

**COUNTY COUNCIL OF PRINCE GEORGE'S COUNTY, MARYLAND**  
**2020 Legislative Session**

Resolution No. CR-80-2020

Proposed by The Council Chair (by request – County Executive)

Introduced by Council Members Turner, Streeter, Hawkins, Davis, Franklin, Harrison,  
Taveras and Glaros

Date of Introduction July 14, 2020

**RESOLUTION**

1 A RESOLUTION concerning

2 Compensation and Benefits,

3 Police Officials – Salary Schedule P-O

4 Schedule of Pay Grades

5 For the purpose of amending the Salary Plan of the County to reflect the current fiscal year and  
6 hazard pay that terminates July 31, 2020.

7 WHEREAS, pursuant to Section 903 of Article IX of the Prince George’s County Charter  
8 and Section 16-125(a) of the Prince George’s County Code, amendments to the County’s Salary  
9 Plan are to be submitted by the County Executive to the County Council in resolution form; and

10 WHEREAS, the global pandemic Coronavirus (“COVID-19”) continues to pose an  
11 imminent risk to the health, safety and welfare of Prince George’s County residents; and

12 WHEREAS, emergency declarations issued at the federal, State and County level remain in  
13 effect; and

14 WHEREAS, COVID-19 continues to present economic and personnel challenges for the  
15 County; and

16 WHEREAS, the County Executive has recommended that the Salary Plan be amended to  
17 reflect the current fiscal year and the addition of COVID-19 Hazard Pay for employees covered  
18 by Salary Schedule P-O.

19 NOW, THEREFORE, BE IT RESOLVED by the County Council of Prince George's  
20 County, Maryland, that Salary Schedule P-O submitted and recommended by the County  
21 Executive on July 10, 2020, which is attached hereto and made a part hereof, setting forth the  
22 following modifications: date changes to reflect current fiscal year and hazard pay that

1 terminates July 31, 2020; be and the same is hereby approved.

2 BE IT FURTHER RESOLVED that this Resolution shall take effect on the date it is  
3 adopted and, unless stated otherwise in a specific provision of the Salary Schedule P-O, shall be  
4 retroactively effective to June 29, 2020.

Adopted this 21st day of July, 2020.

COUNTY COUNCIL OF PRINCE  
GEORGE'S COUNTY, MARYLAND

BY: \_\_\_\_\_  
Todd M. Turner  
Council Chair

ATTEST:

\_\_\_\_\_  
Donna J. Brown  
Clerk of the Council

**SALARY SCHEDULE P-O**  
**SCHEDULE OF PAY GRADES**  
**POLICE OFFICIALS**  
**PRINCE GEORGE'S COUNTY, MARYLAND**  
**EFFECTIVE JUNE 29, 2020 - JUNE 30, 2021**

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**1. MERIT STEP INCREASE & COST OF LIVING ADJUSTMENT**

- A. Merit increases for Fiscal Year 2021 to be determined.
- B. Effective beginning on July 1, 1999, any police officer covered by this Agreement who complete eighteen (18) years of actual and continuous service as defined in the Police Pension Plan but who is not at the step for his/her rank on the Uniform Wage Scale which reflects the completion of eighteen (18) years of service will be placed at that step on the date upon which the officer has completed eighteen (18) years of service, and the officer's anniversary date will be changed, if necessary, to reflect his/her date of hire.
- C. Effective beginning in the second pay period after issuance of the arbitration any police officer covered by this Agreement who has completed twenty (20) years of actual and continuous service as defined in the Police Pension Plan but who is not at the step for his/her rank on the Uniform Wage Scale which reflects the completion of twenty (20) years of service will be placed at that step, and the officer's anniversary date will be changed, if necessary, to reflect his/her date of hire.
- D. Cost of living adjustments to be determined.

**2. UNIFORM WAGE SCALE**

- A. The Uniform Wage Scale described below, and the Scheduled Pay Rates in effect as of July 1, 1999, as reflected in Section 5 of this Salary Schedule shall remain in effect until June 30, 2001.

NOTE: Effective June 5, 1990, the Chief Administrative Officer authorized Deputy Directors (Lieutenant Colonels) and the Director (Police Chief) to receive all of the benefits of this Salary Schedule P-O, except payment of wages under the Uniform Wage Scale. Lieutenant Colonels and the Chief are, therefore, paid wages at the Deputy Director (G-35) and Director (G-38) pay respectively, grades on Salary Schedule "G".

**B. DESCRIPTION OF THE UNIFORM WAGE SCALE**

- 1. For each rank of police official in the Police Officials' Salary Schedule there is established a pay grade containing fifteen (15) pay rates (steps) ranging from Step 0 through Step 14: Police Captain - L06; and Police Major - L07.
- 2. The percentage value of each interval between steps is three and one-half percent (3.5%) from Step 0 through Step 11 and three percent (3%) for the three remaining intervals from Step 11 through Step 14.
- 3. An employee will be eligible to advance to the next step for his/her rank on his/her anniversary date at the rate of one step per year up to and including Step 12, provided that he/she receives at least a satisfactory performance evaluation for the preceding year. After

reaching Step 12, an official will be eligible to advance to Steps 13 and 14 after three (3) years of service at each step (that is, after having completed fifteen (15) and eighteen (18) years of service, respectively), provided that his/her performance for the applicable period has been evaluated as satisfactory.

4. Employees covered by this Salary Schedule and hired before July 1, 1987 will keep the anniversary dates that they held on July 1, 1987 for as long as they are continuously employed. Employees hired on or after July 1, 1987 will have as their anniversary dates the dates of their initial appointment and those anniversary dates will not be changed while those employees are continuously employed. Effective June 30, 1996, the County will adjust the employee's anniversary date to the earlier of the employee's date of hire or current anniversary date.

5. Upon promotion, an employee's salary rate shall be increased to that of the corresponding pay step for the promotional grade (that is, a ten percent (10%) increase).

### C. IMPLEMENTATION OF THE UNIFORM WAGE SCALE

1. Fiscal Year 1990. Effective July 2, 1989, employees covered by this Salary Schedule, after receiving the four percent (4%) cost of living adjustment, will be placed on the Uniform Wage Scale at the step for their rank which is immediately above their annual salary.

2. However, an official whose salary, when adjusted for the four percent (4%) cost of living adjustment, exceeds the maximum salary payable at his/her rank will be red-circled at that salary, and will continue to be red-circled. Further, an official who was hired at a rate of pay greater than the entry rate will be placed on the pay scale pursuant to the foregoing rules and will maintain the resultant step differential.

3. On their anniversary dates during Fiscal Year 1990, all officials will receive a one step anniversary increase (either three and one-half percent (3 1/2%) or three percent (3%), depending on their July 2 placement on the Uniform Wage Scale) to the next step on the Uniform Wage Scale unless the official is at Step 14.

4. Fiscal Year 1991. On their anniversary dates during Fiscal Year 1991, an official below the step which would be warranted by his or her years of service will be placed at that Step. An official who was hired at a rate of pay greater than the entry rate will be placed on the pay scale pursuant to this rule so as to maintain the resultant step differential.

### 3. MODIFICATION OF UNIFORM WAGE SCALE - EFFECTIVE JULY 1, 1994

A. Effective July 1, 1994, the Uniform Wage Scale described in Section III above, is modified as follows:

#### 1. DESCRIPTION OF MODIFIED UNIFORM WAGE SCALE

a. For each rank of police official in the Police Officials' Salary Schedule there is established a pay grade containing fifteen (15) pay rates (steps) ranging from Step A through

Step O: Police Captain - L06; and Police Major - L07. The percentage values of the intervals between the steps are three and one-half percent (3.5%) from Step A through Step K and three percent (3%) for the remaining intervals from Step K through Step O.

b. Officials in the ranks of Police Captain and Police Major will be eligible to advance to the next step for their rank on their anniversary date at the rate of one step per year up to and including Step M (after thirteen (13) years) provided he or she receives at least a satisfactory performance evaluation for the preceding year. After reaching Step M, officials in the ranks of Police Captain through Police Major will be eligible to advance to Step N after two (2) years of service (that is, after having completed fifteen (15) years of service) and to Step O after three (3) years of service at Step N (that is, after having completed eighteen (18) years of service)

c. Upon promotion, an employee's salary rate shall be increased to that of the corresponding pay step (for example, Step J to Step J) for the promotional grade (that is, a ten percent (10%) increase).

