



**THE PRINCE GEORGE'S COUNTY GOVERNMENT**  
**Office of Audits and Investigations**

June 10, 2019

**MEMORANDUM**

TO: Robert J. Williams, Jr.  
Council Administrator

William M. Hunt  
Deputy Council Administrator

THRU: David H. Van Dyke *DHV*  
County Auditor

FROM: Inez N. Claggett *INC*  
Senior Legislative Auditor

RE: Fiscal Impact Statement  
CB-021-2019 Food Service Manager Certification Issuance Time Period

---

---

***Legislative Summary***

CB-021-2019 seeks to revise the length of the food service manager certification time period.

---

***Background/Current Law***

Section 12-114.01 of the Prince George's County Code (the "Code") authorizes the issuance of a food service manager certification to individuals only, for a 3-year period, after completion of the certification training or passage of the examination.

---

***Resource Personnel***

Evelyn H. Hoban, Associate Director, Division of Environmental Health/Disease Control, Prince George's County Health Department

---

***Assumptions and Methodology***

CB-021-2019 seeks to extend the length of time of the validity of an individual food service manager certification card from 3 years to 5 years.

**14741 Governor Oden Bowie Drive, Upper Marlboro, Maryland 20772**  
**VOICE (301) 952-3431; FAX (301) 780-2097; TDD (301) 925-5167**

According to information obtained from the Health Department, the food service manager certification card fee is \$57.75 (\$55.00 plus a 5% technology fee). All fees are collected by the Department of Permitting, Inspections, and Enforcement. Prior years food service cards issued, and fees collected are noted below.

<b>Fiscal Year</b>	<b>Number Issued</b>	<b>Fees Collected</b>
2016	2,541	\$141,484.70
2017	2,943	\$150,106.75
2018	2,881	\$160,361.25
<b>Total</b>		<b>\$451,952.70</b>

Through our research we were unable to determine how an extension of time for the validity of a food service manager certification would affect the number of individuals who apply for and obtain the certification. An extension in the validity period of a food service manager certification card would decrease the amount of fees collected, should the number of food service manager certification cards issued remain steady in the future. However, an increase in the validity period of the certification card could increase encouragement in obtaining a food service manager certification.

---

***Fiscal Impact***

- Direct Impact

Enactment of CB-021-2019 may have a negative fiscal impact of approximately \$60,000 over each five-year certification period.

- Indirect Impact

Enactment of CB-021-2019 may have an indirect fiscal impact on the County by encouraging increased economic development in the food service industry, however a reasonable estimate of the impact is unable to be determined at this time.

---

***Appropriated in the Current Fiscal Year Budget***

No.

---

***Effective Date***

This Act shall take effect forty-five (45) calendar days after it becomes law.

---

If you require additional information, or have questions about this fiscal impact statement, please call me.