Revenue Authority - Fiscal Year 2021 Budget Review Summary

Proposed FY 2021 Operating Budget

	FY 2019 Actual	FY 2020 Approved Budget	FY 2021 Proposed Budget	$ Change	% Change
Revenues					
Facilities Operating Income	$ 21,656,216	$ 24,568,000	$ 24,958,800	$ 390,800	1.6%
Interest Income	268,107	214,200	171,100	$ (43,100)	-20.1%
Enforcement (ASE and other programs)	12,491,394	13,900,000	12,685,000	$ (1,215,000)	-8.7%
Use of Fund Balance	1,065,312.00	8,200,000.00	5,000,000.00	$ (3,200,000)	-39.0%
TOTAL REVENUES	**$ 35,481,029**	**$ 46,882,200**	**$ 42,814,900**	**$ (4,067,300)**	-8.7%
Expenditures					
Administrative Expenses					
Compensation	$ 3,536,233	$ 3,639,400	$ 4,213,400	$ 574,000	15.8%
Fringe Benefits	1,005,333	1,007,400	1,139,000	$ 131,600	13.1%
SUBTOTAL - ADMINISTRATIVE EXPENSES	***$ 4,541,566***	**$ 4,646,800**	**$ 5,352,400**	705,600	15.2%
Operating Expenses					
Facilities Operating Expenses	$ 10,639,069	$ 19,570,400	$ 19,212,600	$ (357,800)	-1.8%
Managed Program Operating Expenses	8,250,840	8,475,000	8,036,900	(438,100)	-5.2%
Reserve for Maintenance and Economic Development	7,809,000	8,765,000	5,565,000	(3,200,000)	-36.5%
SUBTOTAL - OPERATING EXPENSES	***$ 26,698,909***	**$ 36,810,400**	**$ 32,814,500**	**$ (3,995,900)**	-10.9%
Other Expenses					
Managed Program Funds to County	$ 4,240,554	$ 5,425,000	$ 4,648,000	$ (777,000)	-14.3%
SUBTOTAL - OTHER EXPENSES	***$ 4,240,554***	**$ 5,425,000**	**$ 4,648,000**	**$ (777,000)**	-14.3%
TOTAL EXPENDITURES	**$ 35,481,029**	**$46,882,200**	**$42,814,900**	**$ (4,067,300)**	-8.7%

Authorized Staffing - All Classifications

Fund	FY 2020 Approved	FY 2021 Proposed	Change	% Change
Full-Time	56	65	9	16.1%
Part-Time	39	42	3	7.7%
On-Call	10	0	(10)	-100.0%
Total	**105**	**107**	**2**	**1.9%**

FY 2021 Proposed Budget – Key Highlights

- Increased Compensation: COLA and Merits ($416,600), and two (2) new positions ($157,400)
- Increased Fringe Benefits: Based on Compensation changes ($131,600)
- Decreased Operating Cost: Facilities, Managed Programs, Reserve for Maintenance and Economic Development (approximately $4 million)
- Decreased Cost: Managed Program Funds to the County ($777,000)
- Authorized positions increase overall by two (2) full time positions to reflect onboard staff. Seven (7) of the ten (10) on-call positions are being converted to full-time, and three (3) to part-time positions.
- Vacancies (As of 3/2020): 5 Limited Term Parking Enforcement Officers
- Key Programs/Initiatives:
  - Parking Enforcement and facilities (drop in revenues from loss of 75 parking meters taken over by the Town of Upper Marlboro ($35,000 annually)
  - Real estate development and public-private financing opportunities (CIP, Good Food Market Project ($250K loan), Amphitheatre Project and Show Place Arena Project)

- Managed Programs with WMATA, and various County agencies such as the Police Department (Red Light Camera, Automated Speed Enforcement, False Alarm Unit), Department of Public Works and Transportation (CCTV, Fringe Lots), and Abandoned Vehicles Unit.

- COVID-19 Impact
  - 85-95% drop in parking operations/enforcement revenues
  - FY 2020 budget plan will not be reached by 30-35%
  - Some expenses that are directly related to revenues will be reduced (citation processing fees, credit card processing fees, gas for vehicles, etc.)

Proposed FY 2021 -FY 2026 Capital Improvement Program

	Estimate to be Expended thru FY20	Proposed FY21 Capital Budget	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Proposed CIP Funding
4 Projects	$ 35,092,000	$ 46,908,000	$ 52,800,000	$ 30,000,000	$ 20,000,000	$ -	$ -	$ 184,800,000

Highlights

- Funded by Revenue Bonds (82.5%) and Other (17.5%)
- Key Projects: Suitland Naylor Road (Bonds, Other, Reserves), Renovation New Carrollton Garage (Reserves), Renovation Hyattsville Garage (Loans), Capital Regional Medical Center (Bonds, estimated completion February 2021)

THE PRINCE GEORGE'S COUNTY GOVERNMENT

Office of Audits and Investigations

April 29, 2020

M E M O R A N D U M

TO: Todd M. Turner, Chair
Committee of the Whole (COW)

THRU: David H. Van Dyke, County Auditor

FROM: Sylvia S. King, Audit Manager

RE: Revenue Authority
Fiscal Year 2021 Budget Review

Budget Overview

The FY 2021 Proposed Budget for the Revenue Authority (the "Authority") is approximately $42.8 million. This is a decrease of approximately $4.1 million, or 8.7%, under the FY 2020 Approved Budget. The decrease is primarily due to a reduction in the costs associated with economic development projects, costs related to managed programs as a result of reductions in fine processing, and decrease in the payment made to the County for shared revenues.

The Revenue Authority serves to provide real estate development and public-private financing opportunities, parking enforcement and parking facilities, and management and/or operation of various programs and facilities in partnership with other County agencies.

Budget Comparison – FY 2019 Audited Financials and Approved Fiscal Year 2020 to Proposed Fiscal Year 2021 Budget

	AUDITED[1]	BUDGETED			
Category	**Actual FY 2019**	**Approved FY 2020**	**Proposed FY 2021**	**Change Amount**	**Percentage Change**
Revenues					
Net Operating Income (Facilities)	$19,368,491	$24,568,000	$24,958,800	390,800	1.6%
Net Interest Income (Expense)	(57,027)	$214,200	$171,100	(43,100)	(20.1)%
Net Manged Program Income (Enforcement)	-	$13,900,000	$12,685,000	(1,215,000)	(8.7)%
Use of Fund Balance	-	8,200,000	5,000,000	(3,200,000)	(39.0)%
Total Net Revenues	**$19,311,464**	**$46,882,200**	**$42,814,900**	**($4,067,300)**	**(8.7)%**
Expenditures					
Net Compensation and Benefits	$4,541,566	$4,646,800	$5,352,400	705,600	15.2%
Facilities Operating Expenses	10,586,093	19,570,400	19,212,600	(357,800)	(1.8)%
Operating Supplies and Expenses	638,366	8,475,000	8,036,900	(438,100)	(5.2)%
Capital Outlay	1,396,900	-	-	N/A	N/A
Subtotal Normal Operations	**$17,162,925**	**$32,692,200**	**$32,601,900**	**($90,300)**	**(0.3)%**
Managed Program Funds to County	-	5,425,000	4,648,000	(777,000)	(14.3)%
Reserve for Maintenance & Economic Development[2]	2,148,539	8,765,000	5,565,000	(3,200,000)	(36.5)%
Total Net Expenditures	**$19,311,464**	**$46,882,200**	**$42,814,900**	**($4,067,300)**	**(8.7)%**

[1] Actual FY 2019 column is the RAPGC's audited financial statement amounts and do not include revenues/expenditures for the managed programs (ASE, RLC, FARU, School Bus Camera & Abandoned Vehicles).

[2] Reserve for Maintenance & Economic Development is a reallocation of cash, and although it is budgeted as an operating expense item, it is not recorded on the books as expense until utilized.

Financial Position

- In FY 2019, the Revenue Authority's net position increased by approximately $2.1 million. The largest portion of the Authority's assets is capital assets not being depreciated (approximately $34.7 million) and lease receivables (approximately $29.3 million), which, when combined, represent 59% of total assets. The largest portion of the Authority's liabilities is bonds payable (approximately $57.4 million), which represent 89% of total liabilities. *See chart below.*

Source: *FY 2021 First Round Response Q.5 (excludes managed programs)*

- As of June 30, 2019, the Revenue Authority's assets exceeded liabilities by approximately $44.7 million. A significant component of the Authority's net position, about 37.9%, or approximately $17 million, was recorded as Unrestricted-Undesignated funds.

Unrestricted/Undesignated Fund Balance

- As of June 30, 2019, the undesignated portion of the Authority's unrestricted fund balance was approximately $16.96 million and consisted primarily of accounts receivables for the parking enforcement program (approximately $16.12 million), with cash and cash equivalents of $842,829. The Authority estimates that in FY 2020, the accounts receivable balance will increase to $17.94 million, which are attributed to increases in the number of citations issued, with cash and cash equivalents decreasing to $824,383.

- As of June 30, 2019, the Authority had an unrestricted/undesignated cash balance of $553,256, and managed program cash balance of $752,780. After contributions to the County in July 2019 of $152,879, and payments due to the County for managed programs in August 2019 of $310,328, the Revenue Authority had $842,829 cash available for operations.

Authorized Staffing Count

	FY 2020 Approved	FY 2021 Proposed	Change Amount	Percentage Change
Full-Time	56	65	9	16.1%
Part-Time	39	42	3	7.7%
On-Call	10	0	(10)	-100.0%
Total	**105**	**107**	**2**	**1.9%**

Staffing Changes and Compensation

- In FY 2021, compensation is proposed at approximately $4.2 million, which represents an increase of $574,000, or 15.8%, over the FY 2020 Approved Budgeted level. Funding is proposed for 65 full-time, and 42 part-time positions in FY 2021. This represents an increase of two (2) full-time positions, for a Financial Compliance Accountant and an Information Processor, over the FY 2020 approved level. The ten (10) on-call positions were converted to seven (7) full-time, and three (3) part-time positions.

- The Authority is reporting that as of March 2020, there are five (5) vacancies for on-call Parking Enforcement Officers in FY 2020. In FY 2021, the vacancy level is proposed to be four (4), which includes the two (2) new positions.

- In FY 2020, the Revenue Authority granted a 4.5% cost-of-living adjustment ("COLA") at a total cost of $168,000. In FY 2021, the Authority is proposing a 4.5% COLA for all on-board employees, effective July 2020, at a cost of approximately $202,900.

- In FY 2020, overtime is projected at $11,000, and proposed at $12,500 for FY 2021. The Authority allows overtime for the enforcement staff assigned to FedEx field events, and this cost is 100% recoverable from the County's Police Department.

- The Revenue Authority's FY 2021 Proposed Budget also includes funding for 24 off-duty part-time Police Officer positions from the Prince George's County Police Department's (PGCPD) Automated Speed Enforcement (ASE) program, to support the program at a projected cost of $225,800, for 4,516 service hours. This represents a reduction of four (4) positions from FY 2020, and funding for these positions is included under the ASE program's operating expenses.

Related Party Transactions

- The Revenue Authority reported its "Related Party Transactions" and contractual agreements in *the table on the following page*.

