

PRINCE GEORGE'S | COUNTY  
COUNCIL

# BUDGET PROCESS



FISCAL YEAR 2021



*Committed to an Open, Inclusive and Participatory Budget Process*

**FY 2021 BUDGET REVIEW PROCESS AND SCHEDULE**

**PRESENTED BY: TURKESSA M. GREEN, DEPUTY COUNTY AUDITOR**

# FY 2021 BUDGET REVIEW PROCESS AND SCHEDULE

County Operating  
Budget

Capital Improvement  
Program – 6 year

Prince George's County  
Public Schools' Budget

Bi-County Agencies

- Maryland-National Capital Park and Planning Commission
- Washington Suburban Sanitary Commission

# COUNTY OPERATING BUDGET OVERVIEW

- Fiscal Year July 1st through June 30th
- Office of Management and Budget (OMB) instructs agencies to submit their budget requests in October/November of each year
- The County Executive holds at least one public hearing on the budget (Held on February 20, 2020)
- OMB reviews agencies' budget requests – then formulates an overall proposed operating budget
- County Executive transmits a Proposed Budget to the County Council by no later than March 15th
- County Council reviews the Proposed Budget during April and May
- County Council holds two public hearings – April 27th and May 4th
- Budget must be adopted on or before June 1st

# COUNTY BUDGET: SPENDING AFFORDABILITY COMMITTEE

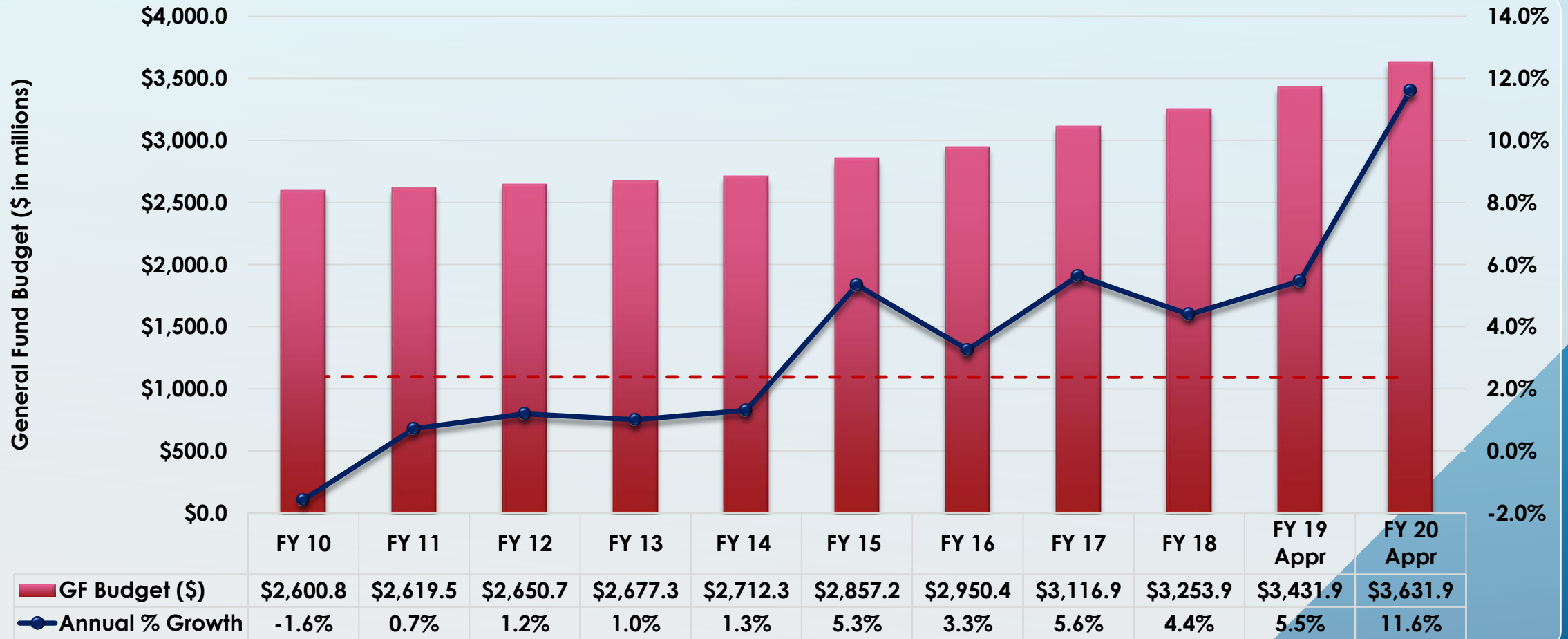
- Includes five members, three appointed by the County Executive and two appointed by the County Council; the CAO and Council Administrator are also ex-officio members
- Committee reviews and recommends revenue and expenditure levels
- Initial report is due October 1st and final report is due January 1st to the County Executive and County Council
- For FY 2021 the Committee recommends a General Fund revenue level of \$3.769 billion, an increase of \$136.9 million (3.8%) over the FY 2020 approved level

