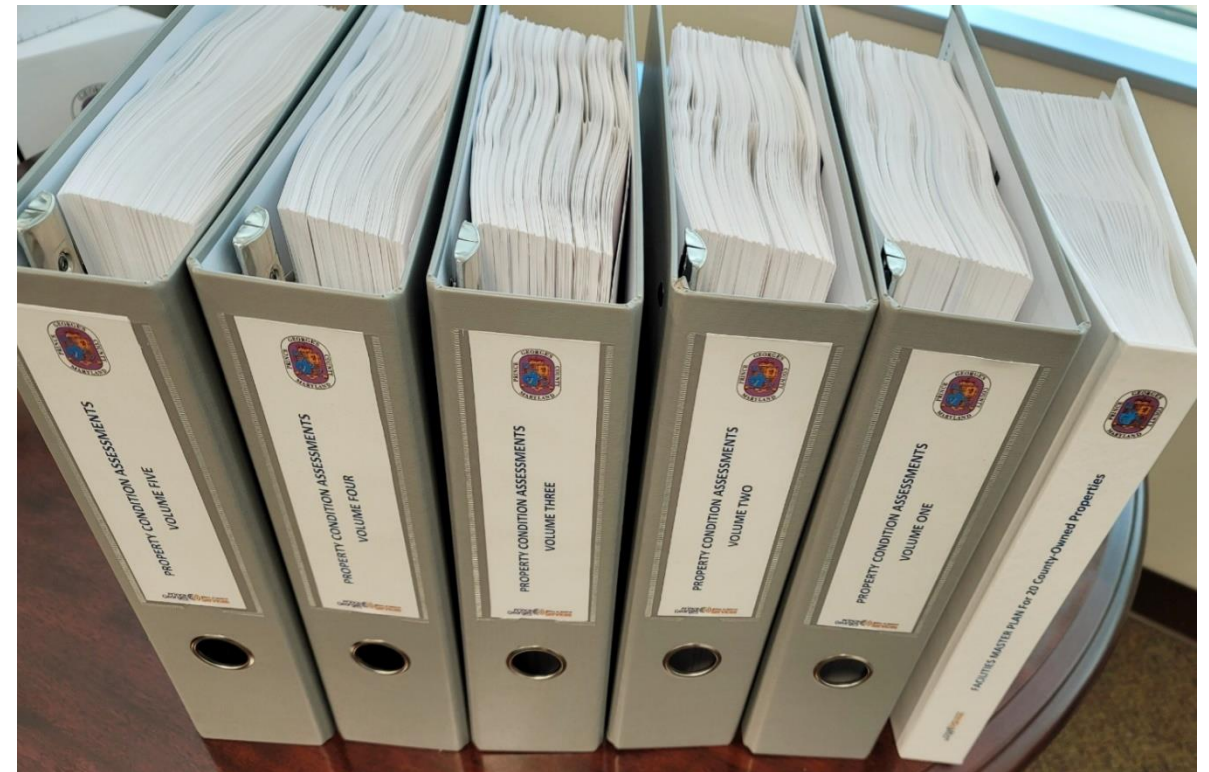
900+ County-Based Businesses Certified

NOTABLE ACCOMPLISHMENTS

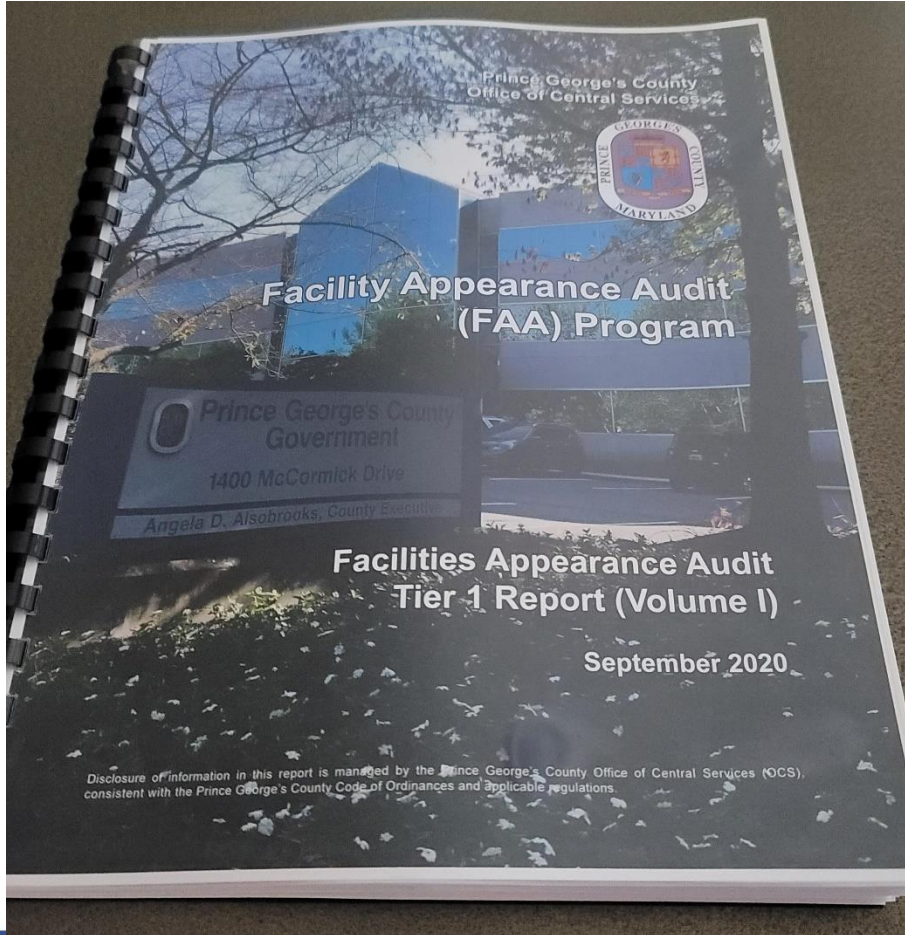


FACILITIES MASTER PLAN

Completion of County's First 10-Year Facilities Master Plan Covering 20 County Buildings, over 2,000,000 Square Feet of Space.



FACILITIES APPEARANCE AUDIT



**Completion of County's
First Facilities Appearance
Audit for over 700,000
Square Feet of Space**

NATIONAL FLEET MANAGEMENT RANKING

**Fleet Operations Nationally
Ranked #3 in the Country
Among 100 Best Public
Fleet**

The screenshot shows a web browser window with the URL nafa.org/100-best-fleets-2023/. The page features the NAFA logo and a navigation menu with links for Membership, Education & Events, Certification, Publications, Resource Center, Awards, About NAFA, and Member Tools. The main content area is titled "2023 100 Best Public Fleets" and contains a table with the following data:

Rank	Agency
01	Hillsborough County, Fla
02	County of Sacramento
03	Prince George's County, Maryland
04	Benton County Oregon
05	Cobb County Fleet Management
06	City of West Palm Beach
07	Central Fleet Management - City of Chesapeake, VA
08	Dakota County Fleet Management
09	Palm Beach County Sheriff's Office
10	City of Lakeland, Florida
11	Miami-Dade County, ISD Fleet Management

CAPITAL PROJECTS DELIVERY



Shady Glen Fire/EMS Facility



Angela D. Alsobrooks
County Executive