- In FY 2021, the Revenue Authority will receive payments from the County for rental of the Hyattsville Justice Center (HJC) parking facility ($660,000), and a management fee and annual fee for the operation of the Hyattsville Justice Center parking facility ($165,000), pursuant to the HJC rental agreements. *Related Party Transactions Notes 3, 4, and 5.*

- In FY 2021, the Authority anticipates that it will reimburse the County $60,000 in fuel costs (Note 11) for the use of County fuel facilities for parking enforcement vehicles.

- As of June 2019, an Addendum No.3 was made to the parking facilities lease between the Authority and the County, such that amounts owed by the Revenue Authority to the County under Section 2.01 of the Parking Facilities Lease will be abated and not paid. The amount abated will be one million dollars ($1,000,000) annually for the Annual Fines Distribution (Note 1 for Shared Parking Fine Revenues) and Facilities Lease (Note 2 – for Parking Facilities). The abatement of the Annual Lease payment shall end and payment shall resume at the time that the indebtedness for the Regional Medical Center (RMC) Garage Bond is paid in full and the bonds' obligation is satisfied (expected to be 30 years).

RELATED PARTY TRANSACTIONS					
Transaction Entity (TE)-Agreement Description	Funds (paid to)/ received from TE				Footnote for Description
	FY2019 Actual	FY2020 Budget	FY2020 Est.	FY2021 Proposed	
Prince George's County-Annual Fines Distribution	($850,000)	($850,000)	($850,000)	$0	1
Prince George's County-Facilities Lease	($150,000)	($150,000)	($150,000)	$0	2
Prince George's County-HJC Annual rent	$660,000	$660,000	$660,000	$660,000	**3**
Prince George's County-HJC Garage Mgmt Fee	$115,000	$115,000	$115,000	$115,000	**4**
Prince George's County-HJC Annual Fee	$50,000	$50,000	$50,000	$50,000	**5**
Prince George's County-Dept. of Corrections	$15,797	$19,500	$16,580	$20,100	6
WMATA - New Carrollton Garage	($111,798)	($125,000)	($80,000)	($125,000)	7
DPW&T-CCTV Monitoring	$210,000	$145,300	$145,300	$24,200	**8.1**
DPW&T-CCTV-Mtce ReservePr. Geo. Cty	$3,700	$3,700	$3,700	$2,800	**8.2**
DPW&T-Fringe Lot Maintenance	$231,300	$296,000	$296,000	$418,000	**8.3**
Payments from DPW&T	**$445,000**	**$445,000**	**$445,000**	**$445,000**	
PGPD - Automated Speed	$40,611	$46,000	$36,000	$40,000	9
PGPD - False Alarm (FARU)	$88,960	$87,500	$81,580	$85,625	9
PGPD - Red Light	$710,088	$747,000	$623,801	$747,000	9
PGPD - School Bus Camera	$4,000	$3,000	$1,500	$3,000	9
Prince George's County - Other - FedEx Events	$16,790	$12,500	$15,000	$15,000	10
Prince George's Fuel Agreement	($79,826)	($82,000)	($62,480)	($60,000)	11
Abandoned Vehicle Unit	$337,500	$438,300	$438,300	$455,000	12
Footnote Legend					

No:	Description of Agreement
1	MOU dated 8/29/13 – Shared Parking Fine Revenue
2	Addendum No. 3 to Parking Facilities Lease
3	HJC Lease Agreement page 16
4	HJC Construction and Parking Facility Agreement Section 5.5
5	HJC Lease Agreement page 4
6	Letter to Barry Stanton dated May 20, 2002
7	Operating and Management Agreement dated 1/1/87 with WMATA
8.1	Addendum No. 1 to Parking Facilities Lease, Section 6 – Electronic Monitoring System
8.2	Addendum No.1 Parking Facilities Lease, Section 6, item F
8.3	Addendum No.1 to Parking Facilities Lease, Section 4 & 5
9	MOU's between PGPD and RAPGC for ASE, FARU, Red Light Camera and School Bus Camera
10	Verbal agreement to reimburse salary cost for event enforcement
11	Cooperative Fuel Agreement dated May 10, 2014
12	MOU between County and RAPGC

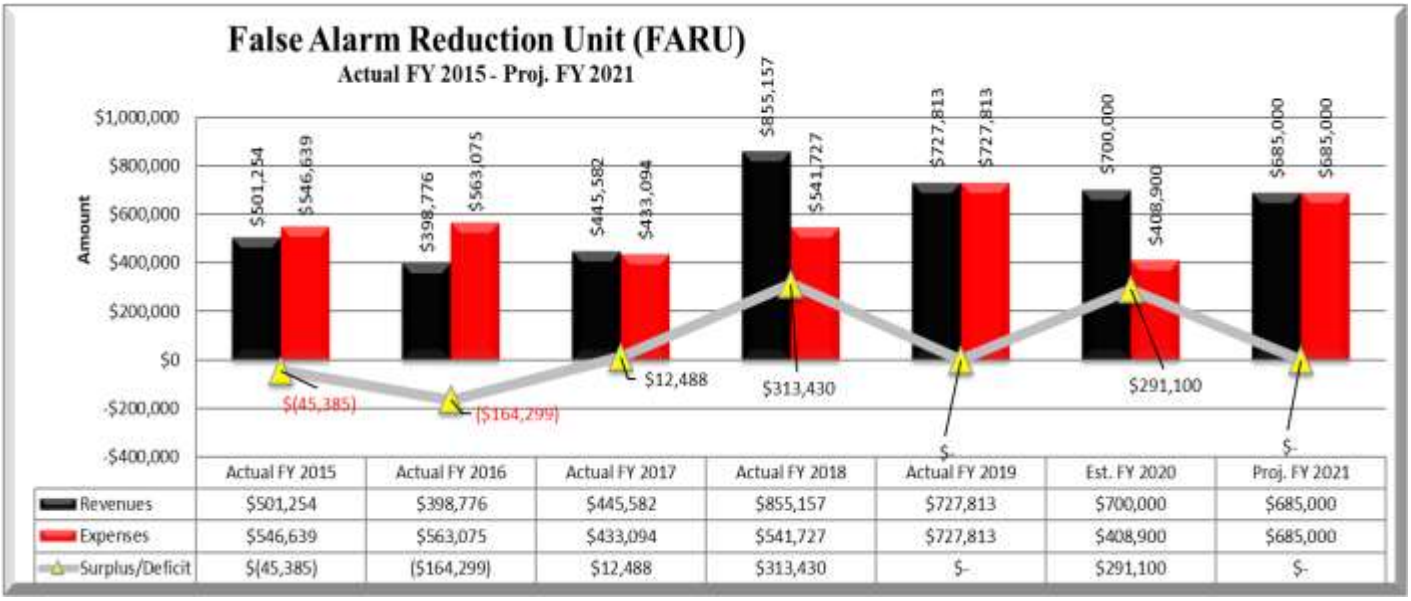
- New Carrollton Garage – Agreement with Washington Metropolitan Area Transit Authority (WMATA):
  - The Authority and the County entered into an operating and management agreement with WMATA dated January 1, 1987, covering 400 spaces in the New Carrollton parking facility. Under the terms of the agreement, the Authority is entitled to a management fee and reimbursement of certain costs.
  - The original land lease agreement expired in April 2015, and the renewal is still pending approval.
  - The Authority received authorization to begin needed renovations to the 30+ year old facility.
  - The management fee is deducted from any revenue generated by the 400 spaces.
  - The estimated amount due to WMATA for FY 2020 is $80,000 and is proposed at $125,000 for FY 2021.

Police Department Managed Programs

- The Authority will continue to manage several Police Department programs in FY 2021 which include the False Alarm Reduction Unit (FARU), the Automated Speed Enforcement (ASE), the Red Light Camera (RLC), the School Bus Camera Programs, and the Abandoned Vehicle Unit.

False Alarm Reduction Unit (FARU) Program

- Beginning in FY 2017, the Revenue Authority made a management decision to contract the back-office work to a primary contractor, which have maintained program expenses. Since then, the program has accomplished efficiencies in operations and customer relations. Prior to the restructuring, the Program was operating at a loss. Four (4) years post-restructuring, the program is estimated to realize a funding surplus in FY 2020 of $291,100.



	Actual FY 2015	Actual FY 2016	Actual FY 2017	Actual FY 2018	Actual FY 2019	Est. FY 2020	Proj. FY 2021
Revenues	$501,254	$398,776	$445,582	$855,157	$727,813	$700,000	$685,000
Expenses	$546,639	$563,075	$433,094	$541,727	$727,813	$408,900	$685,000
Surplus/Deficit	$(45,385)	($164,299)	$12,488	$313,430	$-	$291,100	$-

Source: FY 2021 Budget Response First Round Q.33 - Attachment P

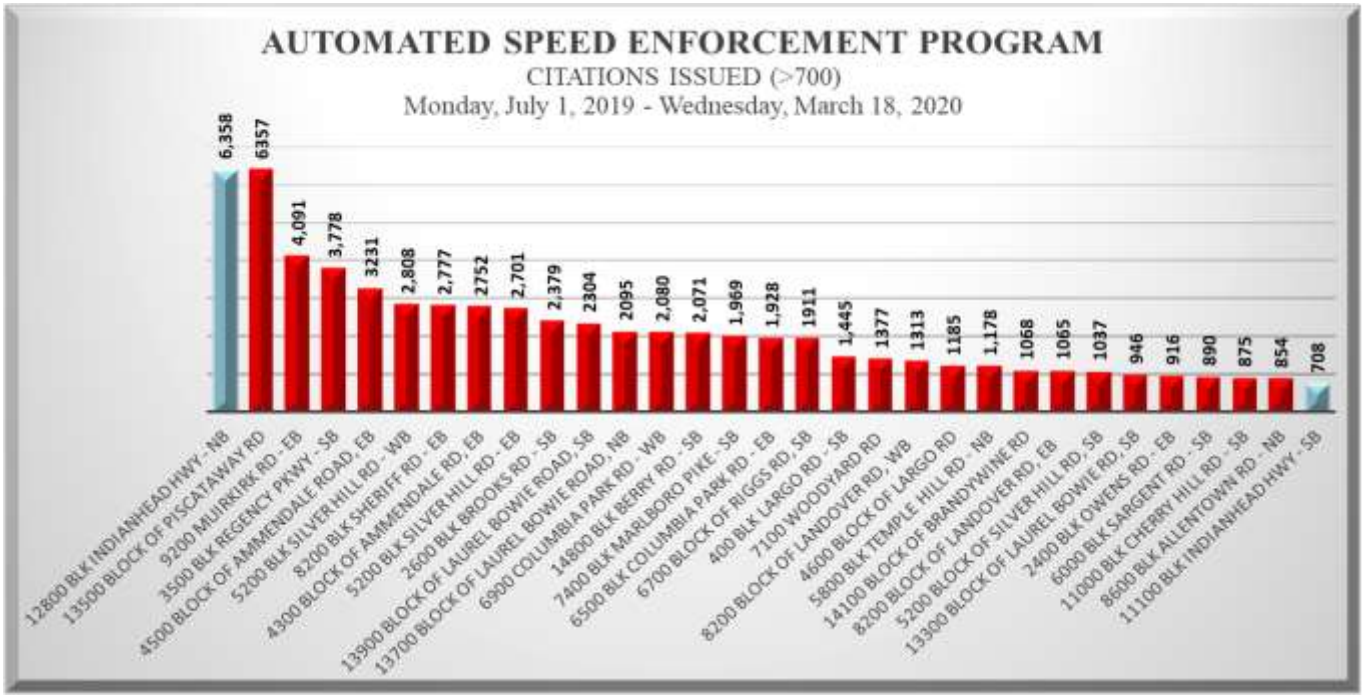
  - Revenues are projected at $685,000 in FY 2021, with expenses of $685,000, which would result in the program breaking even. The False Alarm Unit's surpluses are remitted to the County, and deficits are billed to the County. *Please see chart above.*

- Outstanding receivables for the FARU program in FY 2020 is approximately $1.1 million, with a collection rate of 92%.