## 2. IMPLEMENTATION OF MODIFIED UNIFORM WAGE SCALE

a. On July 1, 1994, every official will be assigned to the pay step for his or her rank on the modified Uniform Wage Scale with a salary rate identical to the official's salary rate on June 30, 1994.

b. On his or her anniversary date in Fiscal Year 1995, every official will be eligible to advance to the next step on the modified Uniform Wage Scale, provided that the official's performance for the applicable period has been evaluated as satisfactory.

c. On June 25, 1995, any official who is not at the pay step for his or her rank which would be warranted by his or her years of service, will be placed at that pay step.

## 4. **MODIFICATION OF UNIFORM WAGE SCALE - FISCAL YEARS 2000 AND 2001**

A. Effective July 1, 1999, anniversary dates will be adjusted to the official's date of hire (as a police official, with certain exceptions) if different from his/her current anniversary date, so that all officials receive their merit steps on the first day on which the official has the required years of service.

B. Effective the first full pay period beginning on or after July 1, 1999, Step M of the Uniform Wage Scale for grades L-06 (Police Captain) through L-07 (Police Major) shall be applicable after thirteen (13) years of service, Step N shall be applicable after fourteen (14) and fifteen (15) years of service, Step O shall be applicable after sixteen (16) and seventeen (17) years of service, and a new Step P (at three percent (3%) higher than Step O) shall be applicable after eighteen (18) years of service.

C. Effective the first full pay period beginning on or after July 1, 2000, the interval for grades L-06 (Police Captain) through L-07 (Police Major) between Step B to Step C shall be increased

from three and one half percent (3.5%) to four percent (4%), such that all steps at Step C and above on the Uniform Wage Scale shall be increased by one-half of one percent (0.5%).

**5. MODIFICATION OF UNIFORM WAGE SCALE -- FISCAL YEAR 2002**

A. Effective July 1, 2001, the rates for Step A of the Uniform Wage Scale for grades L06 and L07 (Police Captain and Police Major) shall be increased by ten percent (10%). Each subsequent interval (Steps A to B, B to C, through O to P) on the Uniform Wage Scale for the ranks of Police Captain and Police Major (L06 – L07), will be reduced by one-half of one percent (0.5%) at each Step.

B. Consequently, the following rates will be established for Steps B through P on the Uniform Wage Scale:

1. The rates for Step B, for the ranks -- Police Captain and Police Major -- (L06 - L07), shall be established three percent (3%) above Step A.

2. The rates for Step C, for the ranks -- Police Captain and Police Major -- (L06 - L07), shall be established three and one-half percent (3.5%) above Step B.

3. The rates for Step D, for the ranks -- Police Captain and Police Major -- (L06 - L07), shall be established three percent (3%) above Step C.

4. The rates for Step E, for the ranks -- Police Captain and Police Major -- (L06 - L07), shall be established three percent (3%) above Step D.

5. The rates for Step F, for the ranks -- Police Captain and Police Major -- (L06 - L07), shall be established three percent (3%) above Step E.

6. The rates for Step G, for the ranks -- Police Captain and Police Major -- (L06 - L07), shall be established three percent (3%) above Step F.

7. The rates for Step H, for the ranks -- Police Captain and Police Major -- (L06 - L07), shall be established three percent (3%) above Step G.

8. The rates for Step I, for the ranks -- Police Captain and Police Major -- (L06 - L07), shall be established three percent (3%) above Step H.

9. The rates for Step J, for the ranks -- Police Captain and Police Major -- (L06 - L07), shall be established three percent (3%) above Step I.

10. The rates for Step K, for the ranks -- Police Captain and Police Major -- (L06 - L07), shall be established three percent (3%) above Step J.

11. The rates for Step L, for the ranks -- Police Captain and Police Major -- (L06 - L07), shall be established two and one-half percent (2.5%) above Step K.

12. The rates for Step M, for the ranks -- Police Captain and Police Major -- (L06 - L07), shall be established two and one-half percent (2.5%) above Step L.

13. The rates for Step N, for the ranks -- Police Captain and Police Major -- (L06 - L07), shall be established two and one-half percent (2.5%) above Step M.

14. The rates for Step O, for the ranks -- Police Captain and Police Major -- (L06 - L07), shall be established two and one-half percent (2.5%) above Step N.

15. The rates for Step P, for the ranks -- Police Captain and Police Major -- (L06 - L07), shall be established two and one-half percent (2.5%) above Step O.

**6. MODIFICATION OF UNIFORM WAGE SCALE - FISCAL YEARS 2004 AND 2005**

A. Effective July 13, 2003, the rates for Step D, for the ranks – Police Captain and Police Major – (L06 – L07), shall be established as three and one-half percent (3.5%) above Step C.

B. Effective July 13, 2003, the rates for Steps M, N, O and P, for the ranks – Police Captain and Police Major – (L06 – L07), shall be established as two and three-quarters percent (2.75%) above the prior step.

C. Effective January 9, 2005, the rates for Step C, for the ranks – Police Captain and Police Major – (L06 – L07), shall be established as five percent (5%) above Step B.

D. Effective January 9, 2005, the rates for Step P, for the ranks – Police Captain and Police Major – (L06 – L07), shall be established as three and one-tenth percent (3.1%) above Step O.

**7. MODIFICATION OF UNIFORM WAGE SCALE– FISCAL YEARS 2006 AND 2007**

A. Effective July 1, 2005, the rates for Steps H through N, for the ranks – Police Captain and Police Major – (L06-L07), shall be increased by three and one-half percent (3.5%). The rates for Steps O and P shall be increased by two and one-half percent (2.5%) and a new Step Q will be established at three percent (3%) above Step P. Step P shall become eighteen (18) to twenty years (20) of service and the new Step Q shall be established at twenty-one (21) years of service. Effective July 1, 2005 employees with twenty-one (21) or more years of service will be placed on the new Step Q.

B. Effective July 1, 2006, the rates for Steps H through N, for the ranks – Police Captain and Police Major – (L06-L07), shall be increased by three and one-half percent (3.5%). The rates for Steps O and P shall be increased by two and one-half percent (2.5%). Step P shall become eighteen (18) to nineteen (19) years of service and Step Q shall become twenty (20) years of service and remain at three percent (3%) more than Step P. Effective July 1, 2006 employees with twenty (20) or more years of service will be placed on the new Step Q.

**8. MODIFICATION OF UNIFORM WAGE SCALE – FISCAL YEAR 2013**

Effective November 18, 2012, the rates for Steps A through Q, for the ranks – Police Captain and Police Major – (L06-L07), shall be increased by one percent (1%), in order to address scale adjustment required after passage of pay resolutions in 2008.

#### **9. MODIFICATION OF UNIFORM WAGE SCALE – FISCAL YEAR 2014**

Effective December 15, 2013, for the ranks of Captain and Major, Step P will be for 18 years of service, Step Q for 19 years of service and the new Step R, for 20 years of service. The new Step R is Step Q multiplied by 102.5%. The rates for Steps A thru G are the November 18, 2012 rates. Effective December 15, 2013, for the rank of Captain, Steps H thru R are the L05 corresponding steps multiplied by 122.5%; and for the rank of Major, Steps H thru R are the December 15, 2013 Captain rates multiplied by 110%. For administrative purposes, the hourly rates are the controlling rates. Biweekly rates are the hourly rates multiplied by 80 and rounded to the nearest cent. Annual rates are the hourly rates multiplied by 2080 and rounded to the nearest dollar.

#### **10. MODIFICATION OF UNIFORM WAGE SCALE – FISCAL YEAR 2018**

Effective the first full pay period in July 2017, for the rank of Captain and Major, Step N will be for 14 years of service, Step O will be for 15 years of service, Step P will be for 16 years of service, Step Q will be for 17 years of service, Step R will be for 18 years of service, Step S will be for 19 years of service, Step T for 20 years of service, Step U for 21 years of service and Step V for 22 years of service. Effective the first full pay period in July 2017, for the rank of Captain, Steps A thru G are the L05 corresponding steps multiplied by 108% and for the rank of Major, Steps A thru G are the July 2017 Captain rates multiplied by 110%. Effective the first full pay period in July 2017, for the rank of Captain, Steps H thru V are the L05 corresponding steps multiplied by 127% and for the rank of Major, Steps H thru V are the July 2017 Captain rates multiplied by 110%. For administrative purposes, the hourly rates are the controlling rates. Biweekly rates are the hourly rates multiplied by 80 and rounded to the nearest cent. Annual rates are the hourly rates multiplied by 2080 and rounded to the nearest dollar.