Project Size: A new 21,000 sq ft single story - 4 line
bay Fire Station along with a separate facility for Recruit
Training

Project Cost: \$12,964,524

Project Start Date: 10/1/2020

Project Finish Date: 02/16/2022



Prince Georges **office of central services**

CORENIC
CONSTRUCTION

arel
Arel Architects, Inc.



Brandywine Maintenance Facility



Angela D. Alsobrooks
County Executive

Description of Project:
Replacement of the Vehicle Maintenance
and Highway Operations Building (16,104 SF)

Replacement of the Salt Storage Building
(19,279 SF)

New construction of equipment shed (2,900 SF),
materials bunkers, and redevelopment of the site
to facilitate a safe, efficient, zone of operations.

Project Cost: \$15,789,832
Start date: July 10, 2020
Finish Date: February 10, 2021



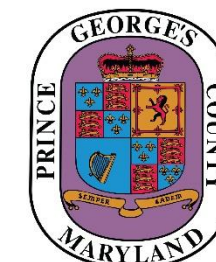
Prince Georges **office of central services**

Bignell
Watkins
Hasser
ARCHITECTS + PC



EXISTING

Prince Georges **office of central services**



Angela D. Alsobrooks
County Executive

Project SF: 60,000 SF
Project Start Date: April 2021
Project Finish Date: November 2022
Project Cost: \$30 Million


THE COUNTY HAS PLANNED A
STATE OF THE ART LAB FOR THE EXAMINATION AND
ANALYSIS OF EVIDENCE BY THE FORENSIC SCIENCE
DIVISION OF THE PRINCE GEORGES COUNTY POLICE
DEPARTMENT THIS \$30,000,000 FACILITY WILL INCLUDE
LABS, OFFICES, SPACES FOR STAFF TRAINING,
COLLABORATION AND A WELLNESS CENTER.