Automated Speed Enforcement (ASE) Program

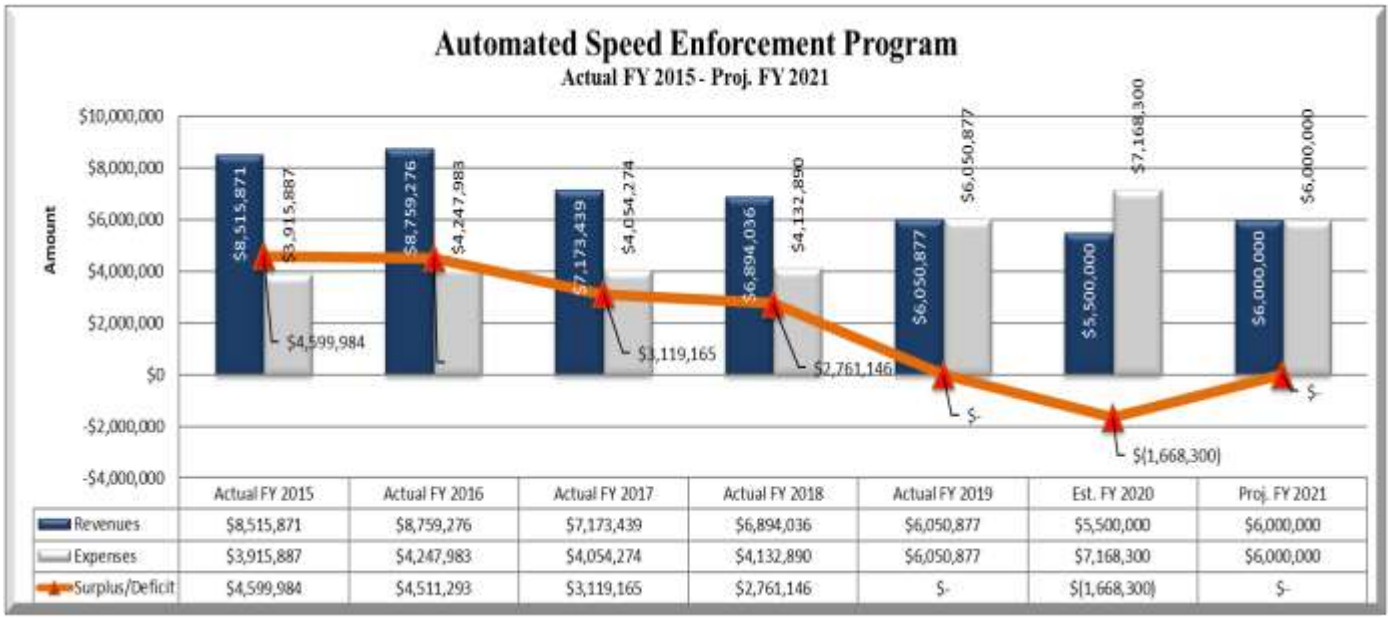
- The County's Automated Speed Enforcement (ASE) program is a joint effort between the Revenue Authority, the Prince George's County Police Department (PGCPD or Police Department), and the Department of Public Works and Transportation (DPW&T). The Revenue Authority manages the Program on behalf of the County's Police Department for a fee of 2% of net program revenues. A vendor, Optotraffic, a division of Sigma Space Corporation, is currently responsible for the collection of ASE fines. The following is noted regarding the ASE program:

  - The contract with Optotraffic expired on June 30, 2019, and a new vendor has been selected by the County and began service in April 2019. FY 2020 and FY 2021 will be a period in which both vendors will be operating cameras to maintain the 72 site locations the County is approved for.
  - As of March 2020, the ASE program had 68 cameras deployed (including two (2) dragon cameras).
  - Maryland Route 210 (Indian Head Highway) PG 305-19 (HB-187) passed in the Maryland General Assembly in last year's legislative session. As of March 18, 2020, there are three (3) cameras located on Route 210 (State Road), and all revenues generated from those camera sites are forwarded to the State of Maryland. The North-Bound 12800 Block of Indianhead Highway had the highest number of citations issued for the period reviewed with 6,358 citations, the South-Bound (SB) 11100 Block had 708 citations, and the SB 14400 Block had 241 citations for a total of 7,307 citations. (*See chart below)*
  - The Authority's *Response to First Round Q.36d - Attachment R* includes the full list of camera locations and incidents generated as of March 18, 2020. See the chart below for locations exceeding 700 citations issued.



Source: FY 2021 Budget Response First Round Q.36d- Attachment R

- The program has two (2) dragon cams in use. The locations are chosen by PGCPD and the camera equipment is operated by PGCPD. The number of citations issued in FY 2019 was 11,564 and the FY 2020 YTD total citations are 6,825.
- State legislation passed in 2016 (House Bill 929), states that the vendor of a speed program cannot receive compensation based on the number of citations issued or paid. In accordance, the County now pays the vendor a flat rate fee for each operational camera, which allows for the County to budget accordingly and manage cash flows monthly.
- The approved budgeted FY 2020 revenues is $6.9 million, however, the estimated revenues will be lower than planned at $5.5 million, and projected expenses of approximately $7.2 million, which would contribute to an estimated program deficit of approximately $2 million. *See chart below.*



	Actual FY 2015	Actual FY 2016	Actual FY 2017	Actual FY 2018	Actual FY 2019	Est. FY 2020	Proj. FY 2021
Revenues	$8,515,871	$8,759,276	$7,173,439	$6,894,036	$6,050,877	$5,500,000	$6,000,000
Expenses	$3,915,887	$4,247,983	$4,054,274	$4,132,890	$6,050,877	$7,168,300	$6,000,000
Surplus/Deficit	$4,599,984	$4,511,293	$3,119,165	$2,761,146	$-	$(1,668,300)	$-

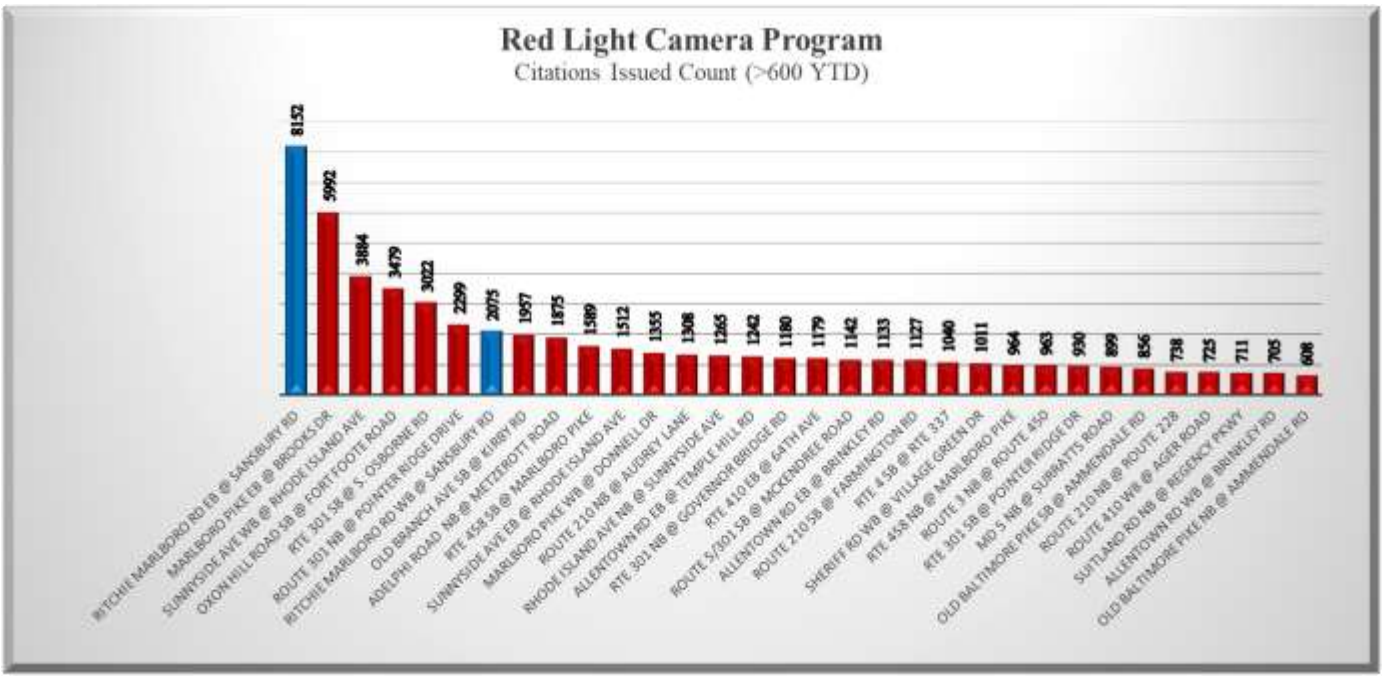
Source: FY 2021 Budget Response First Round Q.33- Attachment P

- In FY 2019, the Authority earned management fees related to the ASE program of $40,611.
- The ASE program has 311,639 violations, valued at approximately $14.7 million in outstanding, uncollected revenues in FY 2020 to date, of which approximately $10.1 million, or 69%, are in-State, and approximately $4.6 million, or 31%, are out-of-State. This receivables amount is projected to increase to approximately $14.7 million in FY 2021. The estimated collection rate in FY 2020 is 85%.
- The Revenue Authority has continued to monitor the collections efforts of the automated speed enforcement program in collaboration with Conduent and the County. The Authority has successful worked with Conduent and the Office of Central Services (OCS) to amend the contract to permit citations aged over 180 days to be submitted to the managed collections vendor. The Authority has created a managed collection plan in which all public safety program databases would be consolidated for a combined collection effort.