Effective the first full pay period in July 2017, for all ranks, officers shall be placed on the uniform wage scale so that they are one year behind their proper placement based on years of service.

A copy of the Uniform Wage Scale applicable during Fiscal Year 2018 (effective the first full pay period in July 2017) is attached and incorporated herein.

#### **11. MODIFICATION OF UNIFORM WAGE SCALE – FISCAL YEARS 2019 & 2020**

Effective the first full pay period on or after September 1, 2018, for the rank of Captain, Steps A through G are the L05 corresponding steps multiplied by 108% and Steps H through V are the L05 corresponding steps multiplied by 127%. The hourly rates are the July 9, 2017 rates with changes to the Wage Scale to include the addition of Step W for 23 years of service at 1.75%. For the rank of Major, Steps A through V are the July 2017 Captain rates multiplied by 110%.

Effective the first full pay period on or after March 3, 2019, for the ranks of Captain and Major,

the hourly rates are the September 2, 2018 rates with changes to Wage Scale and include the addition of 0.5% at all Step B's and Step E's and the addition of 1.25% at all Step J's.

Effective the first full pay period on or after January 5, 2020, for the ranks of Captain and Major, the hourly rates are the March 3, 2019 rates with changes to the Wage Scale including the addition of 0.5% at all Step C's and F's, the addition of 1.25% at all Step K's, the addition of Step X for 24 years of service at 1.75%, and changing Steps T, U and V to 1.75%.

Effective the first full pay period on or after March 1, 2020, for the ranks of Captain and Major, Hourly rates are the January 5, 2020 rates multiplied by 101.5%.

Copies of the Uniform Wage Scales applicable during Fiscal Years 2019 and 2020 are incorporated herein.

**12. SCHEDULED PAY RATES**

**SCHEDULE P-O  
UNIFORM WAGE SCALE  
EFFECTIVE SEPTEMBER 2, 2018  
PRINCE GEORGE'S COUNTY, MARYLAND**

<b>Captain</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>	<b>I</b>	<b>J</b>	<b>K</b>	<b>L</b>
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
Hourly	\$38.3842	\$39.5358	\$40.7217	\$41.9434	\$43.2017	\$44.4981	\$45.8330	\$55.5132	\$57.1786	\$58.1792	\$59.1973	\$60.2333
Bi-Weekly	\$3,070.73	\$3,162.86	\$3,257.74	\$3,355.47	\$3,456.14	\$3,559.85	\$3,666.64	\$4,441.05	\$4,574.29	\$4,654.34	\$4,735.79	\$4,818.66
Annual	\$79,839	\$82,234	\$84,701	\$87,242	\$89,860	\$92,556	\$95,333	\$115,467	\$118,931	\$121,013	\$123,130	\$125,285

<b>Major</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>	<b>I</b>	<b>J</b>	<b>K</b>	<b>L</b>
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
Hourly	\$42.2226	\$43.4894	\$44.7939	\$46.1377	\$47.5219	\$48.9479	\$50.4163	\$61.0645	\$62.8964	\$63.9971	\$65.1171	\$66.2566
Bi-Weekly	\$3,377.81	\$3,479.15	\$3,583.51	\$3,691.02	\$3,801.75	\$3,915.83	\$4,033.30	\$4,885.16	\$5,031.71	\$5,119.77	\$5,209.36	\$5,300.53
Annual	\$87,823	\$90,458	\$93,171	\$95,966	\$98,845	\$101,812	\$104,866	\$127,014	\$130,825	\$133,114	\$135,443	\$137,814

<b>Captain</b>	<b>M</b>	<b>N</b>	<b>O</b>	<b>P</b>	<b>Q</b>	<b>R</b>	<b>S</b>	<b>T</b>	<b>U</b>	<b>V</b>	<b>W</b>
	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>
Hourly	\$61.2874	\$62.3599	\$63.4512	\$64.5616	\$65.6914	\$66.8410	\$68.0107	\$69.0309	\$70.0664	\$72.1683	\$73.4313
Bi-Weekly	\$4,902.99	\$4,988.79	\$5,076.09	\$5,164.93	\$5,255.31	\$5,347.28	\$5,440.86	\$5,522.47	\$5,605.31	\$5,773.47	\$5,874.50
Annual	\$127,478	\$129,709	\$131,978	\$134,288	\$136,638	\$139,029	\$141,462	\$143,584	\$145,738	\$150,110	\$152,737

<b>Major</b>	<b>M</b>	<b>N</b>	<b>O</b>	<b>P</b>	<b>Q</b>	<b>R</b>	<b>S</b>	<b>T</b>	<b>U</b>	<b>V</b>	<b>W</b>
	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>
Hourly	\$67.4161	\$68.5959	\$69.7963	\$71.0177	\$72.2606	\$73.5251	\$74.8118	\$75.9340	\$77.0730	\$79.3852	\$80.7744
Bi-Weekly	\$5,393.29	\$5,487.67	\$5,583.70	\$5,681.42	\$5,780.84	\$5,882.01	\$5,984.94	\$6,074.72	\$6,165.84	\$6,350.81	\$6,461.95
Annual	\$140,225	\$142,679	\$145,176	\$147,717	\$150,302	\$152,932	\$155,609	\$157,943	\$160,312	\$165,121	\$168,011

Hourly rates are the July 9, 2017 rates with changes to Wage Scale including addition of Step W for 23 years of service at 1.75%. For the rank of Captain, Steps A thru G are the L05 corresponding steps multiplied by 108% and Steps H thru V are the L05 corresponding steps multiplied by 127%. For the rank of Major, Steps A thru V are the July 2017 Captain rates multiplied by 110%. For administrative purposes, the hourly rates are the controlling rates. Biweekly rates are the hourly rates multiplied by 80 and rounded to the nearest cent. Annual rates are multiplied by 2080 and rounded to the nearest dollar.

**SCHEDULE P-O  
UNIFORM WAGE SCALE  
EFFECTIVE MARCH 3, 2019  
PRINCE GEORGE'S COUNTY, MARYLAND**

<b>Captain</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>	<b>I</b>	<b>J</b>	<b>K</b>	<b>L</b>
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
Hourly	\$38.3842	\$39.7279	\$40.9197	\$42.1473	\$43.6225	\$44.9312	\$46.2791	\$56.0534	\$57.7350	\$59.4671	\$60.5077	\$61.5666
Bi-Weekly	\$3,070.73	\$3,178.23	\$3,273.58	\$3,371.79	\$3,489.80	\$3,594.49	\$3,702.33	\$4,484.27	\$4,618.80	\$4,757.37	\$4,840.62	\$4,925.33
Annual	\$79,839	\$82,634	\$85,113	\$87,666	\$90,735	\$93,457	\$96,261	\$116,591	\$120,089	\$123,692	\$125,856	\$128,059

<b>Major</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>	<b>I</b>	<b>J</b>	<b>K</b>	<b>L</b>
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
Hourly	\$42.2226	\$43.7007	\$45.0117	\$46.3621	\$47.9847	\$49.4243	\$50.9070	\$61.6588	\$63.5085	\$65.4138	\$66.5585	\$67.7233
Bi-Weekly	\$3,377.81	\$3,496.06	\$3,600.94	\$3,708.97	\$3,838.78	\$3,953.94	\$4,072.56	\$4,932.70	\$5,080.68	\$5,233.10	\$5,324.68	\$5,417.86
Annual	\$87,823	\$90,897	\$93,624	\$96,433	\$99,808	\$102,803	\$105,887	\$128,250	\$132,098	\$136,061	\$138,442	\$140,864

<b>Captain</b>	<b>M</b>	<b>N</b>	<b>O</b>	<b>P</b>	<b>Q</b>	<b>R</b>	<b>S</b>	<b>T</b>	<b>U</b>	<b>V</b>	<b>W</b>
	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>
Hourly	\$62.6441	\$63.7403	\$64.8558	\$65.9908	\$67.1456	\$68.3206	\$69.5163	\$70.5590	\$71.6174	\$73.7659	\$75.0568
Bi-Weekly	\$5,011.52	\$5,099.23	\$5,188.46	\$5,279.26	\$5,371.65	\$5,465.65	\$5,561.30	\$5,644.72	\$5,729.39	\$5,901.27	\$6,004.54
Annual	\$130,300	\$132,580	\$134,900	\$137,261	\$139,663	\$142,107	\$144,594	\$146,763	\$148,964	\$153,433	\$156,118