# COUNTY COUNCIL REVIEW OF PROPOSED BUDGET

- Immediately upon receipt of the County Executive's Budget, the County Council and staff begin reviewing and analyzing the Proposed Budget
- Audits and Investigations and Council Administration Staff hold work sessions with agencies beginning in late March through mid-April
- Staff prepare written reports for the standing Council Committees based on results from review and analysis
- Council Committees hold hearings beginning in March through May to discuss staff reports, question agency executives and program managers, and review proposed agency spending plans

# GENERAL FUND BUDGET HISTORY

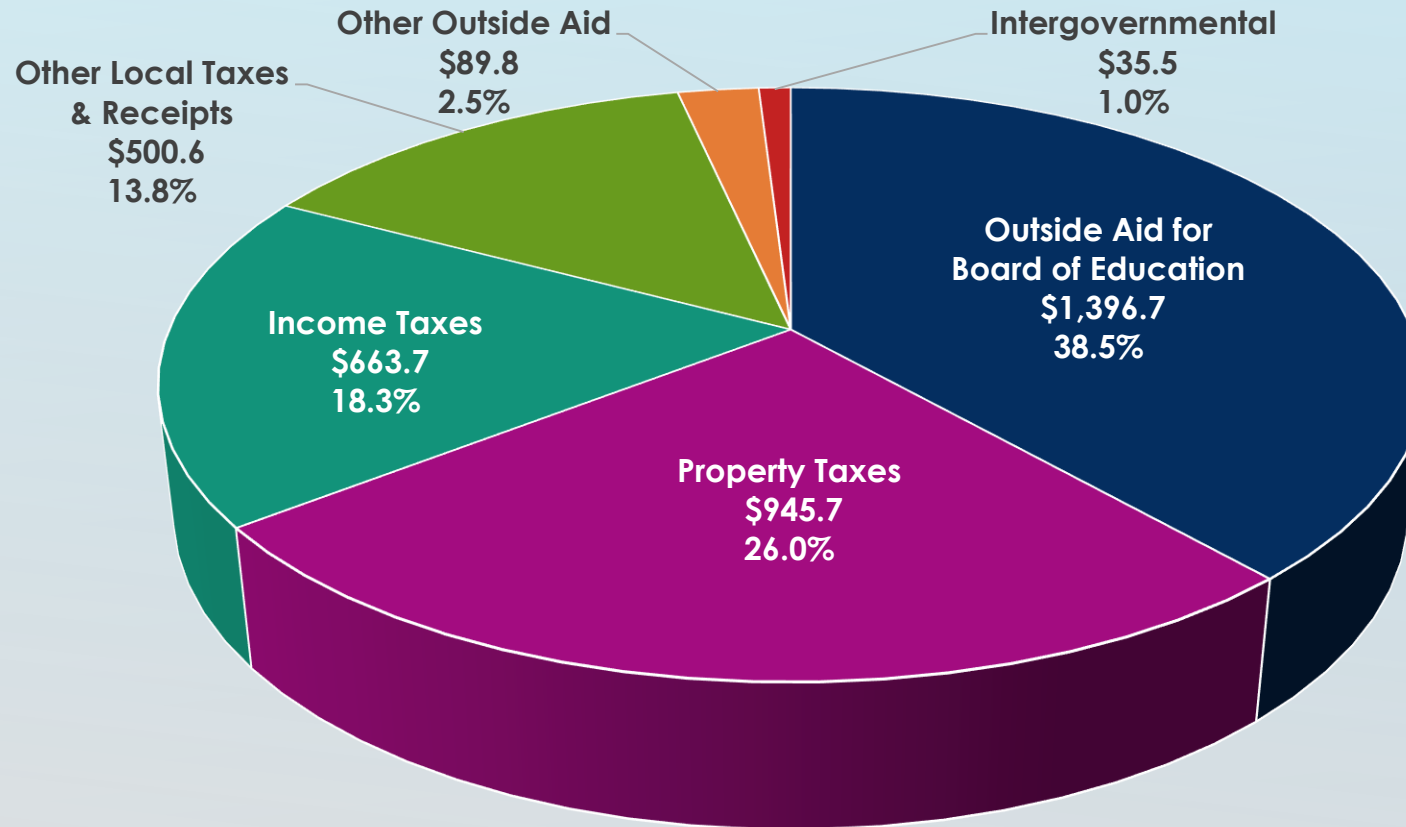
FY 2020 APPROVED GENERAL FUND BUDGET (\$3.63 BILLION) – THE COUNTY'S GENERAL FUND BUDGET HAS INCREASED AN AVERAGE OF 3.5% ANNUALLY SINCE FY 2010.