Red Light Camera (RLC) Program

- The Revenue Authority supports the DPW&T in the administration of the automated Red Light Camera (RLC) program for the Police Department for a fee of 12.5% of program gross revenues. The RLC program also includes violations captured by installed school bus cameras. The County's designated vendor is currently responsible for collecting RLC violation fines. The following is noted regarding the RLC program:

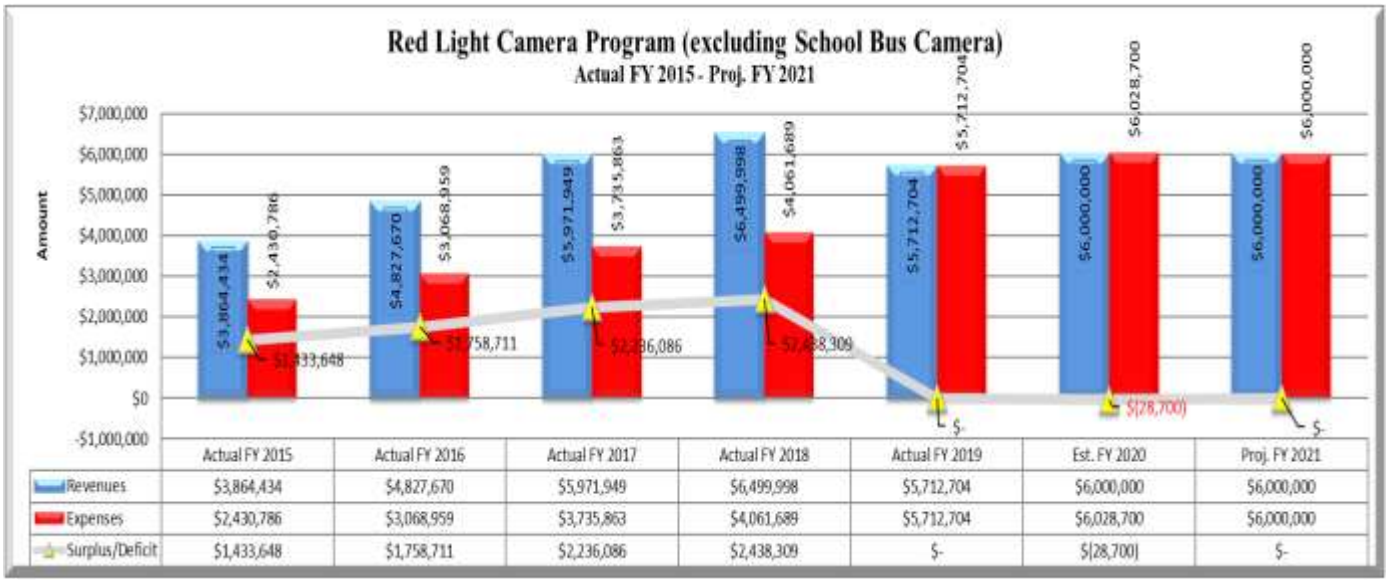
  - As of March 2020, the RLC program had 47 cameras installed and operational. The RLC program has no plans to install additional cameras beyond FY 2020, as the program in the last year (with extensions) of the current contract.
  - The RLC program is currently operating under a contract with Conduent (a divesture from Xerox State & Local Solutions, Inc.), after the initial term expired January 28, 2017. The contract is in year three (3) of 3 additional one-year extensions.
  - The program has continued to experience issues at the Maryland State level for approval of new RLC locations. The County has resubmitted their request for re-review by the State.
  - The cameras located at the Ritchie Marlboro Rd East-Bound (EB) and West-Bound (WB) @ Sansbury Road generated a combined total of 10,227 citations. Year-to-date, 22 locations had over 1,000 citations, 13 locations had between 500-999 citations, and 13 locations had between 6-499 citations. *See the chart below* for locations exceeding 600 citations issued (YTD in FY 2020), and the Authority's *Response to First Round Q.35j - Attachment Q* for the full list of camera locations and incidents generated as of March 18, 2020.



Source: FY 2021 Budget Response First Round Q.35j - Attachment Q

  - The Approved FY 2020 program revenues were budgeted at $6.3 million, however, the Projected FY 2020 program revenues for FY 2020 is estimated at $6 million and expenses at approximately $6.028 million, which would result in the program operating at a deficit. Changes in driver behavior and the

public's unwillingness to pay outstanding citations are contributing factors for the lower than projected revenues from the Program. *See chart below and, FY 2021 Budget Response First Round Q.33 – Attachment P.*



	Actual FY 2015	Actual FY 2016	Actual FY 2017	Actual FY 2018	Actual FY 2019	Est. FY 2020	Proj. FY 2021
Revenues	$3,864,434	$4,827,670	$5,971,949	$6,499,998	$5,712,704	$6,000,000	$6,000,000
Expenses	$2,430,786	$3,068,959	$3,735,863	$4,061,689	$5,712,704	$6,028,700	$6,000,000
Surplus/Deficit	$1,433,648	$1,758,711	$2,236,086	$2,438,309	$-	$(28,700)	$-

Source: FY 2021 Budget Response First Round Q.33 - Attachment P

- In FY 2019, the Authority earned management fees related to the RLC program of $714,088.
- The RLC program has 176,350 violations, valued at approximately $14.8 million, in outstanding uncollected revenues in FY 2020 to date, of which approximately $9.1 million, or 62%, are in-State, and approximately $5.7 million, or 38%, are out-of-State. The receivables amount is projected to increase to approximately $15.8 million in FY 2020, with the estimated collection rate in FY 2020 being 92%.
- The Authority is reporting that it has continued to monitor collection efforts of the RLC program in collaboration with Conduent and the County. Efforts in FY 2020, and continuing in FY 2021, will include effective monitoring of the collections process and offering solutions to increase program revenues. The Authority has created a managed collection plan in which all public safety program databases would be consolidated for a combined collections effort. The Authority is working with Conduent and the Office of Central Services (OCS) to amend the current contract to permit citations aged over 180 days to be submitted to the Authority's managed collections vendor.

School Bus Camera Program

- The School Bus Program went live on August 26, 2014, and selection of the placement of School Bus Cameras is made by the School Board. The bus routes are controlled by the Prince George's County Public School (PGCPS) Transportation Division.

- There are 20 school bus cameras currently installed on buses serving the following Councilmanic districts, which remain unchanged since the program's inception in 2015.
  - District 1: 2 cameras
  - District 2: 4 cameras
  - District 3: 5 cameras
  - District 4: 1 camera
  - District 5: 6 cameras
  - District 6: 2 cameras

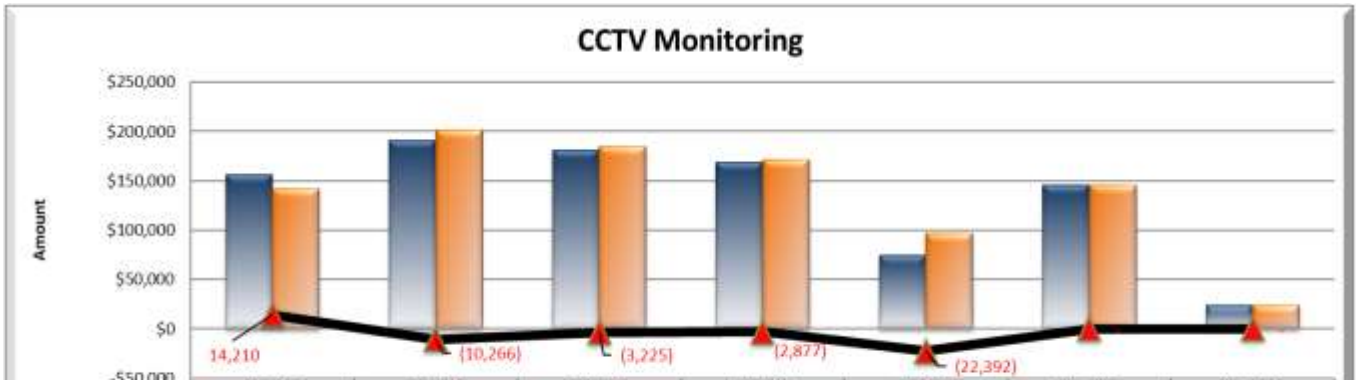
- Data related to the School Bus Camera Program is outlined below for revenues, expenses, and number of violations for FY 2018 – Proj. FY 2021:

Fiscal Year	Revenues	Expenses	No. of Violations
FY 2018	$19,125	$13,388	153
FY 2019	$3,750	$2,625	30
FY 2020 (YTD)	$375	$262	3
Proj. FY 2021	$625	$438	5

Department of Public Works and Transportation (DPW&T) Managed Programs

- The Revenue Authority estimates that $445,000 will be received in FY 2021 from the Department of Public Works & Transportation (DPW&T) for the operation, management, and Closed-Circuit Television (CCTV) monitoring of County fringe parking lots.

- The CCTV monitoring function has not had a surplus since FY 2016 and has been operating at a deficit. The program is estimated to break even in FY 2020 and FY 2021. *See chart below*.



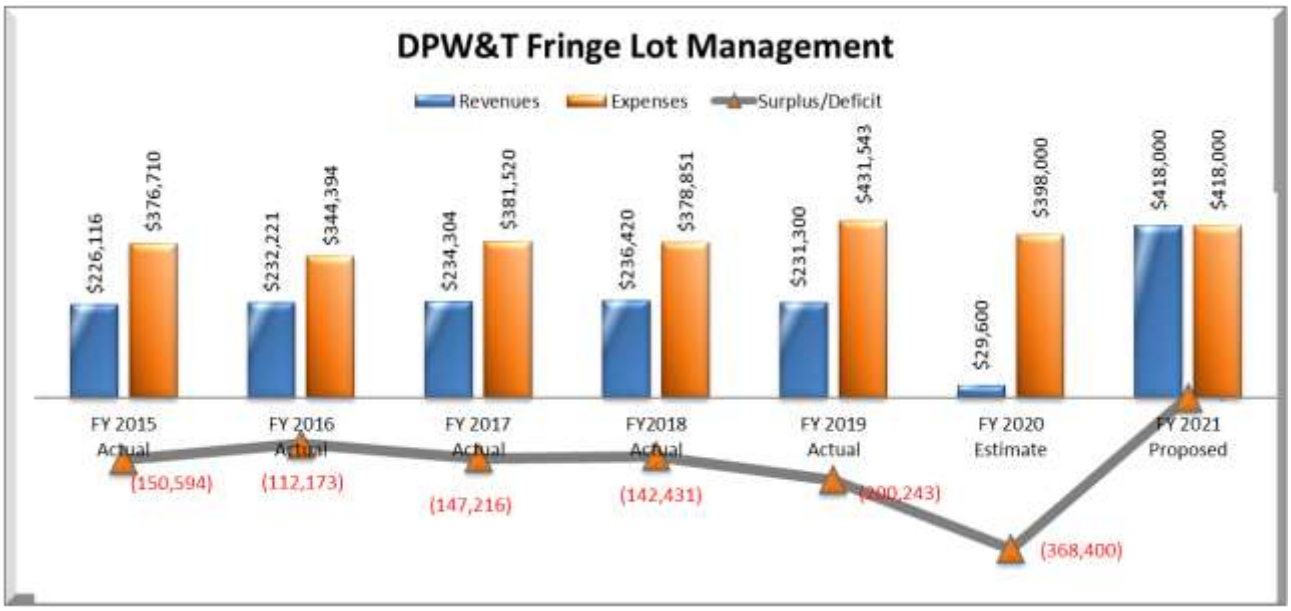
	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Estimate	FY 2021 Estimate
Revenues	$156,634	$191,221	$181,206	$168,417	$74,294	$145,300	$24,200
Expenses	$142,424	$201,487	$184,431	$171,294	$96,686	$145,300	$24,200
Surplus/Deficit	14,210	(10,266)	(3,225)	(2,877)	(22,392)	-	-

- The Revenue Authority provides maintenance and repair services for the five (5) fringe (commuter) lots, which consist of 2,764 parking spaces, in the County on behalf of the Department of Public Works and Transportation (DPW&T), at the following locations: Laurel (684), Bowie (630 spaces), Oxon Hill (610), Clinton (422), and Fort Washington (418).

