

**PRINCE GEORGE'S COUNTY COUNCIL**  
**COMMITTEE REPORT**  
**2022 Legislative Session**

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<b>Reference No.:</b>	CB-082-2022
<b>Draft No.:</b>	1
<b>Committee:</b>	Government Operations and Fiscal Policy Committee
<b>Date:</b>	09/08/2022
<b>Action:</b>	FAV

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**REPORT:** Favorable 4-0: Council Members Burroughs, Franklin, Ivey, and Turner. Absent: Streeter.

The Prince George's County Council's Government Operations and Fiscal Policy Committee convened on September 8, 2022, to consider CB-082-2022. CB-082-2022 is legislation to amend specific sections of Subtitle 16 of the Prince George's County Personnel Law to align with newly proposed administrative procedures relating to personnel records. These amendments will update the Personnel Law to reflect the current and future state of personnel record management within the County. They will also clarify practices around what records Appointing Authorities may collect regarding their employees outside the Official Personnel Record. The Office of Human Resources Management has determined that the portions of the County's records management protocols, specific to personnel records, need to be updated to correspond with the County's shift towards digitizing personnel records. Additionally, the administrative procedure that sets forth the details of personnel file management is being revised and requires amendments to specific sections of the County Personnel Law to align with the objectives.

The Office of Law reports CB-082-2022 to be in proper legislative form with no legal impediments to its enactment.

The Policy group reports that CB-082-2022 has no direct fiscal impact.

After discussion, the Prince George's County Council's Government Operations and Fiscal Policy Committee reported CB-082-2022 out favorably 4-0.