<b>Major</b>	<b>M</b>	<b>N</b>	<b>O</b>	<b>P</b>	<b>Q</b>	<b>R</b>	<b>S</b>	<b>T</b>	<b>U</b>	<b>V</b>	<b>W</b>
	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>
Hourly	\$68.9085	\$70.1144	\$71.3414	\$72.5898	\$73.8602	\$75.1527	\$76.4679	\$77.6149	\$78.7791	\$81.1425	\$82.5625
Bi-Weekly	\$5,512.68	\$5,609.15	\$5,707.31	\$5,807.19	\$5,908.81	\$6,012.22	\$6,117.43	\$6,209.19	\$6,302.33	\$6,491.40	\$6,605.00
Annual	\$143,330	\$145,838	\$148,390	\$150,987	\$153,629	\$156,318	\$159,053	\$161,439	\$163,861	\$168,776	\$171,730

Hourly rates are the September 2, 2018 rates with changes to Wage Scale including addition of 0.5% at all Step B's and Step E's and addition of 1.25% at all Step J's. For administrative purposes, the hourly rates are the controlling rates. Biweekly rates are the hourly rates multiplied by 80 and rounded to the nearest cent. Annual rates are the hourly rates multiplied by 2080 and rounded to the nearest dollar.

**SCHEDULE P-O  
UNIFORM WAGE SCALE  
EFFECTIVE JANUARY 5, 2020  
PRINCE GEORGE'S COUNTY, MARYLAND**

<b>Captain</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>	<b>I</b>	<b>J</b>	<b>K</b>	<b>L</b>
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
Hourly	\$38.3841	\$39.7279	\$41.1184	\$42.3519	\$43.8343	\$45.3685	\$46.7295	\$56.5990	\$58.2969	\$60.0458	\$61.8472	\$62.9295
Bi-Weekly	\$3,070.73	\$3,178.23	\$3,289.47	\$3,388.15	\$3,506.74	\$3,629.48	\$3,738.36	\$4,527.92	\$4,663.75	\$4,803.67	\$4,947.78	\$5,034.36
Annual	\$79,839	\$82,634	\$85,526	\$88,092	\$91,175	\$94,366	\$97,197	\$117,726	\$121,258	\$124,895	\$128,642	\$130,893

<b>Major</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>	<b>I</b>	<b>J</b>	<b>K</b>	<b>L</b>
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
Hourly	\$42.2225	\$43.7007	\$45.2302	\$46.5871	\$48.2177	\$49.9053	\$51.4025	\$62.2588	\$64.1266	\$66.0504	\$68.0319	\$69.2225
Bi-Weekly	\$3,377.80	\$3,496.06	\$3,618.42	\$3,726.97	\$3,857.41	\$3,992.42	\$4,112.20	\$4,980.71	\$5,130.13	\$5,284.03	\$5,442.55	\$5,537.80
Annual	\$87,823	\$90,897	\$94,079	\$96,901	\$100,293	\$103,803	\$106,917	\$129,498	\$133,383	\$137,385	\$141,506	\$143,983

<b>Captain</b>	<b>M</b>	<b>N</b>	<b>O</b>	<b>P</b>	<b>Q</b>	<b>R</b>	<b>S</b>	<b>T</b>	<b>U</b>	<b>V</b>	<b>W</b>	<b>X</b>
	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>
Hourly	\$64.0308	\$65.1513	\$66.2915	\$67.4516	\$68.6320	\$69.8330	\$71.0551	\$72.2986	\$73.5638	\$74.8512	\$76.1611	\$77.4939
Bi-Weekly	\$5,122.46	\$5,212.11	\$5,303.32	\$5,396.13	\$5,490.56	\$5,586.64	\$5,684.41	\$5,783.89	\$5,885.11	\$5,988.09	\$6,092.89	\$6,199.51
Annual	\$133,184	\$135,515	\$137,886	\$140,299	\$142,755	\$145,253	\$147,795	\$150,381	\$153,013	\$155,690	\$158,415	\$161,187

<b>Major</b>	<b>M</b>	<b>N</b>	<b>O</b>	<b>P</b>	<b>Q</b>	<b>R</b>	<b>S</b>	<b>T</b>	<b>U</b>	<b>V</b>	<b>W</b>	<b>X</b>
	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>
Hourly	\$70.4339	\$71.6665	\$72.9206	\$74.1967	\$75.4952	\$76.8164	\$78.1606	\$79.5284	\$80.9202	\$82.3363	\$83.7772	\$85.2433
Bi-Weekly	\$5,634.71	\$5,733.32	\$5,833.65	\$5,935.74	\$6,039.61	\$6,145.31	\$6,252.85	\$6,362.28	\$6,473.62	\$6,586.90	\$6,702.17	\$6,819.46
Annual	\$146,502	\$149,066	\$151,675	\$154,329	\$157,030	\$159,778	\$162,574	\$165,419	\$168,314	\$171,260	\$174,257	\$177,306

Hourly rates are the March 3, 2019 rates with changes to the Wage Scale including addition of 0.5% at all Step C's and F's, addition of 1.25% at all Step K's, addition of Step X for 24 years of service at 1.75%, and changing Steps T, U and V to 1.75%. For administrative purposes, the hourly rates are the controlling rates. Biweekly rates are the hourly rates multiplied by 80 and rounded to the nearest cent. Annual rates are the hourly rates multiplied by 2080 and rounded to the nearest dollar.

**SCHEDULE P-O  
UNIFORM WAGE SCALE  
EFFECTIVE MARCH 1, 2020  
PRINCE GEORGE'S COUNTY, MARYLAND**

<b>Captain</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>	<b>I</b>	<b>J</b>	<b>K</b>	<b>L</b>
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
Hourly	\$38.9599	\$40.3235	\$41.7348	\$42.9869	\$44.4914	\$46.0486	\$47.4301	\$57.4475	\$59.1709	\$60.9460	\$62.7744	\$63.8730
Bi-Weekly	\$3,116.79	\$3,225.88	\$3,338.79	\$3,438.95	\$3,559.31	\$3,683.89	\$3,794.41	\$4,595.80	\$4,733.67	\$4,875.68	\$5,021.95	\$5,109.84
Annual	\$81,037	\$83,873	\$86,808	\$89,413	\$92,542	\$95,781	\$98,655	\$119,491	\$123,076	\$126,768	\$130,571	\$132,856

<b>Major</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>	<b>I</b>	<b>J</b>	<b>K</b>	<b>L</b>
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
Hourly	\$42.8559	\$44.3559	\$45.9083	\$47.2856	\$48.9406	\$50.6535	\$52.1731	\$63.1922	\$65.0880	\$67.0407	\$69.0519	\$70.2603
Bi-Weekly	\$3,428.47	\$3,548.47	\$3,672.67	\$3,782.85	\$3,915.25	\$4,052.28	\$4,173.85	\$5,055.38	\$5,207.04	\$5,363.25	\$5,524.15	\$5,620.82
Annual	\$89,140	\$92,260	\$95,489	\$98,354	\$101,796	\$105,359	\$108,520	\$131,440	\$135,383	\$139,445	\$143,628	\$146,141

<b>Captain</b>	<b>M</b>	<b>N</b>	<b>O</b>	<b>P</b>	<b>Q</b>	<b>R</b>	<b>S</b>	<b>T</b>	<b>U</b>	<b>V</b>	<b>W</b>	<b>X</b>
	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>
Hourly	\$64.9908	\$66.1281	\$67.2853	\$68.4628	\$69.6609	\$70.8800	\$72.1204	\$73.3825	\$74.6667	\$75.9734	\$77.3029	\$78.6557
Bi-Weekly	\$5,199.26	\$5,290.25	\$5,382.83	\$5,477.03	\$5,572.87	\$5,670.40	\$5,769.63	\$5,870.60	\$5,973.34	\$6,077.87	\$6,184.23	\$6,292.46
Annual	\$135,181	\$137,546	\$139,954	\$142,403	\$144,895	\$147,430	\$150,010	\$152,636	\$155,307	\$158,025	\$160,790	\$163,604

<b>Major</b>	<b>M</b>	<b>N</b>	<b>O</b>	<b>P</b>	<b>Q</b>	<b>R</b>	<b>S</b>	<b>T</b>	<b>U</b>	<b>V</b>	<b>W</b>	<b>X</b>
	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>
Hourly	\$71.4898	\$72.7409	\$74.0139	\$75.3091	\$76.6270	\$77.9680	\$79.3324	\$80.7208	\$82.1334	\$83.5707	\$85.0332	\$86.5213
Bi-Weekly	\$5,719.19	\$5,819.27	\$5,921.11	\$6,024.73	\$6,130.16	\$6,237.44	\$6,346.59	\$6,457.66	\$6,570.67	\$6,685.66	\$6,802.66	\$6,921.70
Annual	\$148,699	\$151,301	\$153,949	\$156,643	\$159,384	\$162,173	\$165,011	\$167,899	\$170,837	\$173,827	\$176,869	\$179,964

Hourly rates are the January 5, 2020 rates multiplied by 101.5%. For administrative purposes, the hourly rates are the controlling rates. Biweekly rates are the hourly rates multiplied by 80 and rounded to the nearest cent. Annual rates are the hourly rates multiplied by 2080 and rounded to the nearest dollar.