- Details on fringe/commuter lots:
  - The lots are free of charge and open to the public who commute to work by bus or carpool.
  - The parking lots are self-park and are not staffed at any time.

- Payment to the Authority is based on the Consumer Price Index (CPI) for the area (currently $76.40/per space rate).
- The current costs to maintain these lots have increased faster than the CPI ($146.43/per space rate) and represent an 87.19% shortage in funding.
- The Authority did not incur increases in the following expenses: snow removal, landscaping, light repairs or surface repairs in FY 2020.

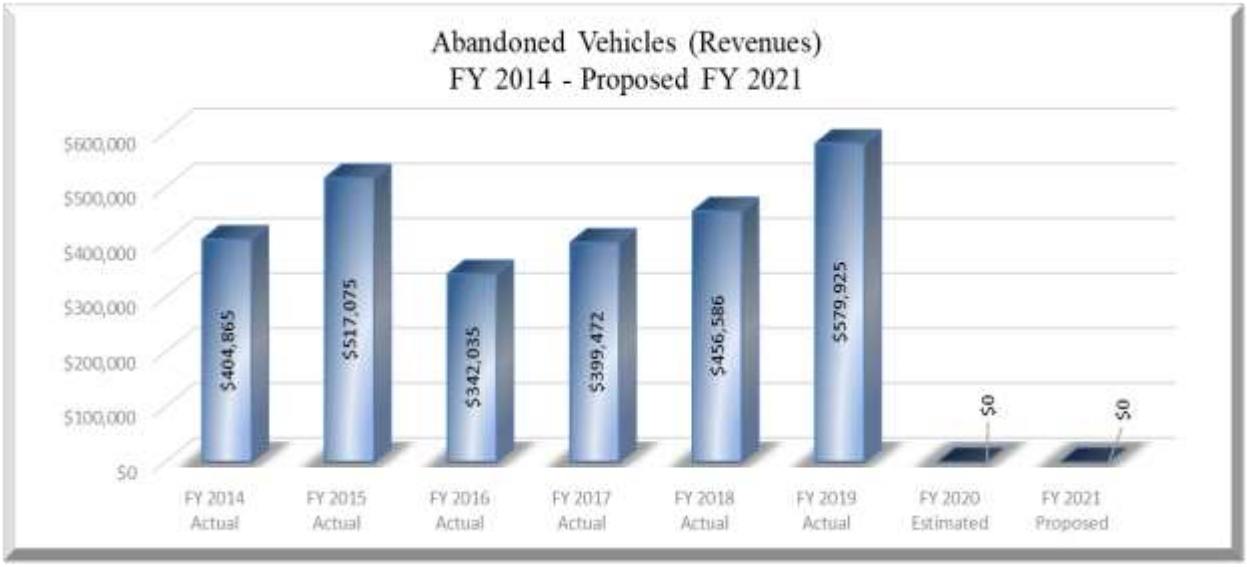
- The expenditures have outpaced the revenues for this program for several years, and the deficit is estimated at $368,400 in FY 2020. In FY 2021, the program is projected at to break even. The Authority has explored several possible revenue opportunities to help absorb some of the annual cost overruns associated with operating these lots (approximately $70,000). The Authority will continue to explore methods to fund the shortfall. *See chart below.*



<u>Department of the Environment (DOE) Managed Program - Abandoned Vehicles Unit (AVU)</u>

- We previously reported that the Department of the Environment (DOE) had received approval from the Maryland General Assembly for the transfer of the program's towing function from DOE to the Revenue Authority in FY 2019. The new legislation became effective immediately and provided the County Executive the authority to delegate the function. The transfer was expected to occur July 1, 2018.
- The Authority began informally partnering with DOE to manage the Abandoned Vehicles Unit (AVU) in July 2018. Effective June 3, 2019, the Authority formally began managing the program on behalf of DOE and will have full-time enforcement in north, central and south County.
- The Authority contracted, through an Office of Central Services (OCS) solicitation, to work with multiple (currently 4) County-based tow companies who will provide towing, storage and customer service to residents. A Memorandum of Understanding (MOU) with the Revenue Authority was ratified in June 2019.

- The Authority received approximately 1,283 abandoned vehicle complaints in FY 2020, with a 98.73 on-time closure rate (60 days). The most common abandoned vehicle complaint was vehicles parked o a public roadway with expired or no plates attached.
- The AVU program will no longer be generating any revenues for the County from the actual car pick-up, storage or sale activities, as the towing operator will both tow, store and collect revenues. The Revenue Authority will earn revenues from the County of $438,300 (FY 2020), and $455,000 (Proposed FY 2021), which matches the Authority's expenses for managing the program.
- DOE still has six (6) employees and their equipment at the County's Abandoned Vehicles lot in Upper Marlboro. DOE plans on transferring the Property Standards Inspectors three (3) employees to the Department of Permitting, Inspections and Enforcement (DPIE) on July 1, 2020. Two (2) employees were supposed to go to the Police department, however, no agreement has been reached to date. One (1) employee will transfer to DOE's Resource Recovery Division on July 1, 2020.
- There is currently no update on the abandoned vehicles inventory remaining with DOE that will need to be disposed of nor the dates of any planned auctions. The last auction occurred in August 2019.
- The chart below shows the revenues for the AVU program from FY 2015 – FY 2021 (Proposed). The chart reflects the transfer to the Revenue Authority and hence is showing $0 revenues for FY 2020 and proposed revenues in FY 2021.



Source: Approved Budget FY 2017 – Proposed FY 2021 (p.404) – Solid Waste Management Revenues

<u>Facilities and Operating Revenues and Expenditures</u>

- The Revenue Authority is reporting that it was not affected by the FY 2020 winter weather. The snow accumulations were minimal this winter, and rarely suspended parking enforcement services and parking facilities operations for successive days.

- 75 parking meters at the County Administration Building (CAB) were decommissioned in FY 2020 as a result of the Town of Upper Marlboro taking over enforcement of those locations, causing a reduction in the net meter revenues by approximately $35,000 annually.

- In FY 2021, the Revenue Authority's revenues are proposed at approximately $42.8 million, and are comprised of the following major items, excluding the use of Fund Balance:

  - Fine Revenue Enforcement /PVN Processing $14.2 million
  - Red Light Camera Enforcement Program 6.0 million
  - Speed Enforcement 6.0 million
  - County Debt Service 5.6 million
  - Meter Fees 1.7 million
  - Management Fee Income 1.2 million

- The revenue table (see ***Appendix B*** of this report for a complete list) compares the FY 2021 Proposed Budget revenues with the FY 2020 Approved Budget revenues. The most significant dollar reductions between the FY 2021 Proposed Budget and the FY 2020 Approved Budget, was the reduction in the Use of Fund Balance ($3.2 million reduction) due to the sale of the Balk Hill asset. The proceeds will be placed in the reserve fund and available for use in FY 2021 (probably Suitland project).

- In FY 2021, the Authority is anticipating that Fine Revenues – Enforcement/PVN Processing to increase by $200,00, to $14.2 million, as a result of the use of a new ticket issuance software on smart phones (FY 2020) and the use of new electric cars (FY 2020) which will allow Parking Enforcement Officers to spend more time in the field.

- Actual revenues from both of the 35 years old New Carrollton Garage (1,036 spaces) and Hyattsville Justice Center (569 spaces) in FY 2019 were approximately $1.8 million, and maintenance costs were approximately $1.0 million. Estimated and projected maintenance costs for both garages in FY 2020 and FY 2021 costs are $909 million, and $800,000, respectively.

- In FY 2020 the Department anticipates earning approximately $3.2 million in parking revenues from locations at New Carrollton Garage and East Lots, Hyattsville Justice Center, Department of Corrections, National Harbor, and the Authority's Meters. This is projected to increase by $500,000 in FY 2021 to approximately $3.7 million.

- The expenditure table (*see **Appendix C** of this report*) compares the FY 2021 Proposed Budget operating expenditures with the FY 2020 Approved Budget operating expenditures. The most significant dollar reduction between the FY 2021 Proposed Budget and the FY 2020 Approved Budget, is the reduction in expenditures related to the cost for Anticipated Economic Development projects of approximately $3.2 million.

- In FY 2021, the Revenue Authority's facilities and operating expenses are proposed at approximately $37.5 million, and are comprised of the following major items:
  - Bad Debt Expense $6.1 million
  - Red Light Camera Enforcement Program 6.0 million
  - Automated Speed Camera Enforcement Program 6.0 million
  - Debt Services ~6.0 million
  - Anticipated Economic Development 5.0 million

- The $900,000 reduction in the Speed Enforcement Program expenditures in FY 2021, is a result a decrease in initial collections. The Authority is reporting that citations aged over 180 days will be submitted to the third-party collection company.

- Payment for Shared Revenue is being reduced in FY 2021 by $850,000 compared to the Approved FY 2020 amount until the bonds for the Capital Regional Medical Center garage are fully paid off. The County will relieve the Authority from paying for shared revenues based on a signed Memorandum of Understanding (MOU) with the County.

- In FY 2021, the largest increase in proposed contracts is for the lease of 18 vehicles for parking enforcement from GM Financial Services ($125,700 increase).

- In FY 2021, the largest decrease in contracts is for the lease of vehicles from Ford Motor Credit in the amount of $125,000.

- For a complete list of contracts, *see FY 2021 Budget Response First Round Q.19, Attachment N – Contracts and* ***Appendix D*** *of this report*.

Capital Improvement Program (CIP) and Economic Development

- The Authority has participated in several Capital Improvement Program (CIP) and Economic Development Projects in FY 2020 and plans for FY 2021 and beyond. *See table below for CIP projects:*

Capital Improvement Program (CIP), FY 2020 and FY 2021						
	Description	**FY 2020 Estimate**	**FY 2021 Proposed Budget**	**Total Project Cost**	**Status of Project**	**Funding Source (s)**
1	**Suitland Naylor Road project**	**$ 1,381,000**	**$ 4,194,000**	**$ 138,000,000**	Planning Phase	Bonds, Other, Reserves
2	**UM Capital Medical Center Garage**	**$ 642,000**	**$ 35,914,000**	**$ 40,000,000**	Construction Phase (Started January 2020)	Bonds
3	**Renovation Hyattsville Garage**	**$ -**	**$ 6,800,000**	**$ 6,800,000**	Exploring	Loans
4	**Renovation New Carrollton Garage**	**$ 3,300,000**	**$ -**	**$ 6,500,000**	Completed	Reserves
5	**Hamilton Street Garage**	**$ -**	**$ -**	**$ -**	Postponed	
	Total	**$ 5,323,000**	**$ 46,908,000**	**$ 184,800,000**		

- **CIP – Suitland Naylor Road Project** – acquisition of over $28 million worth of land (33 acres) in the Suitland area. The completed development project will have an estimated value of $300+ million.

  - In FY 2017, the Authority finalized the participation in the Suitland/Naylor Road project by issuing $28 million of Tax Increment Financing (TIF) Bond (revenue bonds).
  - Additionally, the Authority has had to create an economic reserve fund of $2 million related to the issuance of the TIF Bond as a contingency for the bond issuance.
  - Other funding includes $10 million of PAYGO funds allocated in FY 2017.
  - The acquisition, relocation, demolition and clearance portion are 100% complete. Estimated funding in FY 2020 is approximately $1.4 million.