SURPLUS REAL ESTATE MONETIZATION


Over the Prior Two Resolutions, Nearly 200 Land Parcels Surplused Generating Approximately \$2M in Revenues.


PRINCE GEORGE'S COUNTY

SURPLUS REAL PROPERTY




Angela D. Alsobrooks
County Executive


Jonathan R. Butler
Director


Ikenna Udejiolor
Administrator

MATERIAL MANAGEMENT: COVID-19 RESPONSE



One of the Leading Jurisdictions in the National Capital Region that Grew Warehouse Inventory by 600% in Response to COVID-19.

DISPARITY STUDY

Completed a Utilization and Availability Study, also known as a “Disparity Study”. The Disparity Study covered a period from July 1, 2010, through June 30, 2018 (FY2010 – FY2018).



ON-LINE CERTIFICATION AND COMPLIANCE SYSTEM

TO BEGIN THE CERTIFICATION PROCESS:



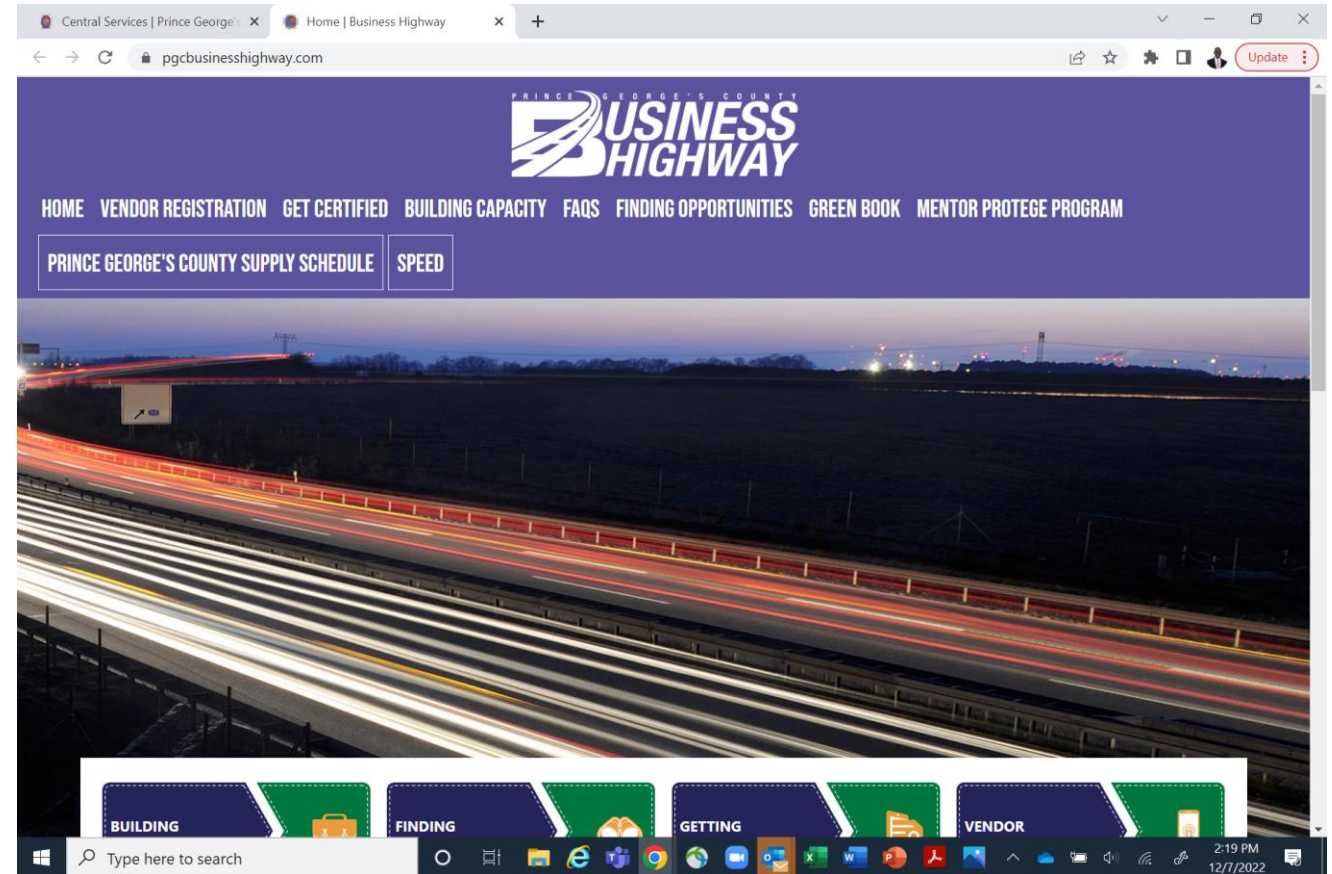
Launched New Web-based System designed to make online registration, certification and vendor profile management simple and efficient for minority businesses.