# FY 2020 APPROVED OPERATING BUDGET

## GENERAL FUND REVENUES

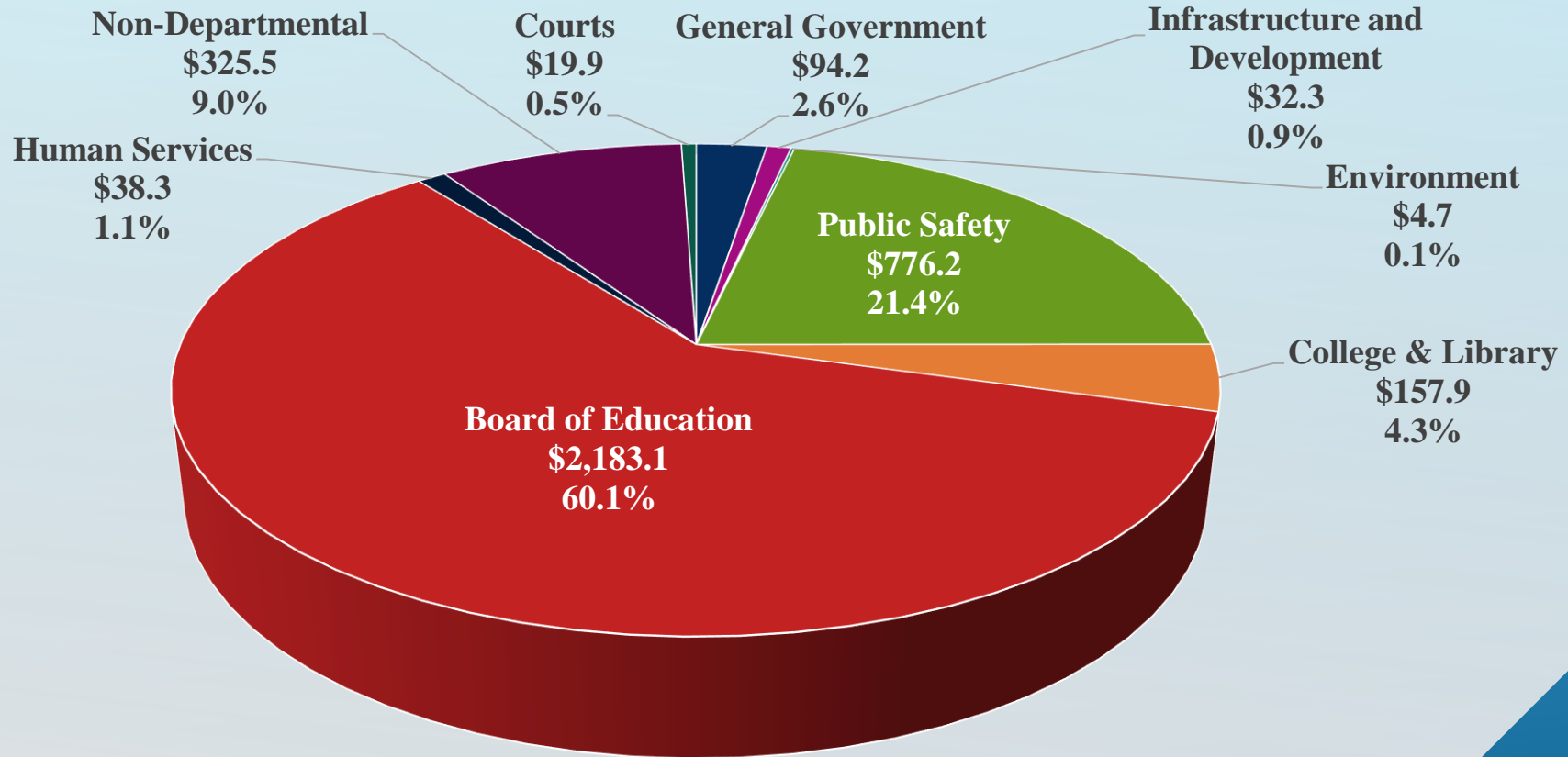
*Where The Money Comes From (\$ In Millions)*