**SCHEDULE P-O  
UNIFORM WAGE SCALE  
EFFECTIVE JULY 9, 2017  
PRINCE GEORGE'S COUNTY, MARYLAND**

**Captain**

	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>	<b>I</b>	<b>J</b>	<b>K</b>	<b>L</b>
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
Hourly	\$37.2649	\$38.3828	\$39.5343	\$40.7203	\$41.9419	\$43.2002	\$44.4962	\$53.8939	\$55.5107	\$56.4822	\$57.4707	\$58.4764
Bi-Weekly	\$2,981	\$3,071	\$3,163	\$3,258	\$3,355	\$3,456	\$3,560	\$4,312	\$4,441	\$4,519	\$4,598	\$4,678
Annual	\$77,511	\$79,836	\$82,231	\$84,698	\$87,239	\$89,856	\$92,552	\$112,099	\$115,462	\$117,483	\$119,539	\$121,631

**Major**

	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>	<b>I</b>	<b>J</b>	<b>K</b>	<b>L</b>
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
Hourly	\$40.9913	\$42.2211	\$43.4877	\$44.7924	\$46.1361	\$47.5202	\$48.9458	\$59.2833	\$61.0618	\$62.1305	\$63.2177	\$64.3241
Bi-Weekly	\$3,279	\$3,378	\$3,479	\$3,583	\$3,691	\$3,802	\$3,916	\$4,743	\$4,885	\$4,970	\$5,057	\$5,146
Annual	\$85,262	\$87,820	\$90,454	\$93,168	\$95,963	\$98,842	\$101,807	\$123,309	\$127,009	\$129,231	\$131,493	\$133,794

Effective the first full pay period in July 2017, for the rank of Captain and Major, Step N will be for 14 years of service, Step O will be for 15 years of service, Step P will be for 16 years of service, Step Q will be for 17 years of service, Step R will be for 18 years of service, Step S will be for 19 years of service, Step T for 20 years of service, Step U for 21 years of service and Step V for 22 years of service. Effective the first full pay period in July 2017, for the rank of Captain, Steps A thru G are the L05 corresponding steps multiplied by 108% and for the rank of Major, Steps A thru G are the July 2017 Captain rates multiplied by 110%. Effective the first full pay period in July 2017, for the rank of Captain, Steps H thru V are the L05 corresponding steps multiplied by 127% and for the rank of Major, Steps H thru V are the July 2017 Captain rates multiplied by 110%. For administrative purposes, the hourly rates are the controlling rates. Biweekly rates are the hourly rates multiplied by 80 and rounded to the nearest cent. Annual rates are the hourly rates multiplied by 2080 and rounded to the nearest dollar.

**SCHEDULE P-O  
UNIFORM WAGE SCALE  
EFFECTIVE JULY 9, 2017  
PRINCE GEORGE'S COUNTY, MARYLAND**

**Captain**

	<b>M</b>	<b>N</b>	<b>O</b>	<b>P</b>	<b>Q</b>	<b>R</b>	<b>S</b>	<b>T</b>	<b>U</b>	<b>V</b>
	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>
Hourly										
Bi-Weekly	\$59.4997	\$60.5410	\$61.6005	\$62.6785	\$63.7753	\$64.8914	\$66.0270	\$67.0174	\$68.0227	\$70.0632
Annual	\$4,760	\$4,843	\$4,928	\$5,014	\$5,102	\$5,191	\$5,282	\$5,361	\$5,442	\$5,605
	\$123,759	\$125,925	\$128,129	\$130,371	\$132,653	\$134,974	\$137,336	\$139,396	\$141,487	\$145,732

**Major**

	<b>M</b>	<b>N</b>	<b>O</b>	<b>P</b>	<b>Q</b>	<b>R</b>	<b>S</b>	<b>T</b>	<b>U</b>	<b>V</b>
	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>
Hourly										
Bi-Weekly	\$65.4497	\$66.5951	\$67.7605	\$68.9463	\$70.1529	\$71.3806	\$72.6297	\$73.7191	\$74.8249	\$77.0696
Annual	\$5,236	\$5,328	\$5,421	\$5,516	\$5,612	\$5,710	\$5,810	\$5,898	\$5,986	\$6,166
	\$136,135	\$138,518	\$140,942	\$143,408	\$145,918	\$148,472	\$151,070	\$153,336	\$155,636	\$160,305

Effective the first full pay period in July 2017, for the rank of Captain and Major, Step N will be for 14 years of service, Step O will be for 15 years of service, Step P will be for 16 years of service, Step Q will be for 17 years of service, Step R will be for 18 years of service, Step S will be for 19 years of service, Step T for 20 years of service, Step U for 21 years of service and Step V for 22 years of service. Effective the first full pay period in July 2017, for the rank of Captain, Steps A thru G are the L05 corresponding steps multiplied by 108% and for the rank of Major, Steps A thru G are the July 2017 Captain rates multiplied by 110%. Effective the first full pay period in July 2017, for the rank of Captain, Steps H thru V are the L05 corresponding steps multiplied by 127% and for the rank of Major, Steps H thru V are the July 2017 Captain rates multiplied by 110%. For administrative purposes, the hourly rates are the controlling rates. Biweekly rates are the hourly rates multiplied by 80 and rounded to the nearest cent. Annual rates are the hourly rates multiplied by 2080 and rounded to the nearest dollar.

**13. WORKWEEK**

The workweek is the seven (7) consecutive day period commencing at 12:01 a.m. Sunday, and ending the following Saturday midnight. The number of hours in a workweek for full-time employees averages forty (40) hours over the course of a calendar year.

When the County Executive closes the County offices for an entire day or any portion thereof, because of extreme inclement weather, other emergencies producing hazardous conditions, or for any other reason, the County workday will be considered to begin at 8:00 a.m. and to end at 5:00 p.m.

**14. DESIGNATION OF MEAL PERIODS**

Any employee who works five (5) or more hours in any workday shall receive a one-half hour meal period.

**15. HOLIDAYS AND HOLIDAY PAY**

A. The Personnel Law establishes the regular holidays for County employees including those employees covered by this Salary Schedule. "Police Memorial Day," will be recognized and observed on May 15 of each year as a County holiday for employees covered by this Salary Schedule. Eligible employees shall receive straight time pay for each of the designated holidays on which they perform no work.

B. Effective December 15, 2013:

1. Officers who work on any holiday shall be paid at two (2) times their regular rate of pay for each hour worked (except overtime), but shall not receive another day off. Any overtime performed by an employee on a holiday shall be compensated in accordance with the employee's regular overtime rate (i.e., no pyramiding).

2. If the holiday falls on the officer's normally scheduled day off, the officer will not receive an extra day's pay, but the officer may elect another day off or one-half (1/2) the number of hours in the officer's normal daily work schedule in annual leave.

**16. SHIFT DIFFERENTIAL**

A. Effective the first full pay period beginning on or after July 1, 2018, the first (1st) shift (i.e., the night shift - 2200 hours to 0800 hours) differential will be increased to three dollars and eighty cents (\$3.80) per hour.

B. Effective the first full pay period beginning on or after July 1, 2018, the third shift (3<sup>rd</sup>) (i.e. the evening shift, beginning at 1500 hours) differential will be increased to two dollars and forty-five cents (\$2.45) per hour.

