



THE PRINCE GEORGE'S COUNTY GOVERNMENT


Office of Audits and Investigations


April 7, 2021

FISCAL AND POLICY NOTE

TO: Robert J. Williams, Jr.
Council Administrator

William M. Hunt
Deputy Council Administrator

THRU: Josh Hamlin 
Senior Legislative Budget and Policy Analyst

FROM: Isabel Williams 
Senior Legislative Budget and Policy Analyst

RE: Policy Analysis and Fiscal Note
CB-024-2021 Supplemental Appropriations

CB-024-2021 (*Proposed and presented by:* The Chair of the Council at the request of the County Executive)

Assigned to the Committee of the Whole

AN ACT CONCERNING SUPPLEMENTAL APPROPRIATIONS, INTRADEPARTMENTAL TRANSFER OF APPROPRIATIONS AND INTERDEPARTMENTAL TRANSFER OF APPROPRIATIONS for the purpose of declaring additional revenue and appropriating to the General Fund to provide for costs that were not anticipated and included in the Approved Fiscal Year 2021 Budget and transferring surplus appropriation between various agencies and providing an appropriation adjustment to the Special Revenue Fund.

Fiscal Summary

Direct Impact:

Expenditures:

**14741 Governor Oden Bowie Drive, Upper Marlboro, Maryland 20772
VOICE (301) 952-3431; FAX (301) 780-2097; TDD (301) 925-5167**

- Approximately \$16.1 million increase over the Approved FY 2021 County operating budget; and
- \$Approximately 41.4 million increase over the Approved FY 2021 Board of Education Budget.

Revenues:

- \$16,140,200 increase in declared revenue from Fund Balance; and
- \$41,368,200 in additional Board of Education outside aid sources.

Indirect Impact:

None.

Legislative Summary:

CB-024-2021, presented by Chair Hawkins at the request of the County Executive, was presented on March 23, 2021 and referred to the Committee of the Whole (COW). CB-024-2021 would provide additional appropriation authority totaling \$57,508,400 in the General Fund. The additional resources will increase the Fiscal Year 2021 General Fund Budget from \$3,714,400,900 to \$3,771,909,300 and the Fiscal Year 2021 Internal Service Fund Budget from \$61,232,700 to \$63,632,700.

Current Law/Background:

Section 814 of the County Charter authorizes transfers of appropriations between general classifications of expenditures, in excess of \$250,000, upon recommendation of the County Executive. Section 815 of the County Charter allows the Council, upon the recommendation of the County executive, by legislative act, to make additional or supplemental appropriations from revenue received from anticipated sources. Prince George’s County Code (the “Code”) Section 10-110 governs budget appropriation adjustments. The County Code requires the approval for the Council for supplemental appropriations upon the recommendation of the County Executive.

Discussion/Policy Analysis:

CB-024-2021 would provide supplementary appropriations and transfers surplus appropriations between various agencies and within various agencies in the General Fund and the Internal Services Fund to cover unanticipated and vital costs needed to meet year end operational requirements. The Bill would appropriate an additional \$16,140,200 from the County’s Fund Balance for use within the General Fund. The Bill would also reconcile with the final Board of Education adopted on June 25, 2020 by reflecting \$41,368,200 in additional Board of Education outside aid sources. Finally, the Bill would transfer \$2.4 million from the General Fund to the

Information Technology Internal Service Fund technical and communications improvements for both COVID-19 vaccination registration and appointment scheduling.

The additional appropriated funds are intended to cover deep cleaning costs, cover remaining legal expenses within the Police Department, and fund COV-19 related expenses for the Department of Health. The funds will be comprised of the General Fund balance of FY 2020, though supplemental legislation is anticipated which will include Coronavirus Aid, Relief, and Economic Security (CARES) Act funds.

Under the Bill, the additional revenue would increase the Office of Central Services budget by \$448,800 overall the Police Department by \$900,000, and the Department of Health by \$12,391,400 overall. As noted above, an additional \$2.4 million would be transferred to the Office of Information Technology Internal Service Fund.

Fiscal Impact:

Direct Impact:

The fiscal impact of CB-024-2021 are outlined below.