- Planning for the mixed-use development is scheduled to begin in FY 2021 and will begin once the Redevelopment Authority has sold a majority of the new home units. Proposed funding in FY 2021 is approximately $4.2 million.

CIP – University of Maryland Capital Region Medical Center (CRMC) Garage

- Contributed the land parcels (67 acres) at the Boulevard (Capital Centre), towards the development plans for the new regional medical center.
- The Authority has started the build phase of the CRMC garage in January 2020. The completed project will provide sufficient parking for hospital staff and visitors.
- Recently financed the construction of the CRMC Garage series 2020 bond issuance of $40 million. Estimated to spend $642,000 in FY 2020, and $35.914 million in FY 2021. The bonds are backed by a general revenue pledge of the Authority.
- Increases in project costs are related to the external material used on the façade to match the surrounding infrastructure of the main hospital and to add an underground pedestrian walkway ($5 million increase), bond issuance costs, and revised amounts for architectural plans and materials.
- Construction is expected to be completed in February 2021.

CIP – Renovation – Hyattsville Justice Center Garage

- The 35-year-old Hyattsville Justice Center (HJC) garage was last inspected in February 2016, and a cost estimation for that garage was $6.5 million at the time. The garage was re-inspected in 2019. A structural analysis of the HJC garage was performed in 2016 to determine if a $200+ million development project could be built over the garage.
- In FY 2021, the proposed expenditures related to garage renovations for the Hyattsville Garage are being budgeted at $6.8 million.
- The Authority intends to use loan proceeds obtained from borrowing funds from a local banking institution to finance the renovation of the HJC garage.

CIP – Renovation – New Carrollton Public Parking Garage

- The New Carrollton Garage was in critical need of structural renovations in the parking areas. The renovations were delayed due to pending negotiations about the land lease between Washington Metropolitan Area Transit Authority (WMATA) and the County. The most recent maintenance assessment was conducted in October 2019, and the cost estimation of the garage was $6.8 million.
- The Authority and the County entered into an operating and management agreement with WMATA in January 1987, covering 400 of the 1,060 spaces in the New Carrollton parking facility. According to the agreement, the cost of renovations is apportioned to the County (62.3%) and to WMATA (37.7%) from the earned revenues and then provided to WMATA at year-end in accordance with the respective ownership interests.
- The original land lease agreement between WMATA and the County expired in April 2015, and the renewal is still pending approval.
- The Authority received authorization from the County and WMATA to begin needed renovations to the 30+ year old facility.

- The Authority was successful in upgrading the lighting, cameras, elevators, and concrete work at the New Carrollton parking facility in FY 2020. The equipment provides customers a more efficient and secure parking environment.
- Renovation to be completed May 2020 ($4.2 million).

- **CIP - Hamilton Street Garage:**
  - The Authority was successful in securing the Community Legacy grant from the Maryland Department of Housing and Community Development in FY 2015. The $400,000 received will be used in the development of the Hamilton Street Garage in conjunction with the City of Hyattsville.
  - To date, the Authority has received $261,000 in funding from the City of Hyattsville, in addition to the $400,000 grant.
  - To date funding has not been utilized from the grant, and the Authority is still exploring financing options with the City of Hyattsville and private sector partners.
  - This project has been postponed until further notice.

- **Economic Development – Brentwood I and II –** provided $3.7 million to become an equity investor in the Brentwood I development project in FY 2018. The Authority plans to contribute an additional $2.1 million of equity in FY 2020 for the Brentwood II development project.

- **Economic Development**
  - **Good Food Market Project -** Provided $250,000 short term loan to the Good Food Market project - a nonprofit organization, on Addison Plaza as a new grocery store option for residents.
  - **Amphitheater Study –** Partnered with Maryland National Capital Park and Planning Commission (M-NCPPC) to explore the development of an Amphitheater in Prince George's County. Spent $125,000 to date and estimates total funding of $453,000 with an estimated completion date of FY 2021.
  - **Showplace Arena Study –** Partnered with M-NCPPC to explore repurposing of the Showplace Arena. Anticipates funding of $500,000 with a completion date of FY 2021.

- The Authority has provided the list of its planned Capital Improvement Projects and Economic Development Projects currently in process for FY 2020 and beyond (*see **Appendix E** of this report*).

<u>Reserves</u>

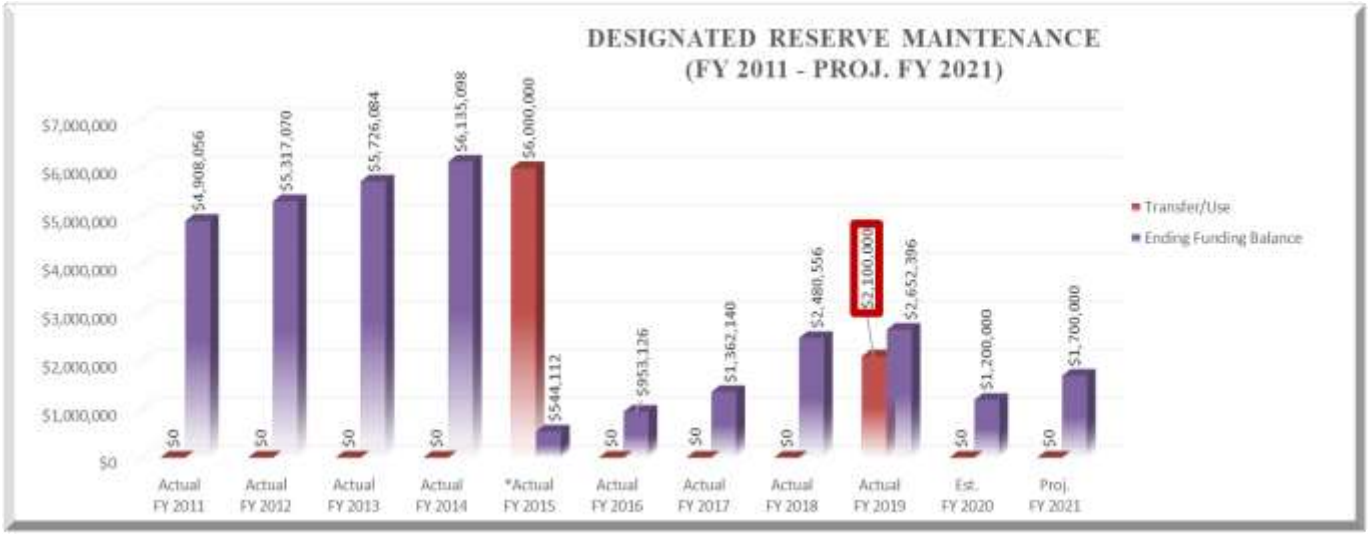
- The Revenue Authority created the "***reserve for special projects***," the "***reserve for future maintenance, repair, and replacement costs***" and the "***operating reserve***" accounts, respectively, to have adequate cash reserves available to fund:
  i. Future projects which promote the public interest and economic development of Prince George's County;
  ii. Future repair and replacement costs of capital facilities and equipment; and,
  iii. Short term agency operating cash needs in case of limited cash balances and is calculated at 5% of the current fiscal year approved operating budget.

Based on the audited financial statements for June 30, 2019, the reserves for special projects was approximately $2.2 million, the reserves for future maintenance was approximately $2.7 million, and $963,700 for operating reserves, and is reported as a designated unrestricted fund balance for a total of approximately $5.8 million.

- The Authority utilizes its reserve funds and economic development funds which required several years of accumulated contributions to reach an amount that was adequate enough for major renovations and to participate in economic development projects.

- Accumulated amounts in the reserve funds provides the Authority with the resources for major renovations and economic development projects without the need to acquire debt or burden the County financially.
  - The Authority utilized both funds in FY 2015.
  - The Economic Development Fund was utilized in FY 2016 for a bond reserve requirement.
  - In FY 2018 Economic Development funds were used for the second phase of Brentwood project and participation in the UM-Capital Region Medical Center (UM-CRMC) garage plans.
  - In FY 2019-2020, Economic Development reserve funds will be used for the Suitland development and Pre-construction for the UM-CRMC.
  - FY 2020 maintenance fund was used for the major renovation of the New Carrollton Garage ($4.2 million).

- Anticipated growth in the fund balance is estimated to be at $1.2 million by the end of FY 2020, and $1.7 million in FY 2021, in addition to the Authority's contribution to the fund balance. The use of $2.1 million in FY 2019 – FY 2020, was for New Carrollton Garage renovations, and for efficient lighting upgrades, security camera upgrades and elevator repairs. *See the chart below.*

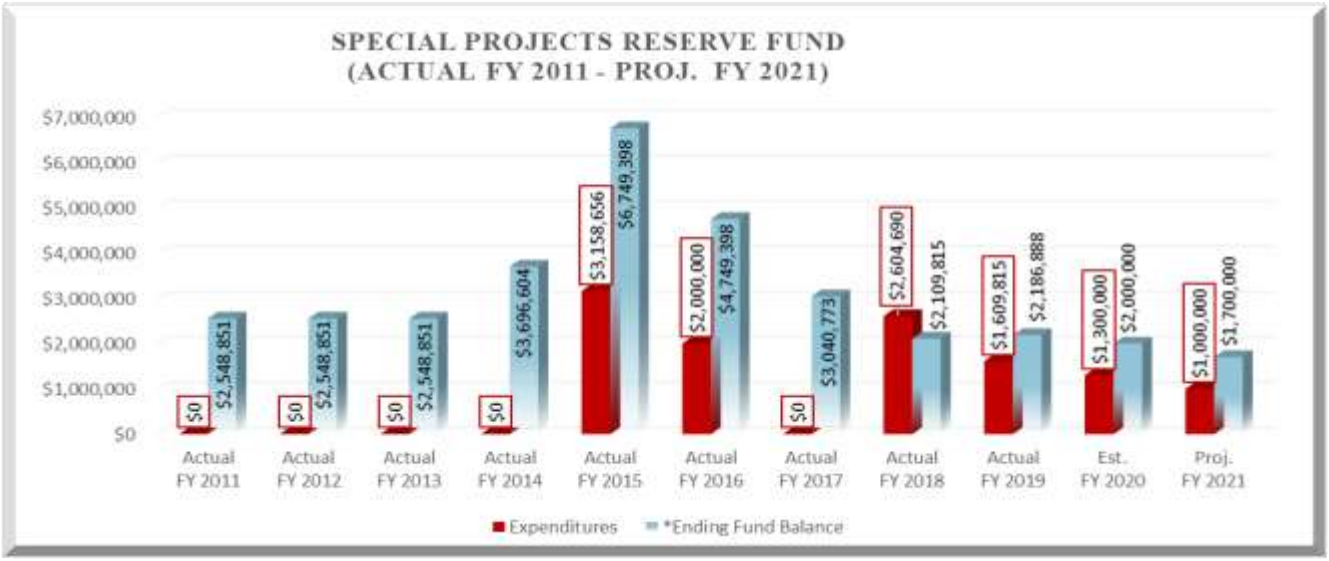


*Source: First Round Response Q.31 *FY 2015 - Board Approved Transfer for Economic Development*

- In FY 2015, the Revenue Authority reports that $6 million of the total fund balance for reserve for maintenance was committed to two (2) major economic development projects (Suitland Naylor Road & Brentwood I & II), and as such, the Revenue Authority's Board of Directors approved the transfer of the

funds to the economic development reserves, leaving an estimated $544,112 of fund balance at the end of FY 2015.