C. The shift differential shall not be considered to be part of the employee's base rate, nor shall

they be applied to pay for non-productive hours such as holiday pay and annual and sick leave pay, nor shall they be used for the purpose of computing retirement deductions, retirement and insurance benefits, or educational incentive pay.

D. When the hours worked fall within the third (3rd) and first (1st) shifts, the employee shall be paid for all such hours at the shift differential rate which coincides with the majority of the hours worked, except that if exactly half the hours worked are in each of the third (3rd) and first (1st) shifts, the higher differential rate shall apply for the entire number of hours worked.

E. Any employee specifically assigned to the second shift (i.e., the day shift - 0700 hours to 1700 hours) shall not be entitled to a shift differential.

F. Evening shift differential commences at 1500 hours (3:00 p.m.), as long as four (4) or more hours of the normal workday fall after 1500 hours. For example, a workday commencing at 1200 hours and ending at 2000 hours entitles the employee to payment for five (5) hours of evening shift differential. The following table depicts this payment schedule:

<u>Hours Worked</u>	<u>Hours Paid Evening Shift Differential</u>
0900-1700	0
1000-1800	0
1100-1900	4 (4 hours past 1500)
1200-2000	5 (5 hours past 1500)
1300-2100	6 (6 hours past 1500)
1400-2200	7 (7 hours past 1500)
1500-2300	8

G. Employees who are required to work overtime shall not be eligible to receive shift differential or overtime pay for those overtime hours.

**17. LEAVE PROVISIONS**

**A. Sick Leave and Bereavement Leave**

1. Sick Leave and Bereavement Leave policies shall be administered in accordance with the Personnel Law except that the first three days of bereavement leave taken upon the death of a parent, spouse or child will be administrative leave rather than sick leave.

2. All full-time employees earn four and one half (4 1/2) hours of sick leave each pay period with a periodic adjustment to ensure that each employee earns fifteen (15) days of sick leave each year throughout the duration of County Service. Each such day shall constitute eight (8) hours.

**B. Annual Leave**

1. Annual leave policies shall be administered in accordance with the Prince George's County Personnel Law, that is, full-time employees shall earn annual leave on the following basis:

Zero (0) through three (3) years of service	Four (4) hours per pay period
Four (4) through fifteen (15) years of service	Six (6) hours per pay period with periodic adjustment to ensure that each employee earns twenty (20) days
After fifteen (15) years of service and above	Eight (8) hours per pay period

2. A maximum of three hundred sixty (360) hours of accumulated annual leave earned beginning with the first pay period in the 1997 leave year (i.e., January 5, 1997) may be carried over from one leave year to the next by an employee (i.e., new annual leave).

3. An employee shall be allowed to carry over annual leave earned as of the last full pay period in leave year 1996 (i.e., old annual leave) even if such accumulated amount is in excess of the maximum allowed in Subsection B.2., above or in excess of the one hundred thirty (130) day maximum formerly allowed in the Salary Schedule.

4. Effective beginning with the 1997 leave year, new annual leave in excess of the three hundred sixty (360) hours limit at the end of a leave year will automatically convert to new sick leave. The Police Pension Plan shall be amended to provide that new sick leave converted from annual leave under this subparagraph, up to a combined total for each officer of one thousand forty (1,040) hours of annual leave and this new sick leave, may be used to purchase pension credit at the rate of forty (40) hours for each month of pension credit.

#### C. Sick and Annual Leave Disposition Upon Separation

1. Effective beginning with the 1997 leave year (i.e. January 5, 1997), the annual and sick leave balances accumulated by an employee shall, upon the employee's separation from employment be liquidated in the following manner:

a. The employee may elect to retain all or any portion of the employee's sick and annual leave balances credited to the employee's leave record for the period of time equal to the employee's eligibility for reappointment as determined in accordance with Section 16-148 (a) (8);

b. The employee may elect to apply all or any portion of the employee's sick and annual leave balances to employment elsewhere, provided another employer has agreed to accept accumulated sick or annual leave balances for credit on behalf of the employee.

c. The employee may elect to receive cash payment for all or any portion of the employee's annual leave balance in an amount equal to the total number of unused annual leave hours multiplied by the employee's final base hourly rate of pay, subject to the following:

1. Upon separation from employment, employees who participate in the pension plan may elect to receive a cash payment for the remainder of their annual leave hours that were accumulated as of the end of the 1996 leave year or for up to three hundred sixty (360) hours of accumulated annual leave, whichever is greater. Any remaining amount would be applied toward service credit in the pension plan as provided in Article 23 of the collective bargaining Agreement, between Prince George's County, Maryland and the Fraternal Order of Police, Lodge 89, as amended from time to time (The Agreement).

2. Notwithstanding subparagraph 1., immediately above, upon separation from employment because of service-related disability, an employee with less than twenty (20) years of service will be permitted to receive payment for all annual leave (old and new).

d. Upon separation from employment for non-disciplinary reasons (including but not limited to retirement, disability and death), eligible employees will receive cash payment for unused sick leave accumulated as of the end of the 1996 leave year at two and one-half percent (2.5%) for each year of service (through the date of separation) at the employee's base hourly rate of pay as of the date of separation but not to exceed the highest rate of pay for a police captain or major (as applicable) in January 2018 -- that is, \$70.0632 (Captain) or \$77.0696 (Major) per hour. However, if a police officer with less than twenty (20) years of actual service terminates employment as a result of death or disability, he/she shall receive a fifty percent (50%) cash-out of unused accumulated sick leave as of the end of the 1996 leave year.

e. For individuals who participate in the pension plan, sick leave earned beginning with the 1997 leave year (i.e., new sick leave) is not subject to cash payment upon separation, but is available to purchase service credit under the pension plan as provided in Article 23 (Pension Plan) of the collective bargaining Agreement. However, officers whose employment terminates because of death are eligible for cash payment for all sick leave earned, including sick leave earned beginning with the 1997 leave year, at the rates set forth in paragraph d., immediately above.

f. Notwithstanding any provision in this section to the contrary, an employee who is involuntarily separated from employment with the County for disciplinary reasons is not entitled to any payment for unused sick leave.

#### D. Family and Medical Leave

Employees covered by this Salary Schedule are entitled to family leave as provided in the County Personnel Law.

#### E. Personal Leave

Twelve (12) hours of personal leave -- including the four (4) hours granted in lieu of General Election Day -- shall be granted to all employees eligible for annual leave.

#### F. Discretionary Leave

1. Employees covered by this Salary Schedule shall be eligible for sixteen (16) hours of

Discretionary Leave per wage reporting year. Discretionary Leave must be requested and approved in advance, and unused Discretionary Leave cannot be carried over from one year to the next.

2. Employees covered by this Salary Schedule who have been employed as Prince George's County Police Officers for ten (10) or more years shall be eligible for fourteen (14) hours of Discretionary Leave per wage reporting year in addition to the sixteen (16) hours of Discretionary Leave described in subparagraph 1 above, subject to the same limitations described in subparagraph 1 above.

#### G. Disability Leave

When an employee is injured on the job and unable to work, the employee will be placed on disability leave. Where the illness or injury subsequently is determined to be non-service connected or of such a nature as not to require the employee to remain off of work, the employee will be returned to work but not back charged sick or annual leave for the period of time the employee was on disability leave.

#### H. Administration of Leave

The provisions governing the administration of the above types of leave, as well as other types of leave, (holiday, administrative, military, military leave without pay, absence without leave, compensatory) are specified in Division 17 of the Personnel Law and applicable Administrative Procedures.

### **18. EDUCATIONAL INCENTIVE PAY**

This program remains in effect. Refer to Article XVIII (Educational Incentive) contained in the F.O.P. 89 Labor Agreement in effect during the period from July 1, 1996 through June 30, 1999.

### **19. CONTRIBUTION TO RETIREMENT TRUST FUND**

A. Effective the first full pay period beginning on or after July 1, 1995, the employee contribution rate to the trust fund is five and one-half percent (5 1/2%) of salary. The pension contribution rate for employees hired after June 30, 1995 will be as follows: eight (8%) for the first five (5) years of employment; seven (7%) for the next five (5) years of employment; and thereafter the same rate as other officers.

B. Effective the first full pay period in September 2018, the employee contribution to the retirement trust fund shall be:

1. For officers hired on or before July 1, 2013:
  - a. ten percent (10%) for the first five (5) years of service of employment;
  - b. nine percent (9%) for the next five (5) years of employment; and

c. after ten years of service, seven and 35/100ths percent (7.35%), further adjusted to seven and 70/100ths percent (7.70%), effective the first full pay period in January 2020.

