

INTER-OFFICE MEMORANDUM
PRINCE GEORGE'S COUNTY, MARYLAND

ZONING HEARING EXAMINER OFFICE

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September 8, 2021

TO: Jackie Brown, Director
Planning, Housing and Economic Development Committee

FROM: Maurene Epps McNeil
Chief Zoning Hearing Examiner

Re: CB-54-2021

This bill adds an informational mailing requirement prior to the Planning Board's acceptance of an application for a digital billboard.

As drafted, the requirement has been added to the section pertaining to sign design standards. If the sponsor does not want to add this requirement to Section 27-125.01 of the Zoning Ordinance (the section pertaining to informational mailings, generally) it would be more logical to add this requirement to Section 27-596 (found in "Division 1. General") than to add it to design standards.

The sponsor may also consider adding the following language found in Section 27-125.01 (or similar language) to ensure that failure to receive the informational mailing will not bar further action on the application:

Before an application is accepted, the Commission shall determine that the applicant has complied with this Section. A municipality, civic association, or other person entitled to an informational mailing may waive the requirement, and an applicant's filing of a signed waiver constitutes its compliance with the requirement, for the person signing. At any time after the Commission accepts an application, a determination that a person entitled did not receive a required informational mailing may not be a basis for invalidating a final action on the application.

