

# AGENCY SUMMARY

## DEPARTMENT OF CORRECTIONS

### Leadership

Corenne Labbe', Director  
Col. Jerome Smith, Dep. Dir., Bureau of Operations  
Guy Merritt, Dep. Dir., Bureau of Administration  
Gregory Smith, Assoc. Dir., Bureau of Services  
Major L. Dixon, Chief, Office of Professional Responsibility & Legal Affairs

### BACKGROUND

Pursuant to the Schedule of Legislation section, [Section 15](#) of the County Charter, the Department of Corrections was established. It provides that the Department will be headed by the Director of Corrections, who shall serve as the jailer or warden of the county jail. [Subtitle 18, Division 1A](#) of the Prince George's County Code delineate the function and responsibility of the Department. The primary functions of the agency include incarceration, rehabilitative services, and Alternative-to-Incarceration Programs.

The Department of Corrections agency [website](#)  
The Department of Corrections FY 2023 approved [budget](#)  
The Department of Corrections FY 2023-2028 approved CIP [budget](#)  
The Department of Corrections FY 2023 budget [review report](#)  
The Department of Corrections FY 2022 budget [review report](#)

### Core Services

- The Department is responsible for developing, implementing and maintaining a viable and responsible program of corrective and rehabilitative services for the County, which shall include but not be limited to safekeeping, care and feeding of all prisoners in custody in the county jail, and the development and maintenance of coordinated and functional liaison with appropriate state and county agencies and officers associated with correctional and rehabilitation programming.
- The mission of the Department is to: Protect the safety of the citizens of Prince George's County by keeping secure, in a humane environment, those offenders legally committed to its custody and care, and to provide viable alternatives to incarceration. Provide opportunities whereby detainees are equipped with the skills that will assist them in functioning as productive members of society. Promote staff development and training and ensure the maintenance of a safe, pleasant, clean and professional work environment.
- The Department manages and supervises pre-trial defendants who have been committed to the detention center while awaiting trial and inmates sentenced with 18 months or less. The Department consists of 18 housing units and has a total housing capacity of 1,524 individuals. The population includes males, females and juveniles (those being charged as adults, 14 years and older). The Department also works in the community by working with individuals on electronic monitoring, community service and home detention.
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### Organizational Structure

- The Department has two (2) Bureaus: The Bureau of Operations and the Bureau of Administration. Under the purview of Operations, there are three (3) Divisions: Support Services, Security, and Inmate Services. Three (3) Divisions are housed under the Administration Bureau: Community Corrections, Population management, and Human Resources. An Office of Professional Responsibility & Legal Affairs Division (OPRLA) reports directly to the Director.
- The Bureau of Operations is responsible for inmate housing, Regional Processing and operations at remote sites at which the Department maintains a presence.
- The Bureau of Administration is responsible for the overall management of the Department's Inmate Services and Support Services Divisions.
- The Support Services Division consists of three sections: (1) Facility Services; (2) Inmate Property and Laundry; and (3) Fiscal Services.
- The Security Operations Division is responsible for the care and custody of inmates sentenced to, or held for, detention in the County correctional center in Upper Marlboro. The inmate population includes pretrial detainees, county-sentenced inmates, State-sentenced inmates pending transport to a state facility and a limited number of out-of-county prisoners.
- The Inmate Services Division is responsible for ensuring that inmates can leave the correctional center better prepared to function in their own communities. To accomplish this task, the division oversees and provides programs established to facilitate inmate reintegration including substance abuse counseling, religious services, basic adult education, vocational training, library services, health education services and recreational activities.

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- The Community Corrections Division provides alternative-to-incarceration options, intermediate/ graduated sanctions and reentry services to offenders. The division houses the department’s Work Release Program, the Community Service Program, the Community Supervision Section and the Reentry Services Section. It is the goal of the division to assist returning citizens with their transition to the community.
- The Population Management Division has four units: (1) Inmate Records; (2) Classification; (3) Case Management/ Pretrial Supervision; and (4) Monitoring Services. The Inmate Records Section maintains records on all inmate activity during the incarceration period.
- The Human Resources Division supports the agency’s operations by providing personnel services including recruitment, testing, payroll, staff training and background investigation services. The division is also responsible for coordinating the certification and accreditation process for the correctional center. In addition, the Information Services Unit in this division is responsible for managing all aspects of the agency’s hardware, software and computer systems.

### Key Programs

- The Department of Corrections (DOC) provides detention and re-entry services, to ensure the community’s safety. They also provide rehabilitative programs to inmates such as: education, juvenile services, religious services, domestic violence, barber styling school, nail technician, women’s empowerment, substance abuse drug treatment, and community re-entry.

### FY 2023 Top Priorities

- Reentry services.
- Healthy and safe workplace environment.
- Behavioral health services for inmates.