2. For officers hired after July 1, 2013, ten percent (10%) for each year of employment.

**20. CLOTHING ALLOWANCE**

A. All clothing allowances provided for herein are for the purchase of clothing and leather goods to supplement the uniform items issued, routine uniform maintenance, and replacement of uniform items rendered unserviceable through normal wear and tear. Replacement of uniform items damaged during the performance of duty will be accomplished pursuant to departmental policy. New uniform items required by a change in the uniform will be provided by the Department at no cost to the officer. Charging uniform purchases against an advance payment is discontinued.

B. A clothing allowance of one thousand six hundred dollars (\$1,600.00) shall be disbursed effective beginning in Fiscal Year 2019. The disbursements shall be split into two (2) equal installments, the first installment to be paid in July of each year, and the second installment to be paid in January of each year.

**21. FITNESS INDICATOR TEST (FIT) PROGRAM**

A. Based on the standards in effect on March 1, 1989, the County will compensate employees who pass (minimum score of two (2)) the four (4) objective components (run, sit-ups, push-ups, and flexibility) of the annual Fitness Indicator Test according to the following schedule:

Average score of 3 or better	\$150
Average score of 4 or better	\$250
Average score of 5 or better	\$450

The Fitness Indicator Test Program is a voluntary program for incentive pay.

**22. PHYSICAL AGILITY TEST**

A. Officers hired on or after July 1, 2001 must successfully pass the Physical Agility Test in effect as of January 1, 2001 as described in Attachment C of the Agreement. Successful completion of this test shall be mandatory for officers seeking merit or promotional salary increases.

B. Effective July 1, 2001, an employee's test results will be maintained in both his/her official and his/her departmental personnel files.

C. The County agrees to hold harmless and indemnify FOP 89 for any liability arising from the application of this Section.

D. Effective June 30, 2015, the Physical Agility Test program is terminated. No portions of the program will remain in effect. Officers hired on or after July 1, 2001 must instead complete

the Career Physical each year as described below.

1. Recruits in the Academy will have taken the physical prior to appointment with the Department, and shall be covered for the calendar year in which they graduate.

2. In years following the year of graduation, any officer hired on or after July 1, 2001 must see his/her Certified Physician or Nurse Practitioner and have a physical examination completed annually. The officer will be responsible for submitting a signed form from the medical professional conducting the examination to AOT (Advanced Officer Training) no later than December 1st of each calendar year. This Medical Evaluation Form shall be created jointly by the Department and the FOP.

3. Any officer who fails to submit the jointly-created Medical Evaluation Form by December 1st of each calendar year shall be removed from the Personal Car Program until the examination is completed and the required form submitted. Any officer removed from the Personal Car Program for failure to comply with this section shall immediately be reinstated in the program upon compliance.

### **23. DEATH AND DISABILITY BENEFITS**

A. The County will administer Death and Disability benefits in accordance with the Personnel Law and Article 101 of the Annotated Code of Maryland.

B. The accidental death insurance policy the County maintains for employees covered by this Salary Schedule shall be payable in the amount of fifty thousand dollars (\$50,000.00) to an employee's designated beneficiary should the officer be killed in the line of duty. In addition, effective January 1, 2003, the accidental death insurance policy the County maintains for employees covered by this Salary Schedule shall be payable in the amount of fifty thousand dollars (\$50,000) to an employee's designated beneficiary for death or personal loss caused by an accident on or off the job.

### **24. GROUP HEALTH INSURANCE AND GROUP LIFE INSURANCE BENEFIT (BENEFLEX)**

A. Beginning with calendar year 2000, employees covered by this Salary Schedule may participate in the County's Beneflex Program. The Beneflex Program will be an option for all officers and will be fully explained during seminars prior to the enrollment period toward the end of 1999.

1. In Calendar Year 2017, the County shall contribute seventy-three percent (73%) to the cost of the County's preferred provider option health insurance plan for any employee who elects to participate in the program. Participating employees shall contribute the remaining twenty-seven percent (27%). In Calendar Year 2018, the County shall contribute seventy percent (70%) to the cost of the County's preferred provider option health insurance plan for any employee who elects to participate in the program. Participating employees shall contribute the remaining thirty percent (30%).

2. In Calendar Year 2017, the County shall contribute seventy-eight percent (78%) to the cost of a prepaid group health plan or Health Maintenance Organization (HMO) for any employee who elects to participate in the program. Participating employees shall contribute the remaining twenty-two (22%). In Calendar Year 2018, the County shall contribute seventy-five percent (75%) to the cost of a prepaid group health plan or Health Maintenance Organization (HMO) for any employee who elects to participate in the program. Participating employees shall contribute the remaining twenty-five (25%).

3. Employees who provide proof of other medical coverage may choose to receive a credit instead of enrolling in a medical plan with the County.

4. In Calendar Years 2017 and 2018, the County shall contribute seventy-three percent (73%) to the cost of the County's preferred provider option health insurance plan for any retiree who elects to participate in the program. Participating retirees, defined as any official who has retired or will retire on or before December 31, 2017, shall have their contribution rate capped at twenty-seven percent (27%). Officers who retire on or after January 1, 2018 will not benefit from this cap, and shall be governed by Paragraph 1 above.

5. In Calendar Years 2017 and 2018, the County shall contribute seventy-eight percent (78%) to the cost of a prepaid group health plan or Health Maintenance Organization (HMO) for any retiree who elects to participate in the program. Participating retirees, defined as any official who has retired or will retire on or before December 31, 2017) shall have their contribution capped at twenty-two percent (22%). Officers who retire on or after January 1, 2018 will not benefit from this cap, and shall be governed by Paragraph 2 above.

6. In Calendar Year 2017, the County shall contribute eighty-eight percent (88%) to the County's deductible prescription drug and vision care programs for any employee who elects to participate in either program. The participating employee shall contribute the remaining twelve percent (12%). Employees who choose not to enroll in the Prescription Drug Plan may choose to receive a credit instead. In Calendar Year 2018, the County shall contribute eighty-five percent (85%) to the County's deductible prescription drug and vision care programs for any employee who elects to participate in either program. The participating employee shall contribute the remaining fifteen percent (15%). Employees who choose not to enroll in the Prescription Drug Plan may choose to receive a credit instead.

7. The changes in premium contribution percentages will not become effective unless and until collective bargaining agreements and/or necessary resolutions are approved by the County Council in effect providing that such changes are effective for all County employees. Changes will not be retroactive.

B. Two dental plans are available to employees, the cost of which is paid by the employee if the employee elects to enroll in either of the plans.

C. Employees may choose to enroll in a Long-Term Disability Program offering fifty percent (50%) or sixty percent (60%) of annual salary up to normal social security retirement age. Employees will pay the full cost of whichever option is chosen.

D. Employees may contribute up to five thousand dollars (\$5,000.00) in a dependent flexible spending account and up to five thousand dollars (\$5,000.00) in a medical flexible spending account. Effective January 1, 2013, employees may contribute up to two thousand five hundred (\$2,500.00) or as adjusted by Federal law in a health care flexible spending account.

## **25. LIFE INSURANCE**

The County shall contribute one hundred percent (100%) of the monthly premium for basic life insurance for each employee in the amount of two (2) times the employee's annual salary up to a maximum of one hundred thousand dollars (\$100,000.00). Employees may choose to increase their life insurance from one (1) to four (4) times their annual salary up to a total of seven hundred thousand dollars (\$700,000.00) including the base amount provided by the County. Employees will pay for the increased coverage at rates based on their age. Employees may choose to reduce their life insurance to one times their annual salary and receive a credit.

## **26. WORKERS' COMPENSATION**

The County will provide at its own cost all benefits due to an employee pursuant to the Maryland Workers' Compensation Law, Title 9 of the Maryland Labor and Employment Code Annotated.

## **27. UNEMPLOYMENT INSURANCE**

Employees who are separated from County service may be entitled to unemployment compensation provided they meet eligibility requirements established by Federal and/or State regulations.

## **28. INCENTIVE AWARDS**

To the extent that funds have been appropriated for such purposes, employees may be granted incentive awards, subject to the provisions of Section 16-209 of the Personnel Law.