DIGITAL ONE-STOP INFORMATION PORTAL



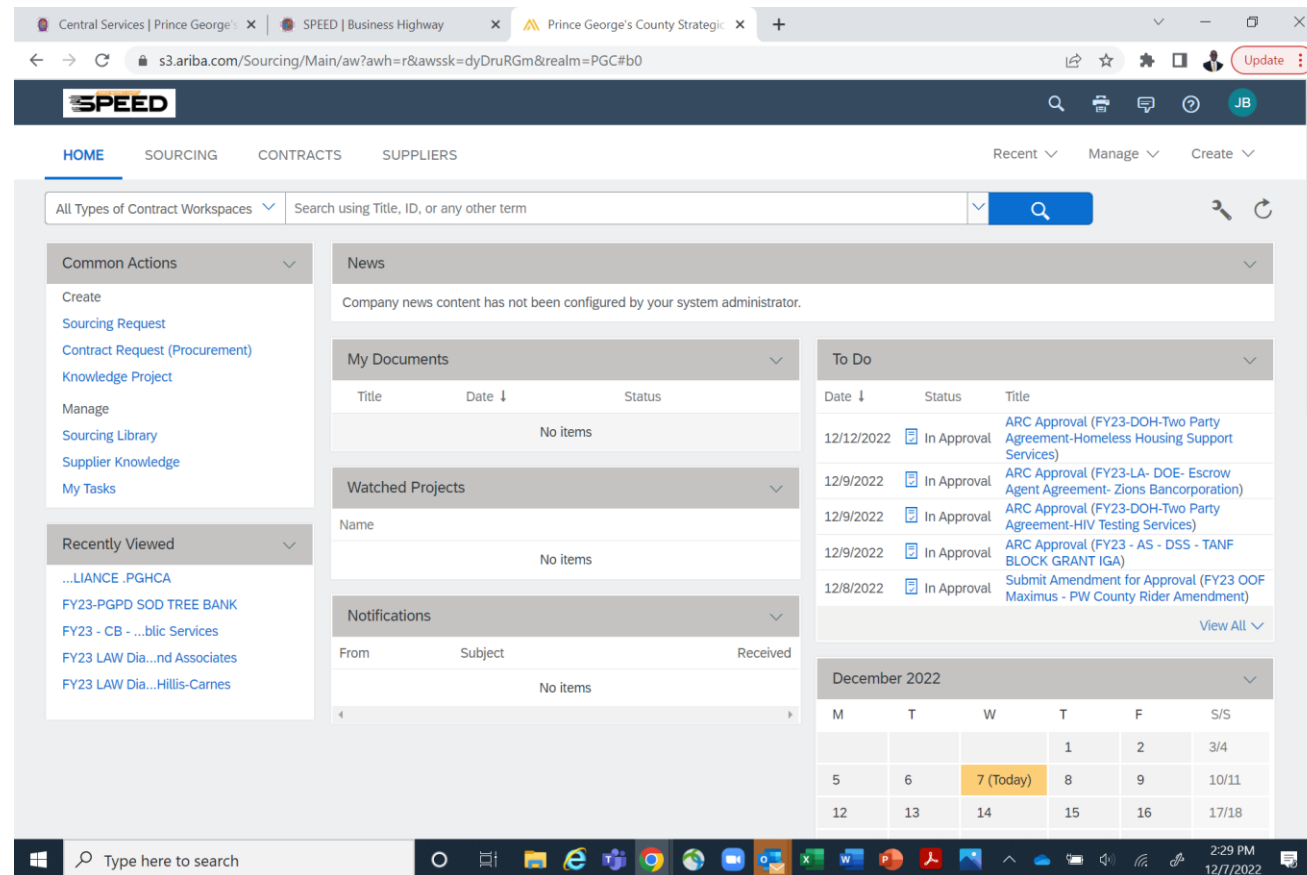
Deployed New Digital, Interactive One-Stop Portal that eliminates “piece-mill information” across multiple areas about the County procurement process and opportunities.



