

ATTACHMENT A
TERM SHEET
AGREEMENT FOR COPIER EQUIPMENT,
PRODUCTS
AND ASSOCIATED SERVICES

Parties to the Agreement: Digital Copier Associates, Inc.
(Doing business as DCA Imaging Systems)
Prince George’s County, Maryland

Background: The contract is to engage Digital Copier Associates, Inc. to provide Copier Equipment, Products and Associated Services for County Agencies. Agencies that procure equipment and services from Digital Copier Associates, Inc. are responsible for payment.

Effective Date: April 1, 2022

Term: Four years with optional one-year extension

Amounts to be Disbursed: FY22: \$302,309 by Using Agencies
FY23: \$302,309 by Using Agencies (Estimated)
FY24: \$302,309 by Using Agencies (Estimated)
FY25: \$303,309 by Using Agencies (Estimated)