## **29. PENSION PLAN**

A. Prior to July 1, 1992, officers who participate in Pension Plan A (the Old Plan) will be afforded the opportunity to transfer to Pension Plan B (the New Plan) and commence participation in Plan B effective July 1, 1992. The election of any officer who so chooses Plan B is irrevocable. The two Plans are described as follows:

### PLAN A

The benefits payable under Plan A are the benefits payable under the pension plan that was in effect prior to the enactment of the Agreement, except that: For each additional year of service over twenty (20) years, the pension benefit shall be increased by two and one-half percent (2.5%) up to a maximum benefit of seventy-five percent (75%) (i.e., after thirty (30) years of service).

For a sixty-day (60) window period following the effective date of the Agreement, officers who

participate in Pension Plan A will be afforded the opportunity to transfer to Pension Plan B and commence participation in Plan B effective July 1, 1997, provided that (1) the election of any officer who chooses to transfer to Plan B is irrevocable and (2) the officers choosing to transfer from Plan A to Plan B shall pay the additional costs, if any, imposed on the Pension Plan by these transfers in the form of additional employee contributions to the retirement system over a period of up to five years. These additional costs, if any, will be calculated by the actuaries and disclosed to all officers in Plan A prior to the sixty-day window period.

Effective July 1, 1999, a one-time election will be provided to officers in Pension Plan A to select a variation providing an increase in normal retirement benefit from fifty percent (50%) to fifty-two percent (52%) and a decrease in service connected disability retirement benefits from seventy percent (70%) to sixty-four percent (64%).

Effective July 1, 2001, a one-time election will be provided to officers in Pension Plan A or the variation of Plan A. For officers still in Plan A, they may select a variation providing an increase in normal retirement after twenty (20) years of service from fifty percent (50%) or fifty-two percent (52%), while service-connected disability retirement under this Pension Plan A shall be decreased from seventy percent (70%) or sixty-four percent (64%). For officers already in the variation of Plan A, they may select another variation providing an increase in normal retirement after twenty (20) years of service from fifty two percent (52%) to fifty-four percent (54%), while service-connected disability retirement under this variation of Plan A shall be decreased from sixty-four percent (64%) to sixty percent (60%).

Effective Fiscal Year 2006, a one-time election will be provided to officers in Pension Plan A or the first or second variations of Plan A to transfer into Plan B. The individual officer will incur all expenses for the transfer from Plan A to Plan B.

## PLAN B

The normal retirement benefit (i.e., twenty (20) years) is sixty percent (60%) of the high two (2) year average. For each additional year of service the pension benefit shall be increased by two and one-half percent (2.5%) up to a maximum of eighty-five percent (85%) (i.e., after thirty (30) years of service). The retirement benefits for non-line-of-duty disability shall continue to be fifty percent (50%). The retirement benefits for officers with less than twenty (20) years of service for line-of-duty disability is seventy percent (70%) for the first one year (first twelve (12) monthly payments) of benefit payments, and then is reduced to fifty-five percent (55%) thereafter. Officers with twenty (20) or more years of service are not eligible for this disability benefit.

An officer who is permanently and totally disabled in the line of duty such that he/she is unable to perform the duties of any occupation will receive a ninety percent (90%) disability benefit regardless of years of service. The loss of both hands, or both arms, or both feet, or both legs, or both eyes, or any two thereof, in the line of duty, creates a rebuttable presumption that the officer is totally and permanently disabled within the meaning of this provision. Officers who are hired after December 31, 1989 will participate in Plan B only with the further modification that line-of-duty disability benefits are fifty-five percent (55%) from the outset (i.e., no one year at seventy percent (70%)).

Subject to approval by the Internal Revenue Service, officers who are in Plan B and are disabled after twenty (20) years of service will remain eligible for disability retirement, and, if they retire due to a service-connected disability after their retirement date, will receive their normal retirement benefit offset by the disability benefit, in addition to the nontaxable disability benefit. For example, an officer with twenty-two (22) years of service is eligible for a normal retirement of sixty-five percent (65%) (sixty percent (60%) for twenty (20) years, five (5) percent for additional two (2) years); if disabled on the job, the officer would receive fifty-five percent (55%) tax free disability benefit and ten percent (10%) taxable pension benefit, instead of current sixty-five percent (65%) taxable pension. Vested benefit, as that term is utilized and described in the Pension Plan, will increase to ten (10) or more years of Credited Service for employees hired after July 1, 2013.

#### B. Hold Harmless Provision for Fiscal Year 2015

An employee who retires during Fiscal Year 2015 (that is, from July 1, 2014 through June 30, 2015) - and who otherwise would have been eligible to receive a merit increase during Fiscal Years 2010, 2011, 2012, or 2013, will be held harmless for the purpose of pension benefit calculation and thus be treated as if the member had received the merit increase on schedule. However, the Fiscal Year 2014 modification to the Uniform Wage Scale, effective December 15, 2013, is not included in this hold harmless provision.

#### C. Hold Harmless Provision for Fiscal Year 2016, 2017 and 2018

An employee who retires during Fiscal Years 2017 or 2018 (that is, from July 1, 2016 through June 30, 2018) - or in subsequent Fiscal Years subject to this Salary Plan, and who otherwise would have been eligible to receive merit increases during Fiscal Years 2016, 2017 and 2018, will be held harmless for the purpose of pension benefit calculation and thus be treated as if the member had received the merit increase(s) on schedule.

#### D. Hold Harmless Provision for Fiscal Year 2019 and 2020

Any plan member who retires during Fiscal Years 2019 or 2020 (that is, from July 1, 2018 through June 30, 2020) and who otherwise would have been eligible to receive a merit increase during Fiscal Year 2016 or 2017, will be held harmless for the purpose of pension benefit calculation and thus be treated as if the member had received the merit increase on schedule.

#### E. Pension Modifications for Surviving Spouses

Effective July 1, 2016, the spouse of a Participant with fifteen or more years of Actual Service but less than twenty years of Actual Service who dies while an Employee shall receive a monthly benefit for the spouse's life in an amount equal to the benefit the spouse would have received if the Participant had terminated employment on the day before the date of death and then survived until the Normal Retirement Date and elected joint and 50% contingent annuitant benefit with the spouse named to receive the benefit. The spouse's benefit shall be payable as of the first day of the month following the Employee's death, and there shall be no actuarial reduction for payment prior to what would have been the Participant's Normal Retirement Date.

Effective July 1, 2016, the spouse of a Participant who dies at or after his Normal Retirement Date while an Employee shall receive a monthly benefit for the spouse's life in an amount equal to the benefit the spouse would have received if the Participant had retired on the day before he died and had elected to receive a reduced benefit for his life with a 100% Contingent Annuitant benefit payable to his spouse. A surviving spouse shall not receive a benefit under this Section if that spouse is to receive a benefit as contingent annuitant, or if the Participant has selected any benefit form permitted under the Plan providing benefits to any individual after the Participant's death, and based on his monthly benefit.

F. Cost of Living Increase for Retirees

Effective January 1, 2019, the minimum increase provided shall be not less than forty-five dollars (\$45.00) per month.

### **30. PAY PLAN POLICY STATEMENT**

It is the policy of the County that benefits afforded to employees in this Salary Schedule are governed by the specific Salary Schedule to which an employee is currently assigned. If an employee is transferred, promoted, demoted, or in any way moves from one Salary Schedule to another, any benefits unique to or expressly a function of the former Salary Schedule are not carried over.

### **31. MILITARY LEAVE**

Any employee called up to active military service in response to the terrorist attacks on September 11, 2001, the resultant war on terrorism or other military action shall be eligible for the benefits set forth herein: Payment of a salary supplement equal to the difference between the employee's base rate of pay and the employee's base military rate of pay, without the exhaustion of the employee's annual, personal and compensatory leave balances. Eligibility for health care benefits to continue once the employee enters a leave without pay status with both the employer and employee contributions of the premium being paid by the County. These benefits shall expire on March 1, 2019.

### **32. COVID-19 HAZARD PAY**

As we continue to address the COVID-19 pandemic, employees covered by Salary Schedule P-O are to receive the following:

- A. Employees that report to work during the period June 29, 2020 through July 31, 2020, are entitled to receive a stipend in the amount of \$350.00 per pay period. The stipend will be called the ***COVID-19 Hazard Pay***. For an employee to receive the COVID-19 Hazard Pay, an employee must work 75% of their scheduled hours. If an employee works less than 75% of their scheduled hours, the COVID-19 Hazard Pay shall be prorated accordingly. Telework hours do not qualify for this provision.