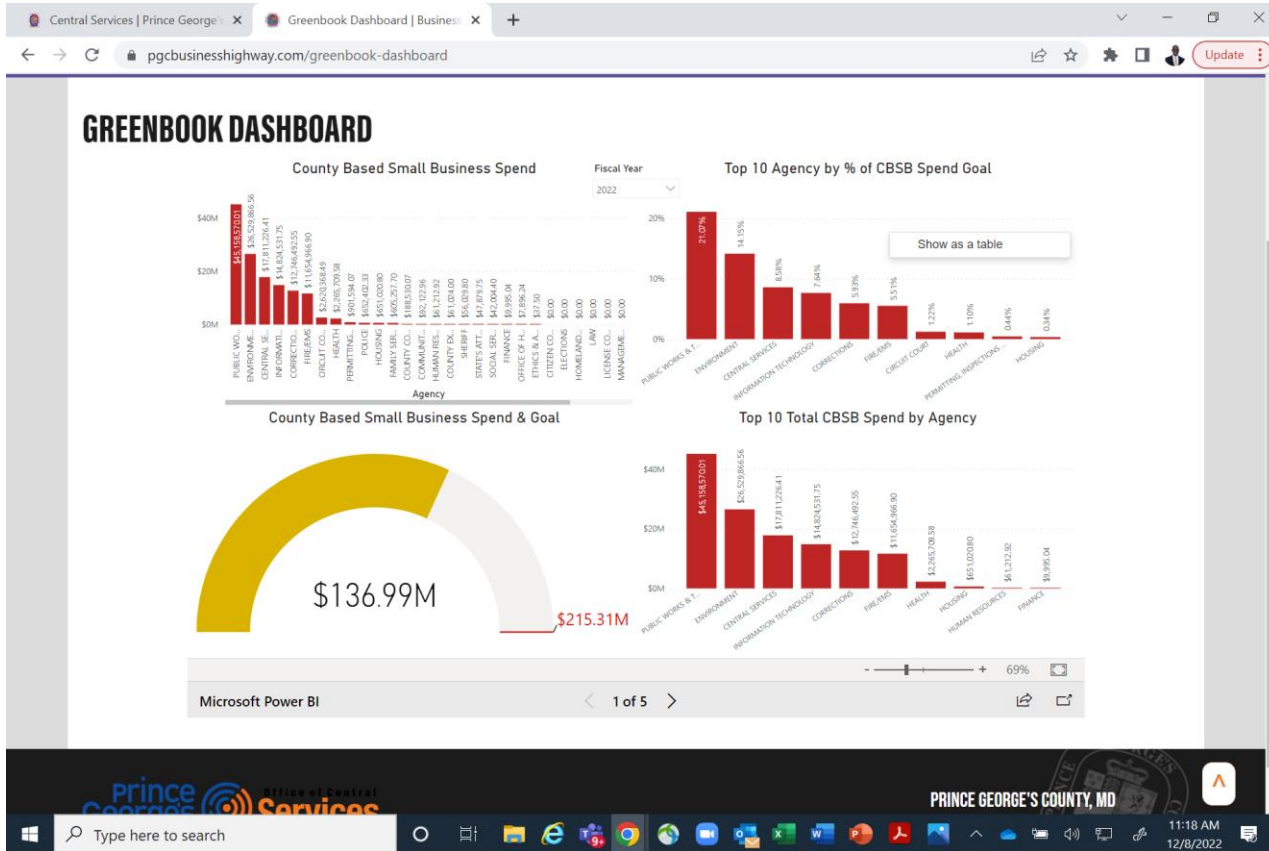
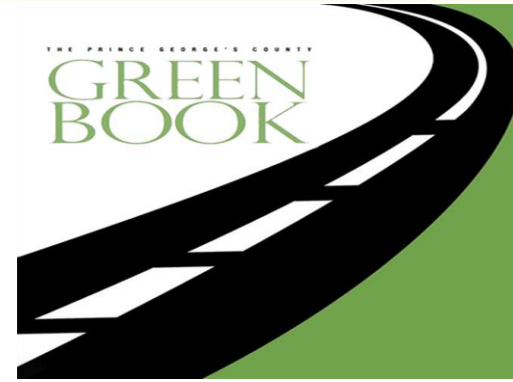
ELECTRONIC PROCUREMENT SYSTEM



Implemented New Electronic Procurement System providing a digitized, transparent platform for the entire procurement process from solicitation issuance to receipt/evaluation of bids to award and administration.