**Total: \$ 3,631,989,800**

# FY 2020 APPROVED COUNTY OPERATING BUDGET GENERAL FUND EXPENDITURES

*Where The Money Goes (\$ In Millions)*



**Total: \$3,631,989,800**



# COUNTY CAPITAL IMPROVEMENT PROGRAM



Timeline is the same as for the Operating Budget



Budget is for the upcoming fiscal year and projections for the following five fiscal years



Capital expenditures are used for fixed assets (such as property, buildings, and equipment); may include maintenance of the fixed asset



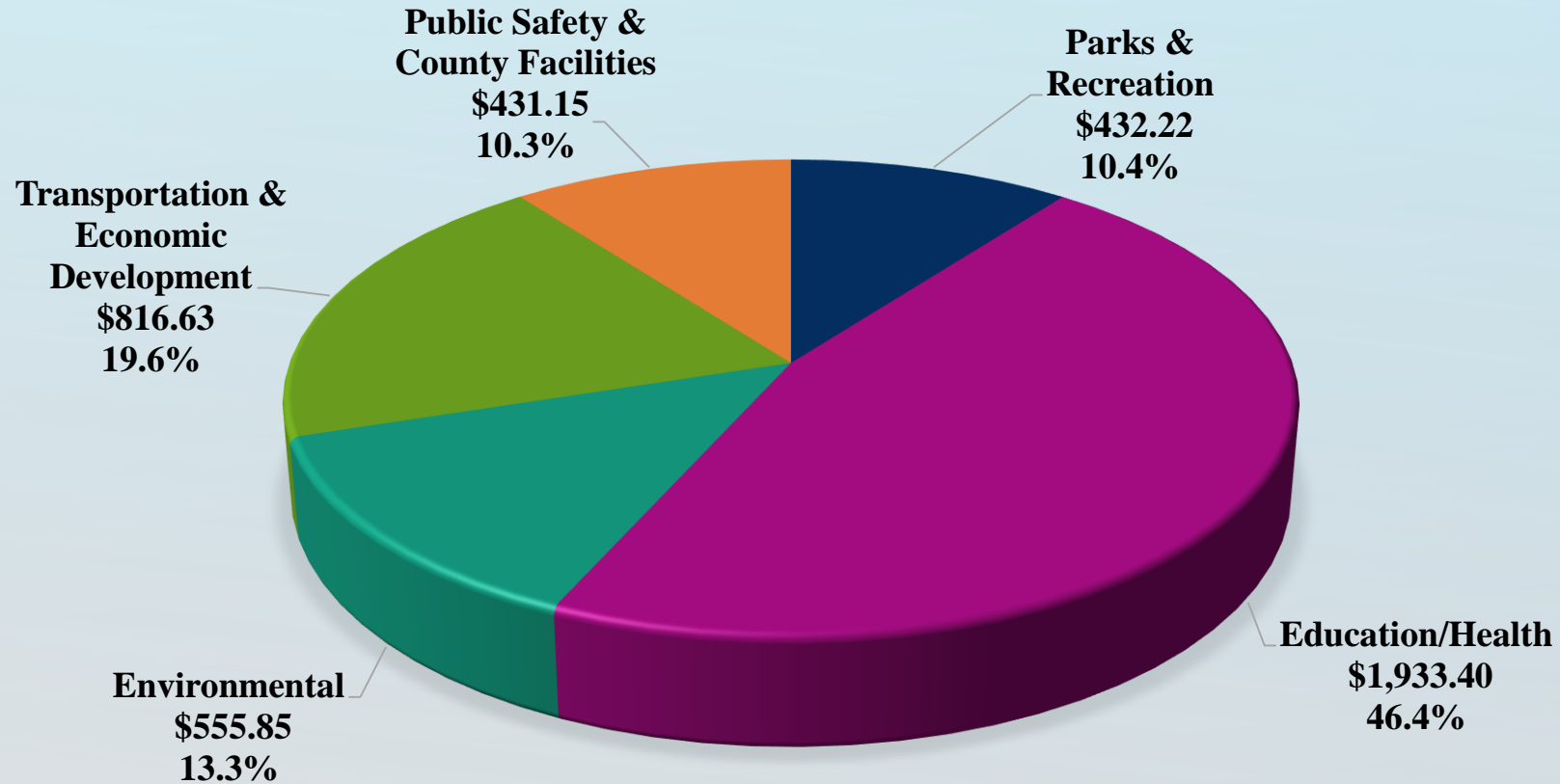
Primary sources of funds for capital expenditures are general obligation bonds, State and Federal aid, Revenue Bonds, Stormwater Management Bonds, and Solid Waste Bonds



