

AGENCY SUMMARY

OFFICE OF THE SHERIFF

Leadership

John D.B. Carr, Sheriff
Colonel Darrin C. Palmer, Chief Assistant Sheriff
Mark Spencer, Inspector General
Lt. Colonel Mark Roccapriore, Assistant Sheriff, Bureau of Administrative Services
Lt. Colonel Sharon Saunders, Assistant Sheriff, Bureau of Court Services & Bureau of Field Operations
**Subject to change due to election

Office of the Sherriff [agency website](#)
Office of the Sherriff FY 2023 approved [budget](#)
Office of the Sherriff FY 2023 budget review [report](#)
Office of the Sherriff FY 2022 budget review [report](#)

Core Services

- The Office of the Sheriff facilitates safe court operations, provides criminal justice services that ensure the impartial and professional processing of court orders, and safely apprehends and transports wanted fugitives.
- These services include prevention efforts and youth development activities, service of warrants, indictments and civil processes and retrieval of fugitives, as well as enforcement of court-imposed judgments.
- Facilitation of safe court operations
- Domestic violence cessation and advocacy

Organizational Structure

- The Department has three (3) Bureaus: The Bureau of Administration, Bureau of Field Operations, and the Bureau of Court Services.
- The Bureau of Administration consists of Budget and Finance, Personnel, Technical Services, Training, Supply Services and Material/Records. The Budget and Finance section prepares and monitors the office's budget, including grants, contracts and the procurement of goods and services. The Personnel section supports the agency's operations by providing personnel services and certification of deputies. Technical Services maintains the agency's computer software and hardware systems. The Supply Section is responsible for overseeing the office's fleet and issuing uniform items to sworn and civilian personnel. The Teletype/Records unit is renamed Material/Records and moved to the Bureau of Administrative Services. Materials/Records receives and maintains criminal and civil warrants as prescribed by Federal and State Law. The unit operates on a 24-hour, seven day per week basis and is responsible for responding to warrant information requests from other law enforcement agencies.
- The Bureau of Field Operations is composed of Civil/ Landlord Tenant, Warrant/Fugitive and Child Support. The Civil Division is responsible for processing all Circuit and District Court summons, both criminal and civil, the collection of all fees, costs and judgments made by the Circuit and District Courts. The Warrant/Fugitive Division is responsible for serving criminal and civil warrants, emergency psychiatric evaluations and returning fugitives from out-of-state for court prosecution. The Warrant Processing section is responsible for entering and closing out warrants in the computer system. The Child Support Division is responsible for the service and enforcement of court ordered summonses and warrants pertaining to child support cases.
- The Bureau of Court Services is responsible for the security of all Circuit Court courtrooms in Prince George's County, as well as the security of all persons in custody appearing before the Circuit Court and the District Court. The Building Security Division monitors the entrance and passage of citizens in the County courthouse and annex buildings located in Upper Marlboro in order to avert dangerous situations. The Transportation Division is responsible for transporting prisoners between County and State institutions. This includes transportation between the Correctional Center, the Prince George's County courthouse, County police stations, as well as to and from other Maryland counties for court appearances.

BACKGROUND

The [Constitution of the State of Maryland, Article IV-Judiciary Department, Part VII entitled *Sheriffs*, Section 44](#) establishes that each county and Baltimore City shall elect a person to serve as Sheriff. Therefore, the Sheriff is the Chief Constitutional Law Enforcement Officer. The individual is required to be above the age of twenty-five years and a resident of the State for at least five years preceding the election to the office of Sheriff. The term of the office is four (4) years, with no limit on the number of consecutive terms for which the individual may run. The power and salary of the position—which cannot be altered during his term of office—are determined by the State Legislature.

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FY 2023 TOP PRIORITIES

- Ensure the safety of the Upper Marlboro courthouse complex and the auxiliary judicial work locations.
- Reduce outstanding warrants, with a focus on wanted violent criminals and administrative closures authorized by the State’s Attorney and the courts.
- Reduce repeat domestic violence calls in designated areas through focused follow-up by advocates and through guidance to available services.
- Effectively and efficiently deliver service to domestic violence victims through 9-1-1 response and advocacy services.