GREEN BOOK



Created New Interactive Business-To-Government Digital Platform exclusive to County-Based Small Businesses and County-Based Minority Business Enterprises with the purpose of connecting them to millions of dollars in procurement opportunities within Prince George’s County Government.



MENTOR-PROTÉGÉ PROGRAM

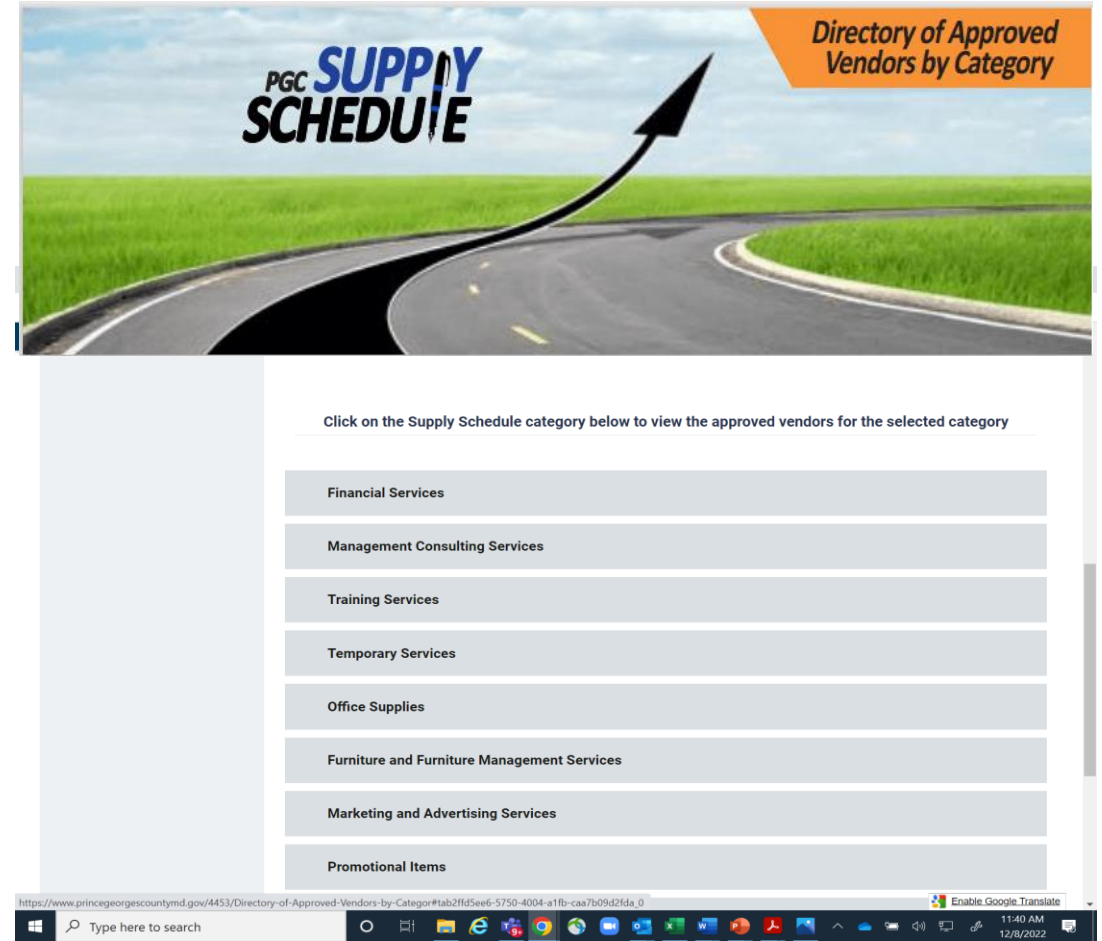


Launched New County-wide Mentor-Protégé Program aim to build financial, technical and overall performance capacity of our small and minority businesses through long-term formal relationships with generally large successful businesses.

SUPPLY SCHEDULE PROGRAM



Developed and deployed New County-wide Procurement Tool that will expand the availability of small and minority businesses through the creation of “GSA- like” Schedules for the provisioning of hundreds of goods and services, exclusively by Prince George’s County small and minority businesses at the “Prime Contracting Level”.



THANK YOU

Jonathan R. Butler
Director
Office of Central Services



Angela D. Alsobrooks
County Executive