Unlike the Operating Budget, unspent funds carry forward to future years until the project is completed or discontinued

# FY 2020-2025 APPROVED CAPITAL IMPROVEMENT PROGRAM EXPENDITURES

(\$ IN MILLIONS)



**Total: \$4,169,249,000**

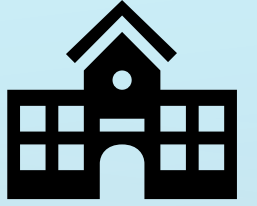
# COUNTY COUNCIL MEETING DATES: COUNTY OPERATING AND CAPITAL BUDGETS

- Council Committee Budget work sessions begin March 19, 2020 through May 11, 2020 (20 Committee meetings scheduled covering 49 agencies)
- Other Key Meeting Dates

<b>April 14, 2020</b>	<b>April 27, 2020</b>	<b>May 4, 2020</b>	<b>May 21, 2020</b>
<b>Public Hearing on CDBG</b> (7:00 P.M. CAB Upper Marlboro)	<b>Public Hearing</b> (7:00 P.M. CAB Upper Marlboro)	<b>Public Hearing</b> (7:00 P.M. CAB Upper Marlboro)	<b>Planned Budget Adoption</b> (11:00 A.M. CAB Upper Marlboro)

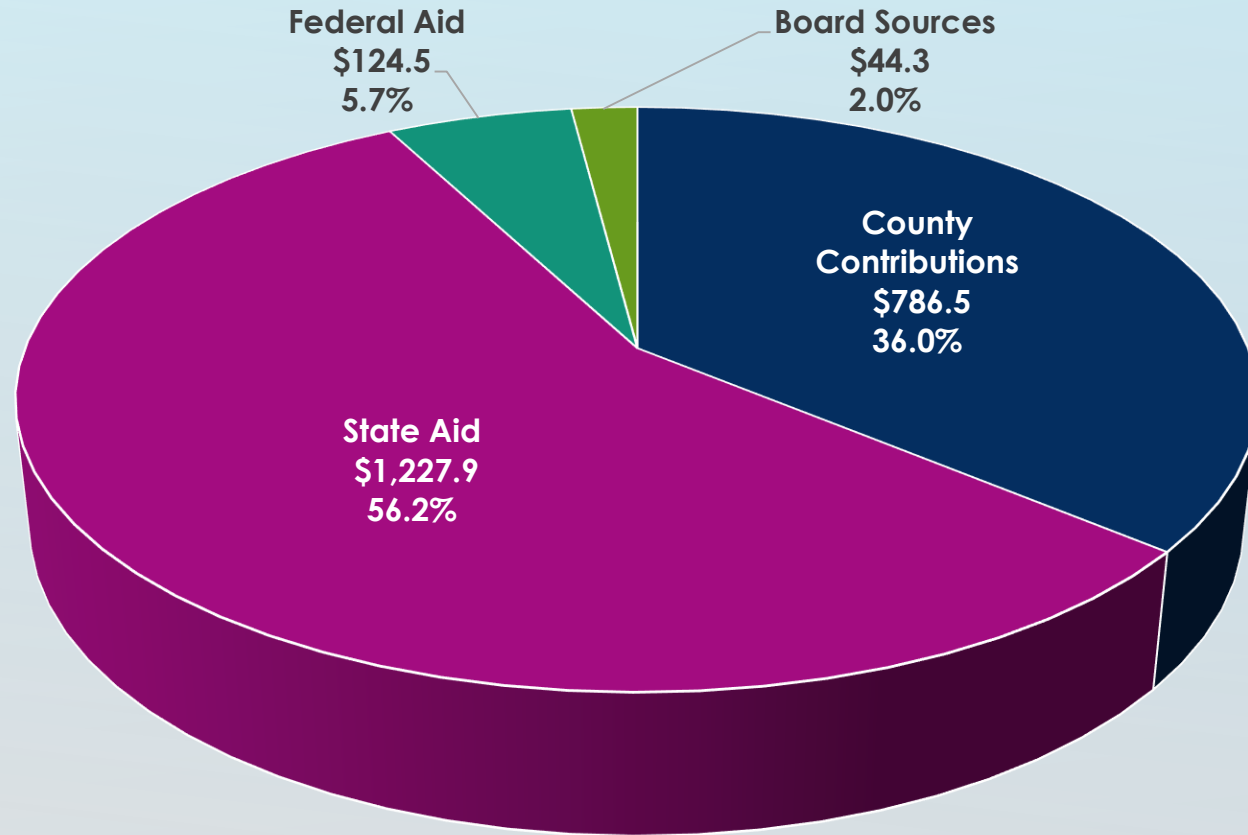