- In FY 2020, the Authority estimates that approximately $1.3 million will be used from the Special Projects Reserve Fund for Economic Development, leaving a balance of $2 million. In FY 2021, the Authority is anticipated to generate revenues from operations which it will use to contribute to, and expend $1 million for economic development from this fund, leaving a projected fund balance of $1.7 million. *See the chart below*.



*Source: First Round Response Q.31 * The Ending Fund Balance in FY 2015 includes the transfer of $6M from the Reserve for Maintenance Fund*

HIGHLIGHTS

- The Revenue Authority is reporting that it continues to expand its role in the areas of real estate development and development finance. The County will benefit from this expansion by increases in job opportunities and growth in both sales and property taxes. The Authority will contribute resources from its fund reserves and sale of capital assets in order to accomplish this goal.

- Proposed expansions to parking/booting, along with additional meters in Largo, and the possible establishment of a "parking court" to facilitate an increase in collections, is being considered.

- The Parking Enforcement Program accounts for the second largest amount of budgetary resources in FY 2020. The Enforcement program includes staff and vehicles that produce 132,000 parking citations annually.

- The Authority will continue to provide parking enforcement, parking services, and program management as its other core functions. In addition to the five (5) commuter parking lots discussed earlier, the Revenue Authority also manages 2,764 public parking spaces in the following locations within the County: New Carrollton Garage & East Lot, Hyattsville Justice Center, various street meters, Department of Corrections, Upper Marlboro Courthouse, and the National Harbor.

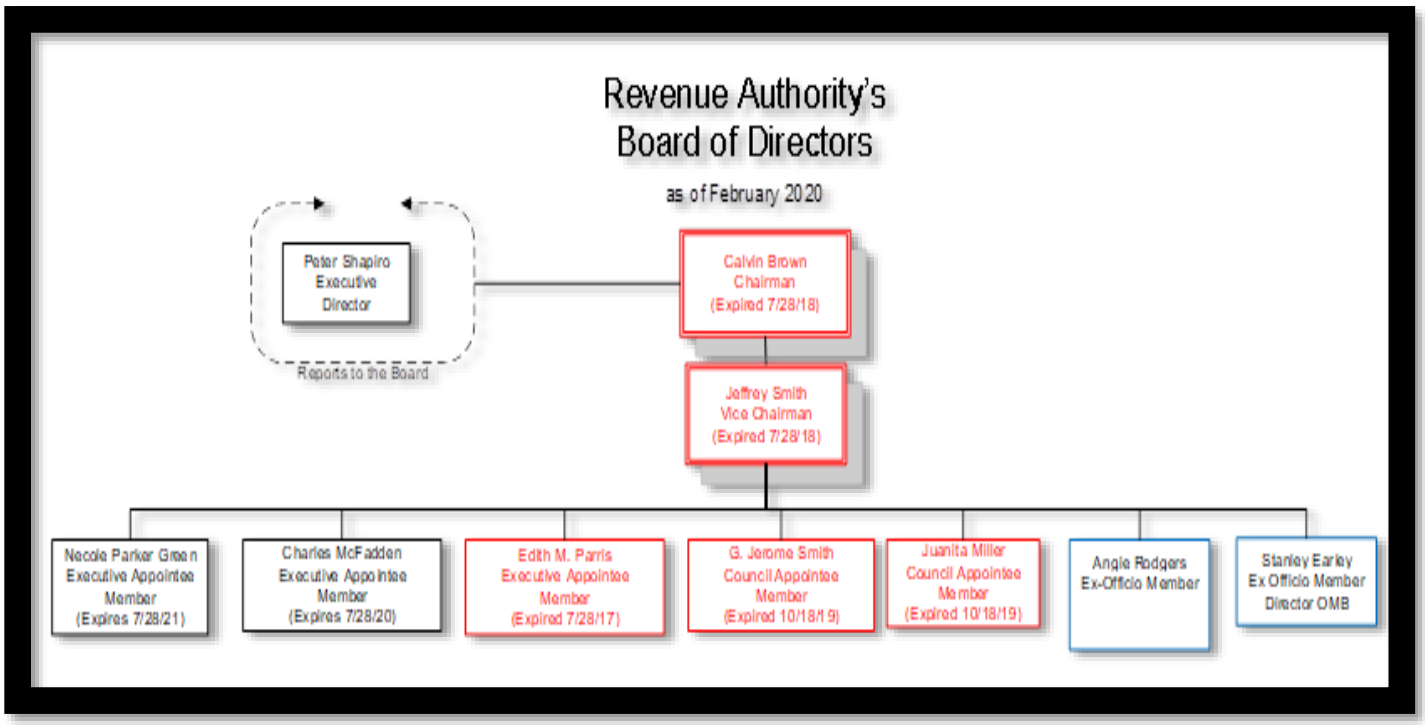
- The Authority added two (2) residential parking zones in FY 2020, with eight (8) zones pending approval. Current zones by Councilmanic District is listed *in the table below*:

Councilmanic District	Number of Zones
DISTRICT 1	11
DISTRICT 2	28
DISTRICT 3	9
DISTRICT 4	3
DISTRICT 5	5
DISTRICT 6	2
DISTRICT 7	8
DISTRICT 8	11
DISTRICT 9	2
TOTAL ZONES	**93**
ACTIVE ZONES	**85**
PENDING ZONES	**8**

- In FY 2020 to date, 11 electric vehicles were purchased for a total of $384,328, with plans to purchase four (4) electric vehicles in FY 2021 for $120,000.

- In FY 2020 year-to-date, the Authority received 1,702 cases of 3-1-1 calls, with a 99.95% on-time closure rate (within 45 days). The most common issues were complaints for vehicles sitting on a road for more than three (3) days and commercial vehicles being parked on a residential roadway.

- The current Board of Directors is depicted in the organizational *chart below* and indicates that five (5) Board members are currently serving under expired terms. Both Chairman Calvin Brown and Vice-Chair Jeffery Smith's terms expired since July 2018, and Executive Appointee Edith Parris' expired since July 2017. Two (2) County Council member appointees G. Jerome Smith and Juanita Miller are serving under terms which expired in October 2019. Angie Odgers and Stanley Earley are both serving as Ex-Officio Members to the Authority's Board.



Appendix A

Budget Comparison Actual FY 2019, Approved FY 2020 and Proposed FY 2021

REVENUE AUTHORITY

	FY 2019 Actual	FY 2020 Approved Budget	FY 2021 Proposed Budget	$ Change	% Change
Revenues					
Facilities Operating Income	$ 21,656,216	$ 24,568,000	$ 24,958,800	$ 390,800	1.6%
Interest Income	268,107	214,200	171,100	(43,100)	-20.1%
Enforcement (ASE and other programs)	12,491,394	13,900,000	12,685,000	(1,215,000)	-8.7%
Use of Fund Balance	1,065,312.00	8,200,000.00	5,000,000.00	(3,200,000.00)	-39.0%
TOTAL REVENUES	**$ 35,481,029**	**$ 46,882,200**	**$ 42,814,900**	**$ (4,067,300)**	-8.7%
Expenditures					
Administrative Expenses					
Compensation	$ 3,536,233	$ 3,639,400	$ 4,213,400	$ 574,000	15.8%
Fringe Benefits	1,005,333	1,007,400	1,139,000	131,600	13.1%
SUBTOTAL - ADMINISTRATIVE EXPENSES	***$ 4,541,566***	**$ 4,646,800**	**$ 5,352,400**	705,600	15.2%
Operating Expenses					
Facilities Operating Expenses	$ 10,639,069	$ 19,570,400	$ 19,212,600	$ (357,800)	-1.8%
Managed Program Operating Expenses	8,250,840	8,475,000	8,036,900	(438,100)	-5.2%
Reserve for Maintenance and Economic Development	7,809,000	8,765,000	5,565,000	(3,200,000)	-36.5%
SUBTOTAL - OPERATING EXPENSES	***$ 26,698,909***	**$ 36,810,400**	**$ 32,814,500**	**$ (3,995,900)**	-10.9%
Other Expenses					
Managed Program Funds to County	$ 4,240,554	$ 5,425,000	$ 4,648,000	$ (777,000)	-14.3%
SUBTOTAL - OTHER EXPENSES	***$ 4,240,554***	**$ 5,425,000**	**$ 4,648,000**	**$ (777,000)**	-14.3%
TOTAL EXPENDITURES	**$ 35,481,029**	**$46,882,200**	**$42,814,900**	**$ (4,067,300)**	-8.7%

Source: FY 2021 Proposed Budget Page 676

REVENUES						
Sorted - $ Change (FY 2020 to FY 2021) Largest to Smallest						
Category	**FY 2019 Actuals**	**FY 2020 Approved**	**FY 2020 Estimates**	**FY 2021 Proposed**	**($) Change FY 2020 to FY 2021**	**(%) Change FY 2020 to FY 2021**
Fine Revenue - Enforcement/PVN Processing	$ 13,556,581	$ 14,000,000	$ 14,100,000	$ 14,200,000	200,000	1.4%
Other Income	212,915	40,000	225,000	230,000	190,000	475.0%
County Debt Service	2,948,748	5,508,200	5,573,000	5,633,000	124,800	2.3%
DPWT - Fringe Lot Maintenance	417,707	370,000	418,000	418,000	48,000	13.0%
Daily Lot Fees	846,295	800,000	836,000	835,000	35,000	4.4%
AVU Program	300,000	389,600	389,600	405,000	15,400	4.0%
Interest Income - Other	18,406	-	8,000	5,000	5,000	100.0%
Washington Redskins Enforcement	16,790	12,500	15,000	15,000	2,500	20.0%
Interest Income - MLGIP	136,000	130,000	115,000	130,000	-	0.0%
CCTV Reserve	3,700	3,700	2,800	2,800	(900)	-24.3%
Interest Income - Econ Development	1,593	3,200	1,200	1,100	(2,100)	-65.6%
Monthly Permit Income	336,585	360,000	345,000	350,000	(10,000)	-2.8%
Lease Income	300,126	35,000	35,000	20,000	(15,000)	-42.9%
False Alarm	727,813	700,000	700,000	685,000	(15,000)	-2.1%
Interest Income - Bonds	112,108	81,000	75,000	35,000	(46,000)	-56.8%
Management Fee Income	1,003,779	1,249,000	1,200,000	1,150,000	(99,000)	-7.9%
Meter Fees - TOTAL	1,712,990	1,800,000	1,690,000	1,700,000	(100,000)	-5.6%
Red Light	5,712,704	6,300,000	6,000,000	6,000,000	(300,000)	-4.8%
Speed Enforcement	6,050,877	6,900,000	5,500,000	6,000,000	(900,000)	-13.0%
Use of fund Balance	1,065,312	8,200,000	8,200,000	5,000,000	(3,200,000)	-39.0%
TOTAL REVENUE	**$ 35,481,029**	**$ 46,882,200**	**$ 45,428,600**	**$ 42,814,900**	(4,067,300)	-8.7%

