



**PRINCE GEORGE'S COUNTY PLANNING DEPARTMENT**  
**PLANNING BOARD TRANSMITTAL PACKET**  
**FOR THE**  
**CLERK OF THE COUNCIL**  
**MATERIALS FOR THE COUNTY COUNCIL MEETING AGENDA**

**DATE:** August 30, 2024  
**TO:** Donna J. Brown, Clerk of the Council  
**SUBJECT:** Park and Recreation Facilities Guidelines

**TYPE OF MEETING:** Committee of the Whole  
**COUNCIL MEETING DATE:** September 10, 2024  
**COUNCIL ACTION REQUESTED:** Approve the Update Parks and Recreation Facilities Design Guidelines

**ACTION REQUESTED OF THE CLERK OF THE COUNCIL:**  
Transmit the Planning Board request to Council Members for approval.

**DIVISION CHIEF SIGN-OFF:**

**DIVISION:** Name: Sonja Ewing  
Park Planning and Environmental Stewardship

**STAFF CONTACT:** Ivy Thompson, Planner III

**CONTACT TELEPHONE NUMBER:**

**CONTACT E-MAIL ADDRESS:** Ivy.Thompson@pgparks.com

**ATTACHMENTS:**

- Letter of Transmittal from Planning Board Chairman
- Parks and Recreation Facilities Guidelines Draft Council Resolution
- Draft Park and Recreation Facilities Guidelines
- Parks and Recreation Facilities Guidelines PowerPoint Presentation
- Planning Board Park and Recreation Facilities Guidelines July 18, 2024, Cover Memorandum