# PRINCE GEORGE'S COUNTY PUBLIC SCHOOLS

## BUDGET REVIEW PROCESS



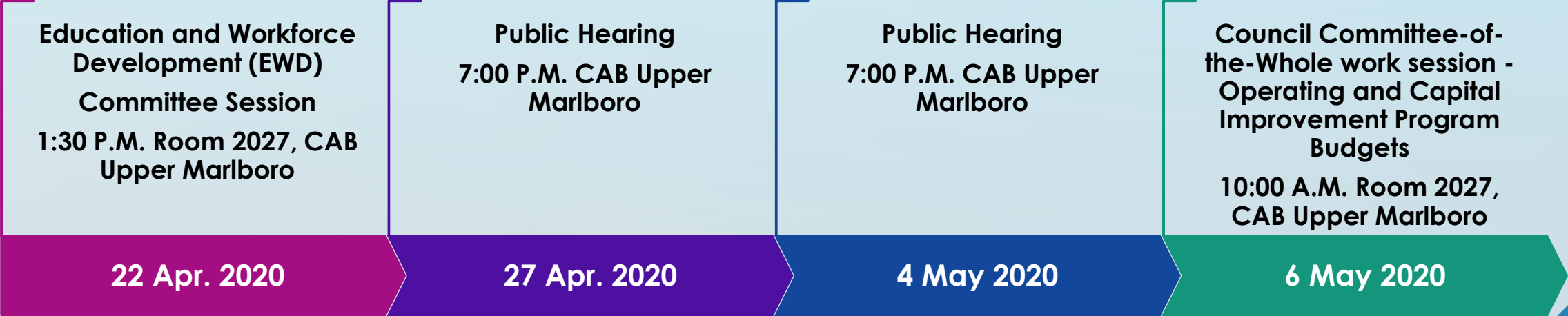
- Chief Executive Officer holds public hearings on the School System's Proposed Operating Budget in October
- Chief Executive Officer's Proposed Operating Budget is completed in December and submitted to the Board of Education in January
- On January 21, 2020, January 28, 2020, and February 4, 2020 the Board of Education held public hearings
- Board of Education reviews, approves, and submits Board's Requested Operating Budget to the County Executive by March 1st
- County Executive reviews and submits her version of the School Systems' budget to the County Council by March 15th
- Maryland State Legislature adopts its final budget including school funding levels in April
- County Council reviews, holds hearings in April and May, and approves the School System budget in 15 major categories by June 1
- County must meet Maintenance-of-Effort requirement