Source: FY 2021 Budget Review Questions First Round Responses Q.8, Attachment D, Revenues

Appendix C
Expenditures

EXPENDITURES						
Sorted - $ Change (FY 2020 to FY 2021) Largest to Smallest						
	FY 2019 Actuals	**FY 2020 Approved**	**FY 2020 Estimates**	**FY 2021 Proposed**	**($) Change FY 2020 to FY 2021**	**(%) Change FY 2020 to FY 2021**
Debt Services	$ 1,396,900	$ 4,848,200	$ 6,055,000	$ 5,973,300	1,125,100	23.2%
Lease - Total	454,350	560,600	560,600	582,800	22,200	4.0%
Snow Removal	111,126	50,000	50,000	50,000	-	0.0%
Monitoring	852	1,000	1,000	1,000	-	0.0%
Collections/Deposits	236,992	75,000	75,000	75,000	-	0.0%
Fine Processing Fees	2,006,779	956,500	956,500	956,500	-	0.0%
Repair & Maintenance	363,700	300,000	300,000	300,000	-	0.0%
Utilities- Total	157,960	145,000	145,000	145,000	-	0.0%
Telephone	109,650	110,000	110,000	110,000	-	0.0%
Tele CCTV - DPWT	2,610	6,800	6,800	6,800	-	0.0%
Signs & Markings	66,651	27,000	27,000	27,000	-	0.0%
Supplies - Total	91,190	64,000	64,000	64,000	-	0.0%
Miscellaneous	7,832	500	500	500	-	0.0%
Meals & Entertainment	26,221	24,500	24,500	24,500	-	0.0%
Passcard Refunds	260	500	500	500	-	0.0%
Fee Refunds - Enforcement	41,559	20,000	20,000	20,000	-	0.0%
401k Processing Fees	7,372	12,000	12,000	12,000	-	0.0%
Payroll Processing	40,400	46,300	46,300	46,300	-	0.0%
Professional Fees - Audit	45,246	51,000	51,000	51,000	-	0.0%
Consultant Fees	128,804	560,000	560,000	560,000	-	0.0%
Professional Fees - Planning	168,083	340,000	265,000	340,000	-	0.0%
Office Supplies - Total	25,996	40,000	40,000	40,000	-	0.0%
Advertising	1,473	3,000	3,000	3,000	-	0.0%
Towing & Booting Fees	7,338	5,000	5,000	5,000	-	0.0%
Bank Service Charges	40,214	40,000	40,000	40,000	-	0.0%
Dues, Subs, and Pubs/Donations	114,330	10,000	10,000	10,000	-	0.0%
Software & Computer Supplies	41,925	33,500	33,500	33,500	-	0.0%
Postage	88,107	65,000	65,000	65,000	-	0.0%
Printing	21,231	12,500	12,500	12,500	-	0.0%
Shipping Charges	844	4,000	4,000	4,000	-	0.0%
Temporary Services - Admin	58,440	4,500	12,000	4,500	-	0.0%
Training & Conferences	57,954	24,000	24,000	24,000	-	0.0%
Property Tax Expenses	26,163	30,000	32,000	30,000	-	0.0%
Amortization Lease Improve	103,330	45,000	45,000	45,000	-	0.0%
WMATA Reimbursement - NCG	111,798	125,000	125,000	125,000	-	0.0%
Interest Expense	2,612,858	2,000,000	1,998,400	2,000,000	-	0.0%
Reserve Maintenance	409,000	500,000	409,000	500,000	-	0.0%
Operating Reserve	-	65,000	77,700	65,000	-	0.0%
Fuel - Vehicles	78,776	82,000	80,000	74,000	(8,000)	-9.8%
Property & Liability	270,192	274,900	274,900	266,600	(8,300)	-3.0%
Contractual Services Operations	373,610	125,000	125,000	110,500	(14,500)	-11.6%
False Alarm Program	727,813	700,000	408,900	685,000	(15,000)	-2.1%
Depreciation	845,948	635,000	635,000	600,000	(35,000)	-5.5%
Professional Fees - Legal	37,743	325,000	175,000	285,000	(40,000)	-12.3%
County Lease Expense	150,030	150,000	150,000	-	(150,000)	-100.0%
Red Light Program	5,712,704	6,300,000	6,028,700	6,000,000	(300,000)	-4.8%
Bad Debt Expense	5,717,983	6,488,100	6,500,000	6,088,700	(399,400)	-6.2%
Payment for Shared Revenue	850,000.00	850,000.00	850,000.00	-	(850,000)	-100.0%
Speed Enforcement Program	6,050,877.00	6,900,000	7,168,300	6,000,000	(900,000)	-13.0%
Anticipated Economic Development	7,400,000	8,200,000	10,700,000	5,000,000	(3,200,000)	-39.0%
TOTAL OPERATING EXPENSES	**$ 37,401,213**	**$ 42,235,400**	**$ 45,362,600**	**$ 37,462,500**	**(4,772,900)**	**-11.3%**
Compensation	$ 3,536,233	$ 3,639,400	$ 3,429,000	$ 4,213,400	574,000	15.8%
Fringe	1,005,333	1,007,400	926,400	1,139,000	131,600	13.1%
PGPD Program funding to County	4,240,554	5,425,000	4,537,200	4,648,000	(777,000)	-14.3%
Operating	18,889,909	28,045,400	29,638,800	27,249,600	(795,800)	-2.8%
Reserve Maintenance/Econ Dev/Debt Reserve	7,809,000	8,765,000	11,186,700	5,565,000	(3,200,000)	-36.5%
TOTAL EXPENDITURES	**$ 35,481,029**	**$ 46,882,200**	**$ 49,718,100**	**$ 42,815,000**	**(4,067,200)**	**-8.7%**
TOTAL Positions	**103**	**105**	**105**	**107**	**2**	1.9%

Source: FY 2021 Budget Review First Round Q.9, Attachment D, Expenditures

Appendix D
Contracts

OPERATING CONTRACTS						
Sorted - $ Change (FY 2020 to FY 2021) Largest to Smallest						
#	**Vendor Name**	**Budget Category** (Description of Services)	**FY 2020 Approved**	**FY 2021 Proposed**	**$ Change FY 2020 - FY 2021**	**% Change FY 2020 - FY 2021**
18	GM Financial Service		$ 25,000	$ 150,700	125,700	502.8%
20	Mercantile Place #1	Office lease	294,000	310,000	16,000	5.4%
19	Maryland Transit Administration	New Carrollton east lot lease	108,000	113,000	5,000	4.6%
21	Metro Business Systems		7,000	7,500	500	7.1%
4	ACE	Insurance (directors & officers)	24,082	24,100	18	0.1%
	Lloyds of London	Insurance (Cyber pack)	6,884	6,900	16	0.2%
10	Travelers	Insurance (boiler & machinery)	1,985	2,000	15	0.8%
1	CliftonLarsonAllen, LLP	Audit services	39,000	39,000	-	0.0%
2	BCA Watson Rice, LLP	401K audit services	12,000	12,000	-	0.0%
7	Willis	Insurance brokerage services	8,000	8,000	-	0.0%
8	RLI	Insurance (MVA surety bond)	300	300	-	0.0%
11	ADP	Payroll processing	26,300	26,300	-	0.0%
12	Bank of America	Banking services	13,700	13,700	-	0.0%
22	Neopost	Postage machine lease & maintenance	1,600	1,600	-	0.0%
23	Denison Landscaping & Trucking	Landscaping & snow removal services	60,000	60,000	-	0.0%
24	Supreme Landscaping		40,000	40,000	-	0.0%
25	Thyssens Elevator Corp.	Elevator maintenance	8,000	8,000	-	0.0%
26	Queen Electric	Electric repairs	7,000	7,000	-	0.0%
27	Fireguard Corporation	Fire sprinkler maintenance	20,000	20,000	-	0.0%
28	Electronic Security Services, Inc.	CCTV equipment maintenance	40,000	40,000	-	0.0%
31	Waste Management	Waste removal (NCG)	13,000	13,000	-	0.0%
33	Sentry Control Systems	Repair and maintenance NCG	10,000	10,000	-	0.0%
34	Lindsay Ford of Wheaton	Vehicle maintenance/repair service	30,000	30,000	-	0.0%
35	DSH Mgmt	Office cleaning services	30,000	30,000	-	0.0%
36	Cintas Fire	Fire extinguisher maintenance	2,000	2,000	-	0.0%
37	Lowe's Corporate	Maintenance supply	20,000	20,000	-	0.0%
38	Otis Elevator Co.	Elevator maintenance	20,000	20,000	-	0.0%
41	IPT LLC - Paylock	Parking citation & collections	450,000	450,000	-	0.0%
42	Applied Technology services	Gteachna services	25,000	25,000	-	0.0%
43	Jimmie Muscatellos	Uniforms for Officers	18,000	18,000	-	0.0%
44	A-1 Uniform Sales	Uniforms for Officers	7,000	7,000	-	0.0%
45	IPS Group	NH Parking meter system	17,500	17,500	-	0.0%
46	Penn Credit Corp	Centralized Collection Agency	250,000	250,000	-	0.0%
47	Dunbar Armored Services	Armored car collection	9,000	9,000	-	0.0%
48	Parkeon	Parking Meters	2,000	2,000	-	0.0%
	Sentry Control Systems	Camera and maint	178,000	178,000	-	0.0%
54	Elmina Catering	Food catering	6,000	6,000	-	0.0%
9	Zurich American Group	Insurance (fidelity bond)	1,010	1,000	(10)	-1.0%
5	Hartford (The)	Vehicle insurance	130,733	130,700	(33)	0.0%
6	Hartford (The)	Insurance (property, liability)	101,951	93,600	(8,351)	-8.2%
17	Ford Motor Credit	Vehicle leases	125,000	-	(125,000)	-100.0%
Total			**$ 2,189,045**	**$ 2,202,900**	$ 13,855	0.6%

Source: FY 2021 Budget Review First Round Q.19, Attachment N, Operating Contracts

Appendix E

CIP and Economic Development Projects

Existing and Potential – as of April 2020

REVENUE AUTHORITY OF PRINCE GEORGE'S COUNTY

FY 2020-2021 Economic Development

Existing Projects	Funding by RAPGC	Funds Spent to Date	Est. Start Date	Est. Comp. Date
Brentwood I	$3.7MM	$3.7MM	FY 2018	FY 2019
Brentwood II	$2.1MM	$2.1MM	FY 2019	FY 2020
New Carrollton Garage	$2.7MM	$2.7MM	FY 2020	FY 2020
Regional Medical Center	$36.0MM	$5.7MM	FY 2019	FY 2021
Suitland I (Shopping Center)	$8.6MM	$8.6MM	FY 2018	FY 2021
Suitland II (Hunter Memorial)	$5.3MM	$5.3MM	FY 2018	FY 2022
Suitland III	$10.1MM	$10.1MM	FY 2018	FY 2021
Amphitheater Study	$453K	$125K	FY 2020	FY 2021

Potential Projects	Funding by RAPGC	Funds Spent to Date	Est. Start Date	Est. Comp. Date
Hyattsville Justice Garage	$6.8MM	$0MM	FY 2021	FY 2022
Show Place Arena Study	$500K	$0K	FY 2021	FY 2021

Source: FY 2021 Budget Review First Round Q.29, Attachment O – Economic Development Projects