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SECTION 1				
	Approved Budget	Adjustments	Revised Budget	
GENERAL FUND				
REVENUE SOURCE				
OTHER FINANCING SOURCES				
Use of Fund Balance	\$63,583,000	\$16,140,200	\$79,723,200	
TOTAL, OTHER FINANCING SOURCES	\$63,583,000	\$16,140,200	\$79,723,200	
OUTSIDE SOURCES				
Board of Education	\$1,462,343,000	\$41,368,200	\$1,503,711,200	
TOTAL, OUTSIDE SOURCES	\$1,462,343,000	\$41,368,200	\$1,503,711,200	
TOTAL, GENERAL FUND	\$3,714,400,900	\$57,508,400	\$3,771,909,300	
SECTION 2				
Agency	Char.	Approved Budget	Adjustments	Revised Budget
OFFICE OF INFORMATION TECHNOLOGY				
	1	\$0		
	9	\$0		
	2	\$0	\$2,400,000	\$2,400,000
	5	\$0		
	3	\$0		
TOTAL, OFFICE OF INFORMATION TECHNOLOGY		\$0	\$2,400,000	\$2,400,000
OFFICE OF CENTRAL SERVICES				
	1	\$9,728,800		\$9,728,800
	9	\$3,346,600		\$3,346,600
	2	\$10,885,600	\$448,800	\$11,334,400
	5	\$0		\$0
	3	-\$1,226,200		-\$1,226,200
TOTAL, OFFICE OF CENTRAL SERVICES		\$22,734,800	\$448,800	\$23,183,600
POLICE DEPARTMENT				
	1	\$198,869,600	-\$6,333,100	\$192,536,500
	9	\$115,145,400	-\$3,666,900	\$111,478,500
	2	\$34,327,300	\$10,900,000	\$45,227,300
	5	\$275,000		\$275,000
	3	-\$350,500		-\$350,500
TOTAL, POLICE DEPARTMENT		\$348,266,800	\$900,000	\$349,166,800
DEPARTMENT OF HEALTH				
	1	\$16,034,200	-\$890,000	\$15,144,200
	9	\$5,724,300	-\$310,000	\$5,414,300
	2	\$9,519,900	\$13,591,400	\$23,111,300
	5	\$0		\$0
	3	-\$2,480,100		-\$2,480,100
TOTAL, DEPARTMENT OF HEALTH		\$28,798,300	\$12,391,400	\$41,189,700
BOARD OF EDUCATION				
Administration		\$90,229,400	-\$1,418,900	\$88,810,500
Instructional Salaries		\$787,312,900	\$271,500	\$787,584,400
Student Personnel Services		\$32,604,100	\$12,917,500	\$45,521,600
Student Transportation Services		\$119,085,200	-\$7,368,700	\$111,716,500
Operation of Plant		\$140,487,900	\$2,031,700	\$142,519,600
Maintenance of Plant		\$48,425,100	-\$183,300	\$48,241,800
Community Service		\$4,583,000	\$192,000	\$4,775,000
Fixed Charges		\$452,743,700	\$23,550,600	\$476,294,300
Health Services		\$24,549,800	\$401,300	\$24,951,100
Special Education		\$314,579,300	\$7,856,700	\$322,436,000
Mid-Level Administration		\$142,869,000	\$2,183,700	\$145,052,700
Textbooks and Supplies		\$20,284,300	\$976,500	\$21,260,800
Other Instructional Costs		\$94,882,300	-\$2,232,300	\$92,650,000
Food Services		\$5,178,100	\$2,238,800	\$7,416,900
Capital Outlay		\$323,900	-\$48,900	\$275,000
TOTAL, BOARD OF EDUCATION		\$2,278,138,000	\$41,368,200	\$2,319,506,200
TOTAL, GENERAL FUND		\$3,714,400,900	\$57,508,400	\$3,771,909,300
SECTION 3				
Agency	Char.	Approved Budget	Adjustments	Revised Budget
REVENUES				
INFORMATION TECHNOLOGY INTERNAL SERVICE FUND				
Transfers		\$0	\$2,400,000	\$2,400,000
TOTAL, INFORMATION TECHNOLOGY INTERNAL SERVICE FUND		\$46,714,100	\$2,400,000	\$49,114,100
TOTAL INTERNAL SERVICE FUND		\$61,232,700	\$2,400,000	\$63,632,700
SECTION 4				
Agency	Char.	Approved Budget	Adjustments	Revised Budget
INFORMATION TECHNOLOGY INTERNAL SERVICE FUND				
	1	\$7,935,100	\$0	\$7,935,100
	9	\$4,054,600	\$0	\$4,054,600
	2	\$34,724,400	\$2,400,000	\$37,124,400
	5	\$0		\$0
TOTAL, INFORMATION TECHNOLOGY INTERNAL SERVICE FUND		\$46,714,100	\$2,400,000	\$49,114,100
TOTAL INTERNAL SERVICE FUND		\$61,232,700	\$2,400,000	\$63,632,700

Indirect Impact:

None.

Appropriated in the Current Fiscal Year Budget:

N/A.

Effective Date of Proposed Legislation

The proposed Act shall take effect forty-five (45) calendar days after it becomes law and be retroactive to June 30, 2020.

If you require additional information, or have questions about this fiscal impact statement, please call me.