# PRINCE GEORGE'S COUNTY PUBLIC SCHOOLS FY 2020 APPROVED BUDGET: FUNDING SOURCES (IN \$ MILLIONS)



**Total: \$2,183,122,900**

# COUNTY COUNCIL SCHEDULED MEETING DATES: PGCPS BUDGET



# MARYLAND – NATIONAL CAPITAL PARK AND PLANNING COMMISSION

## BUDGET REVIEW PROCESS



- Two public hearings generally held between September 15<sup>th</sup> and October 15<sup>th</sup> by M-NCPPC
- M-NCPPC Spending Affordability Committee, comprised of OMB Director, County Auditor, and a citizen member, reviews and recommends revenue and expenditure levels for the upcoming fiscal year (initial report due August 31<sup>st</sup>, final report due December 4<sup>th</sup>)
- Commission approves a proposed budget in late December
- M-NCPPC submits a proposed budget to the County Executive and County Council by January 15<sup>th</sup>
- County Executive sends any proposed changes to the County Council by April 1<sup>st</sup>
- County Council holds a public hearing following receipt of the County Executive's recommendations

# MARYLAND – NATIONAL CAPITAL PARK AND PLANNING COMMISSION BUDGET REVIEW PROCESS (CONT'D)

- In May, Prince George's and Montgomery County Councils meet jointly to approve the Bi-County portion of the budget
- Both Counties must adopt the Budget by June 1st
- Within 3 days of approval, the budget is delivered to the County Executive
- Within 10 days of delivery, the Executive may disapprove, reduce, or modify any item
- Within 30 days, the Council may, by affirmative vote of six of its members, reapprove or restore any item over the disapproval of the County Executive



# COUNTY COUNCIL SCHEDULED MEETING DATES: M-NCPPC BUDGET



# WASHINGTON SUBURBAN SANITARY COMMISSION

## BUDGET REVIEW PROCESS



- Before October 1st, WSSC Commissioners submit a Capital Improvement Program to both Counties
- Spending Affordability Committee, comprised of members from both the Prince George's and Montgomery County Councils, reviews and recommends revenue and expenditure levels and water and sewer rates
- By November 1st, the County Councils review and approve Spending Affordability levels
- By January 15th, the budget for WSSC must be available to the public for review
- Before February 15th, WSSC must hold a public hearing on the budget
- By March 1st, WSSC transmits proposed budgets to both County Executives

# WASHINGTON SUBURBAN SANITARY COMMISSION

## BUDGET REVIEW PROCESS (CONT'D)

- By March 15th, the Prince George's County and Montgomery County Executives' recommendations are due to their respective County Councils
- By May 15th, Councils must transmit their respective recommendations on the budget to each other
- By June 1st, a joint meeting of both Councils is held to resolve any differences and each Council must approve the budget or it is approved as submitted by WSSC
- Between June 1 and July 1 WSSC adopts their budget

# COUNTY COUNCIL SCHEDULED MEETING DATES: WSSC BUDGET





**For more information visit the County Council's  
Budget Portal at: [pgccouncil.us/Budget](http://pgccouncil.us/Budget)**